

**SAINT CLOUD AREA PLANNING ORGANIZATION TECHNICAL ADVISORY
COMMITTEE (TAC) MEETING
Thursday, Mar. 27, 2025 @ 10 a.m.**

A meeting of the Saint Cloud Area Planning Organization's (APO's) Technical Advisory Committee (TAC) was held at 10 a.m. Thursday, Mar. 27, 2025. Senior Transportation Planner Vicki Johnson presided with the following people in attendance:

Voting Members:

Luke Langer	City of Saint Cloud (Alternate for Zac Borgerding)
Randy Sabart	City of Saint Joseph
Kari Haakonson	City of Sartell
Jon Norenberg	City of Waite Park
Jodi Teich	Stearns County
Michael Kedrowski	Saint Cloud Metro Bus
Steve Voss	MnDOT District 3

Non-Member Attendees:

Brian Gibson	APO, Executive Director
Vicki Johnson	APO, Senior Planner
Alex McKenzie	APO, Associate Planner
Trina Ness	APO, Administrative Specialist
Angie Tomovic	MnDOT District 3 State Aid

Online Attendees:

Bryan McCoy	MnDOT MPO Program Coord. Central Office
Jason Gottfried	MnDOT MPO Program Coord. Central Office
David Roedel	Sherburne County
Jeff Lenz	MnDOT District 3
James Stapfer	APO, Planning Technician

1. Introductions were made.

2. PUBLIC COMMENT PERIOD

No members of the public were present.

3. CONSIDERATION OF CONSENT AGENDA

- a. Approve minutes of the Feb. 27, 2025, TAC meeting
- b. Receive staff report of Mar. 13, 2025, Policy Board meeting

Ms. Teich made a motion to approve the Consent Agenda items. Mr. Voss seconded the motion. Motion carried.

4. CONSIDERATION OF 2024 STAKEHOLDER ENGAGEMENT PLAN ANNUAL REPORT (SEPAR)

Mr. McKenzie began by stating the Stakeholder Engagement Plan (SEP) serves as the community engagement roadmap, guiding APO staff, advisory committees, and decision-makers on how to reach members of the public. The APO's overarching goal is to provide community members with an equal and equitable opportunity to participate in the planning process. To ensure progress is being made toward this goal, APO staff have developed the Stakeholder Engagement Plan Annual Report (SEPAR). Mr. McKenzie stated that completing the annual report gives APO staff the opportunity to evaluate outreach efforts, assess representation in public engagement, and identify areas for improvement. He said by doing this, APO staff will be able to understand who they are reaching and who they may be missing. Doing so will allow staff to refine current strategies to create more inclusive opportunities for participation.

Mr. McKenzie spoke about the opportunities for involvement in 2024. This included an overview of 2024 activities related to:

- Public meetings.
- TAC meetings.
- Policy Board Meetings.
- ATAC meetings.
- TIP open houses.
- MTP open houses.
- Consultant-led open houses.
- The monthly newsletter (The Oxcart).
- Press releases,
- Email (interested persons and stakeholder).
- APO website.
- Social media (Facebook, Instagram, Tik Tok (paused until federal government makes decision on keeping the app active in the US), Nextdoor, and YouTube).

Also included in this overview was a discussion of how APO staff leveraged city and county websites/meetings to advertise public engagement opportunities.

Mr. McKenzie went on to discuss the demographics and information gleaned from the many opportunities given for public input. APO staff have concluded that we will be utilizing more community liaisons for hard-to-reach populations, grow our social media accounts, and utilize Nextdoor for posting announcements, amendments, etc.

Mr. Kedrowski made a motion to recommend Policy Board approval of the 2024 Stakeholder Engagement Plan Annual Report (SEPAR). Mr. Norenberg seconded the motion. Motion carried.

5. CONSIDER RECOMMENDATIONS TO THE SAINT CLOUD APO'S FUNCTIONAL CLASSIFICATION ROADWAY NETWORK`

Mr. Gibson stated the APO hired Bolton & Menk to review existing roadway

functional classifications and make recommendations for changes. He explained that when changing the functional classification of a local street to a collector or arterial, that street becomes eligible for federal surface transportation funds. When changing a collector to an arterial, there is an expectation that there would be stricter access control and right-of-way preservation so that the corridor could function safely as an arterial carrying higher volumes of traffic at higher speeds. He went on to state that based on the work completed by Bolton & Menk, APO staff are putting forward for the TAC's consideration (in no particular order) the following are potential functional classification changes:

- **Proposed changes from Major Collector to Minor Arterial.**
 - Stearns County: CSAH 7 from I-94 to CSAH 44.
 - Stearns County: CSAH 4 from CSAH 2 to CSAH 133.
 - Waite Park: 28th Avenue S from CSAH 75 to MN 23.
 - Stearns County: CSAH 134 from CSAH 4 to CSAH 75.
 - Waite Park: Second Avenue N/S from CSAH 81 to MN 23.
- **Proposed changes from Minor Collector to Major Collector.**
 - Stearns County: County Road 134 from Minnesota Street to CSAH 134.
 - Saint Joseph: Minnesota Street from County Road 134 to CSAH 2.
 - Stearns County: CSAH 138 from 28th Avenue S to County Road 121.
 - Townships: Townline Road from CSAH 4 to CSAH 5.
 - Stearns County: CSAH 82 from 235th Street to MN 23.
 - Saint Cloud: 15th Street N from Sixth Avenue N to Ninth Avenue N.
 - Sherburne County: CSAH 3 from CSAH 20 to US 10
- **Proposed changes from Local Roadway to Minor Collector.**
 - Sartell: Scout Drive from Leander Avenue to Pinecone Road S.
 - Sartell: Second Street N from Second Avenue N to Riverside Drive/CSAH 1.
 - Sartell: LeSauk Drive/Dehler Drive from CSAH 1 to Leander Avenue.
- **Proposed changes from Local Roadway to Major Collector.**
 - Saint Cloud and Townships: 322nd Street from CSAH 4 to CSAH 133.
 - Sartell: 35th Street N from Pinecone Road N to Townline Road.
 - Sartell: Pinecone Road N from 35th Street N to 27th Street N.
- **Proposed changes from Minor Collector to Minor Arterial.**
 - Waite Park: Second Avenue S/Graniteview Road from Seventh Street S/CSAH 137 to 33rd Street S/CSAH 84.

Mr. Gibson went on to state that the APO's planning area has already exceeded the guidelines for Interstate and Other Principal Arterials. This is due to I-94, US-10, and two State highways that all intersect in the urban area. The changes proposed would result in our local roadway mileage being just a little low, but we would still meet the guidelines for Collectors and Minor Arterials. There are no changes proposed for Principal Arterials.

Ms. Teich motioned to recommend Policy Board approval of changes to the APO's Functional Classification Roadway Network as presented by APO staff and amended by TAC members. Mr. Sabart seconded the motion. Motion carried.

7. OTHER BUSINESS AND ANNOUNCEMENTS

- Ms. Johnson thanked members for getting TIP information turned in. She also informed TAC representatives that the City of Sauk Rapids had notified APO staff of their intent to rescind their FY 2026 CRP award for the electric vehicle charging station. Ms. Johnson indicated the federal CRP funding has been distributed to the following projects:
 - City of Sartell: EV police vehicles project to receive an additional \$4,667 to make funding request whole.
 - City of Saint Cloud: Lincoln Avenue SE sidewalk project to receive an additional \$4,667 to make funding request whole.
 - City of Saint Cloud: 22nd Street S multimodal project (which was awarded FY 2027 and FY 2028 CRP funding but slated for FY 2026 construction) to receive the \$540,000 awarded in CRP funding as follows:
 - FY 2026: \$170,000.
 - FY 2027: \$270,000.
 - FY 2028: \$100,000.
 - The APO will carry over a balance of \$170,000 in FY 2028 CRP funding for the next solicitation.
- She also indicated there will be a TIP amendment next month for Metro Bus.
- Mr. Voss provided an update on the upcoming ATP-3 meeting. He stated topics for discussion include a possible way to address the uncertainty of formula program funded projects that have been programmed outside of the IIJA's authorization (FY 2027-2029). He said there is a recommendation to the ATP that is proposing to fund projects (provided they are eligible with other existing funding sources) in the event certain formula programs like CRP are cut. Mr. Voss also announced the state's Corridors of Commerce Readiness Advancement grant program is currently taking nominations for projects. This program will fund project planning and development to assist projects in preparation for construction funding through the CoC program. Applications received will be screened at the ATP level at the June 2025 ATP-3 meeting.
- Ms. Johnson stated that there will be discussion on the Surface Transportation Block Grant Program (STBGP) funding distribution formula at the next ATP-3 meeting. She also stated that Bolton & Menk will be with us in April to discuss Safe Streets & Roads for All (SS4A).

ADJOURNMENT

The meeting was adjourned at 10:56 a.m.