

AGENDA

APO POLICY BOARD MEETING

THURSDAY, FEBRUARY 13, 2020 - 4:30 P.M.
GREAT RIVER REGIONAL LIBRARY,
1300 WEST SAINT GERMAIN STREET, SAINT CLOUD

1. Pledge of Allegiance
2. Introductions
3. Approval of Agenda
4. Public Comment Period
5. Consideration of Consent Agenda Items (*Attachments A - E*)
 - a. Approve Minutes of January 9, 2020 Policy Board Meeting (*Attachment A*)
 - b. Approve Bills Lists for January and February (*Attachments B1 & B2*)
 - c. Tort Liabilities Issue (*Attachments C*)
 - d. Area Transportation Partnership Staff Report (*Attachment D*)
 - e. Technical Advisory Committee Staff Report (*Attachment E*)
6. Presentation – Update on Northstar (*Attachment F*): *Frank Loetterle, MnDOT Passenger Rail Office*
 - a. Suggested Action: None, informational only
7. Consider Amendment to Transportation Improvement Program (*Attachments G1 – G3*): *Vicki Johnson, Senior Planner*
 - a. Suggested Action: Approve
8. Consider Project Prioritization for 2024 Surface Transportation Block Grant Program (*Attachments H1 – H2*): *Vicki Johnson, Senior Planner*
 - a. Suggested Action: Approve
9. Consider Project Prioritization for 2024 Transportation Alternatives Program (*Attachments I*): *Vicki Johnson, Senior Planner*
 - a. Suggested Action: Approve
10. Consider Amendment to 2020 Unified Planning Work Program (*Attachment J*): *Brian Gibson, Executive Director*
 - a. Suggested Action: Approve

(cont.)

11. Consider 2020 Regional Project Priorities (*Attachments K1 – K2*): *Brian Gibson, Executive Director*
 - a. Suggested Action: Approve
12. Elect Policy Board 3rd Vice-Chair for 2020 (*Attachment L*): *Brian Gibson, Executive Director*
 - a. Suggested Action: Elect 3rd Vice-Chair
13. Other Business & Announcements
14. Adjournment

English

The Saint Cloud Area Planning Organization (APO) fully complies with the Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act of 1990, Executive Order 12898, Executive Order 13116 and related statutes and regulations. The APO is accessible to all persons of all abilities. A person who requires a modification or accommodation, auxiliary aids, translation services, interpreter services, etc., in order to participate in a public meeting, including receiving this agenda and/or attachments in an alternative format, or language please contact the APO at 320-252-7568 or at admin@stcloudapo.org at least seven (7) days in advance of the meeting.

Somali

Ururka Qorsheynta Agagaarka Saint Cloud (APO) waxay si buuxda ugu hoggaansantay Oodobka VI ee Xeerka Xuquuqda Dadweynaha ee 1964, Sharciga Dadka Maraykanka ah ee Naafada ah ee 1990, Amarka Fulinta 12898, Amarka Fulinta 13116 iyo xeerarka iyo sharciyada la xiriiira. APO waxa heli kara dhamaan dadka leh awoodaha kala duwan. Qofka u baahan in waxka bedel ama qaabilaad, qalabka caawinta, adeegyada tarjumaadda qoraalka, adeegyada turjumaadda hadalka, iwm, si uu uga qaybgalo kulan dadweyne, oo uu kamid yahay yihiin helitaanka ajandahan iyo/ama waxyaabaha ku lifaaqan oo qaab kale ama luqad kale ah fadlan kala xiriir APO 320-252-7568 ama admin@stcloudapo.org ugu yaraan toddoba (7) maalmood ah kahor kulanka.

Hmong

Lub koom haum Saint Cloud Area Planning Organization (APO) tau ua raws nraim li Nqe Lus VI ntawm Tsoom fwv Cov Cai Pej Xeeem xyoo 1964, Tsab Kev Cai Hai Txog Kev Xiam Oob Khab ntawm Haiv Neeg Mes Kas xyoo 1990, Tsab Cai 12898, Tsab Cai 13116 thiab cov cai thiab kev tswj fwm uas cuam tshuam. APO tuaj yeem nkag tau rau txhua tus neeg uas muaj peev xwm. Tus neeg uas xav tau kev hloov kho lossis pab cuam, pab lwm tus, pab txhais ntawv, pab txhais lus, thiab lwm yam, txhawm rau kom koom tau rau hauv lub rooj sab laj nrog pej xeeem, nrog rau kev txais cov txheej txheem no thiab / lossis cov ntawv uas sau ua lwm hom ntawv, lossis lwm hom lus thov hu rau APO ntawm 320-252-7568 lossis sau ntawv tuaj tau ntawm admin@stcloudapo.org tsawg kawg yog xya (7) hnuab ua ntej ntawm lub rooj sib tham.

Spanish

La Saint Cloud Area Planning Organization (Organización de Planificación del Área de Saint Cloud, APO) cumple plenamente con el Título VI de la Civil Rights Act (Ley de Derechos Civiles) de 1964, la Americans with Disabilities Act (Ley de Estadounidenses con Discapacidades) de 1990, el Decreto 13116 y estatutos y normas asociados. La APO está disponible para todo tipo de personas con todo tipo de capacidades. Las personas que requieran modificaciones o adaptaciones, ayudas auxiliares, servicios de traducción e interpretación, etc., con el fin de participar en una reunión pública, lo que incluye recibir esta agenda o documentos adjuntos en un formato o lenguaje distinto, deben comunicarse con la APO llamando al 320-252-7568 o escribiendo a la dirección admin@stcloudapo.org al menos siete (7) días antes de la reunión.

Laotian

ອົງການວາງແຜນເຂດພື້ນທີ່ Saint Cloud (APO) ປະຕິບັດຕາມ Title VI ຂອງກົດໝາຍວ່າດ້ວຍສິດທິພົນລະເມືອງປີ 1964, ກົດໝາຍວ່າດ້ວຍຄົນພິການຊາວອາເມລິກາປີ 1990, ຄໍາສັ່ງປະທານະທີ່ບໍດີເລກທີ 12898, ຄໍາສັ່ງປະທານະທີ່ບໍດີເລກທີ 13116 ແລະ ກົດໝາຍ ແລະ ກົດລະບຽບທີ່ກ່ຽວຂ້ອງຢ່າງຄົບຖ້ວນ. ຄົນທຸກຊົນຊັ້ນອັນນະສາມາດເຂົ້າເຖິງ APO ໄດ້. ບຸກຄົນທີ່ຈຳເປັນຕ້ອງມີການດັດແປງແກ້ໄຂ ຫຼື ການອໍານວຍຄວາມສະດວກ, ອຸປະກອນຊ່ວຍ, ການບໍລິການແປເອກະສານ, ການບໍລິການລ່າມແປພາສາ ແລະ ອື່ນໆ ເພື່ອເຂົ້າຮ່ວມການຊຸມນຸມສາທາລະນະ ລວມທັງການໄດ້ຮັບວາລະນີ້ ແລະ/ຫຼື ເອກະສານຄັດຕິດໃນຮູບແບບ ຫຼື ເປັນພາສາອື່ນໃດໜຶ່ງ ກະລຸນາຕິດຕໍ່ຫາ APO ທີ່ເບີ 320-252-7568 ຫຼື ອີເມວ admin@stcloudapo.org ຢ່າງໜ້ອຍເຈັດ (7) ວັນລ່ວງໜ້າການຊຸມນຸມ.

SAINT CLOUD AREA PLANNING ORGANIZATION POLICY BOARD
Thursday, January 9, 2020 – 4:30 p.m.
Great River Regional Library, St. Cloud, MN

A regular meeting of the Saint Cloud Area Planning Organization Policy Board was held on Thursday, January 9, 2020 at 4:30 p.m. at the Great River Regional Library. Chair Jeff Westerlund presided with the following members present:

Mayor Dave Kleis	Saint Cloud
Council Member Paul Brandmire	Saint Cloud
Council Member Tim Elness (Alt)	Sartell
Council Member Frank Theisen (Alt)	Waite Park
Supervisor Jeff Westerlund	LeSauk Township
Commissioner Spencer Buerkle (Alt)	Benton County
Commissioner Leigh Lenzmeier (Alt)	Stearns County
Commissioner Raeanne Danielowski	Sherburne County
Doug Diedrichsen (Alt)	Metro Bus
Brian Gibson, Exec Director	Saint Cloud APO
Dorothy Sweet	Saint Cloud APO
Vicki Johnson	Saint Cloud APO
Alex McKenzie	Saint Cloud APO
Bill Towle	Airport Director & Guest Speaker
Steve Foss	Citizen
Kurt Franke	Citizen

The Pledge of Allegiance was recited, and Introductions were made.

APPROVAL OF AGENDA:

Commissioner Danielowski motioned, and Mr. Brandmire seconded to approve the agenda. Motion carried.

PUBLIC COMMENT PERIOD: No comments were made.

CONSIDERATION OF CONSENT AGENDA ITEMS (Approval of October 2019 Policy Board Meeting minutes, Approval of Bills for October, November, December, and January, Approval of Annual Resolutions, Receive Declaration of Gifts and Receive Board Attendance Record for CY 2019):

Mr. Theisen motioned to approve the Consent agenda items, and Mr. Burkle seconded the motion. Motion carried.

ELECTION OF OFFICERS FOR 2020:

Mr. Gibson announced that while the officer terms are for one year, all current officers are eligible to spend another year in their office. Mr. Westerlund stated that while he enjoyed his term as Chair, he was willing to allow someone else to have that opportunity. Mr. Theisen motioned and Mr. Lenzmeier seconded to re-elect the slate of officers and keep all officers in their current positions for another year. Mr. Brandmire noted that only one of the current 4 officers was present at the meeting, and felt this decision should be made when all officers are present. Therefore, he moved to postpone the election until next month. No one seconded Mr. Brandmire's motion. Mayor Kleis said that in the past the officers typically moved up one position, and a new member was elected to fill in the vacancy left by everyone moving up one

position,. Mayor Kleis then seconded Mr. Brandmire's motion to table this item. It was noted that the board needed to vote again to either keep the current officers for another year or to table the motion. Mr. Gibson noted that although Mayor Miller was not present at the meeting, Mayor Miller did state via email that he was willing to accept the Chair position if the Policy Board requested. The members then continued discussions about past practices for election of officers. *Another motion was made by Commissioner Danielowski to move the officers up one position. (Miller to Chair, Goerger to 1st Vice Chair, Perske to 2nd Vice Chair, nominate someone for 3rd Vice Chair). Mr. Theisen then amended the motion to delay this until February. Mr. Brandmire seconded the amendment to wait until February to finalize the officers. Motion passed with two opposed (Lenzmier/Burkle). Mayor Kleis requested that APO staff research who has served as an officer of the APO in the past. The Board wanted to ensure that representation as an APO officer was spread fairly and evenly among the jurisdictions. APO staff will provide that information at the February 13th Policy Board meeting and expects that at that time the Board will elect a member to serve as 3rd Vice-Chair.* Mr. Westerlund continued to run the meeting.

PRESENTATION – OVERVIEW OF AIRPORT PLANNING:

Mr. Bill Towle, Airport Director, gave an informative PowerPoint presentation about the St. Cloud Airport. Mr. Towle spoke about the following topics:

Overview of Saint Cloud Airport	City Owned, 1,400 acres, 2 Runways, 2 Precision landing systems, 30,000 operations/yr, 92 based aircraft, operating air traffic control tower.
Commercial Service Use	Allegiant Airline to Punta Gorda and Phoenix/Mesa and Sun Country charters to Laughlin.
General Aviation Use	Corporate, Training, Personal, Medical, Public Use, Government, Maintenance, Agricultural
Federal Funding	FAA is funded through User Fee System/Passenger, Fuel, and Cargo fees go to Aviation Trust Funds
How FAA Distributes Federal Funding	Entitlement, State Apportionment, Discretionary, Passenger Facility Charges Authorization
State Funding	Similar to FAA. Fuel Tax, Aircraft Registration, Flight line Property Tax
How State Funding is Spent	NPIAS Airports, Typically 80/20, Priority System for Projects.
Construction (Capital) Budget	Federal 90/10, State 70/30, Local: Sales Tax & Passenger Facilities Charges
Projects 2000-2018	-Runway/Taxiway Lengthen & Reconstruction \$21 Million -ATCT, Snow Removal Equip, Bldg Expand, Fencing \$6 Million -Master Plan, Water Utilities, Terminal Expansion, Passenger Boarding Bridge \$9 Million -Runway Guard Lights, WHA, Crosswind Runway Reconstruct \$3 Million -Snow Removal Equip, Runway Extension \$5 Million -T Hangar Pavement Reconstruct, GA Development Phase I \$4.3 Million
Possible Future Projects	Extend Crosswind Runway to 4,000 feet Complete Optimization Study with GSDC Pave the Temporary Gravel Lots Plan to deal with Overflow Parking

Mr. Gibson said developing the airport into a Regional Air Hub has been on the **Policy Board's** list of Regional Transportation Priorities.

CONSIDER AMENDMENT TO PERSONNEL POLICIES:

Mr. Gibson reported that he reviewed a 2018 AMPO Survey of pay ranges as well as DEED data.

Three of the APO's positions were not in keeping with the AMPO's survey and DEED data, and adjustments are being recommended. Mr. Gibson also noted that employees who left the APO in 2018 and 2019 went to organizations that offered 100% coverage of their health insurance premiums. He also said that employees have been requesting the APO provide short-term disability. The recommended changes, in order to stay competitive, add up to \$15,200 annually and would come from the consultant budget. There will be no impact on jurisdictional assessments. Mr. Gibson asked the board members to approve the following amendments to the current Personnel Policy.

- Exec Director pay: Keep the current range, which matches national average, but **add "Salary for the Executive Director is established solely by the Policy Board. The salary range and steps for the Executive Director shown in the tables.....are provided as market-based guidance to help inform salary decisions, but need not be followed."**
- Separate Executive Director Salary from Incentive Pay.
- Adjust Senior Transportation Planner Pay Range to \$56,580 to \$85,462
- Adjust Associate Planner Pay Range to \$46,046 to \$69,212
- Adjust Admin Asst Pay range to \$15.81 to \$24.36
- Add Short Term Disability Insurance coverage up to six months as **part of the APO's** benefit package
- Cover 100-percent of Insurance Costs for Employees

Mayor Kleis motioned to approve the changes to the Personnel Policy, and Council Member Theisen seconded the motion. Motion carried.

DISCUSS REGIONAL TRANSPORTATION PRIORITIES FOR 2020:

Mr. Gibson announced that he will be starting to update the Regional Priorities Booklet they take to Washington DC later on in the spring. The handout included in the agenda packet is based heavily on the 2019 booklet.

- Connect Northstar Commuter Rail to Saint Cloud
- Widen I-94 Between Albertville and Monticello
- Urban Beltline Arterial
- Develop the Saint Cloud Regional Airport into a Regional Air Hub
- Transportation Earmarks
- Other Unfunded Transportation Needs
- Stearns County Road 134: Expand to 4-lanes from Sauk River Bridge to Pinecone
- Benton County CSAH 29: Construct a New Alignment to Connect Existing Highways
- Build Pedestrian Crossing of CSAH 75 in Saint Joseph
- Lake Wobegon Trail & Beaver Island Trail Connection
- Stearns CSAH 133 Connection from Theisen Road to 19th
- Sherburne County CSAH 7: Realign Roadway
- Scout/Dehler Drive Connection in Sartell
- Connect Heatherwood Road to Franklin Rd & Extend Beaver Island Trail
- Field Street in Saint Joseph

Mr. Gibson announced that the only change in this booklet was the addition of the Scout/Dehler Drive connection, which Sartell feels is a bigger priority now. The board members discussed whether it was better to have all the projects listed or just the top three. They also discussed the importance or usefulness of having a lobbyist. Opinions ranged from "it's a waste of money" to the importance of having a lobbyist to set up appointments and connections with congressional staff during our trips to Washington DC. Another member said other lobbyist firms would charge much more. Mr. Gibson said he tries to prioritize the projects listed—what would have the greatest impact on our region. Questions were raised about the Northstar study. The Senior Planner agreed to check into the study and get back to the board members. No additions to the priorities list were suggested. Mr. Gibson said he would bring the results of the TAC discussion back to the board before finalizing the booklet.

OTHER BUSINESS:

Mr. Lenzmeier shared that there is much interest in and a huge demand for hangar space at the Airport. He also said he was attending the Policy Board meeting for Mr. Perske, who recently had surgery.

Mr. Gibson announced the departure of Alison Voigt who left in November. The APO staff is currently interviewing candidates.

ADJOURNMENT:

Mayor Kleis motioned to adjourn and Council Member Danielowski seconded the motion. Motion carried. Meeting was adjourned at 5:49 p.m.

PROPOSED January 2020 and February 2020 DISBURSEMENTS
prepared 02/04/2020

Attachment B
Agenda Item #5 b.

Method Of Payment	To Whom Paid	What Check is for	Account	Amount Paid
Direct Dep.	Net Payroll (including insurance reimbursement)	01/10/2020 Payroll Paid	Payroll	\$ 6,416.89
Electronic	Social Security, Medicare & Federal Tax PAID	01/10/2020 Payroll Paid	Payroll	\$ 1,913.54
Electronic	MN Department of Revenue-Withholding PAID	01/10/2020 Payroll Paid	Payroll	\$ 498.00
Electronic	PERA	01/10/2020 Payroll Paid	Payroll	\$ 1,352.87
Electronic	Great West Annuity	01/10/2020 Payroll Paid	Payroll	\$ 10.00
Electronic	Minnesota State Retirement System	01/10/2020 Payroll Paid	Payroll	\$ 87.55
Electronic	Select Account (H.S.A.)	01/10/2020 Payroll Paid	Payroll	\$ 146.80
Direct Dep.	Net Payroll (including insurance reimbursement)	01/24/2020 Payroll Paid	Payroll	\$ 6,359.39
Electronic	Expense Reimbursemt - TRB conference	01/24/2020 Payroll Paid	Payroll	\$ 2,089.63
Electronic	Social Security, Medicare & Federal Tax PAID	01/24/2020 Payroll Paid	Payroll	\$ 1,935.93
Electronic	MN Department of Revenue-Withholding PAID	01/24/2020 Payroll Paid	Payroll	\$ 503.00
Electronic	PERA	01/24/2020 Payroll Paid	Payroll	\$ 1,362.35
Electronic	Great West Annuity	01/24/2020 Payroll Paid	Payroll	\$ 10.00
Electronic	Minnesota State Retirement System	01/24/2020 Payroll Paid	Payroll	\$ 87.55
Electronic	Select Account (H.S.A.)	01/24/2020 Payroll Paid	Payroll	\$ 146.80
Direct Dep.	Net Payroll (including insurance reimbursement)	02/07/2020 Payroll Paid	Payroll	\$ 7,394.42
Electronic	Expense Reimbursemt - TRB conference	02/07/2020 Payroll Paid	Payroll	\$ 100.40
Electronic	Social Security, Medicare & Federal Tax PAID	02/07/2020 Payroll Paid	Payroll	\$ 2,247.30
Electronic	MN Department of Revenue-Withholding PAID	02/07/2020 Payroll Paid	Payroll	\$ 563.00
Electronic	PERA	02/07/2020 Payroll Paid	Payroll	\$ 1,352.87
Electronic	Great West Annuity	02/07/2020 Payroll Paid	Payroll	\$ 10.00
Electronic	Minnesota State Retirement System	02/07/2020 Payroll Paid	Payroll	\$ 87.55
Electronic	Select Account (H.S.A.)	02/07/2020 Payroll Paid	Payroll	\$ 146.80
Direct Dep.	Net Payroll (including insurance reimbursement)	02/21/2020 Payroll Paid	Payroll	\$ 8,694.82
Electronic	Social Security, Medicare & Federal Tax PAID	02/21/2020 Payroll Paid	Payroll	\$ -
Electronic	MN Department of Revenue-Withholding PAID	02/21/2020 Payroll Paid	Payroll	\$ 2,247.30
Electronic	PERA	02/21/2020 Payroll Paid	Payroll	\$ 563.00
Electronic	Great West Annuity	02/21/2020 Payroll Paid	Payroll	\$ 1,352.87
Electronic	Minnesota State Retirement System	02/21/2020 Payroll Paid	Payroll	\$ 10.00
Electronic	Select Account (H.S.A.)	02/21/2020 Payroll Paid	Payroll	\$ 87.55
				\$ 146.80
Electronic	BCBS of MN - January	Employee Health Insurance	Payroll	\$ 1,194.47
Electronic	BCBS of MN - February	Employee Health Insurance	Payroll	\$ 1,967.59
Check	City of St Cloud - Water/Sewer - estimate - February	Utilities - water / sewer	Utilities	\$ 80.00
Check	Cloudnet - January	Internet Service	Utilities	\$ 25.00
Check	Cloudnet - February	Internet Service	Utilities	\$ 25.00
Check	David Turch & Associates - estimate - January	Lobbyist Services	Lobbying	\$ 4,000.00
Check	David Turch & Associates - estimate - February	Lobbyist Services	Lobbying	\$ 4,000.00
Check	Delta Dental - estimate - January	Employee dental insurance	Payroll	\$ 246.10
Check	Delta Dental - estimate - February	Employee dental insurance	Payroll	\$ 246.10
Check	Gaslight Creative	Website Development - FINAL	CPG Passthrough	\$ 5,000.00
Check	Goodpoint Technology Inc	Payment Condition Payment Update	CPG Passthrough	\$ 33,370.27
Credit Card	Google Inc - January	G Suite Basic - Commitment	Utilities	\$ 43.54
Credit Card	Google Inc - February	G Suite Basic - Commitment	Utilities	\$ 43.54
		Book - Trip Generation 10th Ed Supplement - hard copy	Professional Development	\$ 120.00
Credit Card	ITE - Institute of Transportation engineers	Payment on Credit Card Balance	Payment on Credit Card Balance	\$ 280.05
Electronic	Liberty Bank Credit Card - January	Payment on Credit Card Balance	Payment on Credit Card Balance	\$ 1,415.58
Electronic	Liberty Bank Credit Card - February	Payment on Credit Card Balance	Payment on Credit Card Balance	\$ 1,415.58
Check	Loffler Companies - January	Copier Supplies	Copy Machine	\$ 107.67
Check	Loffler Companies - estimate - February	Copier Supplies	Copy Machine	\$ 210.00
Credit Card	Neopost USA, Inc.	Postage Meter	Meter Lease	\$ 59.25
Credit Card	Neopost USA, Inc.	Postage Meter	Postage	\$ 200.00
Check	Saint Cloud APD Policy Board Meeting	Monthly IT Support	IT Support & Software	\$ 1,320.00

February 13, 2020

PROPOSED January 2020 and February 2020 DISBURSEMENTS
prepared 02/04/2020

Attachment B
Agenda Item #5 b.

Method Of Payment	To Whom Paid	What Check is for	Account	Amount Paid
Check	Net V Pro - February	Monthly IT Support	IT Support & Software	\$ 321.00
Check	Premium Water Inc - January	office drinking water	Utilities	\$ 12.00
Check	Premium Water Inc - estimate - February	office drinking water	Utilities	\$ 45.00
Check	Principal Financial - January	Employee disability insurance	Payroll	\$ 218.39
Check	Principal Financial - February	Employee disability insurance	Payroll	\$ 218.39
Check	Schroden's Inc - estimate - January	Snow removal	Maintenance	\$ 500.00
Check	Schroden's Inc - estimate - February	Snow removal	Maintenance	\$ 500.00
Check	Spectrum Business (Charter) - January	Internet Service	Utilities	\$ 276.13
Check	Spectrum Business (Charter) - estimate - February	Internet Service	Utilities	\$ 277.24
Check	SRF Consulting Group Inc - December	6622.20 · MTP Support & Assistance	MTP Support and Assistance	\$ 8,681.20
		Professional Development - Vicki Johnson Supervisor		
Check	St Cloud Area Chamber of Commerce	Development Certificate Program	Professional Development	\$ 325.00
Electronic	Stearns Electric Association - estimate - January	Utilities - electric	Utilities	\$ 250.00
Electronic	Stearns Electric Association - estimate - February	Utilities - electric	Utilities	\$ 200.00
Check	SC Times - estimate - January	Public Postings	Printing/Publishing	\$ 250.00
Check	SC Times - estimate - February	Public Postings	Printing/Publishing	\$ 250.00
Credit Card	TRB Annual & Webinar	TRB Conference registration - Brian Gibson	Professional Development	\$ 1,030.00
Check	WACOSA - estimate - January	Office Cleaning Services	Maintenance	\$ 125.84
Check	WACOSA - estimate - February	Office Cleaning Services	Maintenance	\$ 125.84
Check	West Central Sanitation Inc - estimate - January	Utility - garbage	Utilities	\$ 31.00
Check	West Central Sanitation Inc - estimate - February	Utility - garbage	Utilities	\$ 31.00
Electronic	Xce;l Energy - estimate - January	Utilities - gas	Utilities	\$ 210.99
Electronic	Xce;l Energy - estimate - February	Utilities - gas	Utilities	\$ 250.00
Check	Your CFO Inc	2020 accounting services - January	Accounting Services	\$ 1,460.00
Check	Your CFO Inc	2020 accounting services - February	Accounting Services	\$ 1,460.00
TOTAL				<u>\$ 117,929.16</u>

ST. CLOUD AREA PLANNING ORGANIZATION
Transaction List by Vendor
January 2020

1:25 PM
02/04/2020

Type	Date	Memo	Split	Amount
		American Planning Association		
Credit Card Charge	01/28/2020		6618 · Professional Development	227.00
		AMPO - Assoc of Metropol Planning Org		
Bill Pmt -Check	01/10/2020		6610 · Dues & Subscriptions	663.73
		BCBS of MN		
Check	01/20/2020		6600.5 · Health/Dental/Life Insurance	1,967.59
		Cannon Solutions America		
Bill Pmt -Check	01/03/2020		6608 · Multifunction Copier	94.49
		City of St. Cloud - Water/Sewer		
Bill Pmt -Check	01/24/2020		6606.1 · Utilities	48.02
		Cloudnet		
Bill	01/02/2020		6603.1 · Telephone	10.00
Bill Pmt -Check	01/15/2020		6603.1 · Telephone	10.00
		Creative Cloud Indiv		
Credit Card Charge	01/10/2020		6610 · Dues & Subscriptions	57.03
		David Turch & Associates		
Bill Pmt -Check	01/10/2020		902 · Ineligible Fed Reimb Washington Lobby	4,000.00
		Delta Dental		
Check	01/01/2020		6600.5 · Health/Dental/Life Insurance	246.10
		Goodpoint Technology Inc		
Bill Pmt -Check	01/30/2020		CPG - Payment Condition Data Update	13,370.27
Bill Pmt -Check	01/31/2020		CPG - Payment Condition Data Update	20,000.00
		Google Inc.		
Credit Card Charge	01/31/2020		6603.1 · Telephone	43.54
		Greater St Cloud Dev Corp		
Bill Pmt -Check	01/10/2020		6610 · Dues & Subscriptions	500.00
		HireRight Inc		
Credit Card Charge	01/08/2020		6570 · HR Consultant Services	83.85
		Liberty Savings Bank		
Check	01/13/2020		VISA 2733	280.05
		Loffler Companies		
Bill Pmt -Check	01/10/2020		6608 · Multifunction Copier	60.51
		Neopost USA, Inc.		
Bill Pmt -CCard	01/10/2020		6603.2 · Postage	123.50
Bill Pmt -CCard	01/15/2020		6603.2 · Postage	54.25
		Net V Pro		
Bill Pmt -Check	01/07/2020		6609 · IT Support & Software	321.00
		Principal Mutual Life Insurance		
Bill Pmt -Check	01/10/2020		6600.5 · Health/Dental/Life Insurance	218.39
		Schroden's Inc.		
Bill Pmt -Check	01/10/2020		6606.2 · Maintenance	240.00
		Spectrum Business (Charter)		
Bill Pmt -Check	01/14/2020		6603.1 · Telephone	276.13

ST. CLOUD AREA PLANNING ORGANIZATION
Transaction List by Vendor
January 2020

1:25 PM
02/04/2020

Type	Date	Memo	Split	Amount
		SRF Consulting Group, Inc.		
Bill Pmt -Check	01/10/2020		6622.20 MTP Support & Assistance	3,540.72
		Stearns Electric Association		
Bill Pmt -Check	01/20/2020		6606.1 · Utilities	196.34
		TRB Annual & Webinar		
Credit Card Charge	01/07/2020		6618 · Professional Development	1,030.00
		West Central Sanitation, Inc		
Bill Pmt -Check	01/27/2020		6606.2 · Maintenance	30.73
		Xcel Energy		
Bill Pmt -Check	01/06/2020		6606.1 · Utilities	192.22
		Your CFO Inc		
Bill Pmt -Check	01/02/2020		6602.2 · Accounting Services	1,460.00
				<u>49,345.46</u>

LIBERTY BANK DEPOSITS		
	Deposit Date	Amount
Sherburne County	1/6/2020	1,135.50
County of Stearns	1/8/2020	10,393.00
City of St Josephs	1/9/2020	3,145.00
Benton County	1/10/2020	3,393.50
Township of Le Sauk	1/17/2020	618.50
Waite Park	1/17/2020	3,821.50
City of Sauk Rapids	1/17/2020	6,238.50
Metro Bus	1/22/2020	4,149.89
Interest Earned	1/31/2020	16.65
		<u>32,912.04</u>



1040 County Road 4, Saint Cloud, MN 56303-0643

T. 320.252.7568 F. 320.252.6557

TO: Saint Cloud APO Policy Board
FROM: Brian Gibson, PTP, Executive Director
RE: Tort Liability Issue
DATE: January 30, 2020

The APO purchases its Property and Liability coverage through the League of Minnesota Cities. Our current coverage expires in May 2020. Each year, before the policy is renewed, the governing body must decide if they wish to waive the statutory tort liability limits.

1. If you DO NOT WAIVE the statutory tort limits, an individual claimant would be able to recover no more than \$500,000 on any claim and the total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether or not the city purchases the optional excess liability coverage.
2. If you DO WAIVE the statutory tort limits BUT DO NOT purchase excess liability coverage, a single claimant could potentially recover up to \$2,000,000 for a single occurrence, and the total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
3. If you DO WAIVE the statutory tort limits AND DO purchase excess liability coverage, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

For the past four years, the APO Board has chosen to NOT waive the statutory tort liability limits.

Your approval means you DO NOT WAIVE the liability limits.

E. admin@stcloudapo.org W. stcloudapo.org



1040 County Road 4, Saint Cloud, MN 56303-0643

T. 320.252.7568 F. 320.252.6557

TO: Saint Cloud Area Planning Organization Policy Board
FROM: Vicki Johnson, Senior Planner
RE: Staff Report on Central Minnesota Area Transportation Partnership
DATE: Jan. 17, 2020

The Central Minnesota Area Transportation Partnership (ATP) met on Jan. 16, 2020. At that meeting, the following topics were discussed:

1. FY 2020-2023 Local Federal Projects Update
 - a. District 3 State Aid Engineer Kelvin Howieson discussed fiscal year 2020 Surface Transportation Block Grant Program (STBGP), Transportation Alternatives (TA), and other federally funded throughout the district. Among **these projects are Stearns County's rehabilitation project on CSAH 75 (073-675-040) and Sauk Rapids's MSAS 109 reconstruction project (191-109-006)**. Mr. Howieson said all projects appear to be on track.
 - b. Mr. Howieson also discussed Highway Safety Improvement Program (HSIP) projects throughout the district. No projects discussed occurred within the planning area. All projects appear to be on track.
2. FY 2021-2024 State Transportation Improvement Program Funding Guidance
 - a. District 3 Planning Director Steve Voss and District 3 Engineering Specialist and Program Coordinator Jeff Lenz discussed the anticipated Federal funding target for the district for fiscal year 2024. The Central Minnesota ATP is anticipated to receive \$10.4 million for the Surface Transportation Block **Grant Program (STBGP). The APO's portion of this target is 20.53% or \$2,135,120.**
 - b. Mr. Lenz explained changes in targeted funding for fiscal years 2021, 2022, and 2023 that have the potential to impact the funding of already **programmed projects. The district's target for both 2021 and 2022 was \$100,000 less than originally expected. The target for FY 2023 is \$500,000 more than expected.** ATP members voted to have MnDOT District 3 manage these target dollar amount changes instead of each region reconfiguring its programmed STBGP funding for those three years.
3. Local Candidates Seeking FY 2024 STBGP Funding under the ATP Managed Program by Region
 - a. Representatives from each of the four regions (Region 5, Region 7E, Region 7W, and the APO) presented on the Surface Transportation Block Grant Program (STBGP) projects they had received during this solicitation.
 - i. Region 5 has received seven applications requesting \$8,290,558 in Federal funding for a combined total project cost of \$12,463,198. One project was from Cass County, two projects were from Crow Wing County, one project was from Morrison County, one project was from Todd County, one project was from Wadena County, and one project

E. admin@stcloudapo.org W. stcloudapo.org

was from the City of Little Falls.

- ii. Region 7E, which is soliciting for FY 2024 and FY 2025, has received four applications requesting \$3,382,000 in Federal funding for a combined total project cost of \$6,252,500. Three projects were from Isanti County and one project was from Kanabec County.
 - iii. Region 7W has received seven applications requesting \$11,580,000 in Federal funding for a combined total project cost of \$17,795,744. Three projects were from Benton County, three projects were from Sherburne County, and one project was from Wright County.
 - iv. The Saint Cloud APO has received five applications requesting \$4,666,000 in Federal funding for a combined total project cost of \$5,833,000. Two projects were from the City of Sauk Rapids, one project was from Benton County, and two projects were from Stearns County.
4. Review FY 2024 Transportation Alternatives (TA) Program Schedule and Candidate Projects
- a. District 3 Engineering Specialist and Program Coordinator Jeff Lenz presented on the Transportation Alternatives projects that were received by the district during this solicitation. Thirteen projects were received: five from Region 5, one from 7E, five from 7W, and two from the Saint Cloud APO. Projects are being scored by the TA committee and will be reviewed at its meeting in March.
5. District 3 Freight Planning Initiative
- a. MnDOT Office of Public Engagement and Constituent Services Laurie Ryan **and SRF Consulting Group's Chris Brown presented on the District 3 Manufacturers' Perspective report. By the end of January** they will have completed 125 interviews with manufacturing businesses and freight carriers across the district. This work will accomplish four main tasks:
 - i. **Confirm that MnDOT's planning processes identify and address many** of the improvements that businesses are seeking.
 - ii. Changing the construction planning process to allow more lead time for shippers to figure out alternative routes.
 - iii. **Add businesses to districts' media distribution list for road condition** updates.
 - iv. Improve input: 511, permitting process; research into anti-icing chemicals and pavement quality in winter, etc.
 - b. MnDOT Office of Freight and Commercial Vehicle Operations Andrew **Andrusko and SRF Consulting Group's Brian McClafferty presented on the** District 3 Freight Plan. They indicated the following work has been completed:
 - i. A review of previous plans and documents related to District 3.
 - ii. A development of a district profile which includes the physical conditions, system usage and performance, and economic and demographic trends.
 - iii. Developed a SWOT analysis
- The next steps are to work on the implementation plan, identify the feasibility of various projects, and draft a final plan. The timeline to complete this work is around July 2020.

Suggested Action: None, informational only.

E. admin@stcloudapo.org W. stcloudapo.org



1040 County Road 4, Saint Cloud, MN 56303-0643

T. 320.252.7568 F. 320.252.6557

TO: Saint Cloud Area Planning Organization Policy Board
FROM: Vicki Johnson, Senior Planner
RE: Staff Report on Technical Advisory Committee Activities
DATE: Jan. 31, 2020

The Saint Cloud APO's Technical Advisory Committee (TAC) met on Jan. 30, 2020. At that meeting, the following activities occurred:

1. **TAC members recommended Policy Board approval of several changes to the APO's FY 2020-2023 Transportation Improvement Program (TIP).** These changes were requested from Stearns County, WACOSA, Metro Bus, and MnDOT.
2. TAC members heard presentations from applicants on the proposed projects for the Surface Transportation Block Grant Program (STBGP). TAC members discussed the proposed projects and prepared a prioritization recommendation of funding for the Policy Board to consider.
3. TAC members heard presentations from applicants on the proposed projects for the Transportation Alternatives (TA) program. TAC members discussed the proposed projects and prepared a prioritization recommendation to award regional significance points for the Policy Board to consider.
4. TAC members discussed the 2020 Regional Transportation Priorities briefing booklet. Suggestions were made about how to best present various topics, particularly surrounding the Urban Beltline Arterial. A discussion was raised as to presenting the work that was currently completed and/or the progress that has been made on certain pieces – prioritizing those that have not been done and would have the most benefit for the region.



1040 County Road 4, Saint Cloud, MN 56303-0643

T. 320.252.7568 F. 320.252.6557

TO: Saint Cloud APO Policy Board
FROM: Brian Gibson, PTP, Executive Director
RE: Update on Northstar
DATE: January 30, 2020

In the last legislative session, the State approved \$650,000 to update the state of planning for extending the Northstar rail line to the Saint Cloud region. Frank Loetterle, Project **Manager at MnDOT's Passenger Rail Office, has been the person in charge of completing** that effort.

Frank has been working with a consultant and with Burlington-Northern Santa Fe Railroad to assess the needs and determine what it would take to bring the rail line to the region. He will be providing the Policy Board an update on that effort.

Suggested Action: None, informational only.



1040 County Road 4, Saint Cloud, MN 56303-0643

T. 320.252.7568 F. 320.252.6557

TO: Saint Cloud Area Planning Organization Policy Board
FROM: Vicki Johnson, Senior Planner
RE: FY 2020-2023 Transportation Improvement Program Amendments
DATE: Jan. 30, 2020

One of the responsibilities of the Saint Cloud Area Planning Organization (APO), as outlined by the Federal Government, is to develop and maintain a Transportation Improvement Program (TIP). The TIP is the document that programs federal funds for transportation **improvements in the APO's Metropolitan Planning Area (MPA)**. Decisions about transportation investments require collaboration and cooperation between different levels of government and neighboring agencies and jurisdictions. As a document, the TIP reports how the various agencies and jurisdictions within the MPA have prioritized their use of limited Federal highway and transit funding.

Several changes have been proposed to the APO's FY 2020-2023 TIP from the following entities: Stearns County, WACOSA, Metro Bus, and MnDOT. For details of all changes please view the attachment **(G2)** provided.

With all of the proposed changes, fiscal constraint has been maintained for each agency and jurisdiction.

The thirty day public comment period on these changes concludes on Monday, Feb. 3 2020.

APO staff have received two completed online surveys and one person commenting at an in-person event about the proposed changes. Those comments are attached as well **(G3)**. Any additional public comments received prior to the closing date of Feb. 3 will be provided in physical form at the Policy Board meeting.

The APO's Technical Advisory Committee addressed these changes at its Jan. 30, 2020, TAC meeting and recommended Policy Board approval.

Suggested Action: Approval.



1040 County Road 4, Saint Cloud, MN 56303-0643

T. 320.252.7568 F. 320.252.6557

FY 2020-2023 Transportation Improvement Program Amendments *January 2020*

The following is a detailed list of changes that are requested to be made to the FY 2020-2023 Transportation Improvement Program (TIP). Given the nature of some of these changes, an **amendment process to this document has been initiated. Per guidelines documented in the APO's Stakeholder Engagement Plan (SEP)**, a 30-day public comment period is required before changes can be implemented.

Public comment on these changes runs from Jan. 2, 2020, through Feb. 3, 2020. Comments can be made via email (ikeogu@stcloudapo.org), phone (320-252-7568 ext. 203), or in-person at the APO Office (1040 County Road 4, St. Cloud, MN 56303).

The **APO's Technical Advisory Committee** – a committee of area planners and engineers – will **review this request at its regularly scheduled January meeting (Jan. 30)**. The **APO's Policy Board** will take action on this at its regularly scheduled February meeting (Feb. 13).

Stearns County:

- 2020
 - 073-675-040: Project funding source changed from STBGP to NHPP. Project cost increased from \$1,100,000 to \$1,715,056. Additional federal funds will be pulled from CSAH 75 project programmed in 2022 (073-675-041) to cover cost increase. The AC cost is increasing from \$191,480 to \$806,536. The local match is remaining the same.
- 2022
 - 073-675-040: AC Payback is increasing from \$191,480 to \$806,536. See change in FY 2020.
 - Project 073-675-XXX: This project has a number 073-675-041 and a description (STEARNS CSAH 75, FROM TH 15 TO COOPER AVE MILL & OVERLAY). This project is also undergoing a funding swap for the CSAH 75 project 073-675-040. Local funds for this project have increased from \$307,528 to \$922,584 to account for the funding difference. Overall project cost is remaining the same.
- 2023
 - Project 073-675-XXX: Project number and description are updated. No changes to this project as far as AC is concerned.

WACOSA:

- 2020
 - TRF-9503-20: **Adding the purchase of one replacement <30' (Class 400) bus.** Project cost is \$87,000 with \$69,600 coming from FTA funds and \$17,400 in local funds.

Metro Bus:

- 2020
 - TRS-0048-20TD: Project funding source changed from STBGP to FTA. With this change, project number changed to TRF-0048-20B.
 - TRS-0048-20TE: Project funding source changed from STBGP to FTA. With this change, project number changed to TRF-0048-20C.

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- TRS-0048-20T: Project description changed from “less than 30-foot” to “35-foot Class 400.” Project cost also decreased from \$1,150,000 to \$1,125,000 with half of the anticipated local match being covered with state funds. (Per MnDOT Office of Transit and Active Transportation).
- TRS-0048-20TA: Number of buses to be purchased drops from three to one. Bus will now be a 40-foot replacement bus. Cost dropped from \$1,800,000 to \$573,000 with half of the anticipated local match being covered with state funds. (Per MnDOT Office of Transit and Active Transportation).
- TRS-0048-20TC: Project funding source changed from STBGP to FTA. With this change, project number changed to TRF-0048-20J.
- 2021:
 - Project TRF-0048-21L: Project funding source changed from local funds to FTA/LF split (\$1,000,000 FTA/\$250,000 LF)
- 2023:
 - Project TRS-0048-23T: Change work type status from transit vehicle purchase to facility improvements.

MnDOT:

- 2020
 - 8803-PM-20: Preventative maintenance districtwide set aside is decreasing by \$1.6 million from \$3,802,760 to \$2,202,760. The \$1.6 million will be used to fund a project outside of **the APO’s planning area.**
 - 8803-RW-20: Right-of-way districtwide set aside is decreasing by \$3 million from \$5 million **to \$2 million. This \$3 million will be used to fund a project outside of the APO’s planning area.**
 - 8803-RX-20: Miscellaneous road and bridge repair districtwide set aside is decreasing by \$400,000 from \$2,500,000 to \$2,100,000. This \$400,000 will be used to fund a project **outside of the APO’s planning area.**
 - 8803-CA-20: External project development districtwide set aside is decreasing by \$2,270,000 from \$7,920,000 to \$5,650,000. This \$2,270,000 will be used to fund a project **outside of the APO’s planning area.**
- 2021
 - 7109-08: Adding project to TIP per MnDOT District 3. This project is to restore failing retaining walls along MN 301 adjacent to the corrections building in Saint Cloud.



1040 County Road 4, Saint Cloud, MN 56303-0643

T. 320.252.7568 F. 320.252.6557

FY 2020-2023 Transportation Improvement Program Amendments

Public Comments January 2020

Several substantial requests for **changes to the Saint Cloud Area Planning Organization's (APO's)** fiscal year 2020-2023 Transportation Improvement Program (TIP) have warranted a 30-day public comment period. During this period (Jan. 2-Feb. 3, 2020) the APO has received the following comments (current through Jan. 30, 2020). Please note that additional public comments received prior to the closing date of Feb. 3 will be provided in physical form at the Policy Board meeting.

Online Survey:

Agency/Jurisdiction	Proposed Project Number	Comments	Date
Stearns County	073-675-040	Neither approve nor disapprove.	01/03/2020
Stearns County	073-675-040	Disapprove.	01/03/2020
Stearns County	073-675-041	Neither approve nor disapprove.	01/03/2020
Stearns County	073-675-041	Disapprove.	01/03/2020
WACOSA	TRF-9503-20	Approve.	01/03/2020
WACOSA	TRF-9503-20	Neither approve nor disapprove.	01/03/2020
Metro Bus	TRF-0048-20B	Neither approve nor disapprove. (2)	01/03/2020 (2)
Metro Bus	TRF-0048-20C	Neither approve nor disapprove. (2)	01/03/2020 (2)
Metro Bus	TRF-0048-20J	Neither approve nor disapprove. (2)	01/03/2020 (2)
Metro Bus	TRS-0048-20T	Approve.	01/03/2020
Metro Bus	TRS-0048-20T	Neither approve nor disapprove.	01/03/2020
Metro Bus	TRS-0048-20TA	Approve.	01/03/2020
Metro Bus	TRS-0048-20TA	Neither approve nor disapprove.	01/03/2020
Metro Bus	TRF-0048-21L	Approve.	01/03/2020

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Agency/Jurisdiction	Proposed Project Number	Comments	Date
Metro Bus	TRF-0048-21L	Neither approve nor disapprove.	01/03/2020
MnDOT	7109-08	Approve.	01/03/2020
MnDOT	7109-08	Neither approve nor disapprove.	01/03/2020

Open House:

Agency/Jurisdiction	Proposed Project Number	Comments	Date
MnDOT	7109-08	"I'm really excited about the 301 retaining wall project. I noticed that there was some construction work around there a while back and portions of the wall became dislodged. I really love that wall."	01/16/2020
Stearns County	073-675-041	"I'm worried about the project on CSAH 75 (resurfacing from TH 15 to Cooper). I'm worried that the excitement to move cars to places like Walmart and Costco they would get rid of all of the on-road bicycle facilities. While the bicycle facilities on that road aren't great and end at 33rd Avenue (I'd like to see them extend to 15), I would like to keep what we have."	01/16/2020

Phone/In-Person

Agency/Jurisdiction	Proposed Project Number	Comments	Date

Facebook:

Agency/Jurisdiction	Proposed Project Number	Comments	Date

Email:

Agency/Jurisdiction	Proposed Project Number	Comments	Date



1040 County Road 4, Saint Cloud, MN 56303-0643

T. 320.252.7568 F. 320.252.6557

TO: Saint Cloud Area Planning Organization Technical Advisory Committee
FROM: Vicki Johnson, Senior Planner
RE: FY 2024 Surface Transportation Block Grant Program prioritization
DATE: Jan. 30, 2020

As a comprehensive, intergovernmental transportation planning agency for the Saint Cloud Metropolitan Planning Area (MPA), the Saint Cloud Area Planning Organization (APO) works with member agencies and jurisdictions to facilitate local, state, and Federal funds for programs and surface transportation improvement programs. In order to accomplish this, the APO is tasked with prioritizing projects that align with its long-range transportation vision for the region.

The Metropolitan Transportation Plan (MTP) is a long-range, multimodal, surface transportation plan that identifies a regional vision for transportation and the steps necessary to achieve that vision. Part of those steps includes the identification of various transportation improvement projects within the Metropolitan Planning Area (MPA).

In order to carry out the vision of the MTP, the APO develops and maintains a Transportation Improvement Program (TIP). The TIP is a short-range (four year) programming document that reports on how the various agencies and jurisdictions within the Saint Cloud MPA have prioritized their use of limited Federal highway and transit funding. This document is updated on an annual basis.

Projects contained within the TIP must either be identified within the MTP or align closely with the goals and objectives of the MTP. In addition, these projects are funded in part by the Federal Government or are projects sponsored specifically by the Minnesota Department of Transportation (MnDOT).

One of the sources of transportation funding the Federal Government uses is the Surface Transportation Block Grant Program (STBGP). STBGP provides flexible funding that may be used by States and localities for projects to preserve and improve the conditions and performance on any Federal-aid highway, bridge and tunnel projects on any public road, pedestrian and bicycle infrastructure, and transit capital projects, including intercity bus terminals. States and localities are responsible for a minimum 20 percent share of project costs funded through this program.

Every year, MnDOT receives a projected STBGP funding target which is for four fiscal years out (example: this year we are looking at FY 2024). With that pre-determined sum of funding, MnDOT allocates approximately half of those Federal dollars to the Twin Cities metro area. The remaining half is then divided among the greater Minnesota Area Transportation Partnerships (ATPs).

In the Central Minnesota ATP, STBGP funding is further divided among specific regions within the ATP – Region 5 Development Commission, East Central Regional Development Commission (7E), Region 7W Transportation Policy Board, and the Saint Cloud APO—based upon a formula that takes into account the roadway network system size and use factors. With this formula, the APO receives 20.53 percent of the STBGP allocation within the Central Minnesota ATP.

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Region	Funding Target Percent	FY 2024 STBGP target allocation
Region 5	32.65%	\$3,395,600
Region 7E	13.82%	\$1,437,280
Region 7W	33.00%	\$3,432,000
Saint Cloud APO	20.53%	\$2,135,120
Total	100.00%	\$10,400,000

In order to determine how this funding will be spent in the APO, a project solicitation process is initiated. APO member jurisdictions complete an application for specific surface transportation projects they feel would be the best use of the limited Federal funds. Applicants are given scoring guidelines to assist in writing the application. These scoring guidelines were developed by APO staff in conjunction with APO Technical Advisory **Committee members during late summer, early fall 2019 and approved by the APO's Policy Board in September 2019.** Applications were evaluated based upon the following technical criteria: Access and Mobility; System Connectivity; Multimodal; System Condition; Safety; Economic Vitality; Energy and Environmental Conservation; and Public Engagement, Plan Identification, and Project Readiness.

Copies of the equity breakdown as requested by Policy Board members are provided in **Attachment H2**.

Completed applications are then submitted to the APO Senior Planner in early January. A total of five applications were received by the APO for the FY 2024 STBGP solicitation.

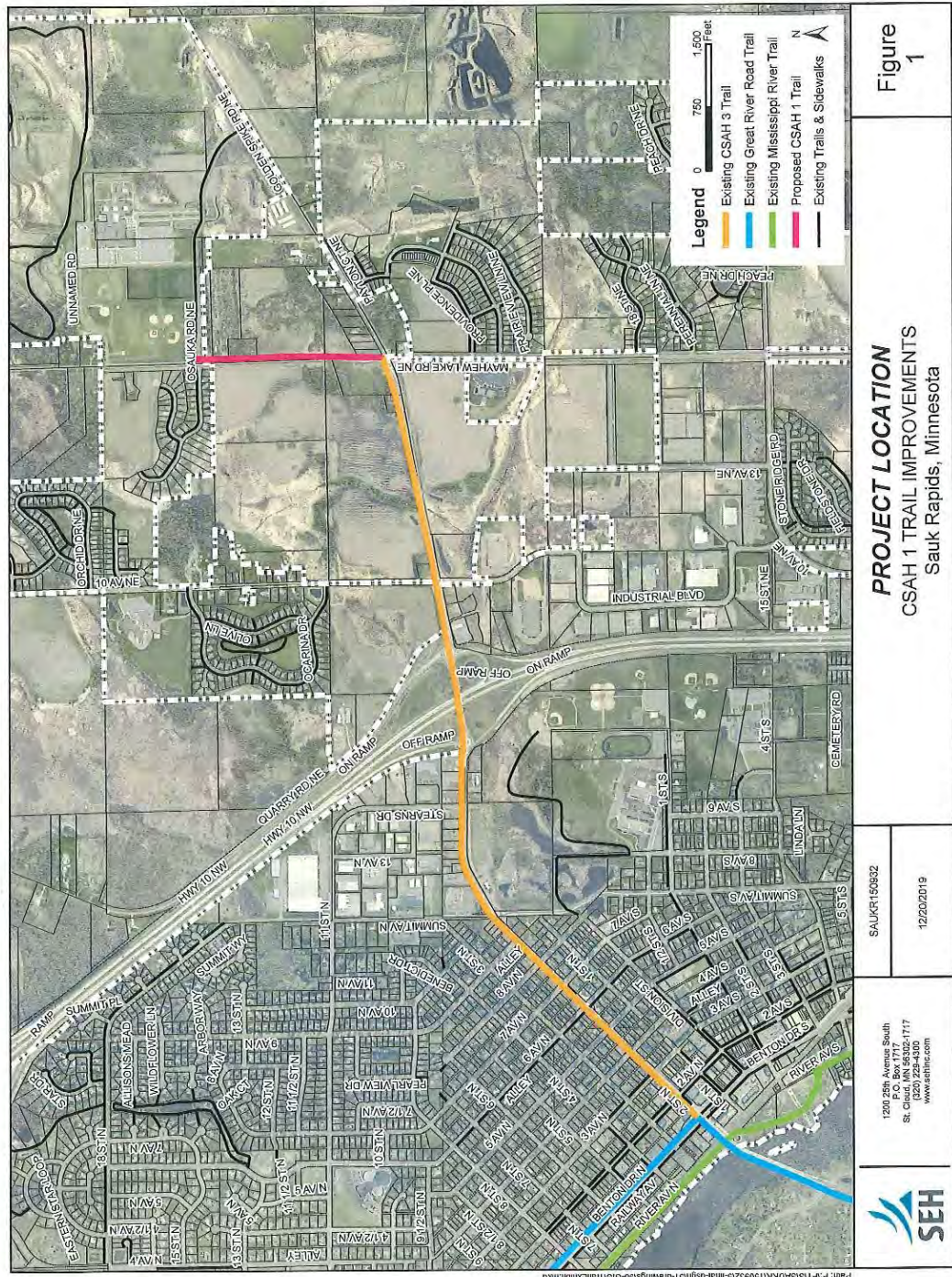
A summary of those applications are listed below.

1. City of Sauk Rapids – CSAH 1 Trail

Project Title: Construct a 10-foot wide bituminous trail along CSAH 1 (Mayhew Lake Road) from CSAH 3 (Golden Spike Road) to Osauka Road (Sauk Rapids-Rice High School entrance).

Purpose and Need: The Sauk Rapids-Rice High School does not presently have sidewalks or trail access from the core of the city. High traffic volumes and speeds on the adjacent highways (CSAH 1 and CSAH 3) make pedestrian and bicycle access to and from the school unsafe. With the growing enrollment at the high school and high potential for development surrounding the school, the need for safe access will be magnified as time goes on.

Cost Summary	Amount	% of Total
Federal	\$354,000	80%
Local	\$89,000	20%
Total	\$443,000	100%



2. City of Sauk Rapids – Second Avenue S

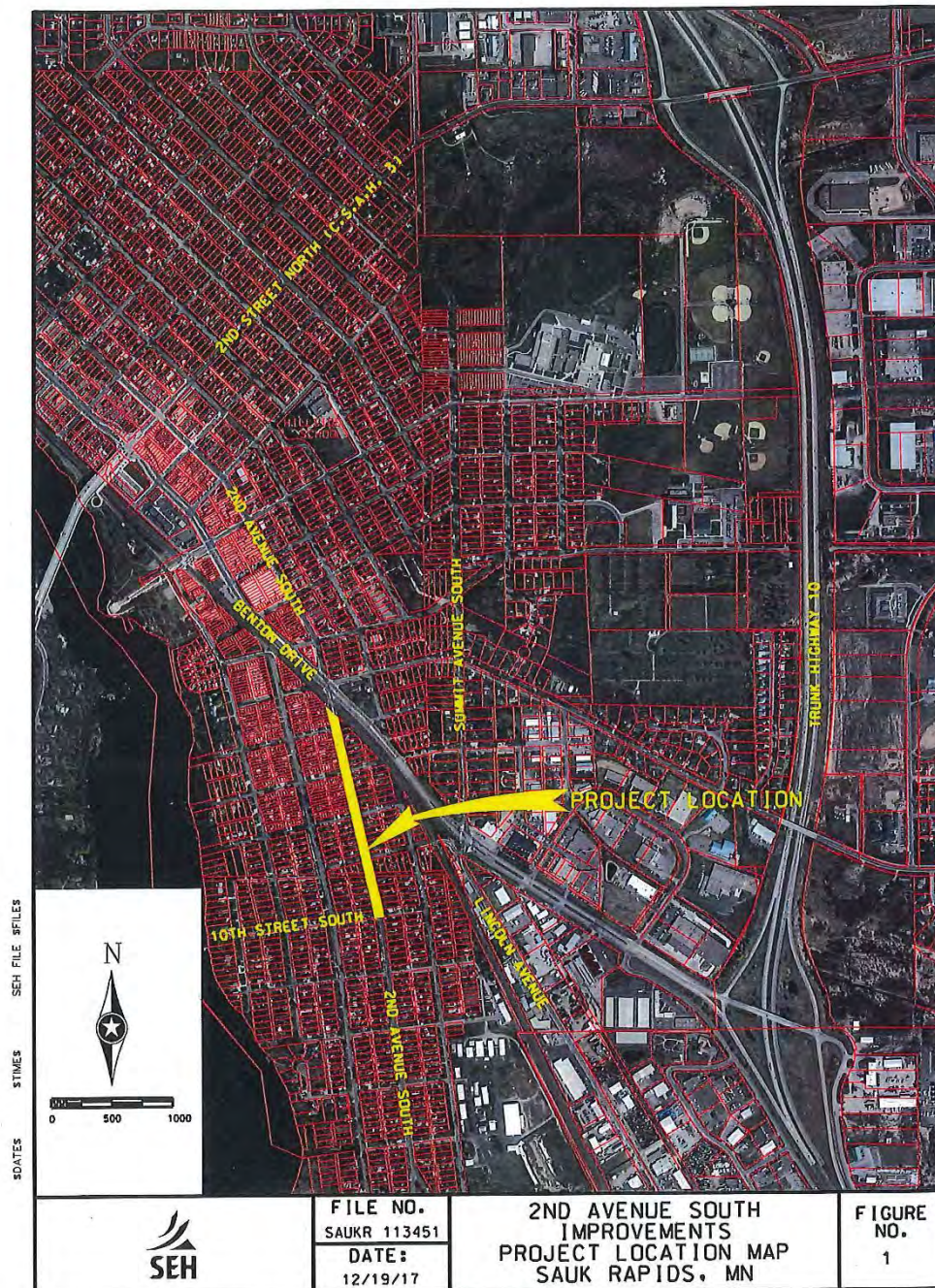
Project Title: Reconstruction of 2nd Avenue South from Benton Drive to 10th Street South, including roadway, sidewalk, drainage, and water main improvements.

Purpose and Need: This 60-year old bituminous pavement on this major collector roadway with a current ADT of 3,650 and a 20-year projected ADT of 10,600 is in poor condition and has outlived its useful life. There are limited drainage facilities on this roadway segment. The improvements are proposed in order to improve the

E. admin@stcloudapo.org W. stcloudapo.org

pavement condition, provide ADA compliant multi-modal facilities, improve drainage, and create a functional gateway to the downtown commercial area.

Cost Summary	Amount	% of Total
Federal	\$1,112,000	80%
Local	\$278,000	20%
Total	\$1,390,000	100%

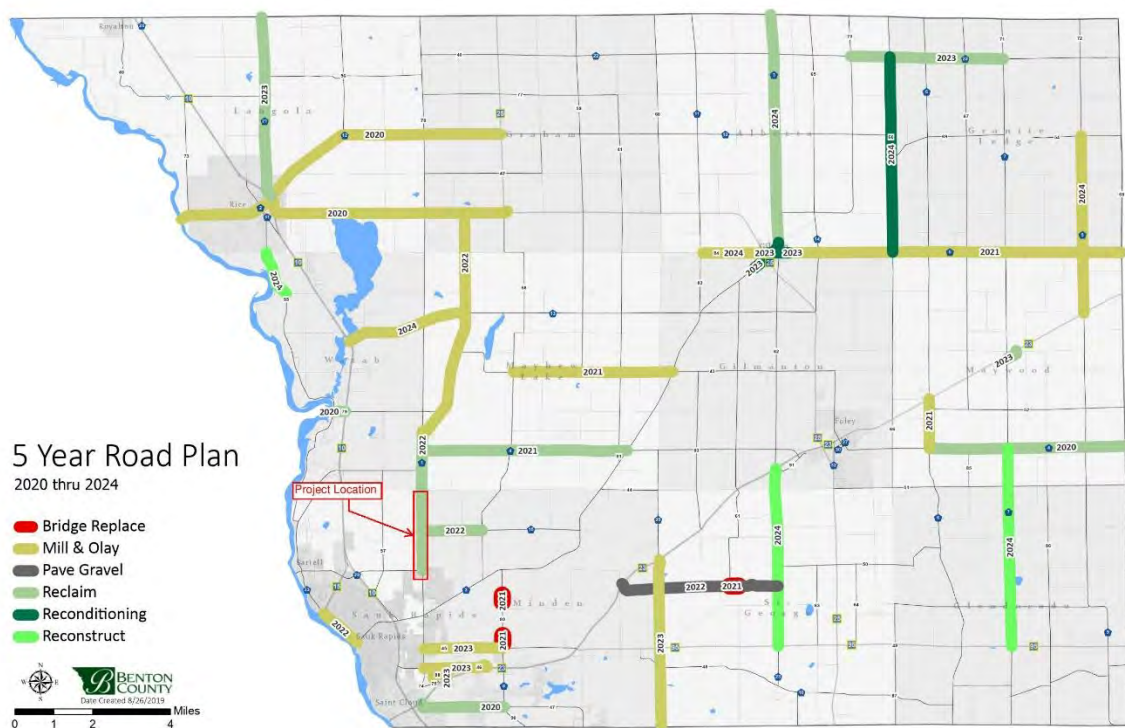


3. Benton County – CSAH 1

Project Title: CSAH 1 full depth reclamation and resurfacing

Purpose and Need: This project is a high volume, minor arterial route. The proposed project is a pavement preservation project and is needed to extend the life of the roadway and to bring the structural capacity to 10-ton axle weights.

Cost Summary	Amount	% of Total
Federal	\$720,000	80%
Local	\$180,000	20%
Total	\$900,000	100%



4. Stearns County – CSAH 133

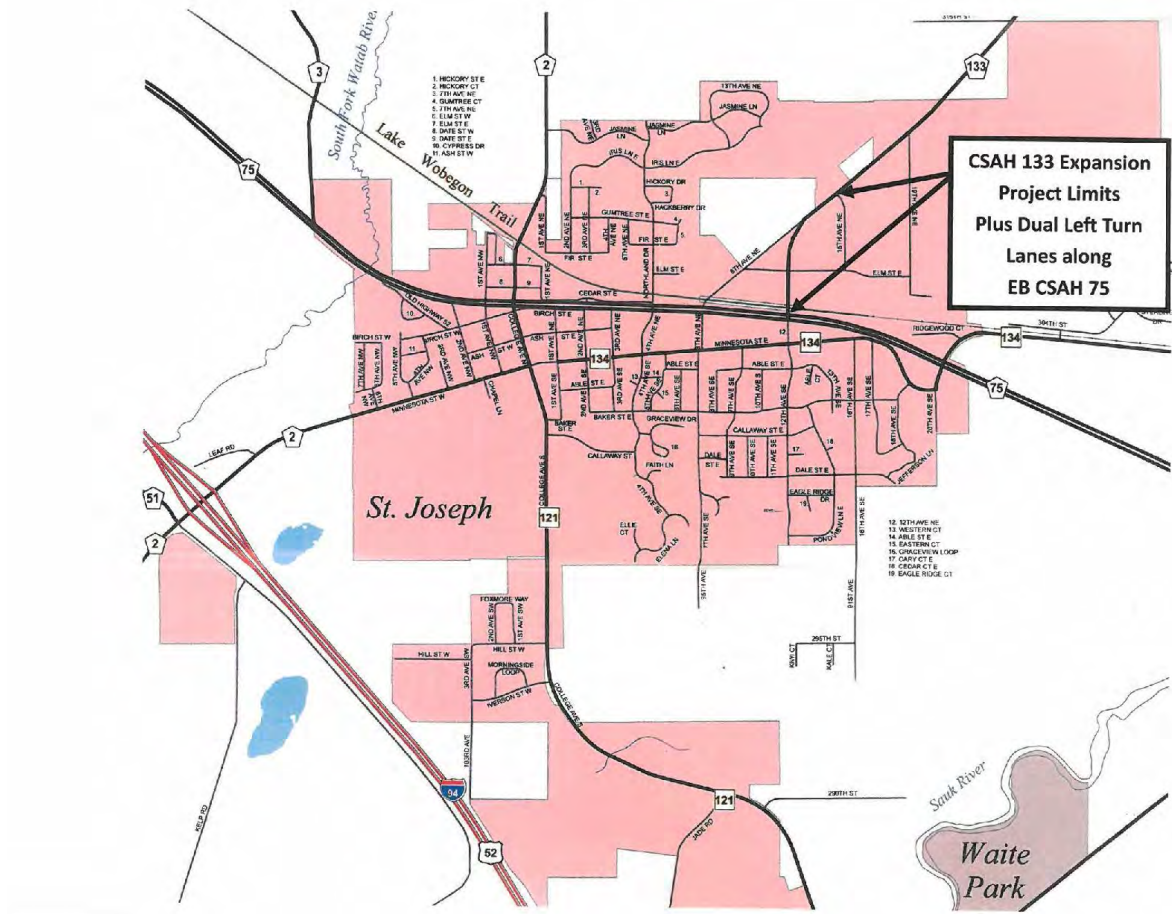
Project Description: CSAH 133 from Stearns CSAH 75 to 19th Avenue in St. Joseph, expand to 4 lanes and intersection improvements at Elm Street, dual left turn lanes from EB CSAH 75 to NB CSAH 133.

Purpose and Need: CSAH 133 is a minor arterial that connects the cities of St. Joseph and Sartell, and also serves as a connection between Interstate 94 and US Highway 10. The segment of CSAH 133 proposed for expansion currently has two lanes. The left turn lane from eastbound CSAH 75 to northbound CSAH 133 currently backs up into the through lane during morning and afternoon peak hours, causing safety issues along the CSAH 75 corridor (a principal arterial). There are also safety concerns at the CSAH 133/Elm Street intersection as development occurs in the area. The proposed project would provide a dual left turn lane along CSAH 75, a four lane divided section along CSAH 133 and intersection improvements at the

E. admin@stcloudapo.org W. stcloudapo.org

Elm Street intersection.

Cost Summary	Amount	% of Total
Federal	\$1,440,000	80%
Local	\$360,000	20%
Total	\$1,800,000	100%



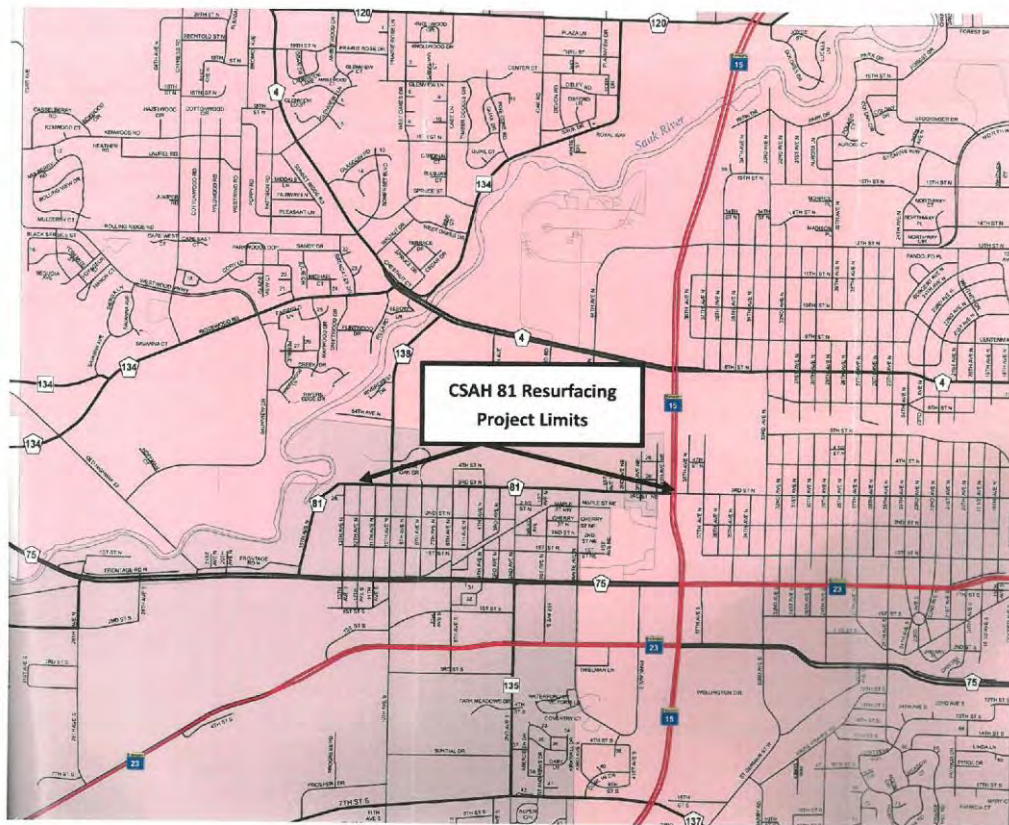
5. Stearns County – CSAH 81

Project Description: CSAH 81 from 12th Avenue in Waite Park to Trunk Highway 15 in St. Cloud, resurfacing.

Purpose and Need: CSAH 81 is a minor arterial that traverses through the city of Waite Park into the city of St. Cloud. The existing pavement along the proposed project section was constructed in 2001, and designed for less traffic that the roadway currently serves. The surface is badly deteriorated with significant potholing causing vehicles to swerve to avoid damage to vehicles. The proposed project will completely replace the existing pavement with a bituminous mix designed for the increased traffic volumes.

Cost Summary	Amount	% of Total
Federal	\$1,040,000	80%

Local	\$260,000	20%
Total	\$1,300,000	100%



Per the process outlined and agreed upon by the **APO's Technical Advisory Committee** at its October 2019 meeting, APO planning staff provided an initial review, score, and rank of those submitted projects to TAC members.

At the Jan. 30 TAC meeting, applicants had the opportunity to present on and answer questions pertaining to their proposed projects. TAC members discussed the proposed projects along with the initial ranking of these project provided by APO staff. TAC members voted to recommend **Policy Board approval the APO staff's initial rankings** – with one dissention and one abstention.

Those rankings can be found below.

Applicant	Project Title	Requested Federal Funds	Ranking	Proposed Funding Recommendations
Stearns County	CSAH 133	\$1,440,000	1	\$1,440,000
Benton County	CSAH 1	\$720,000	2	\$695,120
Stearns County	CSAH 81	\$1,040,000	3	\$0
City of Sauk Rapids	Second Avenue S	\$1,112,000	4	\$0
City of Sauk Rapids	CSAH 1 Trail	\$354,000	5	\$0
Total		\$4,666,000		\$2,135,120

Of note, due to the limited STBGP funds targeted to be available, it is being proposed that Benton County's CSAH 1 project receive \$695,120 -- \$24,880 shy of the original requested Federal funds. This \$24,880 will have to be covered with the local match.

Suggested Action: Approval.

Saint Cloud APO Locally-Sponsored Transportation Projects									Funding awarded by Agency				
Fiscal Year	Implementing Agency	Facility/Route	Project Description	Federal Funds Requested	Local Funds Provided	Project Total Cost			Agency	Number of project awards solicitation years 2017-2023	Federal Funding Total	Lane Miles	Federal Funding/Functional Class Lane Mile
2023	Sartell	19th Ave.	**AC** SARTELL 19TH AVE. FROM STEARNS CSAH 4 TO STEARNS CSAH 133, RECONSTRUCTION (AC PROJECT, PAYBACK 1 OF 1)	\$1,929,820	\$0	\$1,929,820			Sartell	2	\$2,089,920	34.31	\$60,912.85
2022	Stearns County	CSAH 75	**AC** STEARNS CSAH 75, FROM 15TH AVE IN WAITE PARK TO PARK AVE IN ST. CLOUD ALONG DIVISION ST. REHABILITATE CONCRETE PAVEMENT (AC PROJECT IN 2021 WITH \$287,420 FEDERAL/\$1,100,000 TOTAL COST, AC PAYBACK 1 OF 1)	\$353,700	\$0	\$353,700			Stearns County	6	\$2,907,473	344.84	\$8,431.37
2022	Saint Cloud	Cooper Ave	ST CLOUD MSAS 141 (COOPER AVE). FROM TRAVERSE ROAD TO STEARNS CSAH 75, RECONSTRUCTION WITH BICYCLE LANES AND SIDEWALK	\$1,457,080	\$1,042,920	\$2,500,000			Saint Cloud	3	\$3,599,328	137.41	\$26,194.08
2022	Sartell	19th Ave.	**AC** SARTELL 19TH AVE. FROM STEARNS CSAH 4 TO STEARNS CSAH 133, RECONSTRUCTION (AC PROJECT, PAYBACK IN 2023 WITH \$1,970,880 FEDERAL/\$4,830,000 TOTAL COST)	\$160,100	\$2,699,020	\$2,859,120			Benton County	4	\$1,467,040	118.43	\$12,387.40
2021	Stearns County	CSAH 75	**AC** FROM 700 FT S OF 33RD ST S TO 700 FT N OF 33RD ST S IN ST. CLOUD, INTERSECTION IMPROVEMENTS (AC PAYBACK) (YEAR 2 OF 2 YEAR PROJECT)	\$148,939	\$0	\$148,939			Sauk Rapids	1	\$1,366,025	23.72	\$57,589.59
2021	Stearns County	CSAH 120	FROM STEARNS CSAH 4 TO STEARNS CR 134, RESURFACING	\$300,887	\$199,113	\$500,000			Saint Joseph	0	\$0	2.57	\$0.00
2021	Saint Cloud	Stearns CR 136	FROM 22ND ST S, FULL DEPTH RECLAMATION, AND FROM 22ND ST S TO OAK HILL ELEMENTARY SCHOOL, URBAN RECONSTRUCTION	\$842,248	\$557,518	\$1,400,000			Waite Park	0	\$0	24.74	\$0.00
2021	Benton County	CSAH 8	FROM 0.25 MI E OF MN 23 TO BENTON CR 47, CSAH 8 FULL DEPTH RECLAMATION AND NEW BITUMINOUS PAVEMENT	\$391,152	\$258,848	\$650,000			Sherburne County	0	\$0	45.6	\$0.00
2020	Benton County	CSAH 29	BR 05525 EXP. JOINT REPLACEMENT	\$165,488	\$109,512	\$275,000			Metro Bus	1	\$160,000		N/A
2020	Stearns County	CSAH 75	FROM 700 FT S OF 33RD ST. S TO 700 FT N OF 33RD ST S IN ST. CLOUD, INTERSECTION IMPROVEMENTS (AC PROJECT, PAYBACK IN 2021) YEAR 1 OF 2 YEAR PROJECT	\$151,947	\$199,114	\$351,061							
2020	Sauk Rapids	MSAS 109	FROM SUMMIT AVE. S TO US 10, RECONSTRUCTION BENTON DR., INCLUDING ROADWAY, SIDEWALK, DRAINAGE AND LIGHTING	\$1,366,025	\$903,975	\$2,270,000							
2019	Saint Cloud	MSAS 151	EXPANSION OF TWO-LANE UNDIVIDED ROADWAY (33RD STREET S) TO A FOUR-LANE DIVIDED ROADWAY WITH SIDEWALK AND TRAIL AMENITIES FROM SOUTHWAY DRIVE TO COOPER AVENUE	\$1,300,000	\$2,100,000	\$3,400,000							
*2019	Metro Bus	BB	ST. CLOUD METRO BUS PURCHASE 2 BUSES (CLASS 500)	\$160,000	\$198,000	\$358,000							
2018	Stearns County	CSAH 75	RESURFACING, FROM OLD COLLEGEVILLE ROAD TO CSAH 81 (AC PROJECT PAYBACK IN 2019)	\$1,160,000	\$315,000	\$1,475,000							
2018	Benton County	CSAH 33	INTERSECTION OPERATIONAL IMPROVEMENTS AT CSAH 29 (1ST STREET)/CSAH 33 INTERSECTION	\$400,000	\$100,000	\$500,000							
2017	Benton County	CSAH 1	TH 23 TO CSAH 3 (GOLDEN SPIKE ROAD), ROADWAY RESURFACING	\$510,400	\$127,600	\$638,000							
2017	Stearns County	CSAH 2	NORTH LIMITS OF CITY OF ST. JOSEPH TO CSAH 4, ROADWAY RESURFACING	\$792,000	\$198,000	\$990,000							



1040 County Road 4, Saint Cloud, MN 56303-0643

T. 320.252.7568 F. 320.252.6557

TO: Saint Cloud Area Planning Organization Policy Board
FROM: Vicki Johnson, Senior Planner
RE: FY 2024 Transportation Alternatives prioritization
DATE: Jan. 31, 2020

As a comprehensive, intergovernmental transportation planning agency for the Saint Cloud Metropolitan Planning Area (MPA), the Saint Cloud Area Planning Organization (APO) works with member agencies and jurisdictions to facilitate local, state, and Federal funds for programs and surface transportation improvement programs. In order to accomplish this, the APO is tasked with prioritizing projects that align with its long-range transportation vision for the region.

The Metropolitan Transportation Plan (MTP) is a long-range, multimodal, surface transportation plan that identifies a regional vision for transportation and the steps necessary to achieve that vision. Part of those steps includes the identification of various transportation improvement projects within the Metropolitan Planning Area (MPA).

In order to carry out the vision of the MTP, the APO develops and maintains a Transportation Improvement Program (TIP). The TIP is a short-range (four year) programming document that reports on how the various agencies and jurisdictions within the Saint Cloud MPA have prioritized their use of limited Federal highway and transit funding. This document is updated on an annual basis.

Projects contained within the TIP must either be identified within the MTP or align closely with the goals and objectives of the MTP. In addition, these projects are funded in part by the Federal Government or are projects sponsored specifically by the Minnesota Department of Transportation (MnDOT).

One of the sources of transportation funding the Federal Government uses is Transportation Alternatives (TA). Projects eligible for TA include, but are not limited to, the creation of facilities for pedestrians and bicycles, environmental mitigation or habitat protection as related to highway construction or operations, as well as infrastructure and non-infrastructure related to Safe Routes to Schools (SRTS) activities. States and localities are responsible for a minimum 20 percent share of project costs funded through this program.

Every year, MnDOT received a projected TA funding target which is for four fiscal years out (example: this year we are looking at FY 2024). These funding targets are then divided amongst the Twin Cities metro and the greater Minnesota Area Transportation Partnerships (ATPs). The Central Minnesota ATP receives approximately \$1.6 million.

In order to be considered for TA funding within the Central Minnesota ATP, applicants must complete and submit a letter of intent to the MnDOT District 3. Once the letter of intent period has passed, District 3 staff distribute those letters to their respective regional planning body – Region 5 Development Commission, East Central Regional Development Commission (7E), Region 7W Transportation Policy Board, and the Saint Cloud APO.

The APO Senior Planner works with prospective applicants that have projects identified in the planning area on their applications which are due to MnDOT District 3 staff in early January. A total of 13 applications were received by MnDOT District 3 staff. Two of those applications were for projects within the APO's planning area.

E. admin@stcloudapo.org W. stcloudapo.org

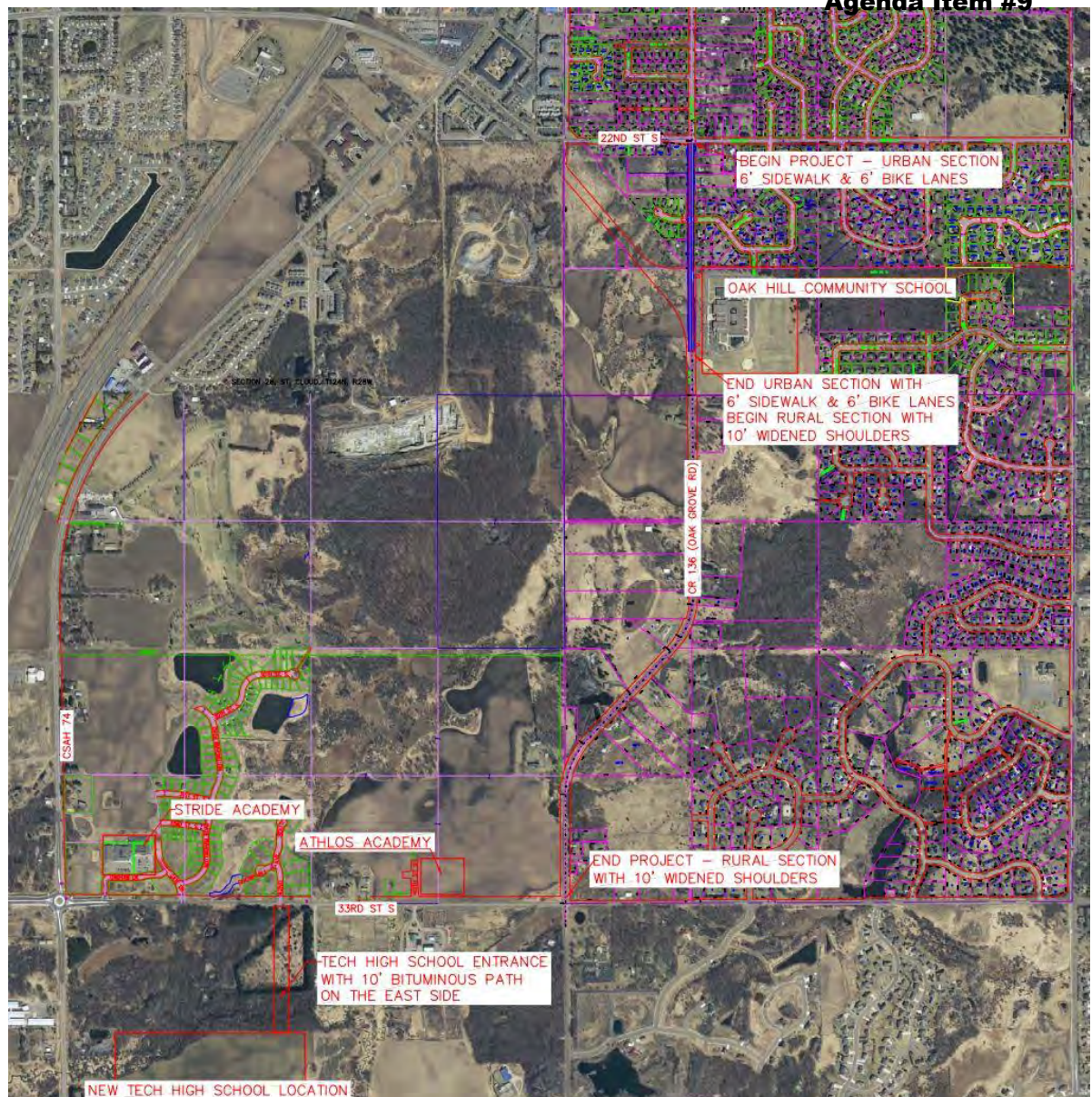
A summary of those applications are listed below.

1. City of Saint Cloud – County Road 136

Project Title: Reconstructing 1.6 miles of multimodal roadway (CR 136) including **6' wide sidewalk and 6' wide bike lanes curb and gutter from 22nd St. S to Oak Hill Elementary, and reconstructing the rural section to include 10' widened shoulders** from Oak Hill Elementary to 33rd Street S.

Project's Community Importance: The proposed project is part of the City's plan to provide pedestrian and bicycle linkages to the Oak Hill Elementary School, as well as a bicycle linkage from 22nd Street S to 33rd Street S. The City currently has projects programmed in the CIP so that by the time this project is built, the 33rd Street S corridor will be reconstructed **with a 10' multi-use bituminous trail on the north, and a 6' concrete sidewalk on the south from TH 15 on the west, to CSAH 75** on the east. The new St. Cloud Tech High School will be along this stretch of 33rd Street S as well as Stride Academy Charter School and Athlos Academy of St. Cloud. This project will not only allow elementary students a safe route to and from school from 22nd Street S, it will also provide bicycle facilities that link the multiuse trails on the north side of 33rd Street S to 22nd Street S, which will be accessible to students and all local community members.

Cost Summary (of eligible costs)	Amount	% of Total
Federal	\$424,000	80%
Local	\$106,000	20%
Total	\$530,000	100%

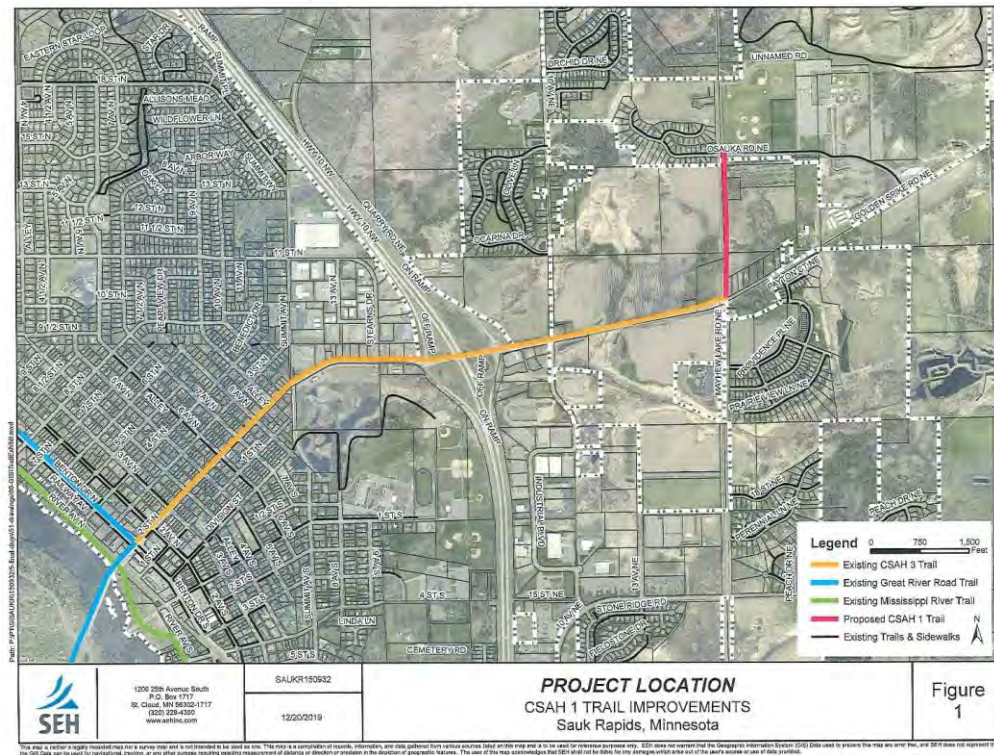


2. City of Sauk Rapids – CSAH 1 Trail

Project Title: Construct a 10 foot wide bituminous trail from the existing trail at CSAH 3 along CSAH 1 to the existing trail at Osauka Road (high school entrance).

Project's Community Importance: The Sauk Rapids-Rice High School does not presently have sidewalk or trail access from the core of the city. High traffic volumes and speeds on the adjacent highways (CSAH 1 and CSAH 3) make pedestrian and bicycle access to and from the High School unsafe. With the growing enrollment at the high school and high potential for development surrounding the school, the need for safe access will be magnified as time goes on. Two major projects have been constructed in the last seven years that have extended trail access from the heart of the city's downtown, along CSAH 3 to the CSAH 1 intersection. The proposed project is the last leg of the trail that will make the connection to the high school along CSAH 1. This will provide safe pedestrian and bicycle access from the core of the city to the high school and Mayhew Creek Regional Park.

Cost Summary (of eligible costs)	Amount	% of Total
Federal	\$314,400	80%
Local	\$78,600	20%
Total	\$393,000	100%



All applications across the Central Minnesota ATP are scored and ranked by a committee comprised of regional planning representatives which includes one planner and one engineer from the Saint Cloud APO. Once these scores are compiled, a prioritized list is brought before the ATP board for approval and incorporation into the State Transportation Improvement Program (STIP) – a document similar to the TIP, but which encompasses the entire state of Minnesota.

Aside from participation in the ranking and scoring of all Central Minnesota ATP regional projects, the APO – along with the other regional planning bodies within the ATP – have a very minor role in addressing their own regional priorities for TA funded projects.

To address this concern, MnDOT District 3 has allowed for regions like the APO to assign regional priority points to projects being completed within their planning area. These points, combined with the average scores from the TA scoring committee and regional equity points, can influence the final score and ultimate ranking of a project. Regional priority points are assigned to the top two projects – the number one project receives 10 points, the number two project receives five.

Each regional planning body is able to rank their projects and assign these regional priority points accordingly.

At the APO, TA applicants within the MPA had the opportunity to present on and answer questions pertaining to their proposed projects at the APO's January Technical Advisory Committee (TAC) meeting. TAC members were given the opportunity to discuss and ultimately recommended the

assignment of regional priority points for proposed TA projects to the Policy Board.

The TAC recommendations are listed below.

Applicant	Project Title	Requested Federal Funds	TAC Prioritization Points Recommendation
City of Saint Cloud	County Road 136	\$424,000	10
City of Sauk Rapids	CSAH 1 Trail	\$314,400	5

Policy Board approval of the regional priority points will be submitted by the APO Senior Planner to MnDOT District 3 and will be factored into the scoring and ranking of TA projects within the Central Minnesota ATP.

If a project within the MPA is selected to receive TA funding from the Central Minnesota ATP, that **project will be incorporated into the APO's TIP.**

Suggested Action: Approval.

TO: Saint Cloud APO Policy Board
FROM: Brian Gibson, PTP, Executive Director
RE: 2020 UPWP Amendment
DATE: February 3, 2020

I am requesting that our 2020 budget be revised upward by \$63,250. There are three primary reasons for requesting this budget adjustment:

- 1.) I found an error in a formula in one cell of a spreadsheet that resulted in an under estimate of budgetary needs;
- 2.) APO staff are currently writing a regional Active Transportation Plan and have discovered that the Parks and Trails Council of Minnesota has a Research Bicycle which can collect bike-path pavement roughness. The estimated cost for collecting pavement condition for all 105 miles of bike-paths is \$12,000; and
- 3.) When I wrote the 2020 budget in the summer of 2019, our Transportation Planner was fresh out of college. Since then, the position has turned over and our new planner has over three decades of experience – and a correspondingly higher salary. I’ve reviewed the budget and would like to increase some of our task budgets to ensure that we have sufficient funds.

My proposed changes are illustrated in the table below:

Item	2020 Current Budget	2020 Proposed Budget	Proposed Change
Bike-Path Pavement Condition Assessment	\$0	\$12,000	+\$12,000
100 – Administration & Overhead	\$192,550	\$202,100	+\$9,550
200 – Budget & UPWP	\$9,000	\$9,000	+\$0
300 - TIP	\$30,550	\$31,450	+\$900
400 – Transportation System Performance Monitoring	\$23,750	\$24,000	+\$250
500 – Planning Project Development	\$36,650	\$39,000	+\$2,350
600 - MTP	\$35,500	\$36,500	+\$1,000
610 – Active Transportation Plan	\$31,100	\$51,350	+\$20,250
620 – Transit Planning	\$9,500	\$10,000	+\$500
630 – Freight, Economic Vitality & Tourism	\$12,450	\$12,450	+\$0
640 – Safety, Security & Environmental	\$6,300	\$9,500	+\$3,200
700 – Transportation Planning Coordination & Public Outreach	\$61,300	\$70,000	+\$8,700
800 – Transportation Modeling, Mapping & Technical Support	\$25,450	\$30,000	+\$4,550
900 – Locally Funded Activities	\$19,700	\$19,700	+\$0
Total	\$493,800	\$557,050	+\$63,250

Eighty-percent of the funds would come from our existing balance of federal planning dollars, and the remainder would come from funds currently in our savings account. No additional funding from the jurisdictions would be necessary.

Funding Source	Dollars	Percentage
Federal Planning Funds	\$50,600	80%
Local Match (from Savings Account)	\$12,650	20%
Total	\$63,250	100%

Suggested Action: Approve



1040 County Road 4, Saint Cloud, MN 56303-0643

T. 320.252.7568 F. 320.252.6557

TO: Saint Cloud APO Policy Board
FROM: Brian Gibson, PTP, Executive Director
RE: 2020 Regional Priorities
DATE: January 30, 2020

Each year, the APO Chair and Executive Director make a trip to Washington DC to meet with Congressional members and inform them of our regional transportation priorities. I have been working with both the Policy Board and the Technical Advisory Committee to update and finalize the 2020 version of the booklet, the current draft of which is attached for your reference.

I anticipate the DC trip will occur in late March or early April.

We respectfully ask that you review the booklet and come to the meeting prepared to discuss any changes you would like to make.

Suggested Action: None, informational only.

E. admin@stcloudapo.org W. stcloudapo.org



2020 Regional Transportation Priorities

Saint Cloud Area Planning Organization
1040 County Road 4
Saint Cloud, Minnesota 56303-0643
Phone: 320-252-7568
Fax: 320-252-6557
Website: www.stcloudapo.org



Extend Northstar Commuter Rail to the Saint Cloud Region



The first phase of the commuter rail line between Big Lake and downtown Minneapolis was completed in 2009 and has consistently provided over 700,000 rides annually. The original vision included service to Saint Cloud (now called Phase 2). There is strong public support for extending the rail line operations to the Saint Cloud metropolitan area.

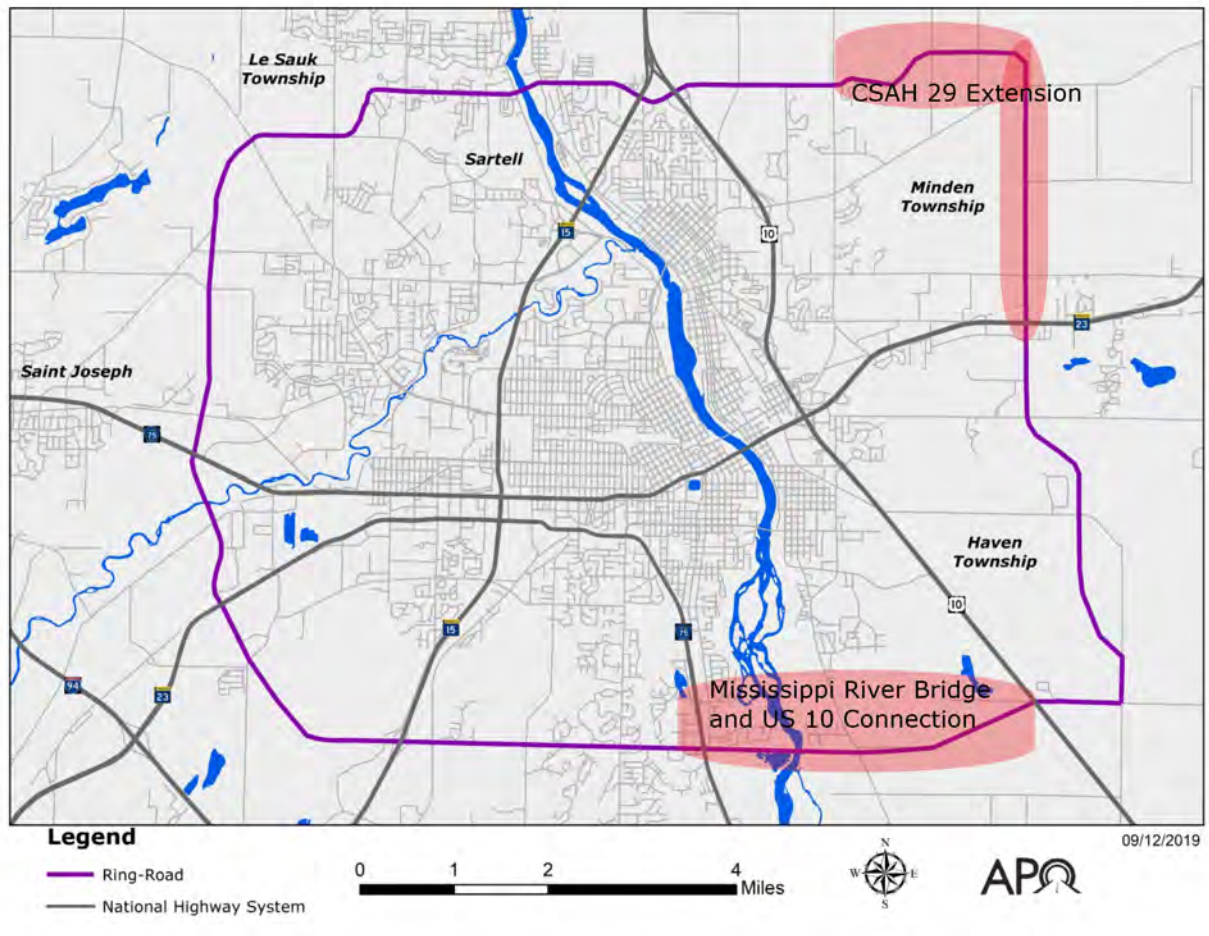
In the 2019 Legislative session, \$650,000 was approved to update the planning for extending the Northstar line to the region. The MnDOT Passenger Rail Office completed that study in February 2020 and found_____.

Widen I-94 between Albertville and Monticello



In 2019, MnDOT started a three-year process of widening I-94 to six lanes in two segments: 1.) from Saint Michael to Albertville, and 2.) from Monticello to Clearwater. This will significantly help address a long-time regional transportation need for improving traffic flow between the Saint Cloud metropolitan area and the Twin Cities metro. However, it will also result in a bottleneck between Monticello and Albertville where the highway will remain only four lanes wide. The members of the Saint Cloud APO strongly support addressing this bottleneck as quickly as possible to ensure a smooth continuous flow of traffic. Addressing this pending bottleneck is also supported by _____.

Urban Beltline Arterial

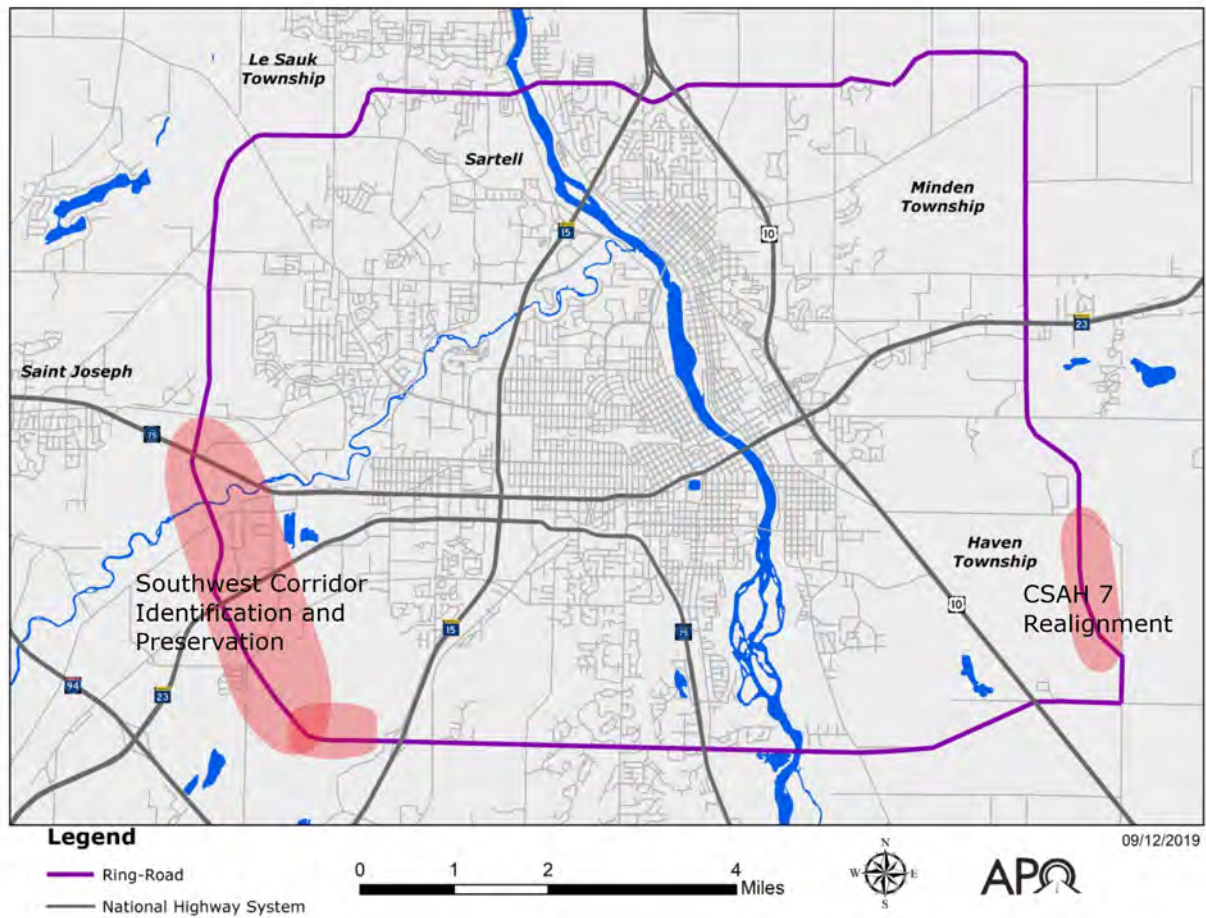


An urban beltline arterial has been a long-held priority by the APO. The beltline—a four-lane divided minor arterial—will help facilitate traffic flow around the metropolitan area, while helping relieve traffic congestion in the urban core. Given the size and scope of this vision, it will need to be implemented in stages.

Mississippi River Bridge: Planning for a river crossing between 33rd St. S in Saint Cloud and US 10 in Sherburne County has recently been reinitiated. It is expected that a final alignment and right-of-way for the connection will be identified and preserved within the next two years. The most immediate need to advance this effort is _____.

Extension of Benton County CSAH 29: This corridor provides a crucial link between US 10 and TH-23 in the north-east corner of the metro area. Right-of-way has already been acquired. The estimated construction cost of the roadway is \$5 million.

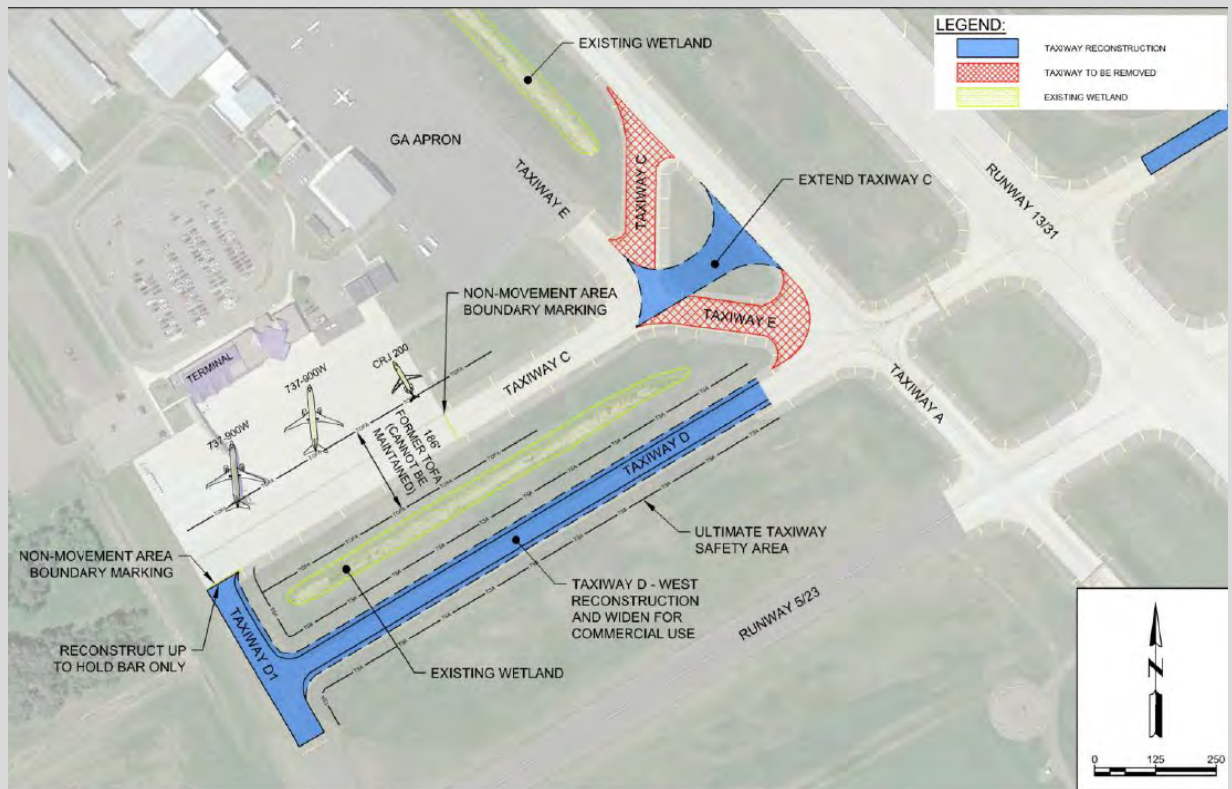
Urban Beltline Arterial (cont.)



Southwest Corridor: The Southwest Corridor extension will connect the existing interchange at 33rd St. S and TH-15 with CSAH 75, primarily through the City of Waite Park. Planning for this corridor—again, a long held vision going back at least to 1992—stopped in 2008 at the start of the Great Recession. Planning for the corridor needs to be completed so that the environmental review and official mapping of the corridor can occur.

CSAH 7 Re-alignment: This realignment of an existing roadway will both help facilitate the beltline traffic flow and allow for the extension of runway 5/23 at the St. Cloud Regional Airport. Total project cost, including right-of-way acquisition, is estimated to be \$9 million.

Reconfigure Taxiways at Saint Cloud Regional Airport



According to FAA Advisory Circular 150/5300-13A, *Airport Design*, “good airport design practices keep taxiway intersections simple by reducing the number of taxiways intersecting at a single location” as complex intersections increase the possibility of pilot error. The circular describes a “three-node concept” which means that a pilot should be presented with no more than three choices at an intersection. The only taxiway intersection at STC with more than three choices is located at the five-way intersection of Taxiways A, D, and E immediately east of the terminal.

The Airport proposes to resolve this non-standard configuration by removing the angled section of Taxiways C and E and replace them as shown in the figure above, as well as reconstruct and strengthen Taxiway D.

The expected cost of this project is approximately \$3.5 million.

A Word About Transportation Earmarks



We understand that the current transportation authorization expires in 2020 and that negotiations for the next authorization have begun. We also understand that there may be some bi-partisan support for bringing back budgetary earmarks for specific projects. We take no position on earmarks per se, but we do wish to communicate some concerns regarding earmarks if they do come back:

Within MPO planning areas, we spend considerable time and effort identifying and prioritizing transportation needs. When funding is approved for a project that has not been previously identified during the planning process, it steals resources away from projects that have been identified and regionally vetted, and calls into question the entire planning and programming process.

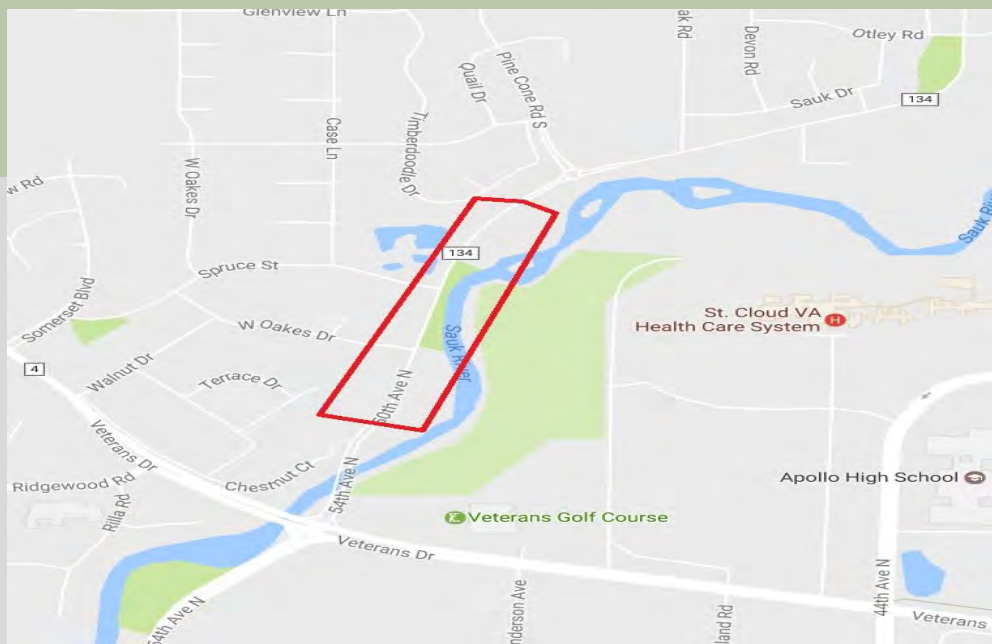
We strongly encourage that within MPO planning areas, earmarks for major projects be limited to projects that have previously been identified in the region's Metropolitan Transportation Plan (MTP), or which are listed on an illustrative list of unfunded needs within the MTP. In this way, we can help ensure that projects which receive funding are both technically feasible and publically acceptable.



Other Unfunded Transportation Needs

The following pages detail additional unfunded needs in the Saint Cloud metro region for your consideration.





Stearns County Road 134: Expand to Four-Lanes from Sauk River Bridge to Pinecone

We are so fortunate and thankful to have had help from our congressional delegation to get the first phase of this project (referred to as the West Metro Corridor project) completed. It has helped immensely with congestion in the west St. Cloud area. When the new bridge was constructed along County Road 134 we matched into the existing three lane section just north of the bridge. A bottleneck has been created with motorists vying for position within a neighborhood area. Expansion of County Road 134 between the new bridge and the roundabout at Pinecone Road will provide a more logical and safe location to drop a lane of traffic, as the Pinecone Road intersection is a point where traffic volumes naturally split, especially now that we've improved the intersection of County Road 134 and CSAH 120. Estimated cost for right of way is \$1.5 million; for construction \$3.5 million.

For more information, contact:

Jodi L. Teich, P.E.
Stearns County Engineer
455 28th Avenue South
Waite Park, MN 56387
Phone: (320) 255.6180
Fax: (320) 255.6186
jodi.teich@co.stearns.mn.us

Total Cost	Local Cost	Federal Request
\$5,000,000	\$1,000,000	\$4,000,000





Build Pedestrian Crossing of CSAH 75 in Saint Joseph

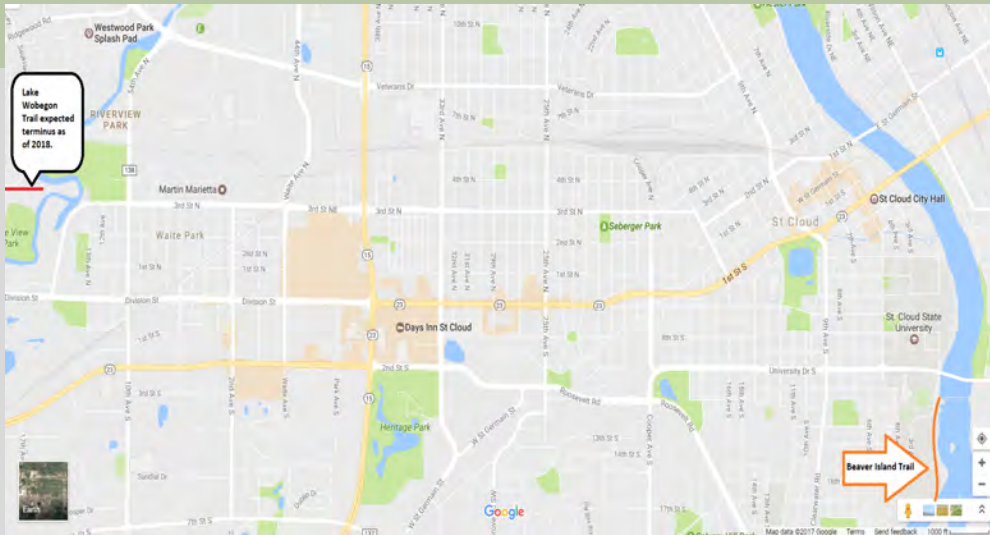
Stearns County CSAH 75 in Saint Joseph is a four-lane principle arterial that carries about 20,000 vehicles each day. It also bisects the town of Saint Joseph, acting as a barrier to safe and convenient pedestrian crossing between the north and south sides of town. The City (with the assistance of the Saint Cloud APO) recently completed a planning study exploring alternatives to improve the pedestrian environment. In addition to at-grade improvements, the plan does recommend a grade-separated crossing of CSAH 75, as shown in the graphic above, because of the high-speed and volume of vehicle traffic.

For more information, contact:

Judy Weyrens
City Administrator
25 College Ave. North
P.O. Box 668
St. Joseph, MN 56374
Phone: (320) 363-7201
Fax: (320)-363-0342
jweyrens@cityofstjoseph.com

Total Cost	Local Cost	Federal Request
\$3,500,000	\$700,000	\$2,800,000





Lake Wobegon Trail and Beaver Island Trail Connection

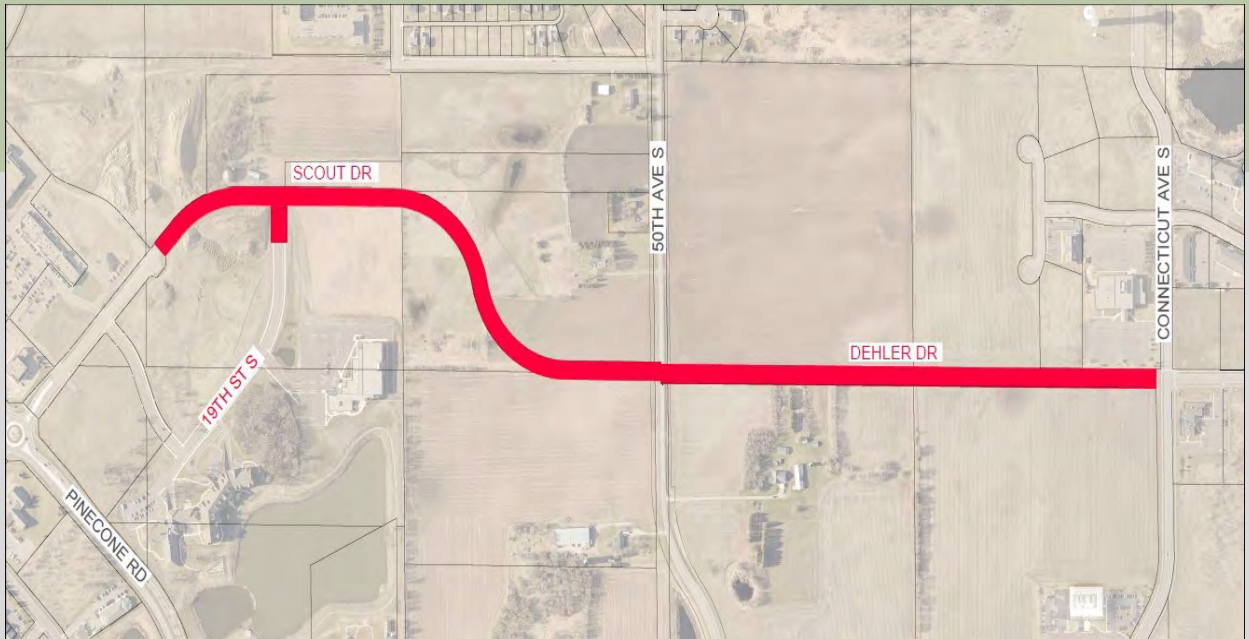
It is anticipated that an extension of the popular Lake Wobegon Trail from Saint Joseph to Waite Park occurred in 2018, which leaves the terminus of the trail approximately five miles from the Beaver Island Trail. The Beaver Island Trail runs through Saint Cloud from the campus of Saint Cloud State University to Schwan's Home Service and The Chip Shoppe bakery on Heatherwood Road. Upcoming extensions of the Beaver Island Trail are expected to take that trail to Saint Cloud's southeastern city limits, approximately one mile south of the I-94/Opportunity Drive interchange, along CR 75. Connecting the Lake Wobegon Trail to the Beaver Island Trail via RiverWalk at Hester Park will provide a continuous trail corridor from Fergus Falls through downtown Saint Cloud and the Saint Cloud metro area—a distance of over 117 miles—and provide for the possibility of further extensions to Clearwater, Monticello, and points south-east.

For more information, contact:

Scott D Zlotnik,
Park & Recreation Director
400 2nd Street South
St. Cloud, MN 56301
320.650.3170 direct
320.257.0657 fax
jhalter@sehinc.com

Total Cost	Local Cost	Federal Request
\$5,500,000	\$1,100,000	\$4,400,000





Scout/Dehler Drive Connection in Sartell

The City of Sartell is requesting funding for the construction of a collector roadway which is a critical segment of Sartell's South Regional Transportation Plan. This phase would extend Scout Drive from its current endpoint approximately 3,000 feet easterly to 50th Ave S, and provide a 2,500 foot extension of Dehler Drive between Connecticut Ave and 50th Ave S, as well as connect to the existing dead-end of 19th Street S. This critical segment of the South Regional Transportation Plan will provide a multi-model economic development driving transportation improvement that will connect Sartell's business park to the Pinecone Road mixed-use area which will:

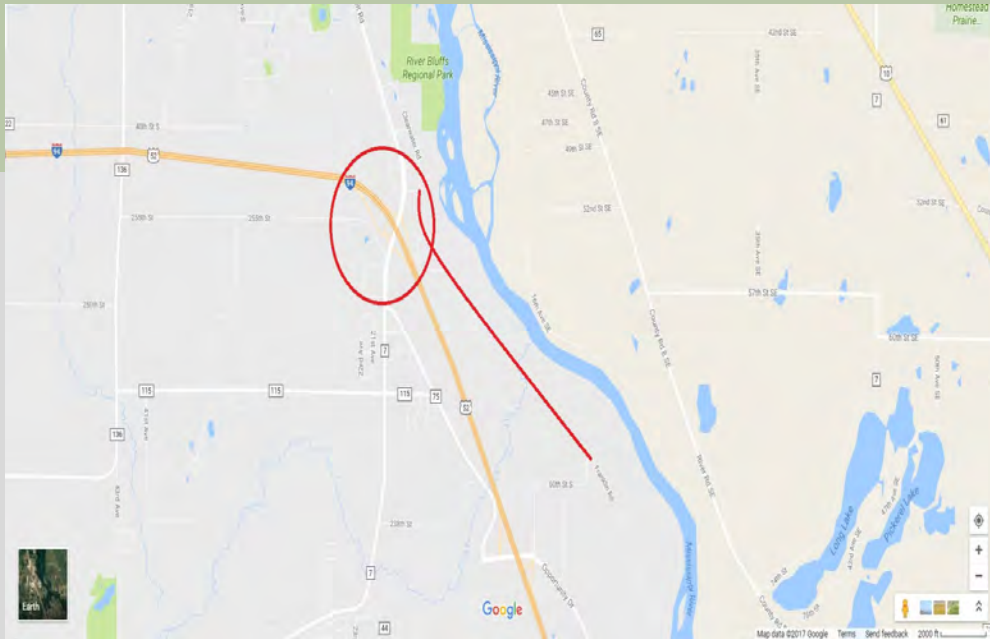
- Provide increased access to banking, recreational, senior housing, and retail sector;
- Provide emergency services benefits by creating secondary access;
- Promote additional commercial, office, and medical business growth and development;
- Alleviate congestion on other County Roadway corridors

For more information, contact:

Jon Halter, P.E.
S.E.H., Inc.
1200 25th Avenue South P.O.
Box 1717
St. Cloud, MN 56302-1717
320.229.4344 direct
320.250.6084 cell
888.908.8166 fax
jhalter@sehinc.com

Total Cost	Local Cost	Federal Request
\$6,000,000	\$1,200,000	\$4,800,000





Connect Heatherwood Road to Franklin Road & Extend Beaver Island Trail

This request is for funding to complete the extension of Heatherwood Road into the Saint Cloud Business Park, thereby increasing commerce and reducing local trips on I-94. Funds will advance the preferred alternatives from environmental review into engineering, right-of-way acquisition, and construction.

Extensions of the Beaver Island Trail will occur in phases, beginning at the current terminus on Heatherwood Road. The intent is to connect the jobs in the Opportunity Drive area with the population centers of the City, and—by connecting the Beaver Island Trail to the Lake Wobegon Trail—to provide a trail corridor through the entire metropolitan area. Following the completion of the City's portion of the trail, Stearns County is committed to completed the trail corridor to Clearwater.

For more information, contact:

Matt Glaesman, AICP
Saint Cloud Community
Development Director
400 2nd St. S.
St. Cloud, MN 56301
St. Cloud, MN 56302-1717
Phone: 320.255.7218
matt.glaesman@ci.stcloud.mn.us

Total Cost	Local Cost	Federal Request
\$7,500,000	\$1,500,000	\$6,000,000





Field Street in Saint Joseph

Field Street will be a Major Collector roadway from College Avenue (CR 121) easterly across the north-south minor arterial route planned generally in the 16th and 20th Avenue corridors. Field Street is also anticipated to eventually intersect with a future beltway corridor running north-south between Saint Joseph and Waite Park.

For more information, contact:

Kris Ambuehl
City Administrator
25 College Ave. North
P.O. Box 668
St. Joseph, MN 56374
Phone: (320) 363-7201
Fax: (320)-363-0342
kambuehl@cityofstjoseph.com

Total Cost	Local Cost	Federal Request
\$5,000,000	\$1,000,000	\$4,000,000





1040 County Road 4, Saint Cloud, MN 56303-0643

T. 320.252.7568 F. 320.252.6557

TO: Saint Cloud APO Policy Board
FROM: Brian Gibson, PTP, Executive Director
RE: Elect 3rd Vice-Chair for 2020
DATE: February 3, 2020

Policy Board Bylaws state that the election of officers is to occur at the first meeting following January 1st each year. At the January Policy Board meeting, a motion was approved to move each officer up one office and elect a new 3rd Vice-Chair.

APO 2020 Officers Elected in January 2020

Office	Name	Jurisdiction
Chair	Rick Miller	Waite Park
1st Vice-Chair	Jeff Goerger	Saint Cloud
2nd Vice-Chair	Joe Perske	Stearns County
3rd Vice-Chair	<i>Vacant</i>	<i>N/A</i>

However, there was concern that many members of the Policy Board were represented at the meeting by their alternate, and so, rather than electing a person not present at the meeting, the election of the 3rd Vice-Chair was tabled until the February meeting. It was also requested that APO staff provide a history of which jurisdictions have served as officers to help facilitate a decision about who should or could serve as a new 3rd Vice-Chair.

Here is that summary:

History of Jurisdictions Serving as APO Officers (2009 – 2019)

	St. Cloud	Sartell	Sauk Rapids	Waite Park	St. Joe	Stearns Co	Sherburne Co	Benton Co	LeSauk	St. Augusta
Chair	4		1		2		2		2	
Vice-Chair or 1st Vice Chair	3		1	1	2		1	1	2	
Secretary or 2nd Vice Chair	4	1	1		2	1		2		
Treasurer or 3rd Vice Chair	2		2	2		2		2		1
Totals:	13	1	5	3	6	3	3	5	4	1

Suggested Action: Elect 3rd Vice-Chair.

E. admin@stcloudapo.org W. stcloudapo.org