



*Saint Cloud*  
**Area Planning Organization**

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**AGENDA**

Technical Advisory Committee

Thursday September 7, 2017

Stearns County Highway Department  
455 28th Avenue South, Waite Park, MN 56387

1. Consider Minutes of August 3<sup>rd</sup>, 2017
  - a. Suggested Motion: Recommend Approval
2. 2018-2021 TIP Update
  - a. Suggested Motion: Recommend Approval
3. Other Business / Open Floor
4. Adjournment

*St. Cloud APO meeting facilities will be accessible to mobility impaired individuals. If translation or interpretative services are required, the St. Cloud APO will make a good faith effort to accommodate these requests if time and resources permit. Please contact Dorothy Sweet at the St. Cloud APO 320-252-7568 at least three days in advance of the meeting if these special accommodations are required.*

**Saint Cloud Area Planning Organization  
TECHNICAL ADVISORY COMMITTEE MINUTES  
August 3, 2017**

A regular meeting of the Saint Cloud Area Planning Organization's (APO) Technical Advisory Committee (TAC) was held on Thursday, August 3, 2017 at Stearns County Public Works. Mr. Doug Diedrichsen, APO's GIS/Multi-Modal Planner, presided in the absence of the Senior Planner, with the following members present:

Steve Voss	MnDOT Dist #3
Chris Byrd	Benton County
Tom Cruikshank	Metro Bus
Steve Foss	Saint Cloud
Jodi Teich	Stearns County
Kelvin Howieson	MnDOT Dist #3
Jon Halter	Sartell/SEH
Todd Schultz	Sauk Rapids
Doug Diedrichsen	Saint Cloud APO (proxy for Chair Mueller)

Also present were:

Cindy Gray	SRF Consulting Group
Scott Harmstead	SRF Consulting Group
Alex McKenzie	Saint Cloud APO
Dorothy Sweet	Saint Cloud APO

**CONSIDER MINUTES OF MAY 4 AND JUNE 21, 2017:**

**Mr. Cruikshank motioned to approve the May 4 and June 21 TAC meeting minutes, and Ms. Teich seconded the motion. Motion carried.**

**TSM 2015 BASE DATA:**

Mr. Diedrichsen announced that the residential units between 2010 and 2015 have been updated after last month's meeting when several discrepancies in the data were noted. The updated information was added to the TAZ. Mr. Schultz, from Sauk Rapids, agreed with the updates.

**Mr. Schultz motioned to approve the corrected and updated TSM 2015 Base Data, and Mr. Cruikshank seconded the motion. Motion carried.**

**2045 POPULATION PROJECTIONS BY CITY:**

As a result of the TAC review of the draft population forecast provided by SRF, several changes were made based on TAC's comments. Projections were updated to reflect data between 2010 and 2016 rather than 2009 to 2015. Due to concerns of reliability of unincorporated area data, the use of extensive metadata was sought and the quantities were updated in the Unincorporated Areas. Because of concern about the accuracy in the use of American Community Survey (ACS) data, the municipal population data has been sorted between ACS and Minnesota Demographics Center data. Assumptions based from the data presented have been removed. Mr. Diedrichsen said that the TAC can approve population projects based on ACS data or the Minnesota Demographer's data. If the TAC cannot come

to a consensus, we can allow each municipality to choose what best fits their needs. When reviewing and comparing the tables for ACS Observed Population for 2009 to 2015 and the MN Demographic Center Observed Population for 2009-2016, Sauk Rapids felt that MN Demographer data was more accurate for them. Mr. Halter added that the MN Demographer data was better for Sartell. Mr. Voss said that in the past we used the MN Demographer's data. The data provided by both sources and the inconsistencies for census years was discussed and explained. Mr. Foss did not see a significant difference between the two sources. No issues regarding the unincorporated areas were voiced.

**Mr. Byrd motioned to accept the Minnesota Demographer's data as a starting point for SRF, and Ms. Teich seconded the motion. Motion carried. The population forecasts for APO Municipalities from Page 10 (Table 3) based on MN Demographic Center Observations) will be used. Ms. Gray from SRF will be in touch with the planners in each municipality, as well as school districts and colleges to talk about their expectations and facility expansions. Ms. Gray asked that all jurisdictions and Counties send SRF Future Land Use Plans that are available in GIS format, or PDF's of future land use plans if GIS data is not available. The counties are also requested to send updated parcel layers files to SRF.**

#### **OTHER BUSINESS:**

**TIP Update:** Mr. Diedrichsen noted that the TIP update is on line and public comments will be accepted until the end of August. TIP update approval will be requested from TAC in September so that it can be sent to the Executive Board for final approval before submitting to MnDOT.

**District #3 10-Year Capital Highway Investment Plan (2018-2027):** Steve Voss briefly updated everyone on the 10 Year Capital Highway Interchange Plan (CHIP), which is updated every 10 years. The plan includes an overview of the district, a summary of planned investments, investment strategies for the major investment categories, a description of program highlights, changes from the last CHIP, and remaining risks, historic and projected performance in the district and a list of projects for the next ten years. The investment strategies have been grouped into five major investment objective areas: System Stewardship, Transportation Safety, Critical Connections, Healthy Communities and Project Delivery. The first four years of planned projects (2018-2021) are committed while the remaining six years are planned but are subject to change. The largest planned project in the St. Cloud area is a total rebuild of the Highway 23/Highway 10 interchange, which is planned for 2022. Over the next ten years, District 3 is projected to invest roughly \$977 million in state highway projects with the majority addressing pavement and bridge conditions. For years 2018-2021, total investments are projected to be \$275 million, while years 2022 through 2027, \$702 million in total investments are projected. Comments on this plan are being taken this year, but will remain in draft form and will be finalized next year. Mr. Voss asked for comments.

Mr. Voss announced that project solicitations for the Transportation Economic Development (TED) Program and the Transportation Economic Development Infrastructure (TEDI) Program are out until mid-September and the Minnesota Highway Freight Program solicitation is out until the end of August.

#### **ADJOURNMENT:**

The meeting was adjourned at 11:02 p.m.



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Memo – September TAC Meeting Agenda Item (2)

To: APO TAC Members

From: Joseph Mueller, Senior Planner

Subject: APO TIP Update

Date: 8/24/2017

As the St. Cloud APO TIP is developed on a five (5) year cycle, and the MnDOT STIP is developed on a four (4) year cycle, every other year the APO does a TIP Update to synch up projects with the State of Minnesota STIP. This is one of those off years where the APO does a TIP Update. The attached table is from the updated APO TIP, with updated and new projects highlighted in pink. The Public Comment period was completed with no comments from the public. Steve Voss (MnDOT D3) and Bobbi Retzlaff (MnDOT Central Office) provided technical and legal boiler-plate comment suggestions, which were incorporated by APO staff into the TIP Update. Those comments did not affect any projects or finances. Lastly, we received one comment regarding a transit project from Deborah Ellis (MnDOT Office of Transit) regarding a duplicated project number that had been sent to the APO from the Office of Transit. The requested correction to the project number was made. The correction had no impact on the scope or finance of the project.

We will be seeking TAC's recommendation. Please review the table before the TAC meeting and come with comments prepared. A recommendation from the TAC to approve the updated TIP will allow APO staff to take the TIP to the Policy Board for final approval.