

## ST. CLOUD AREA PLANNING ORGANIZATION

A regular meeting of the St. Cloud Area Planning Organization was held on Thursday, February 22, 2018, 7:00 p.m. at Waite Park City Hall. Chairman Jeff Goerger presided, with the following members present:

Mayor Dave Kleis	City of St. Cloud	Mayor Rick Miller	City of Waite Park
Jeff Goerger	"	Vic Schulz	"
George Hontos	"	Jason Ellering	City of Sauk Rapids
Sue Ek	"	David Rixe	"
Carol Lewis	"	Jeff Westerlund	Town of LeSauk
John Libert	"	Dan Heim	"
Dave Masters	"	A Jake Bauerly	Benton County
Mayor Rick Schultz	City of St. Joseph	Spencer Buerkle	"
Mike Chisum	City of Sartell	Joe Perske	Stearns County
David Peterson	"		

### Absent Members:

Marty Czech	City of St. Cloud	Shawn Omann	Town of LeSauk
Steve Laraway	"	Ed Popp	Benton County
Jeff Johnson (Exc)	"	Ewald Petersen	Sherburne County
Ryan Daniel	"	Felix Schmiesing	"
Troy Gorake	City of St. Joseph	Tim Dolan	"
Matt Killam	"	Frank Theisen	City of Waite Park
Mayor Nicoll	City of Sartell	Leigh Lenzmeier	Stearns County
Nick Sauer	City of Sauk Rapids	Steve Notch(Exc)	"

### Also Present:

Brian Gibson	St. Cloud APO	Dorothy Sweet	St. Cloud APO
Vicki Ikeogu	St. Cloud APO	Joseph Mueller	St. Cloud APO
Doug Diedrichsen	St. Cloud APO		

### APPROVAL OF AGENDA:

***Mr. Masters motioned to approve the Policy Board Agenda, and Mr. V. Schulz seconded the motion. Motion carried.***

### PUBLIC COMMENT PERIOD:

No comments made by the public.

### CONSIDERATION OF CONSENT AGENDA ITEMS:

Consent agenda items were:

- Oct. 26, 2017 Policy Board Meeting minutes,
- Bills List,

- Renewal of Property and Casualty Coverage Without Waiver of Tort Liability Limits,
- Approve Executive Director and Board Chair Traveling to Washington DC for the Annual Congressional Delegation Meetings

***Mr. Libert motioned to approve the Consent Agenda items, and Mr. Masters seconded the motion. Motion carried.***

### **CHANGE MAY POLICY BOARD MEETING DATE FROM MAY 24 TO MAY 10 TO AVOID CONFLICT WITH MEMORIAL DAY WEEKEND.**

Mr. Gibson initially suggested changing the May Policy Board meeting date from May 24 to May 17 to avoid conflicts with the Memorial Day weekend. However, due to several members being unable to participate on May 17, ***Mr. Libert motioned to move the Policy Board meeting to May 10, the date of the Executive Board meeting. Mr. Masters seconded the motion. Motion carried. The Executive Board will not meet in May.***

### **PRESENTATION OF FINANCIAL STATEMENTS AND ANNUAL PERFORMANCE REPORT:**

Mr. Gibson prepared and reviewed the 2017 Financial Statements and Performance Report. Highlights of the report included:

- APO Staff Vision: To provide high-quality, high-value public service to our members and the general public.
- Goal: The logical, informed investment of limited transportation funding.
- Core Values: Working Together, Integrity, Critical Thinking and Problem-Solving, Efficiency, Positive Work Environment. The Core Values are for the staff and how staff sees themselves.
- Overall, our total expenses of \$718,205.30 were almost 83% of our budgeted funds.
- Just over 70% of our income came from our Federal planning grant.
- Funds from our member jurisdictions accounted for about 20% of all expenditures.
- Salaries, payroll expenses, and benefits accounted for about 55% of all expenditures.
- On December 31, 2017 our cash balance was \$736,819.85, 72% of which is in the form of investments (CDs).
- Description of locally-funded studies, both ongoing and completed.

### **CONSIDERATION OF SRFACE TRANSPORTATION PROJECT BLOCK GRANT (STPBG) PROJECT RANKING:**

Mr. Mueller, Senior Transportation Planner, stated that the STPBG is the primary form of funding for major roads and highways, and provides flexible funding that may be used by States and localities for projects to preserve and improve the conditions and performance of any Federal-aid highway, bridge and tunnel projects

on any public road. MnDOT ATP-3 is providing the APO with \$4.2 million for its portion of MnDOT Dist. #3 STBPG funds. The APO staff did the initial scoring using a MnDOT provided score sheet on a purely technical basis. In discussion and coordination with the TAC members, some scores were changed, and the projects were ranked according to technical scores. The TAC recommended the top three projects for funding at the following amounts.

- Stearns County – Division Street/Co. Rd 75: \$0.63 million
- St. Cloud – Cooper Ave S: \$1.44 million
- Sartell – 19<sup>th</sup> Ave S: \$2.1 million

The four projects not funded at this time include:

- Stearns County – Co. Rd 134
- Benton County – Co Rd 1/Mayhew Lake
- St. Cloud – 22<sup>nd</sup> St S (tied)
- Sauk Rapids – Benton Drive (tied)

In response to Commissioner Bauerly's question if the four projects that were not funded this time would be included next time, Mr. Mueller responded that it depended on which jurisdictions apply for projects.

***Mr. D. Petersen motioned to approve TAC's recommended top three projects for funding, and Mr. Chisum seconded the motion. Motion carried unanimously.***

#### **OTHER BUSINESS & ANNOUNCEMENTS:**

Mr. Gibson announced that Doug Diedrichsen would be leaving the APO on March 2. He has accepted a position as Planning Manager at Metro Bus. Mr. Gibson said it will be a great benefit to the APO by having someone at Metro Bus who knows what the APO does.

Ms. Vicki Ikeogu has been promoted to Mr. Diedrichsen's position, and the hiring process has begun for the Planner I position.

#### **ADJOURNMENT**

***Ms. Lewis motioned to adjourn the meeting, and Mayor Kleis seconded the motion. Motion carried.***

