

**SAINT CLOUD AREA PLANNING ORGANIZATION TECHNICAL ADVISORY
COMMITTEE (TAC) MEETING**

Thursday, May 25 @ 10:00 a.m.

A meeting of the Saint Cloud Area Planning Organization’s (APO) Technical Advisory Committee (TAC) was held at 10:00 a.m. Thursday, May 25, 2023. Senior Transportation Planner Vicki Johnson presided with the following people in attendance:

Voting Members:

Luke Langer	City of Saint Cloud
Kari Theisen	City of Sartell
Mark Loidolt	Benton County
Mike Decker	Stearns County
Matt Glaesman	City of Saint Cloud
Jon Noerenberg	City of Waite Park
Randy Sabart	City of Saint Joseph
Steve Voss	MnDOT District 3

Non-Member Attendees:

Alex McKenzie	APO, Associate Planner
Christopher Winkles	MnDOT District 3

Zoom Attendees

James Stapfer	APO, Planning Technician
Erika Shepard	MnDOT MPO Coordinator
Jeff Lenz	MnDOT District 3
Bobbi Retzlaff	Federal Highway Administration
Voni Vegar	MnDOT OTAT

Introductions were made.

PUBLIC COMMENT PERIOD

No members of the public were present.

CONSIDERATION OF CONSENT AGENDA

- a. Approve minutes of the April 27, 2023, TAC meeting.
- b. Receive staff report of May 11, 2023, Policy Board meeting.

Mr. Sabart made a motion to approve Consent Agenda Items. Ms. Theisen seconded the motion. Motion carried.

Consideration of 2023-2026 Transportation Improvement Program (TIP) Administrative Modification

Ms. Johnson presented the changes to the 2023-2026 TIP. The requested administrative modifications came from MnDOT's Office of Transit and Active Transportation (OTAT). No public comment period was warranted, and all proposed changes maintained fiscal constraint.

Mr. Voss made a motion to recommend Policy Board approval of the 2023-2026 TIP administrative modifications. Mr. Loidolt seconded the motion. Motion carried.

Consideration of the draft 2024-2027 Transportation Improvement Program (TIP) Project Table

Ms. Johnson presented the draft 2024-2027 TIP. APO staff are in the final stages of preparing the FY 2024-2027 TIP for final approval and incorporation into the Minnesota State Transportation Improvement Program (STIP). To move forward, the document must be released for a 30-day public comment period once the Policy Board approves it. Mr. Voss stated that MnDOT would have its draft Greater Area TIP prepared in early June, which will initiate its public input process. Ms. Johnson commented that Mr. Lenz and herself would coordinate to ensure the STIP and TIP match.

Mr. Noerenberg made a motion to recommend Policy Board approval of the 2024-2027 TIP Project Table. Mr. Glaesman seconded the motion. Motion carried.

Consideration of the 2024-2027 Transportation Improvement Program (TIP) Amendment Schedule

Ms. Johnson presented the 2024-2027 TIP amendment schedule. To streamline the process of amendments to the TIP and more efficiently deliver needed changes to the Area Transportation Improvement Program (ATIP) and STIP in a timely manner, APO staff have developed a TIP amendment schedule. Mr. Loidolt asked if a project is awarded funds through congressionally directed spending if that project is added through this amendment process. Ms. Johnson replied that the project would need to be added to the STIP, and if she knows a project has been added, she will reach out the coordinate. Mr. Voss asked that when the TIP is finalized, and legislative projects are approved, does the Regional Infrastructure Investment Plan (RIIP) get updated with the new projects? Ms. Johnson replied that the APO does not amend the RIIP; it only gets updated annually in the spring. Mr. Voss also commented on the Corridors of Commerce Grant. He stated that the formal announcement of who received that grant would happen in mid-June, and if a project within the APO planning area was awarded would the project amendment be able to make it into the draft TIP? Ms. Johnson stated it would be up to MnDOT since the proposed project is MnDOT funded. Ms. Johnson asked if the project is in FY 2024. Mr. Voss

replied that it would either be FY 2024 or 2025. Ms. Johnson stated that if MnDOT wants the project to be included in the 2024-2025 TIP before the APO releases it for public comment, she would need project details by July 7, or it would have to wait until the Monday, December 18 deadline. Mr. Lenz stated he would send Ms. Johnson the project information as soon as he received it. Mr. Sabart asked if there was another reminder that could be sent to the TAC for when a TIP project needs to be amended, such as when the project cost changes or environmental review expires. Ms. Johnson replied that as the STIP is approved in October/November, she emails the jurisdictions to submit any project changes. Ms. Johnson explained that she sends multiple emails after to remind jurisdictions to submit project updates. Mr. Sabart asked if Ms. Johnson could add the statement to her emails to remind the TAC that the engineering estimate and the current environmental documentation are correct. Ms. Johnson will add the statements to her reminder emails. Mr. Loidolt asked why the TAC was meeting on Thanksgiving Day. Ms. Johnson replied that the TAC is not meeting that day, it just so happens that it is the last Thursday of the month, and the TAC typically doesn't meet in November or December.

Mr. Sabart made a motion to approve the 2024-2027 Transportation Improvement Program (TIP) Amendment Schedule. Mr. Glaesman seconded the motion. Motion carried.

Consideration of the 2025-2028 Transportation Improvement Program (TIP) Development Schedule

Ms. Johnson stated that to assist agencies and jurisdictions within the APO's MPA in the process of developing the FY 2025-2028 TIP, APO staff have developed a draft of the TIP Development Schedule. This schedule is based upon the Minnesota Department of Transportation (MnDOT) District 3 Area Transportation Improvement Program (ATIP) Development Schedule developed by MnDOT District 3 staff. The ATIP Development Schedule was developed to coincide with the State Transportation Improvement Program (STIP) development. Mr. Lenz stated that if anyone has questions about the Transportation Alternatives (TA) Program or Surface Transportation Block Grant Program (STBGP), he will assist in reviewing proposed applications. Ms. Johnson commented that Mary Nieken helps review the financial aspects of TA projects. Mr. Lenz provided a comment to check on estimated quantities for TA projects before submitting applications.

Mr. Noerenberg made a motion to approve the 2025-2028 Transportation Improvement Program (TIP) Development Schedule. Mr. Loidolt seconded the motion. Motion carried.

Other Business and Announcements

Ms. Johnson stated that the APO is still working on modeling projects for the long-range transportation plan. The only outstanding jurisdiction without fiscally

constrained projects is Saint Joseph. Once all projects have been constrained, the consultant will begin modeling and presenting the results to the TAC this summer. Mr. Voss stated that MnDOT District 3 is working on its 10-year capital investment plan, and once a draft is ready, he will send it out to the stakeholders for review.

ADJOURNMENT

The meeting adjourned at 10:30 a.m.