

**SAINT CLOUD AREA PLANNING ORGANIZATION POLICY BOARD  
Thursday, November 13, 2025 – 4:30 PM**

A regular meeting of the Saint Cloud Area Planning Organization Policy Board was held on Thursday, November 13, 2025, at 4:30 p.m. Chair Jared Gapinski presided with the following members present:

Jake Anderson	City of Saint Cloud
Scott Brodeen	City of Saint Cloud
Mike Conway	City of Saint Cloud
Dottie Seamans	City of Sauk Rapids
Tim Elness	City of Sartell
Frank Theisen	City of Waite Park
Joe Perske	Stearns County
Raeanne Danielowski	Sherburne County
Michael Kedrowski	Metro Bus [Alternate for Ryan Daniel]

Also in attendance were:

Vicki Johnson	Saint Cloud APO
Alex McKenzie	Saint Cloud APO
James Stapfer	Saint Cloud APO
Trina Ness	Saint Cloud APO

Absent:

Adam Scepaniak	City of Saint Joseph
Jeff Westerlund	Le Sauk Township

**1. PLEDGE OF ALLEGIANCE**

**2. INTRODUCTIONS**

**3. APPROVAL OF AGENDA:**

***Mr. Theisen motioned to approve the agenda. Mr. Brodeen seconded the motion. Motion carried.***

**4. PUBLIC COMMENT PERIOD:**

No members of the public were present.

**5. CONSIDERATION OF CONSENT AGENDA ITEMS:**

- a. Approve Minutes of October 9, 2025, Policy Board Meeting
- b. Approve October Bills List
- c. Approve Amendment to 2026 Unified Planning Work Program (UPWP)
- d. Approve Resolution regarding Vision Zero Policy Commitment
- e. Receive Q3 Budget-to-Actual Report

- f. Receive Staff Report from October 30, 2025, Technical Advisory Committee (TAC) Meeting
- g. Receive Staff Report from October 2, 2025, Central Minnesota Area Transportation Partnership (ATP-3)

***Ms. Seamans motioned to approve the consent agenda items. Mr. Theisen seconded the motion. Motion carried.***

## **6. CONSIDER FY 2027-2030 HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP) PROJECTS**

Ms. Johnson explained the HSIP solicitation including the funding split (90/10) and the maximum award (\$750,000) for eligible projects. The 2027-2030 HSIP solicitation kicked off in early September and applications are due to MnDOT's Office of Traffic Engineering (OTE) by Wednesday, Nov. 26, 2025.

Benton County has indicated their intent to apply for this solicitation with the following projects:

- **REACTIVE:** Installation of a single-lane roundabout at the intersection of Benton County CSAH 1 (Mayhew Lake Road NE) and Osauka Road NE.
- **REACTIVE:** Installation of a single-lane roundabout at Benton County CSAH 1 (Mayhew Lake Road NE) and Tower Road.

Ms. Johnson went on to present each of the Benton County projects.

***Mr. Perske motioned to Approve the Ranking for FY 2027-2030 Highway Safety Improvement Program (HSIP) Projects as follows: CSAH 1/Mayhew Lake Road NE and Tower Road ranked first, CSAH 1/Mayhew Lake Road NE and Osauka Road NE ranked second. Mr. Theisen seconded the motion. Motion carried.***

## **7. CONSIDER 2026 SAFETY PERFORMANCE TARGETS**

Mr. Stapfer reviewed the background of required Performance Measures. MnDOT and the APO are required to set performance measures to assess a range of factors. The targets must improve or at least maintain current performance. If statewide targets are not met MnDOT must transfer funds to address shortfalls. Currently, no funding consequences are mandated if the APO fails to meet its performance targets.

PM 1 Targets are set to track Transportation Safety.

Mr. Stapfer went on to review the five safety performance measures that comprise the PM 1 Target. Each performance measure is reported using a five-year rolling average:

- Number of fatalities.
- Rate of fatalities (per 100 million Vehicle Miles Traveled (100 MVMT)).
- Number of serious injuries.
- Rate of serious injuries (per 100 MVMT).
- Number of non-motorized fatalities and non-motorized serious injuries.

Mr. Stapfer reviewed the APO's responsibilities when setting targets, stating that the APO

must either support state targets or develop their own before Feb. 28, 2026. Mr. Stapfer indicated his proposal for the region’s 2026 PM 1 Targets:

<b>PM 1: Performance Measure</b>	<b>APO 2026 Proposed Target (Five-Year Rolling Average)</b>
<b>Fatalities</b>	7.6
<b>Fatality Rate (100 MVMT)</b>	0.596
<b>Serious Injuries</b>	23.0
<b>Serious Injury Rate (100 MVMT)</b>	1.946
<b>Non-Motorized Fatalities and Serious Injuries</b>	6.2

Mr. Stapfer also provided a comparison to the actual data reported (2024), the 2025 PM 1 Targets, and MnDOT’s 2026 Targets.

***Mr. Conway motioned to Approve the 2026 PM1 Safety Targets. Mr. Theisen seconded the motion. Motion carried.***

## **8. OTHER BUSINESS & ANNOUNCEMENTS**

Mr. Gapinski, Mr. Perske, Mr. Anderson, and Ms. Johnson updated the Policy Board members on the annual Washington, D.C. lobbying trip. The four indicated the trip was a good experience with adequate time to meet with legislative staffers to discuss the APO’s regional priorities. Overall, the group felt the presentation of the region’s priorities as a truly regional collaborative effort was impactful and well received. Ms. Johnson stated the group received positive feedback from our lobbyist regarding how to better position our cause for future trips including prioritizing the asks into categories (1-3 years, 3-5 years, and 10+ years). Mr. Gapinski indicated the need for local officials to meet with legislators on a more frequent basis – three to four times a year – to further promote our regional priorities.

Mr. Perske stated his frustration with the uncertainty of Congressionally Directed Spending as CDS funds are critical for the region to jump start (or complete) several important projects.

Mr. Gapinski indicated that while out in D.C., the APO delegation met with a different lobbying firm to discuss the possibility of switching from David Turch & Associates to Larkin Hoffman Public Affairs. Mr. Gapinski stated he had received a draft proposal from Larkin Hoffman about services the firm could provide to the APO – including having a presence in both D.C. and in Saint Paul. Mr. Gapinski also posed to the Board the idea of regionalizing lobbying – bringing together all independent lobbying contracts from jurisdictions under one roof (housed by the APO). This would allow for a larger lobbying contract with more focus on the region and its needs. Additionally, he proposed having other municipalities that currently do not have independent lobbying contracts to consider buying into this regional pool to address their needs.

Board members discussed the need to begin addressing the lobbying contract for the APO as well as the regionalization of lobbying prior to the start of 2026. Board members indicated the desire to have a December board meeting and invite county and city administrators to attend.

**9. ADJOURNMENT**

***Mr. Gapinski adjourned the meeting at 5:36 p.m.***