

AGENDA

APO TECHNICAL ADVISORY COMMITTEE REGULAR MEETING

THURSDAY, SEPT. 25, 2025 – 10 A.M.
STEARNS COUNTY HIGHWAY DEPARTMENT
455-28TH AVE. S, WAITE PARK

MS TEAMS OPTION AVAILABLE BY REQUEST

1. Introductions
2. Public Comment Period
3. Consideration of Consent Agenda Items
 - a. Approve minutes of Aug. 28, 2025, TAC meeting (**Attachment A**)
 - b. Receive staff report of Sept. 4, 2025, Policy Board meeting (**Attachment B**)
 - c. Approve 2026 Regular Meeting Schedule for the Saint Cloud APO's Technical Advisory Committee (TAC) (**Attachment C**)
4. Presentation of the Safe Streets and Roads for All (SS4A) Comprehensive Safety Action Plan (**Attachments D1-D4**) *Angie Stenson, Corridor & System Planning Practice Leader with Bolton & Menk*
 - a. **Suggested Action:** Provide any final feedback to the consultant team.
5. Consideration of the Stakeholder Engagement Plan (SEP) Update (**Attachment E**) *Alex McKenzie, Associate Transportation Planner*
 - a. **Suggested Action:** Recommend Policy Board approval.
6. Consideration of the Regional Evaluation of Counts for Active Planning (RECAP) Report (**Attachment F**) *Alex McKenzie, Associate Transportation Planner*
 - a. **Suggested Action:** Recommend Policy Board acceptance and approval to publish.
7. Appointment of an engineering representative to serve on the Central Minnesota Area Transportation Partnership's (ATP-3's) Transportation Alternatives scoring committee (**Attachment G**) *Vicki Johnson, Senior Transportation Planner*
 - a. **Suggested Action:** Appoint an APO engineering representative to serve on the ATP-3 TAP Committee.
8. Other Business & Announcements
9. Adjournment

English

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Somali

Ururka Qorsheynta Deegaanka ee Cloud Cloud (APO) wuxuu si buuxda u waafaqsanahay Cinwaanka VI ee Xuquuqda Xuquuqda Rayidka ee 1964, Cinwaanka II ee Sharciga Naafada Mareykanka ee 1990, iyo qawaaniinta iyo qawaaniinta la xiriira. APO waa u furan tahay dhammaan dadka awooda oo dhan. Qofka u baahan dib-u-habeyn ama dejin, caawimaad gargaar ah, adeegyo turjumaad, adeegyo turjubaan, iwm, si uu uga qeyb galo kulan dadweyne, oo ay ku jiraan helitaanka ajendahaan iyo / ama ku lifaaqan qaab kale, ama luqadda fadlan la xiriir APO. 320-252- 7568 ama at admin@stcloudapo.org ugu yaraan toddobo (7) maalmood kahor kulanka.

Spanish

La Organización de Planificación del Área de Saint Cloud (APO en inglés) cumple plenamente con el Título VI de la Ley de Derechos Civiles de 1964, con el Título II de la Ley sobre los Estadounidenses con Discapacidad de 1990), y los estatutos y reglamentos relacionados. La APO es accesible para todas las personas de todas las capacidades. Una persona que requiere una modificación o acomodación, ayudas auxiliares, servicios de traducción, servicios de interpretación, etc., para poder participar en una reunión pública, incluyendo recibir esta agenda y/o archivos adjuntos en un formato o idioma alternativo, por favor, contacta a la APO al número de teléfono 320-252-7568 o al admin@stcloudapo.org al menos siete (7) días antes de la reunión.

**SAINT CLOUD AREA PLANNING ORGANIZATION TECHNICAL ADVISORY
COMMITTEE (TAC) MEETING
Thursday, Aug. 28, 2025 @ 10 a.m.**

A meeting of the Saint Cloud Area Planning Organization's (APO's) Technical Advisory Committee (TAC) was called to order at 10:01 a.m. Thursday, Aug. 28, 2025. Senior Transportation Planner Vicki Johnson presided with the following people in attendance:

Voting Members:

Luke Langner	City of Saint Cloud (alternate for Zac Borgerding)
Matt Glaesman	City of Saint Cloud
Randy Sabart	City of Saint Joseph
Hunter Lund	City of Sartell (alternate for Kari Haakonson)
Jon Noerenberg	City of Waite Park
Chris Byrd	Benton County
Jodi Teich	Stearns County
Steve Voss	MnDOT District 3
Michael Kedrowski	Metro Bus

Non-Member Attendees:

Brian Gibson	APO, Executive Director
Vicki Johnson	APO, Senior Planner
Alex McKenzie	APO, Associate Planner
Trina Ness	APO, Administrative Specialist

Online Attendees:

David Roedel	Sherburne County
Jason Gottfried	MnDOT MPO Coordinator
Jeff Lenz	MnDOT District 3
Angie Tomovic	MnDOT District 3
Innocent Eyoh	MPCA
Lauren Dickerson	MPCA
James Stapfer	APO, Planning Technician

1. Introductions were made.

2. PUBLIC COMMENT PERIOD

No members of the public were in attendance.

3. CONSIDERATION OF CONSENT AGENDA ITEMS

- a. Approve minutes of July 31, 2025, TAC meeting.
- b. Receive staff report of Aug. 14, 2025, Policy Board meeting.

Ms. Teich made a motion to approve the Consent Agenda. Mr. Byrd seconded

the motion. Motion carried.

4. CONSIDERATION OF THE FINAL DRAFT OF THE FY 2026-2029 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Ms. Johnson reviewed the purpose of the Transportation Improvement Program (TIP). She went on to review steps taken for public engagement which consisted of:

- The release of the draft document on July 16, 2025, for public comment which concluded on Aug. 15, 2025.
- Publishing a legal notice in the newspaper of record, St. Cloud Live.
- Contacting individuals who have expressed interest in APO planning activities via email.
- Contacting those organizations that work closely with traditionally underrepresented populations.
- Developing nine jurisdictional online surveys pertaining to the projects listed in the TIP that have yet to be constructed. These surveys did not contain advance construction projects listed in the TIP that are only awaiting federal reimbursement.
- Posting information about how to provide public comment on the draft 2026-2029 TIP on the APO's website, the APO's Facebook page, the APO's Instagram account, The APO's YouTube Channel, and the APO's Nextdoor account.
- Hosting an in-person open house at the Saint Cloud branch of the Great River Regional Library on Wednesday, July 30, and a virtual open house via Facebook Live on Monday, Aug. 4.
- Sharing social media information with social media accounts connected to local agencies and jurisdictions.

Ms. Johnson stated APO staff received several comments from the in-person engagement event. These, the one emailed comment, and responses to several APO social media posts can be found in Chapter 5 of the 2026-2029 TIP. APO staff also received 167 responses to the nine online surveys. A complete list of those responses can be found in Appendix C of the draft TIP.

Ms. Johnson gave a summary of the comments received during public engagement events. She stated all jurisdictions have been provided with their specific comments (TAC and Policy Board).

Ms. Johnson concluded by explaining the next steps, should the TAC recommend Policy Board approval.

Mr. Glaesman made a motion to recommend Policy Board approval FY 2026-2029 Transportation Improvement Plan (TIP). Ms. Teich seconded the motion. Motion carried.

5. CONSIDERATION OF THE FY 2026-2029 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT SCHEDULE

Ms. Johnson presented the proposed FY 2026-2029 Transportation Improvement Program (TIP) Amendment Schedule.

Ms. Teich made a motion to approve the FY 2026-2029 Transportation Improvement Program (TIP) Amendment Schedule. Mr. Byrd seconded the motion. Motion carried.

6. CONSIDERATION OF THE FY 2027-2030 TRANSPORTATION IMPROVEMENT PROGRAM DEVELOPMENT SCHEDULE

Ms. Johnson presented the final 2027-2030 Transportation Improvement Program Development Schedule. This schedule is based on the adopted Central Minnesota Area Transportation Partnership's (ATP-3's) schedule for the development of the ATP's 2027-2030 Area Transportation Improvement Program (ATIP).

Mr. Noerenberg made a motion to approve the 2027-2030 Transportation Improvement Plan (TIP) Development Schedule. Mr. Voss seconded the motion. Motion carried.

7. OTHER BUSINESS & ANNOUNCEMENTS

Ms. Johnson stated that SS4A public engagement closes on Aug. 29. Please be sure to share on your social media. Bolton & Menk will be at the September meeting seeking approval.

Ms. Teich announced that she will be moving to Ottertail County. Mike Decker will be taking her place in November.

Mr. Eyoh announced he will be retiring near the end of the year. Lauren Dickerson will be taking his place.

Mr. Gottfried stated that the MnDOT STIP was approved on Aug. 21 by MnDOT's Transportation Programming and Investment Committee and has been submitted to the Commissioner for final approval before sending it to FHWA/FTA for approvals by the end of September.

8. ADJOURNMENT

The meeting was adjourned at 10:24 a.m.



1040 County Road 4, Saint Cloud, MN 56303-0643

T. 320.252.7568 F. 320.252.6557

TO: Saint Cloud Area Planning Organization Technical Advisory Committee
FROM: Brian Gibson, Executive Director
RE: Staff Report on Policy Board Meeting
DATE: September 5, 2025

A Policy Board meeting was held on Thursday, September 4, 2025. The following occurred:

- 1.** The Board approved the 2026-2029 Transportation Improvement Program (TIP), as recommended by the TAC.

Suggested Action: None, informational.



1040 County Road 4, Saint Cloud, MN 56303-0643

T. 320.252.7568 F. 320.252.6557

TO: Saint Cloud Area Planning Organization Technical Advisory Committee
FROM: Vicki Johnson, Senior Transportation Planner
RE: Technical Advisory Committee 2026 Meeting Schedule
DATE: Sept. 9, 2025

The purpose of the Saint Cloud Area Planning Organization's (APO's) Technical Advisory Committee (TAC) is to research, analyze, and report on all issues of a technical nature as well as to provide assistance and to make recommendations to the APO's Policy Board in carrying out the goals and objectives of the APO. The TAC will also provide guidance to APO staff and consultants in conducting the work specified in the Unified Planning Work Program (UPWP). Additional and specific responsibilities may be defined, as needed, by the APO Policy Board.

In order to fulfill its duties, TAC representatives will need to meet on a regular basis.

Under Section 5.1 of the APO TAC Bylaws, "Meetings of the TAC shall be held monthly based upon a schedule adopted by the TAC annually."

Attached is the proposed Regular Meeting schedule for the TAC for calendar year 2026. All meetings will be held at 10 a.m. at the Stearns Highway Department building (455-28th Ave. S, Waite Park).

Cancellation of regularly scheduled meetings will be provided electronically by the TAC Chair a minimum of 10 days prior to the next meeting date.

Proposed APO TAC Meeting Schedule for 2026

Month	TAC
February	Feb. 5, 2026 (SPECIAL MEETING) Feb. 26, 2026
March	March 26, 2026
April	April 30, 2026
May	May 28, 2026
June	June 25, 2026
July	July 30, 2026
August	Aug. 27, 2026
September	Sept. 24, 2026
October	Oct. 29, 2026
November	Nov. 26, 2026 (THANKSGIVING DAY)
December	Dec. 31, 2026 (NEW YEAR'S EVE)

Of note, APO staff is proposing to cancel the January TAC meeting due to traditional conflict with city engineers conference. **Two meetings will be held in February. APO's Policy Board typically does not meet in December, thus making October the last regular TAC meeting of the year.*

Suggested Action: Approval.



Safe Streets and Roads for All Comprehensive Safety Action Plan

St. Cloud Area Planning Organization

Technical Advisory Committee Meeting

September 25, 2025

Agenda

1. Draft Plan Overview (Attachment A)
 - a. Plan content
 - b. Revisions and updates
 - i. Requested Action: Information
2. Comment Period Update and Engagement Summary (Attachment B)
 - a. Requested Action: Information
3. Next Steps
 - a. Leadership Commitment and Goal Setting for Agencies
 - i. Requested Action: Information



1040 County Road 4, Saint Cloud, MN 56303-0643

T. 320.252.7568 F. 320.252.6557

TO: Saint Cloud Area Planning Organization Technical Advisory Committee
FROM: Vicki Johnson, Senior Transportation Planner
RE: Safe Streets & Roads for All (SS4A) Comprehensive Safety Action Plan
DATE: Sept. 16, 2025

Over the course of the past year, consultants with Bolton & Menk, Inc.; Toole Design Group; and Transportation Collaborative & Consultants, LLC (TC²) have been working to complete the region's Comprehensive Safety Action Plan.

To accomplish this goal, the team of consultants worked to identify a High Injury Network (HIN) to understand unsafe corridors and intersections across the region by travel mode (all, motor vehicle, motorcycle, walking, and biking) and by jurisdiction. Once identified, these corridors were subsequently prioritized, with the top priorities being used to develop a series of countermeasure technical profiles. Each of these profiles provided an in-depth review of the corridor and a series of recommendations to improve safety.

From there, the consultants worked to develop one design concept and cost development for each of the five cities within the APO's planning area. These concepts were created to assist jurisdictions in future planning as well as pursuits to apply for federal grant funding to implement through the Safe Streets and Roads for All (SS4A) Implementation Grant program.

Additional resources found in this implementation plan include:

- A Descriptive Safety Analysis – a systematic review of crash types and contributing factors for the region.
- A Safety Countermeasures Strategy Matrix and Toolbox – a list of safety measures that can be used to improve issues along corridors and intersections. This also includes definitions, guidance on how to effectively use each of these measures, crash reduction rates by approach, and cost.

Finally, the Comprehensive Safety Action Plan includes a regional policy commitment acknowledging the region's vision to reduce traffic related deaths and severe injuries to zero by 2050.

The draft SS4A plan was submitted for public review and comment at the end of July, with public comment concluding on Aug. 29.

A copy of the full plan can be found here: <https://tinyurl.com/2ds8yyun>



Real People. Real Solutions.

To: St. Cloud Area Planning Organization Technical Advisory Committee
 From: Bolton & Menk, Inc.
 Re: Public Comment on APO SS4A Comprehensive Safety Action Plan

The public comment period for the Safe Streets and Roads for All Plan was held from July 25, 2025 through August 29, 2025. A public open house was held at the Great River Regional Library in St. Cloud on August 19, 2025 from 4:00-6:00 PM. There were six attendees from the public at this event. The draft plan and comment survey were available on the project website and linked through project partner and agency websites. The comment survey received 27 individual commenters. The comment period was advertised through traditional GovDelivery email announcement and social media posts from the St. Cloud APO and partner agencies. The St. Cloud Times published an article about the study on August 19, 2025.

The feedback from this phase is grouped by city, as commenters were able to review and provide feedback directly on the safety project concepts for each city. Overall, survey respondents expressed support for sidewalks, trails, and pedestrian crossing infrastructure improvements. This is balanced with a desire for strategic and cost-effective implementation to make sure investments are prioritized to high use pedestrian areas.

City of Sartell

Public Reaction

- Positive: 6 responses, Neutral: 3 responses, Opposed: 9 responses

Key Themes Identified

- Support for sidewalks
- Need for safer crosswalks: Frequent mentions of RRFBs and potential for a controlled crossing at 15th Street S.
- Existing infrastructure is adequate: some felt the east-side trail on Pinecone Rd is sufficient.
- Concerns about cost and redundancy: skepticism about spending tax dollars on unnecessary additions.
- Questions about building sidewalks near undeveloped or low-use areas.
- Driver behavior and safety education: Request for better pedestrian signage to bring awareness of pedestrian activity.

City of Sauk Rapids

Public Reaction

- Positive: 9 comments, Neutral: 3 comments, Opposed: 1 comment

Key Themes Identified

- Strong support for sidewalks
- Positive reception of RRFBs and median refuge islands
- Concept seen as effective for improving pedestrian safety
- General agreement on safety improvements
- Concerns about necessity of pedestrian infrastructure in low-traffic areas



Real People. Real Solutions.

- Some skepticism about adding trails where traffic is minimal
- Desire for trail connectivity
- Specific interest in connecting trails over railroad tracks and to parks

City of St. Cloud

Public Reaction

- Positive: 14 comments, Neutral: 5 comments, Opposed: 3 comments

Key Themes Identified

- Need for sidewalks and pedestrian crossings
- Support for RRFBs and median refuge islands
- Concerns about traffic congestion and intersection safety
- Suggestions for roundabouts and traffic flow improvements
- Criticism of city planning and infrastructure priorities
- Desire for safer biking infrastructure
- Calls for enforcement and driver accountability

City of St. Joseph

Public Reaction

- Positive: 7 comments, Neutral: 3 comments, Opposed: 2 comments

Key Themes Identified

- Need for sidewalks and pedestrian infrastructure
- Support for median refuge islands and safer crossings
- Concerns about pedestrian safety near businesses and schools
- Suggestions for signage and speed reduction
- Desire to connect trails and improve access to the Lake Wobegon Trail

City of Waite Park

Public Reaction

- Positive: 8 comments, Neutral: 5 comments, Opposed: 2 comments

Key Themes

- Need for sidewalks and pedestrian infrastructure
- Support for turn lanes and traffic flow improvements
- Suggestions for roundabouts and intersection redesigns
- Concerns about project cost and funding sources
- Calls for improved bike safety and connectivity
- Frustration with existing road conditions
- Desire for better lighting and access to public amenities



To: St. Cloud Area Planning Organization Technical Advisory Committee
From: Bolton & Menk, Inc.
Re: Public Comment on APO SS4A Comprehensive Safety Action Plan

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City of Sartell

Public Reaction

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- Need for safer crosswalks: Frequent mentions of RRFBs and potential for a controlled crossing at 15th Street S.
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- Concerns about cost and redundancy: skepticism about spending tax dollars on unnecessary additions.
- Questions about building sidewalks near undeveloped or low-use areas.
- Driver behavior and safety education: Request for better pedestrian signage to bring awareness of pedestrian activity.

City of Sauk Rapids

Public Reaction

- Positive: 9 comments, Neutral: 3 comments, Opposed: 1 comment

Key Themes Identified

- Strong support for sidewalks
- Positive reception of RRFBs and median refuge islands
- Concept seen as effective for improving pedestrian safety
- General agreement on safety improvements
- Concerns about necessity of pedestrian infrastructure in low-traffic areas



- Some skepticism about adding trails where traffic is minimal
- Desire for trail connectivity
- Specific interest in connecting trails over railroad tracks and to parks

City of St. Cloud

Public Reaction

- Positive: 14 comments, Neutral: 5 comments, Opposed: 3 comments

Key Themes Identified

- Need for sidewalks and pedestrian crossings
- Support for RRFBs and median refuge islands
- Concerns about traffic congestion and intersection safety
- Suggestions for roundabouts and traffic flow improvements
- Criticism of city planning and infrastructure priorities
- Desire for safer biking infrastructure
- Calls for enforcement and driver accountability

City of St. Joseph

Public Reaction

- Positive: 7 comments, Neutral: 3 comments, Opposed: 2 comments

Key Themes Identified

- Need for sidewalks and pedestrian infrastructure
- Support for median refuge islands and safer crossings
- Concerns about pedestrian safety near businesses and schools
- Suggestions for signage and speed reduction
- Desire to connect trails and improve access to the Lake Wobegon Trail

City of Waite Park

Public Reaction

- Positive: 8 comments, Neutral: 5 comments, Opposed: 2 comments

Key Themes

- Need for sidewalks and pedestrian infrastructure
- Support for turn lanes and traffic flow improvements
- Suggestions for roundabouts and intersection redesigns
- Concerns about project cost and funding sources
- Calls for improved bike safety and connectivity
- Frustration with existing road conditions
- Desire for better lighting and access to public amenities



1040 County Road 4, Saint Cloud, MN 56303-0643

T. 320.252.7568 F. 320.252.6557

TO: Saint Cloud Area Planning Organization Technical Advisory Committee
FROM: Alex McKenzie, Associate Transportation Planner
RE: Stakeholder Engagement Plan
DATE: Sept. 2, 2025

The Stakeholder Engagement Plan (SEP) ensures the public is given ample opportunity to access, review, and comment on plans, studies, and other documents as they are being developed. The SEP helps members of the public and organizations understand how to participate effectively in the APO's planning processes. The procedures outlined in the SEP are reviewed periodically and updated as necessary to ensure a full and open participation process. It also fulfills federal requirements by combining three federally required plans into one document:

- Public Participation Plan (PPP).
- Title VI Plan.
- Limited English Proficiency (LEP) Plan.

MnDOT reviewed the document for compliance, and the following minor changes were made:

- Executive orders repealed under the Trump administration were updated.
- Demographic profile data was updated with the U.S. Census Bureau's 2019–2023 ACS Five-Year Estimates. Maps and analyses were completed for the following demographics: BIPOC populations; households with low income; people with disabilities; languages spoken in the home; access to a motor vehicle; age (65 and older and 18 and younger); and broadband access.
- Guidelines for ADA and accessibility of documents were updated to clarify how staff can ensure materials are created in accessible formats.
- Local language data was updated using Minnesota Department of Education sources.
- The Social Media Plan section was updated.

APO staff launched public input for the SEP for a 45-day period from Aug. 11 to Sept. 24, 2025. The SEP was advertised in Saint Cloud Live, on the APO's website, on Facebook, Instagram, Nextdoor, and was distributed to the interested stakeholders' list. APO also held an in-person open house at the Great River Regional Library on Aug. 26, from 3-5 p.m., and staff performed a Facebook Live video on Sept. 17.

As of Sept. 15, there have been no public comments.

Chapter Highlights

- **Chapter 1 – Introduction:** Explains why the SEP exists, what the APO does, and the federal requirements.
- **Chapter 2 – Federal and State Requirements:** Outlines the SEP's role and legal background, including Title VI and Title II protections.

- **Chapter 3 – SEP Goals and Strategies:** Lists the specific strategies for achieving engagement goals.
- **Chapter 4 – Public Involvement:** Describes how the APO uses meetings, surveys, media, and digital tools.
- **Chapter 5 – Engagement Tactics and APO Documents:** Shows how public input is built into the MTP, TIP, and other planning documents.
- **Chapter 6 – Title VI: Expanding Community Participation Across the Regions:** Explores how the APO identifies and engages groups that may face barriers to participation, such as BIPOC residents, people with disabilities, households with low income, older adults, youth, and those with limited English skills.
- **Chapter 7 – Title VI and Title II Provisions:** Details how the APO complies with Title VI and Title II and explains the complaint process.
- **Chapter 8 – Limited English Proficiency Plan:** Outlines strategies for reaching residents who do not speak English well.
- **Appendices:** Provide supporting resources, including templates, policy documents, and complaint forms.

The draft SEP is available for review at: [<https://bit.ly/4mVaC1k>]

Suggested Action: Recommend approval of the Stakeholder Engagement Plan to the Policy Board.



1040 County Road 4, Saint Cloud, MN 56303-0643

T. 320.252.7568 F. 320.252.6557

TO: Saint Cloud Area Planning Organization Technical Advisory Committee
FROM: Alex McKenzie, Associate Transportation Planner
RE: Regional Evaluation of Counts for Active Planning
DATE: Sept. 2, 2025

The draft *Regional Evaluation of Counts for Active Planning* (RECAP) is a new report that looks at how people walk, bike, and roll in the Saint Cloud region. It highlights when, where, and how often people use sidewalks, trails, and shared use paths, and how those patterns vary across the year. The purpose is to show what we counted, why it matters, and how the information can help shape a safer, more connected active transportation network.

The RECAP uses data collected with Eco-Counter equipment in partnership with MnDOT. The program includes:

- ❖ **One permanent counter** on the Beaver Islands Trail, in place since 2016.
- ❖ **Eighteen mobile sites** distributed across the region, each measured for at least one week per season (winter, spring, summer, fall).

The counters track user volumes, time of day, direction of travel, and, when conditions allow, whether people are walking or biking.

The report provides:

- ❖ A regional overview of use patterns, including seasonal trends, weekday versus weekend activity, and peak hours.
- ❖ Continuous data from the permanent Beaver Islands Trail counter.
- ❖ Individual site profiles for all 18 mobile locations, each designed as a stand-alone resource that jurisdictions can use in grant applications, project memos, or safety analyses.

The RECAP is meant to translate findings into practical steps. Examples include:

- ❖ Timing snow and ice removal to match peak use.
- ❖ Adding lighting where evening activity is high.
- ❖ Improving crossings where volumes are greatest.
- ❖ Closing short gaps in sidewalks or trails that disrupt direct travel.

The draft RECAP is available for review at: [<http://bit.ly/4gkhnY3>]

Suggested Action: Informational only.



1040 County Road 4, Saint Cloud, MN 56303-0643

T. 320.252.7568 F. 320.252.6557

TO: Saint Cloud Area Planning Organization Technical Advisory Committee
FROM: Vicki Johnson, Senior Transportation Planner
RE: Central Minnesota Area Transportation Partnership (ATP-3) Transportation Alternatives Subcommittee Engineering Representative
DATE: Sept. 9, 2025

The Central Minnesota Area Transportation Partnership (ATP-3) is responsible for bringing together federally funded transportation improvement recommendations from regional development organizations (RDOs), metropolitan planning organizations (MPOs) – like the Saint Cloud Area Planning Organization – the Minnesota Department of Transportation (MnDOT), and other partners into an integrated list of transportation investments for its region called the Area Transportation Improvement Program (ATIP).

ATP-3's geographic boundary generally follows MnDOT District 3's planning boundary – encompassing the following 12 counties:

- Benton
- Cass
- Crow Wing
- Isanti
- Kanabec
- Mille Lacs
- Morrison
- Sherburne
- Stearns
- Todd
- Wadena
- Wright

Each ATP is sub-targeted federal funding for various formula programs such as Surface Transportation Block Grant Program (STBGP) – the primary roadway and bridge program – the Transportation Alternatives (TA) program – for active transportation infrastructure – and other, newer programs including the Carbon Reduction Program (CRP) and the Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) program.

When it comes to selecting, and ultimately awarding, projects to receive funding by ATP-3 for the TA formula program, ATP-3 utilizes a committee to review and score applications received during the solicitation period.

The Transportation Alternatives Program (TAP) Committee is responsible for conducting a formalized review and evaluation of the TA candidate projects sufficient to recommend a rank-ordered list to the Partnership's Area Transportation Improvement Program (ATIP) Development Committee for inclusion in the draft ATIP. The committee is also responsible for developing and updating application materials and project selection criteria to ensure consistency with the Partnership's policies and priorities, as well as applicable federal and statewide program objectives.

TAP Committee membership includes the following representatives:

- MnDOT District 3 State Aid Engineer.
- One engineer representative from each of the four regions.
- One representative from MnDOT's District 3 Planning and Programming Unit.

E. admin@stcloudapo.org W. stcloudapo.org

- One person representing the area's tribal nations.
- One planner from each of the four regions.
- One representative from the Minnesota Department of Natural Resources (DNR).
- One person representing school boards.
- One person representing parks and recreation.
- Other representation deemed necessary by the Partnership.

When it comes to the regional-specific representation, the Saint Cloud APO's TAP members include Stearns County Engineer Jodi Teich (engineering representative) and APO Senior Transportation Planner Vicki Johnson (regional planner).

At the August 2025 TAC meeting, Ms. Teich announced her departure from Stearns County to take effect in mid-October. As a result, the engineering representative position for the TAP Committee on behalf of the APO will be vacant.

In order to fill this position, the APO's TAC will need to appoint a new engineering representative to serve on behalf of the APO in this capacity at the ATP-3 level.

To be considered for this position, engineering representatives cannot be currently serving on the TAP Committee on behalf of another region (Region 5, Region 7E, Region 7W).

This position will require a minimum two-year commitment starting in early 2026.

Suggested Action: Appoint an APO engineering representative to serve on the ATP-3 TAP Committee.