

SAINT CLOUD AREA PLANNING ORGANIZATION POLICY BOARD
Thursday, August 13, 2020 – 4:30 p.m.

A regular meeting of the Saint Cloud Area Planning Organization Policy Board was held on Thursday, August 13th at 4:30 p.m. APO Chair Rick Miller presided with the following members participating via the Zoom app or telephone access:

Mayor Rick Miller	Waite Park
Council Member Paul Brandmire	Saint Cloud
Mayor Dave Kleis	Saint Cloud
Council Member Dottie Seamans	Sauk Rapids
Commissioner Jake Bauerly	Benton County
Commissioner Joe Perske	Stearns County
Mayor Rick Shultz	Saint Joseph
Commissioner Raeanne Danielowski	Sherburne County
Ryan Daniel, CEO	Metro Bus
Jeff Goerger	Saint Cloud
Mayor Ryan Fitzthum	Sartell
Brian Gibson, Exec Director	Saint Cloud APO
Amber Blattner	Saint Cloud APO
Vicki Johnson	Saint Cloud APO
Alex McKenzie	Saint Cloud APO
Fred Sandal	Saint Cloud APO

INTRODUCTIONS/ ROLL CALL: Introductions were made and roll call was taken

APPROVAL OF AGENDA:

Mr. Goerger motioned to approve the agenda, and Mr. Daniel seconded the motion. Motion carried. Roll Call Vote: Miller-yes; Bauerly-yes; Daniel-yes; Brandmire-yes; Kleis-yes; Perske-yes; Goerger – yes; Fitzthum – yes; Seamans - yes).

PUBLIC COMMENT PERIOD: No members of the public were in attendance.

CONSIDERATION OF CONSENT AGENDA ITEMS:

- a. Approval of June 11, 2020 Policy Board Meeting Minutes
- b. Approval of Bills Lists for June and July and Estimated Bills for August and September
- c. Approval of 5-year contract for lawncare
- d. Receive Mid-Year Financials
- e. Receive Staff Report on June and July Technical Advisory Committee Meetings

Mr. Miller commented that Mr. Perske would like further discussion on item e.

Mr. Goerger motioned to approve the Consent Agenda Items a – d, and Mr. Daniel seconded the motion. Motion carried. Roll Call Vote: Miller-yes; Bauerly-yes; Daniel-yes; Brandmire-yes; Kleis-no; Perske-yes; Goerger – yes; Fitzthum – yes; Seamans - yes).

Mr. Perske stated that he is concerned having the quorum of one third attendance is too low and feels that having a majority there would be better. Ms. Johnson explained there is currently no

quorum for the Technical Advisory Committee (TAC) meetings. Adding a minimum one third was discussed at the TAC meeting. To encourage more attendance, the TAC committee suggested adding an attendance policy. An attendance report would be sent to hold people accountable for showing up to meetings. Mr. Gibson explained that this decision is ultimately up to the Policy Board, not the TAC Committee. Mr. Perske thought virtual Zoom meetings will allow for better attendance. Ms. Johnson explained the TAC did discuss virtual attendance and the potential for hybrid (i.e., some representative attending in person and some attending virtually) meetings. Ms. Johnson explained this agenda item is an update on the TAC committee and no final decisions are being made at this time. Mayor Miller confirmed this topic will come back as regular agenda item in future Policy Board meetings to discuss further.

CONSIDER CONTRACT FOR MISSISSIPPI RIVER BRIDGE PLANNING UPDATE

Mr. Gibson stated that two proposals were received. Since the evaluation committee felt that both proposals had both strengths and weakness, both firms will be interviewed to make a more educated decision. Mr. Gibson requested delay of action until there is a final scope of work and price.

FINAL DRAFT FY 2021-2024 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Ms. Johnson provided a summary of TIP public input that took place between June 24 and July 24. Eight online surveys were created that the APO staff then promoted. There was a total of 133 participants.

(Mr. Schultz has joined the meeting at 4:44 p.m.).

Common threads included: Mississippi River Crossing, sidewalks/shared use paths, Northstar, and General roadway maintenance. During public comment, MnDOT had requested three project cost changes to the draft TIP. Those changes included: A project cost increase for the MN 23/US 10 interchange from \$30.3 million to \$35.58 million; a project cost increase for the I-94 flyover bridge resurfacing from \$1.1 million to \$1.2 million, and a project cost increase for the guardrail installation on US 10 from Saint Cloud to Clear Lake from \$1,634,250 to \$1.9 million. The TAC met on July 30th and recommended the Policy Board approve the final draft of TIP.

Mr. Kleis motioned to approve Final Draft 2021-2024 TIP and Mr. Brandmire seconded the motion. Motion carried. Roll Call Vote: Miller-yes; Bauerly-yes; Daniel-yes; Brandmire-yes; Schultz-yes; Kleis-yes; Perske-yes; Goerger – yes; Fitzthum – yes; Seamans - yes).

(Ms. Danielowski has joined the meeting at 4:54 p.m.)

CONSIDER CHANGES TO BANK ACCOUNT ACCESS PROCEDURES:

Mr. Gibson summarized current protocols for Saint Cloud APO bank account access. Mr. Gibson requested discussion on who the board members think is best to have access to the bank account and if the current procedures should be changed. Mr. Kleis suggested that Mr. Gibson should choose one other staff designee who would get access. Mr. Miller suggested the Administrative Specialist would be a good choice. Mr. Schultz stated that he felt that at least one board member should also be listed and suggests the Chair should do it. Mr. Daniel agreed that Mr. Gibson should choose one other member of staff in addition to the Chair.

Mr. Kleis motioned to approve having Mr. Gibson choose one other staff member and the Chair for bank access and Mr. Daniel seconded the motion. Motion carried. Roll Call Vote: Miller-yes; Danielowski-yes; Bauerly-yes; Daniel-yes; Brandmire-yes; Schultz-yes; Kleis-yes; Perske-yes; Goerger – yes; Fitzthum – yes; Seamans - yes).

OTHER BUSINESS & ANNOUNCEMENTS:

Mr. Miller discussed Mr. Gibson’s annual review. Mr. Miller stated that he feels that Mr. Gibson is doing a great job as Executive Director and that his lowest average grade was 9.2 after being reviewed by APO staff and the Board. Mr. Gibson is currently at step 7.5 (of 10) and Mr. Miller recommends moving him to step 8 or step 9.

Mr. Daniel motioned to approve Executive Director Pay at step 9, and Mr. Goerger seconded the motion. Motion failed. Roll Call Vote: Miller-yes; Danielowski-no; Bauerly-no; Daniel-yes; Brandmire-no; Schultz-yes; Kleis-no; Perske-no; Goerger - yes; Fitzthum – yes; Seamans - no).

Mr. Kleis said that he feels due to the pandemic there should not be such a great increase in pay and that everyone at the City of Saint Cloud is currently on a hiring freeze. Mr. Kleis said that he should go from 7.5 to 8 but he should not skip to 9. Mr. Miller asked Mr. Gibson to explain that the pay increase would not affect the jurisdictions’ assessments. Mr. Bauerly agreed with Mr. Kleis to move Mr. Gibson to step 8. Mr. Perske agreed with Mr. Bauerly.

Mr. Perske motioned to approve Executive Director Pay at step 8, and Mr. Brandmire seconded the motion. Motion carried. Roll Call Vote: Miller-yes; Danielowski-yes; Bauerly-yes; Daniel-yes; Brandmire-yes; Schultz-yes; Kleis-yes; Perske-yes; Goerger – yes; Fitzthum – yes; Seamans - yes).

ADJOURNMENT:

The meeting was adjourned at 5:06 p.m.