

**SAINT CLOUD AREA PLANNING ORGANIZATION
TECHNICAL ADVISORY COMMITTEE (TAC) MEETING
Thursday, June 25, 2020 @ 10 a.m.**

A Zoom meeting of the Saint Cloud Area Planning Organization's (APO) Technical Advisory Committee (TAC) was held at 10:03 a.m. on Thursday, June 25, 2020. Senior Transportation Planner Vicki Johnson presided with the following members participating via zoom or telephone access:

Randy Sabart	Saint Joseph
Jodi Teich	Stearns County
Jon Noerenberg	Waite Park
Jon Halter	Sartell
Kelvin Howieson	MnDOT District 3
Matt Glaesman	St. Cloud
Voni Vegar	MnDOT Office of Transit and Active Transportation
Bobbi Retzlaff	FHWA
Innocent Eyoh	MPCA
Vicki Johnson	APO, Sr. Planner
Brian Gibson	APO, Exec Director
Alex McKenzie	APO, Planning Technician
Fred Sandal	APO, Assoc Planner
Dorothy Sweet	APO, Admin Asst
Amber Blattner	APO, Admin Asst

Ms. Johnson reviewed the Electronic Meeting Notification requirements.

Introductions were made.

PUBLIC COMMENT PERIOD

No members of the public were participating.

CONSIDERATION OF CONSENT AGENDA ITEMS

Approval May 28, 2020, TAC Meeting minutes; approval of staff report of June 10, 2020, Active Transportation Plan Development Committee meeting; approve staff report of June 11, 2020, Policy Board meeting. ***Ms. Teich made motion to approve Consent Agenda Items. Mr. Halter seconded the motion. Motion carried. Roll Call: Sabart – YES; Noerenberg – YES; Howieson – YES; Glaesman – YES. Teich – YES; Halter – YES.***

TAC BYLAWS REVISION DISCUSSION

Ms. Johnson provided background information about the TAC's current bylaws. The original bylaws were adopted in 2002 and last amended in 2009. Ms. Johnson suggested a review of the TAC bylaws for improvements to better align with the

current structure of APO. Major changes to the proposed revision include: changes to the definition of membership; the ability of the Policy Board to approve additional individuals, organizations, agencies, advocacy groups, non-profits, or other non-jurisdictions to the TAC as either voting or non-voting members; the ability for members to decide who will serve as the TAC representative, the removal of APO staff as a voting member of the TAC; the provision for calling Special Meetings; the establishment of a one-third quorum, and guidance on video and teleconference meetings.

Mr. Sabart expressed concerns about membership with the ability of the Policy Board to approve additional members to the TAC. He suggested the more outside influence on the TAC could make it more difficult for decisions to be made. Mr. Sabart asked if there was a limit on the number of representatives serving on the TAC. Mr. Gibson said there is no limit but stressed the importance that the TAC retain functionality. Ms. Johnson said in the case of those possible additions via Policy Board appointment, voting or non-voting representation at the TAC will be decided by the Policy Board.

Mr. Glaesman and Mr. Norenberg said they liked the idea of jurisdictions being able to assign voting member.

A discussion was had about the need to have a provision in the bylaws for an Emergency Meeting of the TAC. Mr. Glaesman suggested adding language to the Special Meetings section to accommodate this. Ms. Teich suggested there be a provision for Emergency Meetings in the event the Policy Board needs a recommendation on a matter from the TAC. Ms. Johnson said she will draft up both options and present them at the July TAC meeting for further discussion.

Ms. Johnson stated the TAC meeting schedule be drafted and brought before the TAC for approval in September in accordance with the proposed bylaws revision.

TRANSPORTATION SECURITY

Mr. Gibson led a discussion on transportation security and safety. He provided background information about the Federal regulation pertaining to transportation security and the need for the APO's planning process to consider projects and strategies that will "increase the security of the transportation system for motorized and non-motorized users." Mr. Gibson provided various examples of how transportation security has been defined by other metropolitan planning organizations such as emergency management, disaster planning, and climate resiliency. He asked the TAC what role they feel the APO should play in addressing this planning factor.

Mr. Sabart, Mr. Noerenberg, and Ms. Teich stated the APO's role should be to provide support and assistance with securing Federal and state highway dollars and providing data (i.e., mapping) for each of the county's departments of emergency management.

OTHER BUSINESS AND ANNOUNCEMENTS

The surveys for the APO's Active Transportation Plan are closing June 30. Kurt Franke will be stepping down as the TAC representative for the APO's Active Transportation Advisory Committee (ATAC). The 2021-2024 Transportation Improvement Program (TIP) has been released for public comment through July 24.

ADJOURNMENT

The meeting adjourned at 10:50 a.m.