



1040 County Road 4, Saint Cloud, MN 56303-0643

T. 320.252.7568 F. 320.252.6557

## **Active Transportation Advisory Committee Agenda (ZOOM meeting)**

**Wednesday, May 6<sup>th</sup>, 2020, 2:00 pm – 3:30 pm**

- |                          |  |
|--------------------------|--|
| <b>2:00 pm – 2:10 pm</b> | <b>Call to Order</b><br>Ground Rules and Introductions   |
| <b>2:10 pm – 2:40 pm</b> | <b>Active Transportation Plan Development<br/>(Attachment A)</b><br>Overview of Tasks and Timelines<br>Purpose and Vision<br>Identifying Existing Conditions and Issues  |
| <b>2:40 pm – 3:00 pm</b> | <b>Plan for Public Engagement (Attachment B)</b><br>Survey, Interactive Mapping (demonstration)<br>Community Events (uncertain)<br>Website, Social Media, Virtual Events<br>ATAC Assistance in Enhancing Public Engagement |
| <b>3:00 pm – 3:10 pm</b> | <b>Safe Routes to School (Attachment C)</b><br>Preparing Plans for Oak Hill and Kennedy Schools<br>Revised Timelines   |
| <b>3:10 pm – 3:20 pm</b> | <b>Transportation Alternatives – ATAC Recommendations<br/>(Attachment D)</b><br>ATAC Input into Assigning Regional Priority Points   |
| <b>3:20 pm – 3:30 pm</b> | <b>Questions, Announcements, and Open Discussion</b><br>Next meeting   |

**English**

The Saint Cloud Area Planning Organization (APO) fully complies with the Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act of 1990, Executive Order 12898, Executive Order 13116 and related statutes and regulations. The APO is accessible to all persons of all abilities. A person who requires a modification or accommodation, auxiliary aids, translation services, interpreter services, etc., in order to participate in a public meeting, including receiving this agenda and/or attachments in an alternative format, or language please contact the APO at 320-252-7568 or at [admin@stcloudapo.org](mailto:admin@stcloudapo.org) at least seven (7) days in advance of the meeting.

**Somali**

Ururka Qorsheynta Agagaarka Saint Cloud (APO) waxay si buuxda ugu hoggaansantay Qodobka VI ee Xeerka Xuquuqda Dadweynaha ee 1964, Sharciga Dadka Maraykanka ah ee Naafada ah ee 1990, Amarka Fulinta 12898, Amarka Fulinta 13116 iyo xeerarka iyo sharciyada la xiriira. APO waxa heli kara dhamaan dadka leh awoodaha kala duwan. Qofka u baahan in waxka bedel ama qaabilaad, qalabka caawinta, adeegyada tarjumaadda qoraalka, adeegyada turjumaadda hadalka, iwm, si uu uga qaybgalo kulan dadweyne, oo uu kamid yahay yihiin helitaanka ajandahan iyo/ama waxyaabaha ku lifaaqan oo qaab kale ama luqad kale ah fadlan kala xiriir APO 320-252-7568 ama [admin@stcloudapo.org](mailto:admin@stcloudapo.org) ugu yaraan toddoba (7) maalmood ah kahor kulanka.

**Hmong**

Lub koom haum Saint Cloud Area Planning Organization (APO) tau ua raws nraim li Nqe Lus VI ntawm Tsoom fwm Cov Cai Pej Xeem xyoo 1964, Tsab Kev Cai Hai Txog Kev Xiam Oob Khab ntawm Haiv Neeg Mes Kas xyoo 1990, Tsab Cai 12898, Tsab Cai 13116 thiab cov cai thiab kev tswj fwm uas cuam tshuam. APO tuaj yeem nkag tau rau txhua tus neeg uas muaj peev xwm. Tus neeg uas xav tau kev hloov kho lossis pab cuam, pab lwm tus, pab txhais ntawv, pab txhais lus, thiab lwm yam, txhawm rau kom koom tau rau hauv lub rooj sab laj nrog pej xeem, nrog rau kev txais cov txheej txheem no thiab / lossis cov ntawv uas sau ua lwm hom ntawv, lossis lwm hom lus thov hu rau APO ntawm 320-252-7568 lossis sau ntawv tuaj tau ntawm [admin@stcloudapo.org](mailto:admin@stcloudapo.org) tsawg kawg yog xyu (7) hnub ua ntej ntawm lub rooj sib tham.

**Spanish**

La Saint Cloud Area Planning Organization (Organización de Planificación del Área de Saint Cloud, APO) cumple plenamente con el Título VI de la Civil Rights Act (Ley de Derechos Civiles) de 1964, la Americans with Disabilities Act (Ley de Estadounidenses con Discapacidades) de 1990, el Decreto 13116 y estatutos y normas asociados. La APO está disponible para todo tipo de personas con todo tipo de capacidades. Las personas que requieran modificaciones o adaptaciones, ayudas auxiliares, servicios de traducción e interpretación, etc., con el fin de participar en una reunión pública, lo que incluye recibir esta agenda o documentos adjuntos en un formato o lenguaje distinto, deben comunicarse con la APO llamando al 320-252-7568 o escribiendo a la dirección [admin@stcloudapo.org](mailto:admin@stcloudapo.org) al menos siete (7) días antes de la reunión.

**Laotian**

ອົງການວາງແຜນຂອງພວກເຮົາ Saint Cloud (APO) ປະຕິບັດຕາມ Title VI ຂອງກົດໝາຍວ່າດ້ວຍສິດທິພົນລະເມັດ ອງປີ 1964, ກົດໝາຍວ່າດ້ວຍຄົນພົກພາ ການຊາວອາເມລິກາປີ 1990, ຄໍາສັ່ງປະທານະທັບ ດີເລກທີ 12898, ຄໍາສັ່ງປະທານະທັບ ດີເລກທີ 13116 ແລະ ກົດໝາຍ ແລະ ກົດລະບຽບທີ່ກ່ຽວຂ້ອງອື່ນໆຄື ບຸກຄົນທີ່ມີຄວາມສາມາດເຂົ້າເຖິງ APO ໄດ້. ບຸກຄົນທີ່ ຈຳເປັນຕ້ອງມີການດູແລງແກ້ໄຂ ຫຼື ການອ່ານອອກສຽງສະດວກ, ອຸປະກອນຊ່ວຍ, ການບໍລິການແປອັກສອນ, ການບໍລິການ ວາມແປພາສາ ແລະ ອື່ນໆ ເພື່ອເຂົ້າຮ່ວມການຊຸມນຸມ ມາສາທາລະນະ ລວມທັງການໄດ້ຮັບລາຍຮັບ ແລະ/ຫຼື ເອກະສານຄັດຕີ ດີໃນຮູບແບບ ຫຼື ເປັນພາສາອື່ນໃດໜຶ່ງກະລືກໍ່ ນາຕິດຕໍ່ ຫາ APO ທີ່ ຕີ 320-252-7568 ຫຼື ອີເມວ [admin@stcloudapo.org](mailto:admin@stcloudapo.org) ຢ່າງໜ້ອຍເຈັດ (7) ວັນ ຈົນກ່ອນການຊຸມນຸມ.



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**TO:** Saint Cloud Area Planning Organization Active Transportation Advisory Committee  
**FROM:** Fred Sandal, Associate Planner  
**RE:** Active Transportation Plan Development  
**DATE:** April 22, 2020

The Active Transportation Small Group Advisory Committee acts as a working group and a resource for the ATAC in developing the APO's Active Transportation Plan. The Small Group Committee met on Feb. 12 to discuss roles and timeline, current regional plans, active transportation themes, and a plan for public outreach. The group met again on March 11 to further review the survey questions and other data collection efforts. Due to meeting restrictions, the group did not meet in April.

Figures attached provide the current regional context for active transportation, identifying current the active transportation system, transit facilities, and places where staff is collecting data from automated counters. Also attached are new maps from 2015-2019 crash data. Of note, data received from public safety reports indicate a growing number of fatalities and serious injuries to pedestrians over the past five years. A survey of pavement conditions for all shared use paths is being conducted by the Parks and Trails Council. Facility and safety data will be supplemented from other data collection activities (i.e., Streetlight, local studies) and information obtained from our public engagement process.

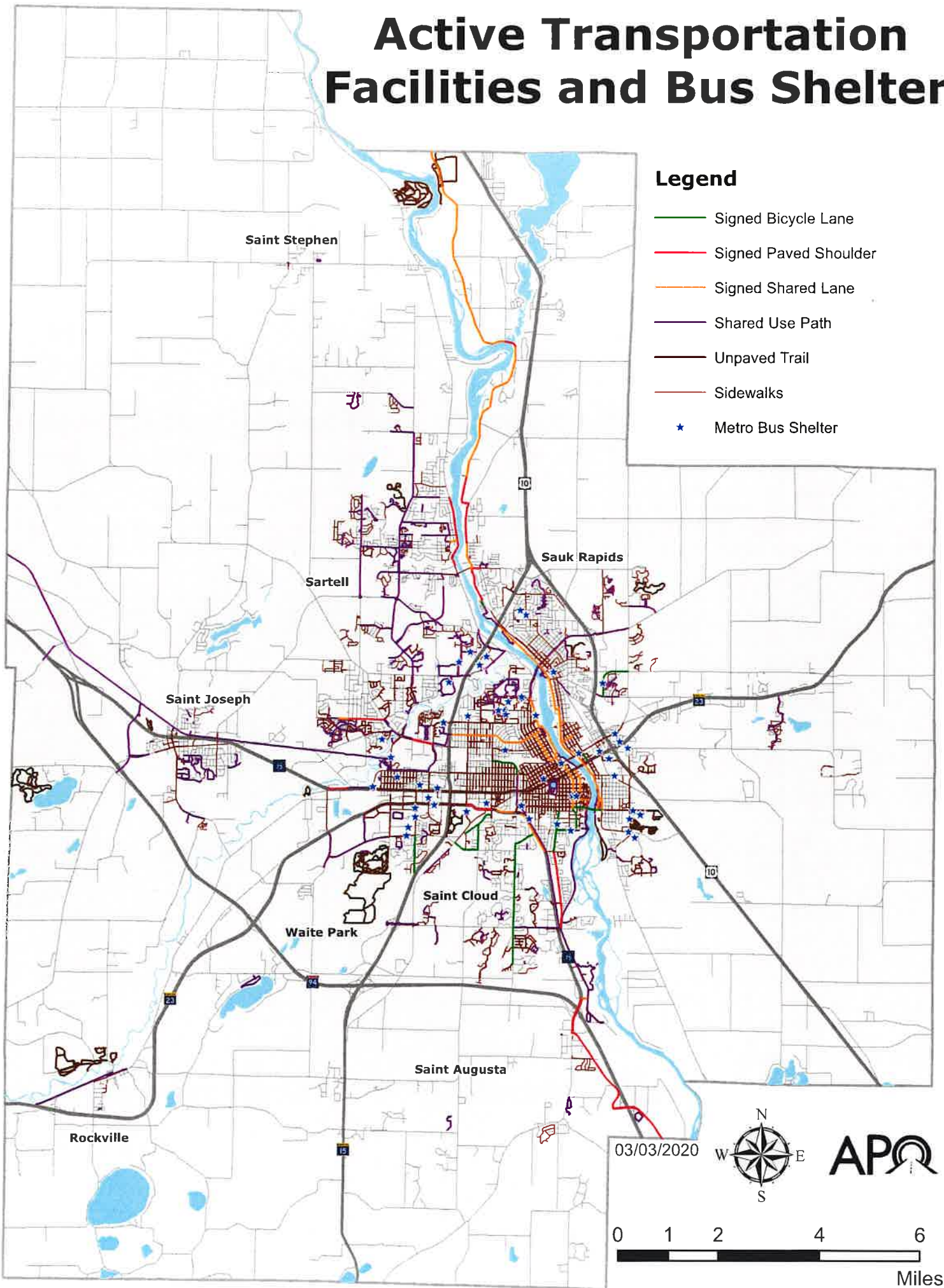
APO staff intends to complete much of its public outreach and the primary data collection that will inform those recommendations by October 2020. This information will be part of the analysis of existing conditions which will go into a report due in December. The current deadline for completing the staff analysis and recommendations for investments in active transportation is August 2021.

This process of early public engagement and data collection will help to inform an overall vision and goals for active transportation in the Saint Cloud region. We anticipate a vision framework that includes promoting bicycle and pedestrian trips and transit connections, improving safety, providing better multimodal options, expanding facilities, connecting network gaps, and assuring equitable access. As a means to validate whether these are desired outcomes, the APO must acquire meaningful data on existing local and regional conditions around bicycle and pedestrian usage and access to transit.

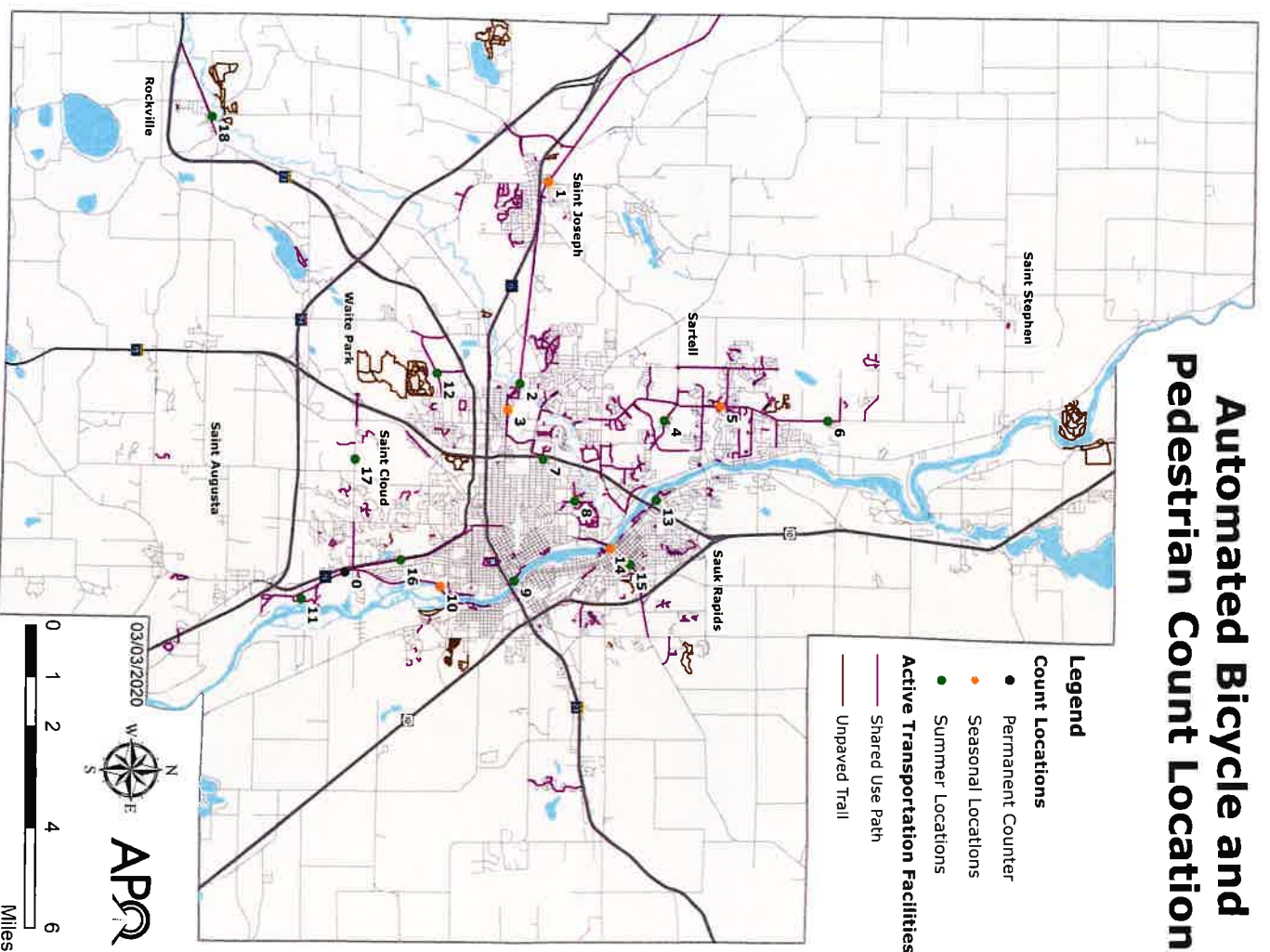
Staff will be reporting on this analysis to the ATAC and other groups in the months to come.

**Suggested Action:** None. Informational only.

# Active Transportation Facilities and Bus Shelters

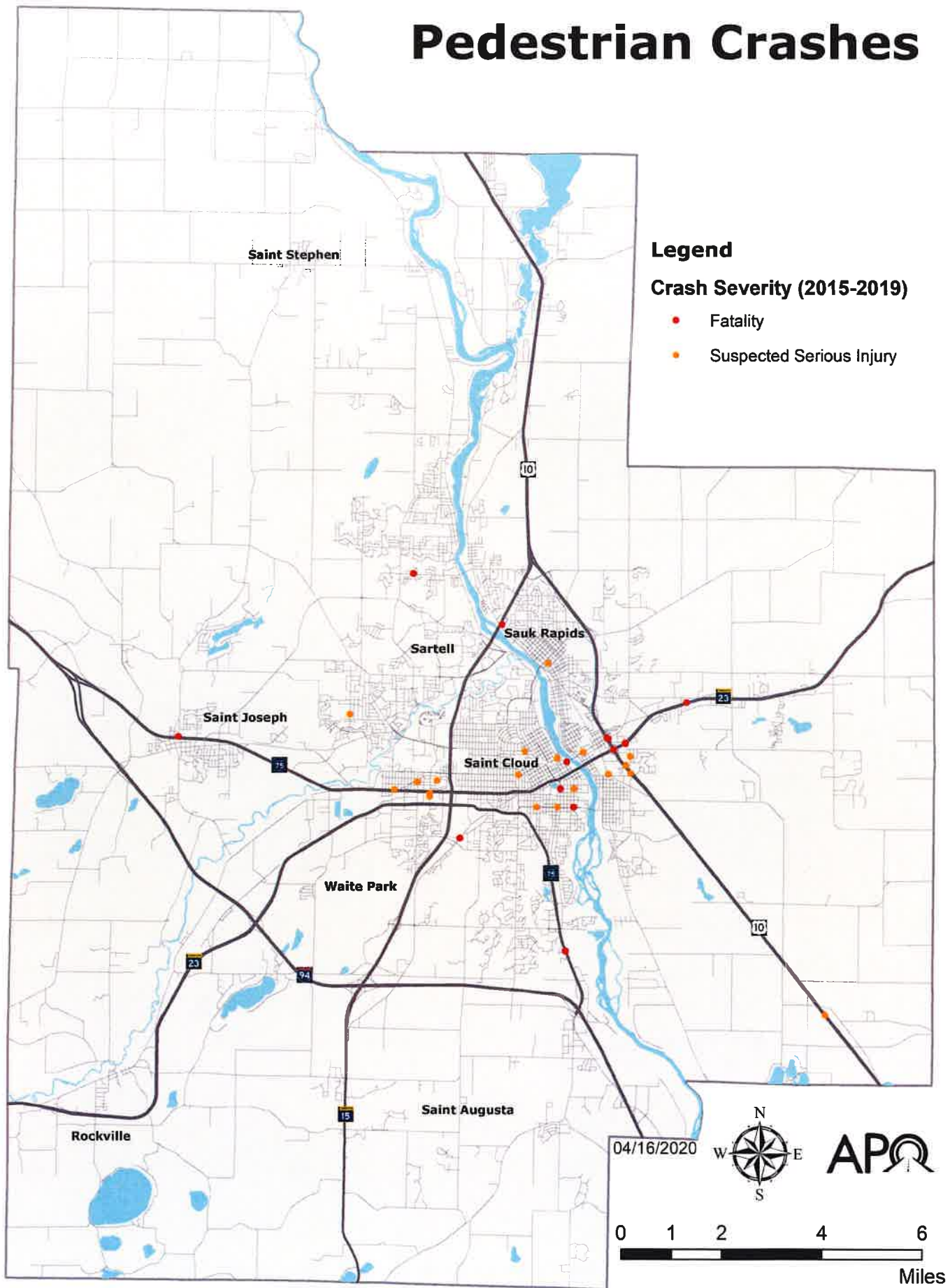


# Automated Bicycle and Pedestrian Count Locations



<b>Id</b>	<b>Jurisdiction</b>	<b>Location</b>
<b>0</b>	Saint Cloud	Beaver Island Trail
<b>1</b>	Saint Joseph	Lake Wobegon Visitor Center
<b>2</b>	Waite Park	Lake Wobegon Trail Head
<b>3</b>	Waite Park	Healthy Living Trail (3rd Street North)
<b>4</b>	Sartell	Heritage Drive (West of 7th Avenue South)
<b>5</b>	Sartell	Pinecone Rd Trail #1 (Sartell City Hall)
<b>6</b>	Sartell	Pinecone Rd Trail #2 (27th Street North)
<b>7</b>	Saint Cloud	MN 15 Apollo Pedestrian Bridge
<b>8</b>	Saint Cloud	Greenway Trail by North Junior High School
<b>9</b>	Saint Cloud	Mississippi River Walk (Behind Convention Center)
<b>10</b>	Saint Cloud	Beaver Island Trail #1 (South of SCSU)
<b>11</b>	Saint Cloud	Beaver Island Trail #2 (Behind Toppan Merrill)
<b>12</b>	Waite Park	Co Rd 137 Trail (Discovery School and Quarry Park)
<b>13</b>	Sauk Rapids	Ox Cart Trail (Island View Park)
<b>14</b>	Sauk Rapids	Helix Spiral
<b>15</b>	Sauk Rapids	2nd Street North Trail (South 6th Avenue North)
<b>16</b>	Saint Cloud	CSAH 75/Roosevelt Road Trail
<b>17</b>	Saint Cloud	33rd Street South Trail (New Tech High School)
<b>18</b>	Rockville	Rocori Trail

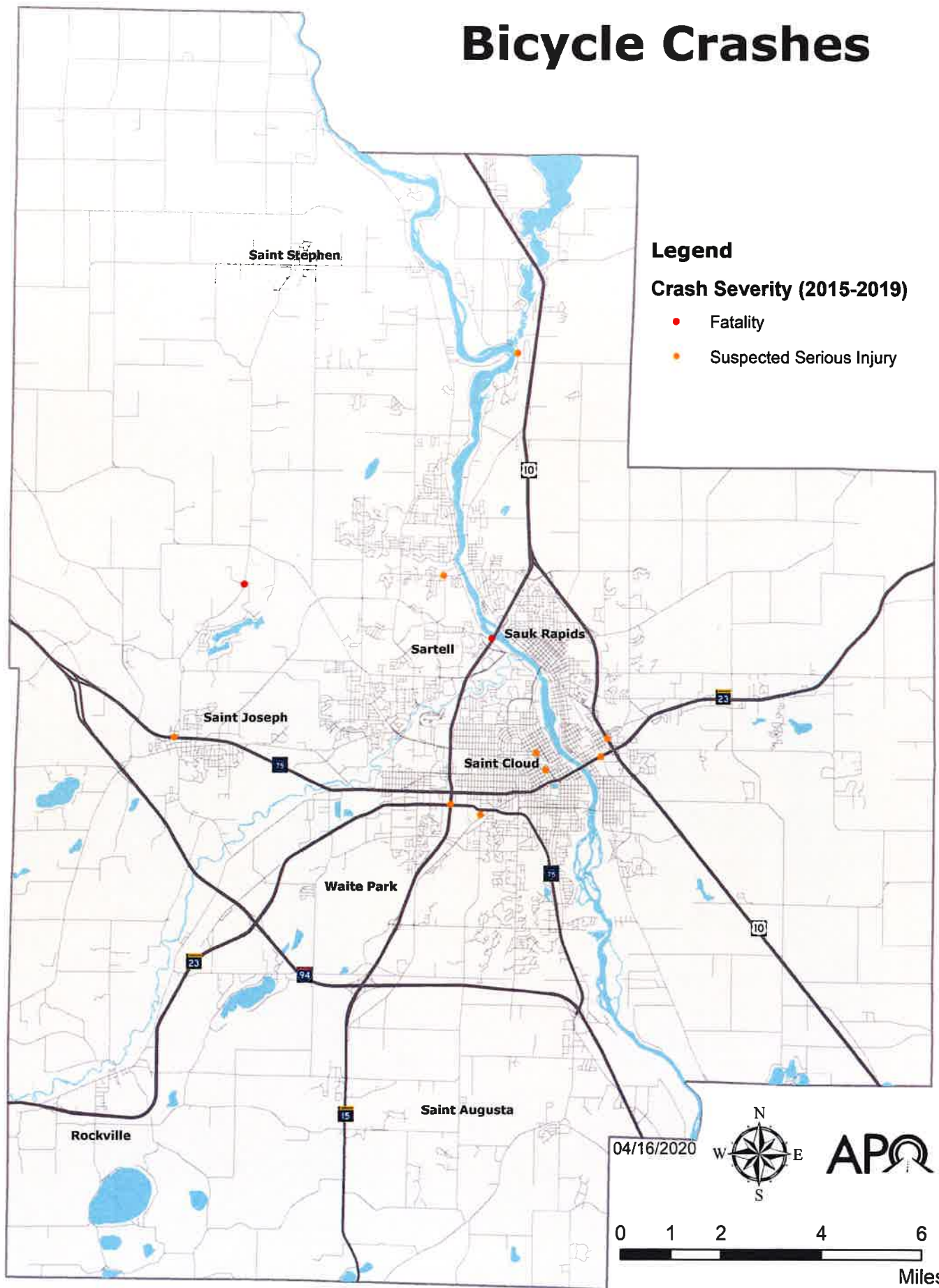
# Pedestrian Crashes



04/16/2020

0 1 2 4 6  
Miles

# Bicycle Crashes





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**TO:** Saint Cloud Area Planning Organization Active Transportation Advisory Committee  
**FROM:** Fred Sandal, Associate Planner  
**RE:** Plan for Public Engagement  
**DATE:** April 22, 2020

The process of identifying significant network gaps and other active transportation needs that will inform project development for the Active Transportation Plan will largely rely on the results of early public engagement through a new survey and an interactive mapping tool. ATAC members were notified of web links to the Active Transportation Survey and the Wikimap interactive mapping tool where area residents can identify specific routes, destinations and issues of concern. Both are intended to be completed together.

Those links once again:

<https://www.surveymonkey.com/r/M3XRLVY>  
<https://wikimapping.com/stcloud-apo.html>

Go to the APO website, <https://stcloudapo.org/>, to find an informative demonstration of how to use the mapping tool.

Staff is emphasizing the use of the new survey together with the mapping tool because public engagement and data collection opportunities are otherwise very limited. In the past, the APO has relied on person-to-person contact at events and other public venues. With current health restrictions, many of these opportunities are not available to us. Therefore, cooperation from our local partners to publicize the active transportation planning process and share these links to include local social media platforms is especially vital.

Of note, all comments received will be recorded within the final plan. Follow up will be provided if participants provide their contact information.

**Suggested Action:** None, informational only. Sharing of links to APO tools for public engagement is highly encouraged.





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**TO:** Saint Cloud Area Planning Organization Active Transportation Advisory Committee  
**FROM:** Fred Sandal, Associate Planner  
**RE:** Safe Routes to School Plans  
**DATE:** April 22, 2020

Saint Cloud APO staff are leading the development of Safe Routes to School (SRTS) plans for Saint Cloud School District's Oak Hill Community School and Kennedy Community School through a SRTS planning assistance grant from MnDOT. On March 10, APO staff met with the SRTS management team consisting of representatives from District 742, CentraCare, and Stearns County Public Health to review the scope of work and data collection tasks – including walking and biking audits to identify and assess school hazards, issues, and barriers for students walking or biking to school.

The process and timeline has since been modified from the original intent due to the COVID-19 health emergency. The principal data collection for SRTS planning which consists of observations at the site, student tallies and parent surveys was to have begun this spring. With the cancellation of on-site school activities, this of course has not occurred and it is unclear at this point when normal school activity will resume. Once we have better information when this may occur, we will be better able to give a report on the revised scope and timeline for these activities, including possible needs for volunteer assistance. In the meantime we continue to coordinate with District 742 staff and the SRTS planning team and will report to you with any updates.

**Suggested Action:** None, informational only.



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T. 320.252.7568 F. 320.252.6557

**TO:** Saint Cloud Area Planning Organization Active Transportation Advisory Committee  
**FROM:** Vicki Johnson, Senior Planner  
**RE:** ATAC Recommendations on Future Transportation Alternatives Projects  
**DATE:** April 22, 2020

As a comprehensive, intergovernmental transportation planning agency for the Saint Cloud Metropolitan Planning Area (MPA), the Saint Cloud Area Planning Organization (APO) works with member agencies and jurisdictions to facilitate local, state, and Federal funds for programs and surface transportation improvement programs. In order to accomplish this, the APO is tasked with prioritizing projects that align with its long-range transportation vision for the region.

The Metropolitan Transportation Plan (MTP) is a long-range, multimodal, surface transportation plan that identifies a regional vision for transportation and the steps necessary to achieve that vision. Part of those steps includes the identification of various transportation improvement projects within the Metropolitan Planning Area (MPA).

In order to carry out the vision of the MTP, the APO develops and maintains a Transportation Improvement Program (TIP). The TIP is a short-range (four year) programming document that reports on how the various agencies and jurisdictions within the Saint Cloud MPA have prioritized their use of limited Federal highway and transit funding. This document is updated on an annual basis.

Projects contained within the TIP must either be identified within the MTP or align closely with the goals and objectives of the MTP. In addition, these projects are funded in part by the Federal Government or are projects sponsored specifically by the Minnesota Department of Transportation (MnDOT).

One of the sources of transportation funding the Federal Government uses is Transportation Alternatives (TA). Projects eligible for TA include, but are not limited to, the creation of facilities for pedestrians and bicycles, environmental mitigation or habitat protection as related to highway construction or operations, as well as infrastructure and non-infrastructure related to Safe Routes to Schools (SRTS) activities. States and localities are responsible for a minimum 20 percent share of project costs funded through this program.

Every year, MnDOT received a projected TA funding target which is for four fiscal years out (example: this year we are looking at FY 2024). These funding targets are then divided amongst the Twin Cities metro and the greater Minnesota Area Transportation Partnerships (ATPs). The Central Minnesota ATP receives approximately \$1.6 million.

In order to be considered for TA funding within the Central Minnesota ATP, applicants must complete and submit a letter of intent to the MnDOT District 3. Once the letter of intent period has passed, District 3 staff distribute those letters to their respective regional planning body – Region 5 Development Commission, East Central Regional Development Commission (7E), Region 7W Transportation Policy Board, and the Saint Cloud APO.

The APO Senior Planner works with prospective applicants that have projects identified in the planning area on their applications which are due to MnDOT District 3 staff in early January.

All applications across the Central Minnesota ATP are scored and ranked by a committee comprised of regional planning representatives which includes one planner and one engineer from the Saint Cloud APO. Once these scores are compiled, a prioritized list is brought before the ATP board for approval and incorporation into the State Transportation Improvement Program (STIP) – a document similar to the TIP, but which encompasses the entire state of Minnesota.

Aside from participation in the ranking and scoring of all Central Minnesota ATP regional projects, the APO – along with the other regional planning bodies within the ATP – have a very minor role in addressing their own regional priorities for TA funded projects.

To address this concern, MnDOT District 3 has allowed for regions like the APO to assign regional priority points to projects being completed within their planning area. These points, combined with the average scores from the TA scoring committee and regional equity points, can influence the final score and ultimate ranking of a project. Regional priority points are assigned to the top two projects – the number one project receives 10 points, the number two project receives five.

Each regional planning body is able to rank their projects and assign these regional priority points accordingly.

At the APO, TA applicants within the MPA will have the opportunity to present on and answer questions pertaining to their proposed projects at the APO's January Technical Advisory Committee (TAC) meeting. TAC members will be given the opportunity to discuss and ultimately recommend the assignment of regional priority points for proposed TA projects to the Policy Board.

Policy Board approval of the regional priority points will be submitted by the APO Senior Planner to MnDOT District 3 and will be factored into the scoring and ranking of TA projects within the Central Minnesota ATP.

If a project within the MPA is selected to receive TA funding from the Central Minnesota ATP, that project will be incorporated into the APO's TIP.

It was brought up internally after the allocation of the regional priority points for the fiscal year 2024 project submissions that members of the APO's Active Transportation Advisory Committee (ATAC) should have an opportunity to review and provide their recommendations to the TAC given the nature of this committee.

In looking at the timing of when approvals are needed, this is possible. However, there are some limitations in regards to providing information ahead of a potential ATAC meeting. As stated above, the TA applications are submitted to MnDOT District 3 staff typically by the first Friday of January. APO staff does not see the final applications submitted to the district (including those within the APO) until approximately mid-January, at the time when the TAC agenda needs to be sent out (10 days prior to the meeting).

If the ATAC were to provide feedback and recommendations, there are two concerns: 1) the lack of information made available ahead of a scheduled meeting and 2) the timing of the ATAC meeting in order to include the ATAC recommendations in the TAC's agenda packet. APO staff can work to coordinate as best they can with MnDOT District 3 staff to provide the application information at the meeting, but there will be an understanding that this information will **NOT** be made available to ATAC members in an agenda packet. APO staff will work with MnDOT District 3 staff to provide the necessary information as far in advance as possible.

**Suggested Action:** None, informational.