

ST. CLOUD AREA PLANNING ORGANIZATION

A meeting of the St. Cloud Area Planning Organization was held on Thursday, October 25, 2018, 7:00 p.m. at Waite Park City Hall. Chairman Jeff Goerger presided, with the following members present:

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| Mayor Kleis | City of St. Cloud | Tony Steineman (alt) | City of Sauk Rapids |
| Jeff Goerger | City of St. Cloud | Mayor Miller | City of Waite Park |
| Jeff Johnson | City of St. Cloud | Frank Theisen | City of Waite Park |
| Sue Ek | City of St. Cloud | Vic Schulz | City of Waite Park |
| Steve Laraway | City of St. Cloud | Jeff Westerlund | Town of LeSauk |
| John Libert | City of St. Cloud | Dan Heim | Town of LeSauk |
| Dave Masters | City of St. Cloud | Shawn Omann | Town of LeSauk |
| Mayor Schultz | City of St. Joseph | A Jake Bauerly | Benton County |
| Bob Loso | City of St. Joseph | Spencer Buerkle | Benton County |
| Mayor Nicoll | City of Sartell | Ewald Petersen | Sherburne County |
| David Peterson | City of Sartell | Joe Perske | Stearns County |
| Nick Sauer | City of Sauk Rapids | Leigh Lenzmeier | Stearns County |

Absent Members:

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|--------------------|--------------------|-------------------|---------------------|
| Marty Czech | City of St. Cloud | Jason Ellering | City of Sauk Rapids |
| George Hontos(Exc) | City of St. Cloud | Ed Popp | Benton County |
| Carol Lewis | City of St. Cloud | Felix Schmiesing | Sherburne County |
| Ryan Daniel | City of St. Cloud | Tim Dolan | Sherburne County |
| Troy Goracke | City of St. Joseph | Steve Notch (Exc) | Stearns County |
| Mike Chisum | City of Sartell | | |

Also Present:

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|---------------|---------------|----------------|---------------|
| Brian Gibson | St. Cloud APO | Dorothy Sweet | St. Cloud APO |
| Vicki Johnson | St. Cloud APO | Joseph Mueller | St. Cloud APO |
| Alex McKenzie | St. Cloud APO | Alison Henning | St. Cloud APO |

PUBLIC COMMENT PERIOD: No comments

CONSENT AGENDA (Approval of Agenda, Minutes of Feb. 22 and May 10, Bills List, Financial Reports, Travel Request for Executive Director):

The Chair recommended that the Regular Agenda be amended to add "Administrative Modification to TIP" as item 5.5. **Mr. Laraway motioned to approve the consent agenda items (Approval of Amended Agenda, Minutes, Bills List, Financial Reports, and Travel Request), and Mr. Masters seconded the motion. Motion carried.**

FY 2019-2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT FOR MNDOT DISTRICT 3:

Mrs. Johnson reviewed the necessity for the TIP amendment which related to the decrease in the 2019 project cost to rehab/redeck bridge 73872 at CR 159 over I-94 near Colledgeville. The estimated cost of the project was being decreased from \$1,501,000 to \$588,000 based upon the latest engineering estimate. Fiscal constraint has been maintained. The 30-day public comment period was completed on October 17. No public comments were received. The TAC members recommended Policy Board approval for the change. **Mayor Miller motioned to approve the TIP amendment, and Mr. V. Schulz seconded the motion. Motion carried.**

ADMINISTRATIVE MODIFICATION TO APO 2019-2023

Mrs. Johnson reported that an Administrative Modification was necessary for a MN Hwy 15 Kimball to Saint Augusta reclaim project due to higher than anticipated bituminous prices. The increase for the project is just under \$2 million. The project scope does not change. Fiscal constraint is maintained. No public comment period is needed for an administrative modification. Five TAC members had electronically given their approval and recommended this for approval by the Policy Board. **Mr. Sauer motioned to approve the Administrative Modification, and Mr. Bauerly seconded the motion. Motion carried.**

2017 ANNUAL TRANSPORTATION PERFORMANCE REPORT:

Mr. McKenzie presented the 2017 Annual Transportation Performance Measures Report for approval. The report serves as an annual snapshot of the region to assist the APO and its planning partners to better understand current and anticipated performance of the transportation system and how well it is moving towards achieving the goals stated in the Metropolitan Transportation Plan (MTP) along with federally required performance measures. Mr. McKenzie created the report with editing assistance from Mrs. Johnson. Mr. Goerger expressed his gratitude to Mr. McKenzie and Mrs. Johnson on their hard work and the resulting product. **Mr. Laraway motioned to approve the Performance Report, and Mr. Libert seconded the motion. Motion carried.**

CONSIDER SAFETY TARGETS FOR 2019:

Mr. McKenzie reported that all MPOs are required to set safety performance targets. The goal of the measures is to achieve a significant reduction in traffic fatalities and serious injuries on all public roads. The proposed safety targets, which are based on a five year rolling average, for the APO calendar year 2019 include:

- Traffic Fatalities – 8.8
- Fatality Rate – 0.764/100 MVMT
- Serious Injuries – 26.0
- Serious Injury Rate – 2.216/100 MVMT
- Non-motorized Fatalities and Serious Injuries – 8.2

Mr. Theisen motioned to approve the proposed safety targets, and Mayor Kleis seconded the motion. Motion carried.

CONSIDER LETTER OF SUPPORT FOR SECOND DAILY AMTRAK TRAIN:

Mr. Gibson announced that he, as well as a few Policy Board members, recently attended an "All Aboard Minnesota" meeting where public support was sought for getting a second Amtrak train to stop in Saint Cloud during the day. Letter writing expressing support to our legislators was encouraged. Mr. Gibson asked the board members if they wanted to send a letter of support to the local legislators, and if so, Mr. Gibson would work with the Chair to create a letter of support. Mayor Kleis added that we should not lose sight of the fact that the APO has been supporting Northstar coming to Saint Cloud for several years. **Mayor Kleis motioned that we send a letter supporting both Northstar and the second Empire Builder train (Amtrak) coming to or through Saint Cloud. Mr. Theisen seconded the motion. The motion was carried with one person opposing support for the Empire Builder coming through Saint Cloud.**

CONSIDER CHANGES TO APO JOINT POWERS AGREEMENT:

Mr. Gibson reviewed the background history of the changes to the Joint Powers Agreement. He stated that the Executive Board members have reviewed the Agreement, made changes and recommended Policy Board approval. If approved, the major change would be to do away with the Executive Board, and call the current Executive Board the Policy Board. If approved, representation would include one member from each jurisdiction except for Saint Cloud, which would get three members. This would reduce the size of the APO Policy Board to a more reasonable size, since our APO is one of the largest MPOs in the United States. The two versions

of the Joint Powers Agreement included a clean copy which contains all the changes, and the original Agreements with the changes and deletions indicated in red. Mr. Gibson briefly reviewed the major changes for the members. The APO will proceed under the existing Joint Powers Agreement until if or when the revised agreement is approved. The next step requires all the jurisdictions to approve the revised Joint Powers Agreement. Mayor Miller corrected Mr. Gibson, stating that the Executive Board did not recommend approval of the changes, but rather wanted to bring the document to the Policy Board to get their reaction and thoughts. Federal law requires jurisdictions representing 75% of the planning area population must be part of the APO in order for the APO to exist. ***Mr. Libert motioned to move the revised Joint Powers Agreement to the individual jurisdictions for approval, and Mr. Masters seconded the motion. Motion carried with three members opposing.***

REPORT ON EXECUTIVE DIRECTOR'S PERFORMANCE REVIEW:

Mr. Goerger reviewed the process used to evaluate Mr. Gibson's yearly performance. Feedback for his evaluation was solicited from the four officers (Goerger, Libert, Miller, Westerlund), APO staff, and some TAC members. Feedback showed that Mr. Gibson is doing a superior job in performing the duties that we have asked him to do.

CLOSED SESSION:

The APO Executive Director and APO staff left the room and the Policy Board meeting went into a Closed Session to discuss the process used for the Executive Director's compensation. The compensation and bonus for the Executive Director were approved and given this year following the HR consultant's recommendations, but the main discussion centered around the method of future compensation for the Executive Director. It was decided to continue to use the current process of evaluation for the Executive Director but to set the compensation by combining the step increase with the bonus, thereby eliminating the word bonus.

ADJOURNMENT:

The meeting was adjourned at 7:54 p.m.