

**SAINT CLOUD AREA PLANNING ORGANIZATION TECHNICAL ADVISORY
COMMITTEE (TAC) MEETING
Wednesday, Nov. 20 @ 10 a.m.**

A meeting of the Saint Cloud Area Planning Organization's (APO's) Technical Advisory Committee (TAC) was held at 10 a.m. Wednesday, Nov. 20, 2024. Senior Transportation Planner Vicki Johnson presided with the following people in attendance:

Voting Members:

Matt Glaesman	City of Saint Cloud
Zac Borgerding	City of Saint Cloud
Michael Kedrowski	Saint Cloud Metro Bus
Jodi Teich	Stearns County
Chris Byrd	Benton County
David Roedel	Sherburne County
Randy Sabart	City of Saint Joseph
Kari Haakonson	City of Sartell
Joe Norenberg	City of Waite Park
Steve Voss	MnDOT District 3

Non-Member Attendees:

Vicki Johnson	APO, Senior Planner
Trina Ness	APO, Administrative Specialist
Angie Stenson	Bolton & Menk
Ian Jacobson	Bolton & Menk
Tad Erickson	MnDOT District 3

Online Attendees:

Jeff Lenz	MnDOT District 3 Program Coordinator
James Stapfer	APO, Planning Technician
Andrew Babb	Bolton & Menk
Angie Tomovic	MnDOT District State Aid
Erika Shepard	MnDOT MPO Program Coord. Central Office

Introductions were made.

PUBLIC COMMENT PERIOD

No members of the public were present.

CONSIDERATION OF CONSENT AGENDA

- a. Approve minutes of the Oct. 31, 2024, TAC meeting.

Mr. Byrd made a motion to approve the Consent Agenda items. Ms. Teich seconded the motion. Motion carried.

CONSIDERATION OF ADMINISTRATIVE MODIFICATIONS TO THE FY 2025-2028 TRANSPORTATION IMPROVEMENT PROGRAM.

Ms. Johnson stated the STIP is ready and approved by the FHWA/FTA. She then reviewed two proposed changes to the APO's FY 2025-2028 TIP. The changes include:

- City of Saint Cloud's CRP Project, the Lincoln Avenue SE sidewalk project advancing to FY 2025 and increasing in cost from \$125,000 to \$272,000.
- City of Sartell's Pinecone Road/Seventh Street North traffic signal installation advancing to FY 2025 and clarifying project description to include pedestrian improvements associated with the project.

No public comment period was necessary for these changes.

There were two technical corrections processed regarding the FY 2025-2028 TIP which were:

- City of Saint Cloud 22nd Street S. reducing project cost by \$300,000.
- WACOSA increased its 2025 vehicle project costs by about 10%.

Ms. Teich motioned to recommend Policy Board approval of the administrative modifications to the FY 2025-2028 Transportation Improvement Program (TIP). Mr. Byrd seconded the motion. Motion carried.

FUTURE REGIONAL ARTERIALS AND COLLECTORS PROJECT MANAGEMENT TEAM COORDINATION DISCUSSION

Ms. Stenson presented the agenda for the Future Regional Arterials and Collectors discussion. She gave an update on public engagement including an online survey that is available through Dec. 13, 2024, and encouraged all TAC members to share the survey on their jurisdiction's social media and websites.

Specific revisions and adjustments to current webmap consist of:

- Connection of minor collectors in Sartell.
- Changes to the 19th Avenue /27th Street future alignments in Sartell.
- CR 121 change to future minor arterial from Jade Road to CR 138.

Follow up questions:

- Saint Joseph: Discussion of 12th Avenue vs. 20th Avenue as future minor arterial.

Mr. Sabart recommended keeping the future minor arterial at 20th Ave. in Saint Joseph.

There will be a follow up with TAC members the week of Dec. 16, 2024, regarding any input that is received during the public comment period or on the online survey.

Ms. Stenson stated any additional feedback – from the TAC or the general public – received by the Dec. 13 deadline will be addressed (as appropriate) prior to the completion of the final TDM run of the future functional classification system vision.

Ms. Stenson continued with discussion regarding the access spacing technical memo which summed up the current agency spacing guidelines which include the

updated MnDOT access spacing guidelines to be released in early 2025. The MnDOT proposed memo lays out nine land use context areas that are included in the access spacing guidelines. Ms. Stenson is seeking feedback as to whether the TAC would want to add a table illustrating an example of regional access spacing guidance into the memo. TAC members suggested the definition of what is considered primary access versus secondary access.

Mr. Glaesman stated that regarding the City of Saint Cloud jurisdiction this document isn't defensible but rather the ordinances and policies in place by each city/county are what are defensible. With that said, Mr. Glaesman said he does like the high-level table and believes it would be beneficial as long as AADT is provided.

Ms. Stenson also provided a review of the right-of-way preservation technical memo. This memo contains an inventory of member agency right-of-way preservation guidelines, policies, and ordinances. She is seeking input on how TAC representatives would like to approach a discussion of right-of-way at a regional level. Ms. Stenson provided examples which included:

- Identifying average, planning level widths.
- Developing an additive approach based on roadway feature assumptions.
- Including a table with illustrative adjustments to width based on adjusted features.

She also provided two additional tables for discussion and feedback:

- Right-of-Way Preservation Guidance by Facility Type with Feature Assumptions. This table includes various right-of-way preservation guidance for various features such as utility zones, lane widths, shoulder widths, medians, boulevards/rural ditches, and trails.
- Right-of-Way Preservation Guidance Context Adjustments. This table outlined both the standard preferred right-of-way width by facility type and also provided an adjusted right-of-way consideration in the event specific context did not allow for the full standard.

TAC reps indicated they preferred to show the maximum amount of ROW needed due to the pressures already put forth by developers to reduce ROW requests and they also liked the idea of a second table. Additionally, Mr. Sabart indicated the need for the preferred ROW guidance also be consistent with various cross sections used in the development of the APO's 2050 MTP. Ms. Johnson indicated she will be sure to track those down and provide them to the Bolton & Menk team to review for consistency.

Ms. Stenson then presented the technical memo on existing functional classification screening which is similar information to the July 2024 TAC memo. It describes screening criteria, ranges, and weighting and includes discussion of screening results for segment inclusion in further analysis for future functional class. They added the requested analysis for identification for candidate segments for existing functional class changes:

- 11 segments were identified for potential changes to the existing functional class:
 - Six segments from major collector to minor arterial.

- Five segments from minor collector to major collector.

Ms. Stenson reminded TAC members that all revisions to the future network and the technical memos will need to be made prior to the Dec. 13, 2024, deadline.

Ms. Stenson reviewed the technical memo review on the context analysis and system vision. She stated it is similar to the October 2024 TAC memo. It describes study segment identification process. Discussion of context analysis methodology including spatial analysis approach for system spacing, growth areas, projected volumes from test model run, and environmental context analysis. She reviewed the focus groups and agency feedback summary along with system vision summary. She reminded members that MnDOT mandates that roadway functional class needs to be reevaluated every 10 years.

Ms. Stenson went on to present the next steps, which consist of a 30-day public comment period along with the online survey that runs through Dec. 13, 2024. Technical items that need to be completed are:

- Revisions to study documentation.
- Engagement summary report.
- Travel Demand Model run of future functional class system vision.

Ms. Stenson again gave the project website link and asked members to share on their jurisdiction's social media and websites.

OTHER BUSINESS AND ANNOUNCEMENTS

- HSIP grant applications are due Wednesday, Nov. 27, 2024.
- STBGP grant applications are out and due to Ms. Johnson by 3 pm on Jan. 10, 2025.
- TA grant applications are out and due to Mr. Lenz by 3 pm on Jan. 10, 2025.
- CRP applications within the urbanized area are open, but not posted online. Contact Ms. Johnson for information. Applications are due to Ms. Johnson by 3 pm on Jan. 10, 2025.
- CRP applications outside of the urbanized area are open but not posted on the APO's website. Please contact Ms. Johnson or Mr. Lenz for information. Applications are due to Mr. Lenz by 3 pm on Jan. 10, 2025.
- TIP amendments are due to Ms. Johnson by Dec. 16, 2024.

ADJOURNMENT

The meeting was adjourned at 11:08 a.m.