



Saint Cloud

Area Planning Organization

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APO Executive Board Meeting
Thursday, September 14, 2017 - 5:00 p.m.
Great River Regional Library
Array Community Room
1300 W. St. Germain St., St. Cloud MN 56301

1. Approval of Agenda
2. Consideration of Minutes of August 10, 2017 Meeting (*Attachment A*)
3. Consideration of the Bills (*Attachment B*)
4. Consider 2018-2021 Transportation Improvement Program (TIP) Update – Joe Mueller, Sr.
Transportation Planner (*Attachments C1 and C2*)
 - a. Suggested Action: Approve
5. Consider MnDOT Memorandum of Understanding (MOU) Regarding Performance Target Setting – Brian Gibson, Executive Director (*Attachments D1, D2, and D3*)
 - a. Suggested Action: Approve
6. Consider 2017 Unified Planning Work Program (UPWP) Administrative Modification to Address Match Requirements and Include Equipment Budget – Brian Gibson, Executive Director (*Attachment E*)
 - a. Suggested Action: Approve
7. Consider 18-Month Extension of Accounting Contract – Brian Gibson, Executive Director (*Attachment F*)
 - a. Suggested Action: Approve
8. Consider Cooperative Purchasing Agreement – Brian Gibson, Executive Director (*Attachments G1 and G2*)
 - a. Suggested Action: Approve
9. Other Business & Announcements
10. Adjournment

“It is the goal of St. Cloud APO that all meetings open to the public will be accessible to mobility, sight, and hearing impaired individuals. If translation or interpretative services are required, the St. Cloud APO will make a good faith effort to accommodate these requests if time and resources permit. Please contact the St. Cloud APO at 320-252-7568 at least three days in advance of the meeting if these special accommodations are required.”

**Saint Cloud Area Planning Organization
EXECUTIVE BOARD COMMITTEE MINUTES
August 10, 2017**

A regular meeting of the Saint Cloud Area Planning Organization's (APO) Executive Board Meeting was held on Thursday, August 10, 2017 at the Saint Cloud APO Office. Chair Jeff Goerger presided with the following members present:

Mayor Dave Kleis	Saint Cloud
Councilmember John Libert	Saint Cloud
Councilmember Jeff Goerger	Saint Cloud
Councilmember Nick Sauer	Sauk Rapids
Mayor Rick Schultz	Saint Joseph
Mayor Rick Miller	Waite Park
Township Supervisor Jeff Westerlund	LeSauk Township
Commissioner A. Jake Bauerly	Benton County

Also Present:

Stacy Morse	Congressman Emmer's Office
Brian Gibson	Executive Director, APO
Doug Diedrichsen	APO
Vicki Ikeogu	APO
Joseph Mueller	APO
Alex McKenzie	APO
Dorothy Sweet	APO

APPROVAL OF AGENDA:

Mayor Schultz motioned to approve the agenda, and Mayor Miller seconded the motion. Motion carried.

CONSIDERATION OF MINUTES OF JULY 13, 2017 MEETING:

Councilman Sauer motioned to approve the July 13, 2017 minutes, and Mayor Miller seconded the motion. Motion carried.

CONSIDERATION OF THE BILLS:

Mayor Schultz motioned to approve the bills, and Mayor Miller seconded the motion. Motion carried.

CONSIDER TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT:

Mr. Mueller, APO Senior Planner, briefed the members on the necessity for the amendment. Metrobus received additional FTA funds (\$2.5 million) to "Increase the project to include the implementation of new system-wide software, including finance, human resources, and asset and fleet management." This project was brought to the TAC's attention in June, and the TAC voted to recommend approval. No public comments were received during the public comment period.

Mayor Miller motioned to approve the TIP amendment, and Commissioner Bauerly seconded the motion. Motion carried.

CONSIDER ALTERNATIVE ORGANIZATIONAL STRUCTURES FOR THE APO:

At the April Executive Board meeting, Mr. Gibson was requested to look into alternative organizational structures for the APO. Mr. Gibson noted that Federal requirements allow broad discretion for local jurisdictions to decide how best to organize and structure an MPO. At least 75 percent of the population of the planning area must be represented in the MPO. Only one MPO is allowed per urbanized area. The duties of an MPO include:

- Development of a regional transportation plan,
- Development of the regional Transportation Improvement Program,
- Applying for grants to accomplish the APO's planning activities
- Advising and providing technical assistance to member jurisdictions on transportation issues.

MPOs are allowed to increase or decrease membership. Mr. Gibson reviewed the background history of how and when MPO's began. There are 408 MPO's in the U.S. Results from a 2013 survey of MPO's, of which 197 responded, revealed:

- The average number of Policy Board members was 11
- The average number of voting members on a Policy Board was 10
- The average number of non-voting members on a Policy Board was 3
- The median number of Policy Board positions filled by elected officials was 7

The 2013 survey revealed non-voting members included Freight, Citizen groups, Port Authority, Airport, Transit Agencies, State DOT and School Boards. The St. Cloud APO allows for one citizen group, but no groups have volunteered in the past few years. Since the passage of the FAST Act, Transit agencies have been required to be members. Twenty-six percent of Policy Boards used weighted representation in the composition of their Policy Boards; 13% of Policy Boards used weighted voting procedures on their Policy boards; only 35% of Policy Boards with weighted voting always used weighted voting; 32% used weighted voting less than once per year or never used it even though it could have been used; and 81.5% of Policy Boards permit the designation of alternates for members.

Mr. Gibson reviewed comparisons to peer MPOs with similar size urban area populations (St. Cloud APO, Rochester, MN, Sioux City IA-NE, Waterloo, IA and Dover, DE). Policy Board sizes ranged 16 to seven members, as compared to the APO's 36 members.

Mr. Gibson offered the following options for alternative APO structures:

- a. Do nothing
- b. Redefine the existing Executive Board as the new Policy Board and disband the current Policy Board
- c. Change Executive Committee to Advisory Only and have a Chair, Vice-Chair and Past Chair
- d. Change voting membership on Policy Board to have three elected officials and three alternates from St. Cloud and one elected official and one alternate from Sartell, Sauk Rapids, Saint Joseph, Waite Park, LeSauk Township, Stearns, Benton, Sherburne County, Metro Bus
- e. Equal representation from each jurisdiction

- f. Add stakeholders to the Policy Board such as Regulatory Agencies, Education/School Districts, Housing, Economic Development, Redevelopment, Health & Welfare, Emergency Services and Transportation Modes.
- g. One or more small towns and villages have rotating seats

Mayor Miller commented that this was good information and suggested this go to the Policy Board for discussion. Mr. Bauerly asked if it was possible for one person could represent both the airport and bus. The representation issue was raised if St. Cloud Airport turns into a Regional facility.

Mayor Miller motioned to send this issue to the Policy Board for discussion, and then the Executive Board would decide after the Policy Board has discussed this. Commissioner Bauerly seconded the motion. Motion carried. This will be placed on the October Policy Board agenda.

REPORT ON EXECUTIVE DIRECTOR PERFORMANCE EVALUATION:

Mr. Goerger summarized the process used and the results of Mr. Gibson's annual performance evaluation. Overall his performance was viewed as very positive, he is doing a good job, and that the APO is on the right path. No salary increase was recommended.

OTHER BUSINESS & ANNOUNCEMENTS:

Mr. Goerger announced that starting in September, all future APO Executive Board meetings will be held at the Saint Cloud Public Library in the Array Room, with the exception of October when the meeting will be held upstairs in the Library.

ADJOURNMENT:

Mayor Miller motioned and Mayor Schultz seconded to adjourn the meeting at 5:30 p.m. Motion carried.

Approved August 2017 Disbursements

Method Of Payment	Date	Memo and Vendor Name	What Check is for	Amount Paid
Direct Dep.		Net Payroll (including insurance reimbursement)	08/11/2017 Payroll Paid	\$ 8,093.26
Electronic		Social Security, Medicare & Fed	08/11/2017 Payroll Paid	\$ 4,629.01
Electronic		MN Department of Revenue-Wit	08/11/2017 Payroll Paid	\$ 602.33
Electronic		PERA	08/11/2017 Payroll Paid	\$ 1,782.64
Electronic		Great West Annuity	08/11/2017 Payroll Paid	\$ 229.23
Electronic		Minnesota State Retirement Sys	08/11/2017 Payroll Paid	\$ 116.59
Electronic		Select Account (H.S.A.)	08/11/2017 Payroll Paid	\$ 501.25
Direct Dep.		Net Payroll (including insurance reimbursement)	08/25/2017 Payroll Paid	\$ 8,042.48
Electronic		Social Security, Medicare & Fed	08/25/2017 Payroll Paid	\$ 3,425.88
Electronic		MN Department of Revenue-Wit	08/25/2017 Payroll Paid	\$ 602.70
Electronic		PERA	08/25/2017 Payroll Paid	\$ 1,783.01
Electronic		Great West Annuity	08/25/2017 Payroll Paid	\$ 229.23
Electronic		Minnesota State Retirement Sys	08/25/2017 Payroll Paid	\$ 116.59
Electronic		Select Account (H.S.A.)	08/25/2017 Payroll Paid	\$ 250.64
BCBS of MN				
Check	08/02/2017		6600.5 · Health/Dental/Life Insurance	4,952.94
Beacon / QPublic.net				
Credit Card Charge	08/25/2017		6609 · Software & IT	30.00
David Turch & Associates				
Bill Pmt -Check	08/18/2017		2000 · Accounts Payable	14,500.00
Bill Pmt -Check	08/19/2017		2000 · Accounts Payable	10,000.00
Delta Dental				
Check	08/01/2017		6600.5 · Health/Dental/Life Insurance	278.65
Geyer Signal				
Credit Card Charge	08/14/2017		6611 · Miscellaneous Expenses	102.00
Google Inc.				
Credit Card Charge	08/01/2017		6603.1 · Telephone	25.00
Greater St Cloud Dev Corp				
Bill Pmt -Check	08/18/2017		2000 · Accounts Payable	250.00
Hilton Garden Inn Mankato MN				
Credit Card Charge	08/03/2017		6604 · Travel	119.00
Credit Card Charge	08/04/2017		6604 · Travel	263.90
Credit Card Charge	08/04/2017		6604 · Travel	263.90
Joann Fabrics				
Credit Card Charge	08/28/2017		6601 · Office Supplies	85.89
Liberty Savings Bank				
Check	08/11/2017		VISA 2733	1,567.74
Marco NW 7128				
Check	08/02/2017		6608 · Copy Machine	566.32
Neopost USA, Inc.				
Bill Pmt -Check	08/16/2017		2000 · Accounts Payable	55.50
Postmaster				
Credit Card Charge	08/23/2017		6603.2 · Postage	7.80
Principal Mutual Life Insurance				
Bill Pmt -Check	08/10/2017		2000 · Accounts Payable	

Approved August 2017 Disbursements

Method Of Payment	Date	Memo and Vendor Name	What Check is for	Amount Paid
		Spectrum Business (Charter)		
Bill Pmt -Check	08/09/2017		2000 · Accounts Payable	264.27
		SRF Consulting Group, Inc.		
Bill Pmt -Check	08/18/2017		2000 · Accounts Payable	4,905.86
Bill Pmt -Check	08/19/2017		2000 · Accounts Payable	4,834.59
		Stearns Electric Association		
Bill Pmt -Check	08/25/2017		2000 · Accounts Payable	266.46
		Sunset Mowing, LLC		
Bill Pmt -Check	08/03/2017		2000 · Accounts Payable	140.00
		Target Store		
Credit Card Charge	08/14/2017		6601 · Office Supplies	20.63
		Xcel Energy		
Bill Pmt -Check	08/02/2017		2000 · Accounts Payable	55.30
		Your CFO Inc		
Bill Pmt -Check	08/09/2017		2000 · Accounts Payable	1,450.00
				75,730.62

LIBERTY BANK DEPOSITS

	Deposit Date	Amount
Metro Bus	1-Aug	3,326.00
MN DOT Grant	1-Aug	25,126.00
MN State MMB	4-Aug	55,265.23
David Then COBRA	10-Aug	1,772.82
Liberty Bank - Interest Earned	31-Jul	29.06
		85,519.11

PROPOSED September 2017 DISBURSEMENTS

Attachment B-2
Agenda Item #3

Method Of Payment	To Whom Paid	What Check is for	Account	Amount Paid
Direct Dep.	Net Payroll (including insurance reimbursement)	09/08/2017 Payroll Paid	Payroll	\$ 10,258.22
Electronic	Social Security, Medicare & Federal Tax PAID	09/08/2017 Payroll Paid	Payroll	\$ 3,378.06
Electronic	MN Department of Revenue-Withholding PAID	09/08/2017 Payroll Paid	Payroll	\$ 593.38
Electronic	PERA	09/08/2017 Payroll Paid	Payroll	\$ 1,798.40
Electronic	Great West Annuity	09/08/2017 Payroll Paid	Payroll	\$ 229.23
Electronic	Minnesota State Retirement System	09/08/2017 Payroll Paid	Payroll	\$ 116.59
Electronic	Select Account (H.S.A.)	09/08/2017 Payroll Paid	Payroll	\$ 250.64
Direct Dep.	Net Payroll (including insurance reimbursement)	09/22/2017 Payroll Paid	Payroll	\$ 8,042.48
Electronic	Social Security, Medicare & Federal Tax PAID	09/22/2017 Payroll Paid	Payroll	\$ 3,425.88
Electronic	MN Department of Revenue-Withholding PAID	09/22/2017 Payroll Paid	Payroll	\$ 602.70
Electronic	PERA	09/22/2017 Payroll Paid	Payroll	\$ 1,798.40
Electronic	Great West Annuity	09/22/2017 Payroll Paid	Payroll	\$ 229.23
Electronic	Minnesota State Retirement System	09/22/2017 Payroll Paid	Payroll	\$ 116.59
Electronic	Select Account (H.S.A.)	09/22/2017 Payroll Paid	Payroll	\$ 250.64
Electronic	BCBS of MN	Employee Health Insurance	Payroll	\$ 5,048.24
Check	Brad Golden	8/17/17 - repair of failures, set up new user accts, set u	Software & IT Services	\$ 1,000.00
Check	City of St Cloud - Water/Sewer - estimate	Utilities - water / sewer	Utilities	\$ 35.00
Check	Cloudnet	Internet Service	Utilities	\$ 25.00
Check	Delta Dental	Employee dental insurance	Payroll	\$ 278.65
Direct Dep.	Dorothy Sweet	Expense Reimb - mileage	Travel	\$ 29.43
Credit Card	Google Inc	G Suite Basic - Commitment	Utilities	\$ 25.00
Direct Dep.	Vicki Ikeogu	Expense Reimb - mileage / Conference	Travel	\$ 1,749.78
Electronic	Liberty Bank Credit Card	Payment on Credit Card Balance	Payment on Credit Card Balance	\$ 3,420.37
Electronic	Marco NW 7128	Copier Lease	Copy Machine	\$ 566.32
Check	Optimum Communications Corporation	Server - repair work	Software & IT Services	\$ 144.96
Check	Premium Water Inc - estimate	office drinking water	Utilities	\$ 35.00
Check	Principal Financial	Employee disability insurance	Payroll	\$ 293.73
Check	Times Media - estimate	Public Postings	Printing/Publishing	\$ 200.00
Check	Spectrum Business (Charter)	Internet Service	Utilities	\$ 264.11
Check	SRF Consulting Group Inc	July Invoice - received 8/15/17	Sartell 15th St. Corridor Study	\$ 1,169.19
Check	SRF Consulting Group Inc	July Invoice - received 8/15/17	General Regional Trans Planning Assistance	\$ 3,957.68
Check	SRF Consulting Group Inc	July Invoice - received 8/15/17	St Joseph - CSAH 75 Ped Crossing	\$ 6,267.90
Check	SRF Consulting Group Inc	July Invoice - received 8/21/17	Travel Demand Modeling CUBE Training	\$ 2,906.99
Electronic	Stearns Electric Association - estimate	Utilities - electric	Utilities	\$ 250.00
Check	Strategic Equipment LLC	Office Supplies	Office Supplies	\$ 28.43
Check	Sunset Mowing LLC	Lawn care	Maintenance	\$ 240.00
Check	Total Lawn Care LLC	Lawn care - chemicals	Maintenance	\$ 85.17
Check	WACOSA - estimate	Office Cleaning Services	Maintenance	\$ 111.50
Check	West Central Sanitation Inc - estimate	Utility - garbage	Utilities	\$ 30.00
Electronic	Xcel Energy - estimate	Utilities - gas	Utilities	\$ 200.00
Check	Your CFO Inc	August 2017 accounting services	Accounting Services	\$ 1,450.00
	TOTAL			<u>\$ 60,902.89</u>



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Memo – September TAC Meeting Agenda Item (2)

To: APO Executive Board Members

From: Joseph Mueller, Senior Planner

Subject: APO TIP Update

Date: 9/6/2017

As the St. Cloud APO TIP is developed on a five (5) year cycle, and the MnDOT STIP is developed on a four (4) year cycle, every other year the APO does a TIP Update to synch up projects with the State of Minnesota STIP. This is one of those off years where the APO does a TIP Update. The attached table is from the updated APO TIP, with updated and new projects highlighted in pink. The Public Comment period was completed with no comments from the public. Steve Voss (MnDOT D3) and Bobbi Retzlaff (MnDOT Central Office) provided technical and legal boiler-plate comment suggestions, which were incorporated by APO staff into the TIP Update. Those comments did not affect any projects or finances. Lastly, we received one comment regarding a transit project from Deborah Ellis (MnDOT Office of Transit) regarding a duplicated project number that had been sent to the APO from the Office of Transit. The requested correction to the project number was made. The correction had no impact on the scope or finance of the project.

The TAC reviewed the TIP and recommended approval by the APO Executive Board.

Route System	Proj #	Fiscal Year	Who	Agency	Description	Proposed Funds	STIP Total	Target FHWA	Total FHWA	Total AC	Target AC Payback	Dist C AC Payback	Total AC Payback	FTA	FTA EARMAR	State TH	Dist C TH	Total TH	Bond	Other	Project Total	Project Updat	Amount Obligate	
CSAH	005-090-001	2018	L	BENTON COUNTY	**AC** CONSTRUCT BIKE/PED TRAIL ALONG BENTON CSAH 3 FROM BENTON DR TO US 10, INCL ROADWAY EXPANSION PROJECT (AC PAYBACK 1 OF 1)	TAP 5K-200	240,862	-	-	-	120,431	-	-	120,431	-	-	-	-	-	-	-	120,431		
CSAH	005-629-013	2018	L	BENTON COUNTY	BENTON COUNTY CSAH 33, INTERSECTION OPERATIONAL IMPROVEMENTS AT CSAH 29 (1ST ST.)/CSAH 33 INTERSECTION IN SARTELL	STP5K	500,000	400,000	400,000	-	-	-	-	-	-	-	-	-	-	-	100,000	500,000		
BB	TRF-0048-18J	2018	L	METRO BUS	ST. CLOUD MTC; NORTHSTAR COMMUTER OPERATING	LF	1,000,000														1,000,000	1,000,000		
BB	TRF-0048-18K	2018	L	METRO BUS	ST. CLOUD MTC; PARATRANSIT OPERATING	LF	4,400,000														4,400,000	4,400,000		
BB	TRF-0048-18L	2018	L	METRO BUS	ST. CLOUD MTC; PURCHASE ONE (1) COMMUTER BUS - NORTHSTAR	LF	600,000														600,000	600,000		
BB	TRF-0048-18M	2018	L	METRO BUS	ST. CLOUD MTC; PURCHASE ONE (1) COMMUTER BUS - NORTHSTAR	LF	600,000														600,000	600,000		
BB	TRF-0048-18N	2018	L	METRO BUS	SECT 5307: ST. CLOUD MTC; PURCHASE REPLACEMENT MAITENANCE VEHICLE	FTA	35,000							28,000							7,000	35,000		
BB	TRF-0048-18O	2018	L	METRO BUS	SECT 5307: ST. CLOUD MTC; OIL REELS, FLAG POLE	FTA	19,000							15,200							3,800	19,000		
BB	TRF-0048-18P	2018	L	METRO BUS	SECT 5307: ST. CLOUD MTC; MAINT HOIST REPLACEMENT	FTA	200,000							160,000							40,000	200,000		
BB	TRF-0048-18T	2018	L	METRO BUS	SECT 5339: ST. CLOUD MTC -PURCHASE (5) CNG REPLACEMENT ADA DAR BUSES	FTA	1,050,000		840,000					-							210,000	1,050,000		
BB	TRF-0048-18U	2018	L	METRO BUS	SECT 5339: ST. CLOUD MTC: CANAPY FOR CNG FUELING STATION	FTA	200,000							160,000							40,000	200,000		
BB	TRF-0048-18Z	2018	L	METRO BUS	ST. CLOUD; SFY 2018 GREATER MN NEW SERVICE EXPANSION CAPITAL FUNDS (7/1/17 -6/30/18)	LF	3,550,000														3,550,000	3,550,000		
BB	TRF-0048-18Z	2018	L	METRO BUS	ST. CLOUD; SFY 2018 GREATER MN NEW SERVICE EXPANSION OPERATING FUNDS (7/1/17-6/30/18)	LF	227,000														227,000	227,000		
BB	TRS-0048-18T	2018	L	METRO BUS	ST. CLOUD MTC; PURCHASE THREE (3) FIXED ROUTE REPLACEMENT ST. 40 FT. CNG BUSES	STBGP 5K-2	1,650,000							1,320,000							330,000	1,650,000		
BB	TRS-0048-18T	2018	L	METRO BUS	ST. CLOUD MTC; PURCHASE MOBILE FARE COLLECTION EQUIPMENT	STBGP 5K-2	18,000							14,400							3,600	18,000		
US	0502-113	2018	S	MNDOT	US 10, FROM NORTH BENTON DRIVE TO 0.2 MILES WEST OF EAST ST. GERMAIN ST. IN ST. CLOUD, INSTALL CABLE MEDIAN BARRIER	HSIP	1,450,000	1,305,000	1,305,000	-	-	-	-	-	-	145,000	-	145,000	-	-	-	1,450,000		
RR	73-00135	2018	A	MNDOT	CP RR, INSTALL GATES, M17 BROOTEN, STEARNS COUNTY	RRS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
MN	7303-51	2018	S	MNDOT	**ITS** MN 15, FROM .4 MILES SOUTH OF 33RD ST INTERCHANGE BRIDGE 12TH STREET N IN ST. CLOUD, INSTALL FIBER OPTIC CABLE	STP 5K-200	150,000	-	120,000	-	-	-	-	-	-	30,000	-	30,000	-	-	-	150,000		
MN	8803-AM-18	2018	S	MNDOT	DISTRICTWIDE SETASIDE - COOPERATIVE AGREEMENTS - 2018	SF	1,000,000	-	-	-	-	-	-	-	-	1,000,000	-	1,000,000	-	-	-	1,000,000		
MN	8803-CAE-18	2018	S	MNDOT	DISTRICTWIDE SETASIDE - CONSULTANT AGREEMENTS, EXTERNAL-2018	SF	2,400,000	-	-	-	-	-	-	-	-	2,400,000	-	2,400,000	-	-	-	2,400,000		
MN	8803-CAI-18	2018	S	MNDOT	DISTRICTWIDE SETASIDE - CONSULTANT AGREEMENTS, INTERNAL-2018	SF	1,800,000	-	-	-	-	-	-	-	-	1,800,000	-	1,800,000	-	-	-	1,800,000		
MN	8803-MA-18	2018	S	MNDOT	DISTRICTWIDE SETASIDE - MISC AGREEMENTS - 2018	SF	500,000	-	-	-	-	-	-	-	-	500,000	-	500,000	-	-	-	500,000		
MN	8803-PM-18	2018	S	MNDOT	DISTRICTWIDE SETASIDE - PREVENTATIVE MAINTENANCE - 2018	SF	3,500,000	-	-	-	-	-	-	-	-	3,500,000	-	3,500,000	-	-	-	3,500,000		
MN	8803-RB-18	2018	S	MNDOT	DISTRICTWIDE SETASIDE - LANDSCAPING - 2018	SF	30,000	-	-	-	-	-	-	-	-	30,000	-	30,000	-	-	-	30,000		
MN	8803-RW-18	2018	S	MNDOT	DISTRICTWIDE SETASIDE - RIGHT OF WAY - 2018	SF	2,000,000	-	-	-	-	-	-	-	-	2,000,000	-	2,000,000	-	-	-	2,000,000		
MN	8803-RX-18	2018	S	MNDOT	DISTRICTWIDE SETASIDE - MISC. ROAD & BRIDGE REPAIR (BARC) - 2018	SF	2,500,000	-	-	-	-	-	-	-	-	2,500,000	-	2,500,000	-	-	-	2,500,000		

MN	8803-SA-18	2018	S	MNDOT	DISTRICTWIDE SETASIDE - SUPPLEMENTAL AGREEMENTS - 2018	SF	4,000,000	-	-	-	-	-	-	-	4,000,000	-	4,000,000	-	-	4,000,000				
MN	8803-SC-18	2018	S	MNDOT	DISTRICTWIDE SETASIDE - SAFETY IMPROVEMENTS - 2018	SF	270,000	-	-	-	-	-	-	-	270,000	-	270,000	-	-	270,000				
LOCAL	8803-SHL-18	2018	L	MNDOT	DISTRICTWIDE SETASIDES - HIGHWAY SAFETY IMPROVEMENT PROGRAM - 2018	HSIP	1,453,989	1,308,590	1,308,590	-	-	-	-	-	-	-	-	145,399	-	-	1,453,989			
MN	8823-302	2018	S	MNDOT	DISTRICTWIDE, RETIME TRAFFIC SIGNALS AT VARIOUS LOCATIONS THROUGHOUT DISTRICT 3	HSIP	550,000	495,000	495,000	-	-	-	-	-	55,000	-	55,000	-	-	550,000				
PED/BIKE	220-591-005	2018	L	SARTELL	**SRTS** CONSTRUCT SRTS INFRASTRUCTURE IMPROVEMENTS ALONG 7TH ST N AND 5TH ST N IN SARTELL (A/C Payback - 2019)	TAP 5K-200K	248,970	199,176	199,176	248,970	-	-	-	-	-	-	-	-	49,794	-	-	248,970		
LOCAL	071-070-033	2018	L	SHERBURNE COUNTY	SHERBURNE COUNTY, 6" WHITE EDGELINE STRIPE ALONG MULTIPLE SHERBURNE COUNTY ROADS	HSIP	175,000	157,500	157,500	-	-	-	-	-	-	-	-	-	17,500	-	-	175,000		
PED/BIKE	071-090-003	2018	L	SHERBURNE COUNTY	CONSTRUCT MISSING SEGMENTS OF BIKE/PED TRAIL CONNECTING GREAT NORTHERN TRAIL TO MARK PARK IN PRINCETON	TAP 5K	811,393	509,691	509,691	-	-	-	-	-	-	-	-	-	301,702	-	-	811,393		
CSAH	071-624-001AC	2018	L	SHERBURNE COUNTY	**AC** CSAH 24 BRIDGE REPLACEMENT (NEW BRIDGE 70501), INCLUDING TRAIL GRADING AND CURB AND GUTTER FROM ROLLING RIDGE RD. TO LOBELIA ST. IN BECKER (AC PAYBACK 1 OF 1)	BRRP	1,100,000	-	-	-	-	1,100,000	1,100,000	-	-	-	-	-	-	-	1,100,000			
CSAH	073-650-010	2018	L	STEARNS COUNTY	STEARNS COUNTY CSAH 50, FROM .6 MI N OF CSAH 2 TO CR 159 IN STEARNS COUNTY, BITUMINOUS RECLAMATION AND RESURFACING	STP5K	2,100,000	1,003,024	1,003,024	-	-	-	-	-	-	-	-	-	1,096,976	-	-	2,100,000		
CSAH	073-665-020	2018	L	STEARNS COUNTY	**AC** STEARNS COUNTY CSAH 65, FROM W LIMITS OF MELROSE TO 12TH AVENUE IN MELROSE, RECLAIM AND RESURFACE (AC PROJECT, PAYBACK IN 2019)	STP5K	302,339	233,717	233,717	127,661	-	-	-	-	-	-	-	-	68,622	-	-	302,339		
CSAH	073-675-037	2018	L	STEARNS COUNTY	**AC** **MN131**MN172** STEARNS COUNTY CSAH 75, FROM OLD COLLEGEVILLE ROAD TO CSAH 81 IN STEARNS COUNTY, RESURFACING (NHS Funding)	NHPP	2,673,169	1,260,000	1,989,343	683,826	-	-	-	-	-	-	-	-	3,326,831	-	-	6,000,000		
CSAH	005-603-029AC	2019	L	BENTON COUNTY	**AC** BENTON CSAH 3, FROM BENTON DR TO TH 10, ROADWAY EXPANSION, INCL BIKE/PED TRAIL PROJECT (AC PAYBACK 1 OF 1)	STP 5K-200K	186,823	-	-	-	186,823	-	186,823	-	-	-	-	-	-	-	186,823			
CSAH	005-604-027	2019	L	BENTON COUNTY	**AC** BENTON COUNTY CSAH 4, FROM BENTON CSAH 7 TO MILLE LACS CO LINE, RECLAIM AND RESURFACING (AC PROJECT, PAYBACK IN 2020)	STP<5K	699,520	580,000	580,000	200,480	-	-	-	-	-	-	-	-	119,520	-	-	699,520		
BB	TRF-0048-19A	2019	L	METRO BUS	SECT 5307: OPERATING ASSISTANCE	FTA	9,300,000	-	-	-	-	-	1,340,000	-	-	-	-	-	7,960,000	-	-	9,300,000		
BB	TRF-0048-19B	2019	L	METRO BUS	SECT 5307: ST. CLOUD MTC; PREVENTIVE MAINTENANCE	FTA	1,200,000	-	-	-	-	-	960,000	-	-	-	-	-	240,000	-	-	1,200,000		
BB	TRF-0048-19C	2019	L	METRO BUS	SECT 5307:CAPITAL OFFICE EQUIPMENT & COMPUTERS	FTA	50,000	-	-	-	-	-	40,000	-	-	-	-	-	10,000	-	-	50,000		
BB	TRF-0048-19D	2019	L	METRO BUS	SECT 5307: CAPITAL MAINTENANCE TOOLS & EQUIPMENT	FTA	15,000	-	-	-	-	-	12,000	-	-	-	-	-	3,000	-	-	15,000		
BB	TRF-0048-19E	2019	L	METRO BUS	SECT 5307: CAPITAL BUS SHELTER AMENITIES	FTA	25,000	-	-	-	-	-	20,000	-	-	-	-	-	5,000	-	-	25,000		
BB	TRF-0048-19F	2019	L	METRO BUS	SECT 5307: CAPITAL TSP PROJECTS	FTA	25,000	-	-	-	-	-	20,000	-	-	-	-	-	5,000	-	-	25,000		
BB	TRF-0048-19G	2019	L	METRO BUS	SECT 5307: CAPITAL MOBILITY TRAINING CENTER IMPROVEMENTS	FTA	25,000	-	-	-	-	-	20,000	-	-	-	-	-	5,000	-	-	25,000		
BB	TRF-0048-19H	2019	L	METRO BUS	SECT 5307: ST. CLOUD MTC; CAPITAL TRANSIT CENTER IMPROVEMENTS	FTA	25,000	-	-	-	-	-	20,000	-	-	-	-	-	5,000	-	-	25,000		
BB	TRF-0048-19I	2019	L	METRO BUS	SECT 5307: ST. CLOUD MTC; CAPITAL OPERATIONS VEHICLE	FTA	35,000	-	-	-	-	-	28,000	-	-	-	-	-	7,000	-	-	35,000		
BB	TRF-0048-19J	2019	L	METRO BUS	SECT 5307: ST. CLOUD MTC; CAPITAL MAINTENANCE VEHICLE	FTA	35,000	-	-	-	-	-	28,000	-	-	-	-	-	7,000	-	-	35,000		
BB	TRF-0048-19K	2019	L	METRO BUS	ST. CLOUD MTC; NORTHSTAR COMMUTER OPERATING	LF	1,100,000	-	-	-	-	-	-	-	-	-	-	-	1,100,000	-	-	1,100,000		
BB	TRF-0048-19L	2019	L	METRO BUS	ST. CLOUD MTC; PARATRANSIT OPERATING	LF	4,400,000	-	-	-	-	-	-	-	-	-	-	-	4,400,000	-	-	4,400,000		
BB	TRF-0048-19M	2019	L	METRO BUS	SECT 5307: ST. CLOUD MTC; CAPITAL TRENCH DRAIN REPLACEMENT	FTA	200,000	-	-	-	-	-	160,000	-	-	-	-	-	40,000	-	-	200,000		
BB	TRF-0048-19N	2019	L	METRO BUS	SECT 5307: ST. CLOUD MTC; CAPITAL RANGER REPLACEMENT AND TWO-WAY RADIOS	FTA	574,000	-	-	-	-	-	459,200	-	-	-	-	-	114,800	-	-	574,000		
BB	TRF-0048-19O	2019	L	METRO BUS	SECT 5307: ST. CLOUD MTC; FARE COLLECTION UPGRADE	FTA	1,600,000	-	-	-	-	-	1,280,000	-	-	-	-	-	320,000	-	-	1,600,000		
BB	TRF-0048-19ZO	2019	L	METRO BUS	ST. CLOUD ; SFY 2019 GREATER MN NEW SERVICE EXPANSION OPERATING FUNDS (7/1/18-6/30/19)	LF	239,000	-	-	-	-	-	-	-	-	-	-	-	239,000	-	-	239,000		
BB	TRS-0048-19T	2019	L	METRO BUS	ST. CLOUD MTC; PURCHASE 7 (CLASS 400) <30 FT. REPLACEMENT CNG DAR BUSES	STBGP 5K-200K	1,470,000	-	-	1,176,000	-	-	-	-	-	-	-	-	294,000	-	-	1,470,000		
I	7380-246	2019	S	MNDOT	**SPPP** I-94, NEAR COLLEGEVILLE, REHAB/REDECK AT BRIDGE #73872 AT STEARNS COUNTY CR 159 OVER I-94	NHPP	1,501,000	1,350,900	1,350,900	-	-	-	-	-	150,100	-	150,100	-	-	-	1,501,000			
MN	8803-ADA-19	2019	S	MNDOT	DISTRICTWIDE SETASIDE - ADA - 2019	SF	250,000	-	-	-	-	-	-	-	250,000	-	250,000	-	-	-	250,000			
MN	8803-AM-19	2019	S	MNDOT	DISTRICTWIDE SETASIDE - COOPERATIVE AGREEMENTS - 2019	SF	1,000,000	-	-	-	-	-	-	-	1,000,000	-	1,000,000	-	-	-	1,000,000			
MN	8803-CAE-19	2019	S	MNDOT	DISTRICTWIDE SETASIDE - CONSULTANT AGREEMENTS EXTERNAL - 2019	SF	2,400,000	-	-	-	-	-	-	-	2,400,000	-	2,400,000	-	-	-	2,400,000			
MN	8803-CAI-19	2019	S	MNDOT	DISTRICTWIDE SETASIDE - CONSULTANT AGREEMENTS INTERNAL - 2019	SF	1,900,000	-	-	-	-	-	-	-	1,900,000	-	1,900,000	-	-	-	1,900,000			
MN	8803-MA-19	2019	S	MNDOT	DISTRICTWIDE SETASIDE - MISC AGREEMENTS - 2019	SF	400,000	-	-	-	-	-	-	-	400,000	-	400,000	-	-	-	400,000			
MN	8803-PM-19	2019	S	MNDOT	DISTRICTWIDE SETASIDE - PREVENTATIVE MAINTENANCE - 2019	SF	4,000,000	-	-	-	-	-	-	-	4,000,000	-	4,000,000	-	-	-	4,000,000			
MN	8803-RB-19	2019	S	MNDOT	DISTRICTWIDE SETASIDE - LANDSCAPING - 2019	SF	30,000	-	-	-	-	-	-	-	30,000	-	30,000	-	-	-	30,000			

MN	8803-RW-19	2019	S	MNDOT	DISTRICTWIDE SETASIDE - RIGHT OF WAY - 2019	SF	1,500,000	-	-	-	-	-	-	-	1,500,000	-	1,500,000	-	-	1,500,000				
MN	8803-RX-19	2019	S	MNDOT	DISTRICTWIDE SETASIDE - MISC. ROAD & BRIDGE REPAIR (BARC) - 2019	SF	2,500,000	-	-	-	-	-	-	-	2,500,000	-	2,500,000	-	-	2,500,000				
MN	8803-SA-19	2019	S	MNDOT	DISTRICTWIDE SETASIDE - SUPPLEMENTAL AGREEMENTS - 2019	SF	4,000,000	-	-	-	-	-	-	-	4,000,000	-	4,000,000	-	-	4,000,000				
MN	8803-SC-19	2019	S	MNDOT	DISTRICTWIDE SETASIDE - SAFETY IMPROVEMENTS - 2019	SF	300,000	-	-	-	-	-	-	-	300,000	-	300,000	-	-	300,000				
LOCAL	8803-SHL-19	2019	L	MNDOT	DISTRICTWIDE SETASIDES - HIGHWAY SAFETY IMPROVEMENT PROGRAM - 2019	HSIP	2,578,889	2,321,000	2,321,000	-	-	-	-	-	-	-	-	257,889	-	-	2,578,889			
MSAS	220-117-004AC	2019	L	SARTELL	**AC** SARTELL MSAS 117 (50TH AVE), FROM HERITAGE DR TO NORTH 0.5 MILES IN SARTELL, GRADE AND SURFACE (AC PAYBACK 1 OF 1)	STP 5K-200K	94,584	-	-	-	94,584	-	94,584	-	-	-	-	-	-	-	94,584			
PED/BIKE	220-591-005	2019	L	SARTELL	**AC** **SRTS** CONSTRUCT SRTS INFRASTRUCTURE IMPROVEMENTS ALONG 7TH ST N AND 5TH ST N IN SARTELL (A/C Payback)	TAP 5K-200K	248,970	199,176	199,176	-	-	-	248,970	-	-	-	-	-	49,794	-	-	248,970		
CR	071-598-008AC	2019	L	SHERBURNE COUNTY	**AC** ON SHERBURNE CR 53, REPLACE BR # 6411 WITH NEW BR #71530 OVER THE ELK RIVER (AC PAYBACK 1 OF 1)	BRRP	710,000	-	-	-	-	710,000	710,000	-	-	-	-	-	-	-	-	710,000		
CSAH	071-619-012	2019	L	SHERBURNE COUNTY	SHERBURNE COUNTY CSAH 19, FROM US 169 TO 104TH STREET, RECLAIM AND RESURFACE	STP5K	918,000	743,323	743,323	-	-	-	-	-	-	-	-	-	174,677	-	-	918,000		
MSAS	162-151-003	2019	L	ST. CLOUD	ST. CLOUD MSAS 151, EXPANSION OF TWO-LANE UNDIVIDED ROADWAY (33RD STREET SOUTH) TO A FOUR-LANE DIVIDED ROADWAY WITH SIDEWALK AND TRAIL AMENITIES FROM SOUTHWAY DRIVE TO COOPER AVENUE	STP 5K-200K	3,400,000	1,486,823	1,486,823	-	-	-	-	-	-	-	-	-	1,913,177	-	-	3,400,000		
PED/BIKE	073-591-004	2019	L	STEARNS COUNTY	CONSTRUCT BIKE/PED TRAIL ALONG EAST EDGE OF ROCORI SCHOOL DISTRICT PROPERTY ADJACENT TO STEARNS COUNTY CSAH 2 IN COLD SPRING	TAP 5K	144,000	108,928	108,928	-	-	-	-	-	-	-	-	-	35,072	-	-	144,000		
CSAH	073-617-039	2019	L	STEARNS COUNTY	STEARNS COUNTY CSAH 17, FROM CSAH 79 TO THE N STEARNS COUNTY LINE, RECLAIM AND RESURFACE	STP5K	600,000	507,105	507,105	-	-	-	-	-	-	-	-	-	92,895	-	-	600,000		
CSAH	073-665-020AC	2019	L	STEARNS COUNTY	**AC** STEARNS COUNTY CSAH 65, FROM W LIMITS OF MELROSE TO 12TH AVENUE IN MELROSE, RECLAIM AND RESURFACE (AC PROJECT, PAYBACK 1 OF 1)	STP5K	127,661	-	-	-	127,661	-	127,661	-	-	-	-	-	-	-	-	127,661		
CSAH	073-675-037AC	2019	L	STEARNS COUNTY	**AC** **MN131**MN172** STEARNS COUNTY CSAH 75, FROM OLD COLLEGEVILLE ROAD TO CSAH 81 IN STEARNS COUNTY, RESURFACING (NHS Funding) (AC Payback)	NHPP	1,025,739	1,260,000	683,826	-	-	-	683,826	-	-	-	-	-	341,913	-	-	1,709,565		
CSAH	005-604-027AC	2020	L	BENTON COUNTY	**AC** CSAH 4, FROM BENTON CSAH 7 TO MILLE LACS CO LINE, RECLAIM AND RESURFACING (AC PAYBACK 1 OF 1)	STP<5K	200,480	-	-	-	200,480	-	200,480	-	-	-	-	-	-	-	-	200,480		
CSAH	005-629-015	2020	L	BENTON COUNTY	BENTON COUNTY CSAH 29, REHAB BR #05525 OVER MISSISSIPPI RIVER IN SARTELL	STP 5K-200K	275,000	165,488	165,488	-	-	-	-	-	-	-	-	-	109,512	-	-	275,000		
BB	TRF-0048-20	2020	L	METRO BUS	SECT 5307: ST. CLOUD MTC; OPERATING ASSISTANCE	FTA	9,400,000	-	-	-	-	-	-	1,340,000	-	-	-	-	8,060,000	-	-	9,400,000		
BB	TRF-0048-20A	2020	L	METRO BUS	SECT 5307: ST CLOUD MTC PURCHASE BUS SHELTERS	FTA	25,000	-	-	-	-	-	-	20,000	-	-	-	-	5,000	-	-	25,000		
BB	TRF-0048-20B	2020	L	METRO BUS	SECT 5307: ST. CLOUD MTC; PURCHASE ITS EQUIPMENT	FTA	50,000	-	-	-	-	-	-	40,000	-	-	-	-	10,000	-	-	50,000		
BB	TRF-0048-20D	2020	L	METRO BUS	SECT 5307: ST CLOUD MTC; TRANSIT SIGNAL PRIORITY PROJECTS	FTA	25,000	-	-	-	-	-	-	20,000	-	-	-	-	5,000	-	-	25,000		
BB	TRF-0048-20E	2020	L	METRO BUS	SECT 5307: ST. CLOUD MTC; PREVENTITIVE MAINTENANCE	FTA	1,200,000	-	-	-	-	-	-	960,000	-	-	-	-	240,000	-	-	1,200,000		
BB	TRF-0048-20F	2020	L	METRO BUS	St. Cloud MTC - Paratransit Operating	LF	4,500,000	-	-	-	-	-	-	-	-	-	-	-	4,500,000	-	-	4,500,000		
BB	TRF-0048-20G	2020	L	METRO BUS	ST. CLOUD MTC- Northstar commuter operating	LF	1,300,000	-	-	-	-	-	-	-	-	-	-	-	1,300,000	-	-	1,300,000		
BB	TRF-0048-20H	2020	L	METRO BUS	ST. CLOUD MTC- Capital Generator	FTA	100,000	-	-	-	-	-	-	80,000	-	-	-	-	20,000	-	-	100,000		
BB	TRF-0048-20C	2020	L	METRO BUS	SECT 5307: PURCHASE MAINTENANCE TOOLS & EQUIPMENT	FTA	15,000	-	-	-	-	-	-	12,000	-	-	-	-	3,000	-	-	15,000		
BB	TRS-0048-20T	2020	L	METRO BUS	ST. CLOUD MTC PURCHASE Five (5) < 30 FT. REPLACEMENT CNG DAR BUSES	STBGP 5K-200	1,150,000	-	920,000	-	-	-	-	-	-	-	-	-	230,000	-	-	1,150,000		
BB	TRS-0048-20TA	2020	L	METRO BUS	ST. CLOUD MTC; PURCHASE 4 STD. 35 FT. REPLACEMENT CNG FIXED ROUTE BUSES	STBGP 5K-200	2,200,000	-	1,760,000	-	-	-	-	-	-	-	-	-	440,000	-	-	2,200,000		
MN	0503-90	2020	S	MNDOT	Construct new reduced conflict intersection at Benton CR 8 East of St. Cloud (HSIP Project)	HSIP	500,000	-	450,000	-	-	-	-	-	-	-	-	50,000	-	-	500,000			
MN	7303-50	2020	S	MNDOT	MN 15, FROM RAILROAD CROSSING IN KIMBALLTO 66TH AVE IN ST. AUGUSTA, RECLAMATION	STP<5K	6,200,000	4,960,000	4,960,000	-	-	-	-	-	1,240,000	-	1,240,000	-	-	-	-	6,200,000		
MN	8803-AM-20	2020	S	MNDOT	DISTRICTWIDE SETASIDE - COOPERATIVE AGREEMENTS - 2020	SF	1,000,000	-	-	-	-	-	-	-	1,000,000	-	1,000,000	-	-	-	-	1,000,000		
MN	8803-CAE-20	2020	S	MNDOT	DISTRICTWIDE SETASIDE - CONSULTANT AGREEMENTS EXTERNAL - 2020	SF	2,400,000	-	-	-	-	-	-	-	2,400,000	-	2,400,000	-	-	-	-	2,400,000		
MN	8803-CAI-20	2020	S	MNDOT	DISTRICTWIDE SETASIDE - CONSULTANT AGREEMENTS INTERNAL - 2020	SF	2,000,000	-	-	-	-	-	-	-	2,000,000	-	2,000,000	-	-	-	-	2,000,000		
MN	8803-MA-20	2020	S	MNDOT	DISTRICTWIDE SETASIDE - MISC AGREEMENTS - 2020	SF	400,000	-	-	-	-	-	-	-	400,000	-	400,000	-	-	-	-	400,000		
MN	8803-PM-20	2020	S	MNDOT	DISTRICTWIDE SETASIDE - PREVENTATIVE MAINTENANCE - 2020	SF	4,000,000	-	-	-	-	-	-	-	4,000,000	-	4,000,000	-	-	-	-	4,000,000		
MN	8803-RB-20	2020	S	MNDOT	DISTRICTWIDE SETASIDE - LANDSCAPING - 2020	SF	30,000	-	-	-	-	-	-	-	30,000	-	30,000	-	-	-	-	30,000		
MN	8803-RW-20	2020	S	MNDOT	DISTRICTWIDE SETASIDE - RIGHT OF WAY - 2020	SF	2,000,000	-	-	-	-	-	-	-	2,000,000	-	2,000,000	-	-	-	-	2,000,000		
MN	8803-RX-20	2020	S	MNDOT	DISTRICTWIDE SETASIDE - MISC. ROAD & BRIDGE REPAIR (BARC) - 2020	SF	2,500,000	-	-	-	-	-	-	-	2,500,000	-	2,500,000	-	-	-	-	2,500,000		
MN	8803-SA-20	2020	S	MNDOT	DISTRICTWIDE SETASIDE - SUPPLEMENTAL AGREEMENTS - 2020	SF	5,100,000	-	-	-	-	-	-	-	5,100,000	-	5,100,000	-	-	-	-	5,100,000		
MN	8803-SC-20	2020	S	MNDOT	DISTRICTWIDE SETASIDE - SAFETY IMPROVEMENTS - 2020	SF	300,000	-	-	-	-	-	-	-	300,000	-	300,000	-	-	-	-	300,000		

LOCAL	8803-SHL-20	2020	L	MNDOT	DISTRICTWIDE SETASIDES - HIGHWAY SAFETY IMPROVEMENT PROGRAM - 2020	HSIP	1,761,448	1,585,303	1,585,303	-	-	-	-	-	-	-	-	176,145	1,761,448			
MSAS	191-109-006	2020	L	SAUK RAPIDS	SAUK RAPIDS MSAS 109, FROM SUMMIT AVE S TO US 10, IN SAUK RAPIDS, RECONSTRUCTION BENTON DR INCL. ROADWAY, SIDEWALK, DRAINAGE AND LIGHTING	STP 5K-200K	2,270,000	1,366,025	1,366,025	-	-	-	-	-	-	-	-	903,975	2,270,000			
PED/BIKE	071-090-004AC	2020	L	SHERBURNE COUNTY	**AC** CONSTRUCT 10-FT PAVED TRAIL ALONG SHERBURNE CSAH 24/CENTRAL AVENUE SE FROM EXISTING TRAIL AT ROLLING RIDGE RD TO 117 ST SE IN BECKER AND INSTALL A PEDESTRIAN-ACTIVATED CROSSWALK FLASHER (AC PROJECT, PAYBACK 1 OF 1)	TAP<5K	175,080	-	-	-	175,080	-	175,080	-	-	-	-	-	-	175,080		
PED/BIKE	162-090-007	2020	L	ST. CLOUD	CONSTRUCT BEAVER ISLAND TRAIL PHASE 8 FROM THE EXISTING TRAIL AT ST. CLOUD'S WASTE WATER TREATMENT FACILITY TO THE SOUTH ST. CLOUD CITY LIMITS	TAP 5K-200K	600,000	480,000	480,000	-	-	-	-	-	-	-	-	120,000	600,000			
CSAH	073-675-039	2020	L	STEARNS COUNTY	**AC**CSAH 75, FROM 0.1 MILES S OF 33RD ST S TO 0.1 MILES N OF 33RD ST S IN ST. CLOUD, INTERSECTION IMPROVEMENTS (AC PROJECT, PAYBACK IN 2021)	STP 5K-200K	351,061	151,947	151,947	148,939	-	-	-	-	-	-	-	199,114	500,000			
CSAH	005-608-xxx	2021	L	BENTON COUNTY	CSAH 8, FULL DEPTH RECLAMATION AND NEW BITUMINOUS PAVEMENT		1,350,000		391,152									958,848	1,350,000			
BB	TRF-0048-21	2021	L	METRO BUS	SECT 5307: ST. CLOUD MTC OPERATING ASSISTANCE	FTA	9,400,000						1,340,000					8,060,000	9,400,000			
BB	TRF-0048-21A	2021	L	METRO BUS	SECT 5307: ST. CLOUD MTC; PURCHASE Bus Shelters	FTA	25,000						20,000					5,000	25,000			
BB	TRF-0048-21B	2021	L	METRO BUS	SECT 5307:ST. CLOUD MTC; PURCHASE TWO (2) REPLACEMENT OPERATIONS VEHICLES	FTA	80,000						64,000					16,000	80,000			
BB	TRF-0048-21D	2021	L	METRO BUS	SECT 5307: MAINTENANCE HOIST REPLACEMENT	FTA	225,000	0	0	0	0		180,000					45,000	225,000			
BB	TRF-0048-21E	2021	L	METRO BUS	SECT 5307: ST. CLOUD MTC; PREVENTIVE MAINTENANCE	FTA	1,200,000						960,000					240,000	1,200,000			
BB	TRF-0048-21F	2021	L	METRO BUS	SECT 5307: CAPITAL MAINTENANCE TOOLS & EQUIPMENT	FTA	15,000	\$0	-	-	-		12,000					3,000	15,000			
BB	TRF-0048-21G	2021	L	METRO BUS	SECT 5307: ST. CLOUD MTC/ PURCHASE SUPPORT EQUIP FACILITIES EQUIPMENT	FTA	50,000						40,000					10,000	50,000			
BB	TRF-0048-21H	2021	L	METRO BUS	SECT 5307: ST. CLOUD MTC; TRANSIT SIGNAL PRIORITY PROJECTS	FTA	30,000						24,000					6,000	30,000			
BB	TRF-0048-21I	2021	L	METRO BUS	SECT 5307: ST. CLOUD MTC; WEBSITE UPDATE	FTA	25,000						20,000					5,000	25,000			
BB	TRF-0048-21J	2021	L	METRO BUS	St. Cloud MTC - Paratransit Operating	LF	4,500,000	0	0	0	0		0					4,500,000	4,500,000			
BB	TRF-0048-21K	2021	L	METRO BUS	ST. CLOUD MTC- Northstar commuter operating	LF	1,300,000	0	0	0	0		0					1,300,000	1,300,000			
BB	TRF-0048-21L	2021	L	METRO BUS	SECT 5307: Capital Transit Center Improvements	FTA	25,000	\$0	-	-	-		20,000					5,000	25,000			
BB	TRF-0048-21M	2021	L	METRO BUS	SECT 5307: ST. CLOUD MTC; SECONDARY TRANSIT HUB	FTA	400,000						320,000					80,000	400,000			
BB	TRS-0048-21T	2021	L	METRO BUS	St. Cloud MTC; Purchase Replacement Maintenance Vehicle	STBGP 5K-200K	40,000		32,000									8,000	40,000			
BB	TRS-0048-21C	2021	L	METRO BUS	ST. CLOUD MTC; PURCHASE 2 < 30 FT. REPLACEMENT CNG DAR REPLACEMENT BUSES	STBGP 5K-200K	460,000		368,000									92,000	460,000			
BB	TRS-0048-21TA	2021	L	METRO BUS	ST. CLOUD MTC; PURCHASE 1 < 30 FT. REPLACEMENT CNG DAR REPLACEMENT BUSES	STBGP 5K-200K	230,000		184,000									46,000	230,000			
BB	TRS-0048-21TB	2021	L	METRO BUS	ST. CLOUD MTC; OPERATIONS FACILITY IMPROVEMENTS	STBGP 5K-200K	1,000,000		800,000									200,000	1,000,000			
CSAH	073-675-039AC	2021	L	STEARNS COUNTY	**AC**CSAH 75, FROM 0.1 MILES S OF 33RD ST S TO 0.1 MILES N OF 33RD ST S IN ST. CLOUD, INTERSECTION IMPROVEMENTS (AC PAYBACK 1 of 1)	STP 5K-200K	148,939	151,947			-	-	148,939		-	-	-					
CSAH	073-720-xxx	2021	L	STEARNS COUNTY	CSAH 120, RESURFACING FROM CSAH 4 TO CSAH 134		1,000,000		300,887									699,113	1,000,000			



Saint Cloud
Area Planning Organization

1040 County Road 4, St. Cloud, MN 56303-0643

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TO: Saint Cloud APO Executive Board
FROM: Brian Gibson, PTP, Executive Director
RE: MnDOT MOU Regarding Performance Target Setting
DATE: August 31, 2017

As you know, pursuant to Federal rules, the APO is transitioning to performance-based planning and programming. USDOT has established a minimum set of performance measures that all states and MPOs must use. Each state then sets a performance target for each performance measure, and the MPOs within that state must decide to either support the state's target, or set its own target.

MnDOT recently developed a Memorandum of Understanding (MOU) and a set of procedures to outline the cooperative process that each MPO and public transit provider in Minnesota must use in setting their performance targets (attached).

We did provide this material to Metro Bus and Director Daniel has indicated his agreement with it. Staff recommends your approval of the MOU.

MEMORANDUM OF UNDERSTANDING (MOU)

BETWEEN

THE MINNESOTA DEPARTMENT OF TRANSPORTATION (MNDOT), THE SAINT CLOUD AREA PLANNING ORGANIZATION (MPO) AND THE SAINT CLOUD METRO BUS (PUBLIC TRANSPORTATION PROVIDER)

1. **PURPOSE AND SCOPE.** The purpose of this MOU is to support a performance-based approach to the metropolitan transportation planning and programming process as specified in 23 USC 134 (h)(2), 23 USC 135(d)(2), 49 USC 5303(h)(2), 49 USC 5304(d)(2), 23 CFR 450.206(c), 23 CFR 450.314(h), and 49 CFR 613.
2. **RESPONSIBILITIES.** To the extent practicable, MnDOT, the MPO and the Public Transportation Provider will work cooperatively to:
 - 2.1. Develop and share information related to transportation performance data.
 - 2.2. Select performance targets.
 - 2.3. Promptly report performance targets whenever a target is adopted or changed.
 - 2.4. Follow the specific procedures identified in the most current version of the Performance Planning Target Setting Procedures document. The document will be maintained by the MPO Coordinator within the MnDOT Office of Transportation System Management.
3. **CONTRACTUAL OBLIGATIONS.** This MOU is not a legally binding agreement and creates no legally binding obligations for any party. Any party may, upon written notice, amend, or discontinue its role outlined in the MOU. Because of this mutual desire to proceed, each party fully intends to make a good faith effort to achieve the goals described above including working together to comply with federal and state laws.
4. **GOVERNMENT DATA.** The parties acknowledge that this MOU, as well as any data created, collected, stored, or received under the terms of this MOU, are "Government Data" within the meaning of the Minnesota Government Data Practices Act (Minnesota Statutes chapter 13), and that they must comply with the provisions of the Act as it relates to such data.
5. **EFFECTIVE DATE.** This MOU shall be effective when all appropriate signatures have been obtained by MnDOT, the MPO, and the Public Transportation Provider.
6. **MODIFICATION.** Any amendments to this MOU must be mutually agreed to in writing.
7. **TERMINATION.** The terms of this MOU may be terminated by any one of the parties by giving 90 days written notice to each of the other parties. This MOU will remain in effect until terminated as provided in this clause, or until replaced by a new MOU.

The remainder of this page intentionally left blank.

I concur with this Memorandum of Understanding

Minnesota Department of
Transportation

Saint Cloud Area Planning Organization

By: _____
(with delegated authority)

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

MnDOT Contract Management
(as to form)

Saint Cloud Metro Bus

By: _____

By: _____

Date: _____

Title: _____

Date: _____

Performance Planning Target Setting Procedures

Version: 1.0

Effective Date: When MOU fully executed

Contact: Bobbi Retzlaff, Office of Transportation System Management, MPO Coordinator;
bobbi.retzlaff@state.mn.us; 651-366-3793

Overview

History

Version	Description	Date
1.0	Initial document describing the procedures for performance planning related to Highway Safety Improvement Program, Transit Asset Management, and State Asset Management Plan.	When MOU fully executed, 2017

Purpose Statement

Federal law and regulations (23 USC 134(g)(2)(B), 23 USC 135((d)(2)(B), 23 CFR 450.314(h)) direct the State DOT, MPOs and public transportation providers to jointly agree upon and develop specific written provisions for cooperatively:

- Developing and sharing information related to transportation performance data
- Selecting performance targets
- Reporting performance targets
- Reporting performance used in tracking process toward attainment of critical outcomes for the MPO region
- Collecting data for the State asset management plan for the National Highway System.

This document details the procedures the State DOT, MPOs and public transportation providers will use related to performance planning. The document is divided into separate sections related to each performance planning area:

- National Performance Management Measures for the Highway Safety Improvement Program (23 CFR 490, Subpart B)
- Transit Asset Management (49 CFR 625)
- State asset management plan (23 CFR 515)

Each section provides a brief background, identifies to whom the requirement applies, and lists the responsibilities of each affected party.

Additional sections will be added to address:

- National Performance Management Measures for Assessing Pavement Condition (23 CFR 490, Subpart C)
- National Performance Management Measures for Assessing Bridge Condition (23 CFR 490, Subpart D)
- National Performance Management Measures to Assess Performance of the National Highway System (23 CFR 490, Subpart E)
- National Performance Management Measures to Assess Freight Movement on the Interstate System (23 CFR 490, Subpart F)
- National Performance Management Measures for Assessing the Congestion Mitigation and Air Quality Improvement Program – Traffic Congestion (23 CFR 490, Subpart G)
- National Performance Management Measures for Assessing the Congestion Mitigation and Air Quality Improvement Program – On-Road Mobile Source Emissions (23 CFR 490, Subpart H)
- Transit Safety (to be added once final rules published)

MnDOT, the MPOs and the public transportation providers agree to follow these procedures, regularly review and update the procedures as needed according to their respective Memorandums of Understanding (MnDOT Contract Numbers 1029078 (LAPC), 1029079 (MIC), 1029080 (APO), 1029081 (MAPO), 1029082 (ROCOG), and 1029083 (Council)).

Repository of Procedure

The MnDOT Office of Transportation System Management (OTSM) retains the master copy of the procedures and all previous versions. Electronic copies are provided to the MPOs and public transportation providers after each revision. Additional copies are available upon request.

Highway Safety Improvement Program Performance

Background

There are five performance measures identified in 23 CFR 490.207(a):

- Number of fatalities
- Rate of fatalities
- Number of serious injuries
- Rate of serious injuries
- Number of non-motorized fatalities and non-motorized serious injuries

The measures apply to all public roadways. State DOTs and MPOs must annually establish performance targets for these measures.

Applicability

The requirements of the Highway Safety Improvement Program apply to:

- MnDOT
- MPOs

Responsibilities

MnDOT

The MnDOT Office of Traffic, Safety & Technology (OTST) is the lead MnDOT office in developing the performance targets. OTST will:

- Develop targets annually in cooperation with the Minnesota Department of Public Safety and the MPOs.
- Coordinate with the MPOs on the establishment of targets to ensure consistency, to the maximum extent practicable. This includes at least one meeting, in the spring, with the MPOs to discuss/gather feedback on the proposed targets for the upcoming reporting year.
- Provide fatality and serious injury data to the MPOs once calendar year data is available.
- Update the MPOs, as needed or requested, on the status of the performance targets.
- Report the targets to FHWA in the State's HSIP annual report by August 31.
- Provide a copy of the submitted HSIP annual report to the MPOs.

OTSM will assist OTST in working with the MPOs.

MPOs

Each MPO will:

- Develop targets annually in cooperation with MnDOT.
- Coordinate with MnDOT on the establishment of targets to ensure consistency, to the maximum extent practicable.
- Establish a target for each performance measure for all public roadways in their metropolitan planning area within 180 days of August 31 by either:
 - Agreeing to plan and program projects so that they contribute toward the accomplishment of the State DOT safety target for that performance measure, or
 - Committing to a quantifiable target for that performance measure.
- Submit the resolution(s) approving the targets to OTSM. The resolution must clearly identify/state each target.
- If the MPO committed to a quantifiable target different from the state target, annually report to OTSM the VMT estimate used for the targets and the methodology used to develop the estimate.

Transit Asset Management

Background

There are four performance measures identified in 49 CFR 625.43:

- Equipment: (non-revenue) service vehicles – percentage of vehicles that have either met or exceed their useful life benchmark
- Rolling stock – percentage of vehicles within a particular asset class that have either met or exceed their useful life benchmark
- Infrastructure: rail fixed-guideway track, signals and systems – percentage of track segments with performance restrictions
- Facilities – percentage of facilities within an asset class, rated below condition 3 on the TERM scale

Applicability

The requirements of the Transit Asset Management Program apply to:

- MnDOT
- MPOs
- Public transportation providers

Responsibilities

MnDOT

The MnDOT Office of Transit is the lead MnDOT office in developing the performance targets. OT will:

- Develop targets annually in cooperation with the MPOs and public transportation providers.
- Make the targets available to the MPOs and public transportation providers.
- Update the MPOs, as needed or requested, on the status of the performance targets.

OTSM will assist the Office of Transit in working with the MPOs.

MPOs

Each MPO will:

- Develop targets in cooperation with MnDOT and the public transportation provider.
- Coordinate with MnDOT and public transportation providers on the establishment of targets to ensure consistency, to the maximum extent practicable.
- Establish a target for each performance measure in their metropolitan planning area within 180 days of MnDOT or the public transportation provider setting targets by either:
 - Agreeing to plan and program projects so that they contribute toward the accomplishment of the State DOT safety target for that performance measure, or
 - Committing to a quantifiable target for that performance measure.
- Submit the resolution(s) approving the targets to OTSM. The resolution must clearly identify/state each target.

- Revisit the targets when the MPO updates its Transportation Improvement Program and its metropolitan transportation plan.

Public Transportation Providers

Each public transportation provider will:

- Develop targets annually in coordination with MnDOT and the MPO.
- Make the transit asset management plan, any supporting records or documents performance targets, investment strategies, and the annual condition assessment report available to MnDOT and the MPO.
- Report the targets as defined 49 CFR 625.55. Provide this information to the MPO.

State Asset Management Plan

Background

State DOTs are required to develop and implement risk-based asset management plans for the National Highway System (NHS) to improve or preserve the condition of the assets and the performance of the system. State DOTs are required to submit the plans to FHWA and update the plans at least every four years.

At a minimum, the plans must include a summary of NHS pavement and bridge assets, regardless of ownership.

The majority of Minnesota's NHS is owned by MnDOT. MnDOT collects and analyzes condition and performance for all NHS pavement and bridges, regardless of ownership.

Applicability

The requirements of the State Asset Management Plan apply to MnDOT.

Responsibilities

The MnDOT Office of Transportation System Management is the lead office in preparing the State Asset Management Plan. OTSM will:

- Prepare and implement the state asset management plan.
- Update the state asset management plan at least every four years.
- Gather data on the condition and performance of the NHS, regardless of ownership.
- Share asset-related data, as requested, with the MPOs.
- Regularly share information related to the State Asset Management Plan with the MPOs. This includes plan updates, status updates, etc.



Saint Cloud
Area Planning Organization

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TO: Saint Cloud APO Executive Board
FROM: Brian Gibson, PTP, Executive Director
RE: 2017 UPWP Modification
DATE: August 31, 2017

APO operations are funded using a combination of local funds, a State grant, and a Federal grant. Both grants require local matching funds, and the funds used to match one grant cannot also be used to match the other.

Board members may recall that when I arrived at the APO last July, the 2017 UPWP was considered “behind schedule” and I had to move quickly to complete it in time for September approval by MnDOT. In that rush, I miscalculated the local match requirement. By my calculation, at the end of 2017, we will be \$15,700 short of our local match requirement.

However, as luck would have it, we are in need of some equipment. Specifically, our current vehicle counters are 20 years old and the software used to analyze the traffic data is no longer compatible with our workstation computers. Additionally, three of our workstation computers are now five years old and should be replaced soon. This provides an opportunity to make an investment in the APO’s capacity and productivity while addressing the local match requirement.

I am proposing the addition of an Equipment line-item to our 2017 overhead budget for the purpose of acquiring new traffic counting equipment, computers, accessories, and other miscellaneous equipment using 100% local funds for an amount not to exceed \$16,000. The funds would be deducted from the APO’s savings account, which has a current balance of \$125,126, so no additional funds from the member jurisdictions would be required.

Overhead (Line Item Detail) – 107

Line Item Expense	2017 Budgeted Funding	Line Item Expense	2017 Budgeted Funding
Office Property Liability Insurance	\$8,240	Office Building Maintenance	\$1,545
Office Supplies	\$4,635	Utilities	\$11,330
Auditing Services	\$7,210	Legal Services	\$1,030
Accounting Services	\$17,000	Copy Machine	\$6,695
Telephone	\$3,605	Dues and Subscriptions	\$4,120
Postage	\$1,030	IT Support/Software	\$7,210
Travel	\$7,210	Professional Development	\$5,665
Printing/Publishing	\$1,030	Miscellaneous	\$1,515
		<u>Equipment</u>	<u>\$16,000</u>
Grand Total		\$89,070	\$105,070

It should be noted that the traffic counting equipment that the APO acquires is common property that can be used by any of the member jurisdictions. The traffic counters not only count vehicles that use a roadway, but they can also measure the speed of those vehicles, and they determine the classification of the vehicles as well (e.g., motorcycle, passenger car, SUV, bus, three-axle truck, four-axle truck etc.). The counters can also provide a time-of-day distribution and a day-of-the-week distribution of the traffic. These counters are critical roadway performance-measurement tools for the APO.

Because this proposed change does not add any Federal funds to the UPWP, a formal amendment is not necessary and public input is not required. With approval by the Board, I will submit an updated UPWP to MnDOT and procure the equipment.



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TO: Saint Cloud APO Executive Board
FROM: Brian Gibson, PTP, Executive Director
RE: Accountant Contract Extension
DATE: August 31, 2017

The APO procured accounting services in 2016 from Your CFO, Inc. in Fargo, ND. That contract has a term of 12-months (January through December), but does allow for extensions of up to two additional years. The not-to-exceed costs for each year are:

Year	Not-To-Exceed Costs
2017	\$17,400
2018	\$17,835
2019	\$18,280

Your CFO, Inc. is interested in extending the contract, but strongly recommended that we do not bring a new accountant on-board in January like we did in 2017. Doing so puts the accountant in a position of needing to work with the auditor in the audit of a fiscal year during which the accountant did not work for the APO. They recommended that we put ourselves on a schedule of re-procuring accounting services to begin July 1st, which would give a new accountant six-months to review our books and learn our accounting system before being responsible for cooperating with an auditor.

To that end, I am proposing that the Board approve the extension of the accounting contract with Your CFO, Inc. for 2018 for an amount not-to-exceed \$17,835, and for the first six-months of 2019 for an amount not-to-exceed \$9,140.



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TO: Saint Cloud APO Executive Board
FROM: Brian Gibson, PTP, Executive Director
RE: Cooperative Purchasing Agreement
DATE: August 31, 2017

As a recipient of Federal funds, the APO must follow Federal procurement rules as outlined in 2 CFR Part 200. However, those rules do encourage cooperative purchasing agreements:

“To foster greater economy and efficiency, and in accordance with efforts to promote cost-effective use of shared services across the Federal government, the non-Federal entity is encouraged to enter into state and local intergovernmental agreements or inter-entity agreements where appropriate for procurement or use of common or shared goods and services.” (2 CFR §200.318(e))

The Minnesota Office of State Procurement has a Cooperative Purchasing Venture (CPV) which allows other government bodies to join free-of-charge. The Office of State Procurement then solicits quotes and bids for common goods, such as office furniture, computers, paper, office supplies, etc. Members of the CPV can then simply purchase the goods and services that they need under the State’s contract without the need to write specs, request quotes, evaluate quotes, and take the other usual steps in the procurement process.

Joining the CPV does not obligate the APO to purchase under the State contracts. We retain the freedom to follow our established procurement rules for any purchase.

The CPV Cooperative Purchasing Agreement is attached for your review. I am recommended Board approval of the agreement, which will allow the Chair to sign the agreement.



COOPERATIVE PURCHASING AGREEMENT

Under the Authority of Minnesota Statutes § 16C.03, Subdivision 10
and Minnesota Statutes § 471.59, Subdivision 1

This Joint Powers Agreement is between the State of Minnesota, through its commissioner of Administration, Office of State Procurement (“Division”) and

ST CLOUD AREA PLANNING ORGANIZATION (“Authorized Entity”).

Pursuant to Minn. Stat. § 16C.03, subd. 10, the Division acquires various supplies, commodities, equipment, and services for state agencies and governmental units (as defined in Minn. Stat. § 471.59, subd. 1) through competitive bidding or requests for proposals. The Division, through Minn. Stat. § 16C.11, and the Authorized Entity wish to combine their purchasing functions, as specifically provided below, so that the Authorized Entity may avail itself of the prices which have been agreed upon by the Division and its vendors.

The parties agree as follows:

- 1. Term.** This joint powers agreement will be effective on the date State obtains all required signatures under Minn. Stat. § 16C.05, subd. 2, and remains in effect until canceled by either party upon 30 days’ written notice to the other party.
- 2. Services.** The Division will make its contracts for commodities and services, as listed on the State of Minnesota’s Contract Index, available to the Authorized Entity.
- 3. Use of Division Contracts.** To purchase commodities or services from the Division’s contracts, the Authorized Entity must issue a purchase order in accordance with the terms and conditions of the Division’s contracts and any requirements applicable to the Authorized Entity’s governing body. The Authorized Entity must send purchase orders directly to the applicable vendor and will make payments directly to the vendor in accordance with its established procedures and terms of the Division’s contract. The Authorized Entity will not use the goods available under the Division’s contracts for the purposes of resale. The Authorized Entity must be the end user of the goods purchased.
- 4. Liability.** The Authorized Entity agrees that neither the Division nor its employees personally assume responsibility or liability for any amounts due or claimed to be due pursuant to any purchase order entered issued by the Authorized Entity. The Authorized Entity will indemnify, save and hold harmless the Division and its employees from any loss, damage or expense, including payment of attorney fees allowable by law, which arise or may arise from the Authorized Entity’s use of this joint powers agreement and from any dispute or claim

**m DEPARTMENT OF
ADMINISTRATION
STATE PROCUREMENT**

arising from any transaction between the Authorized Entity and the Division's vendors, whether or not the loss, damage, dispute or claim arises during or after the period of this cooperative agreement. The Division's liability will be governed by the provisions of Minn. Stat. § 3.736.

**ST CLOUD AREA PLANNING
ORGANIZATION**

"Authorized Entity certifies that the appropriate person(s) have executed this cooperative agreement on behalf of the Authorized Entity as required by applicable articles, bylaws, resolutions or ordinances."

By:

(Authorized Signature)

(Title)

(Address)

(City) (State) (Zip)

(Date)

STATE OF MINNESOTA

"By Delegation"

By:

Office of State Procurement

(Date)

Permit Number/Access Code:
