

SAINT CLOUD AREA PLANNING ORGANIZATION POLICY BOARD
Thursday, August 8, 2024 – 4:30 PM

A regular meeting of the Saint Cloud Area Planning Organization Policy Board was held on Thursday, August 8, 2024, at 4:30 p.m. APO Chair Raeanne Danielowski presided with the following members:

Jake Anderson	City of Saint Cloud
Jeff Goerger	City of Saint Cloud
Kevin Kluesner	City of Saint Joseph (Alternate for Rick Schultz)
Tim Elness	City of Sartell
Dottie Seamans	City of Sauk Rapids
Jeff Westerlund	Le Sauk Township
Joe Perske	Stearns County
Michael Kedrowski	Metro Bus (Alternate for Ryan Daniel)

Also in attendance were:

Brian Gibson	Saint Cloud APO
Vicki Johnson	Saint Cloud APO
Alex McKenzie	Saint Cloud APO
James Stapfer	Saint Cloud APO
Trina Ness	Saint Cloud APO

Absent:

Mayor Dave Kleis	City of St. Cloud
Mayor Rick Miller	City of Waite Park
Jared Gapinski	Benton County

- 1. PLEDGE OF ALLEGIANCE**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF AGENDA:**

Mr. Goerger motioned to approve the agenda. Ms. Seamans seconded the motion. Motion carried.

- 4. PUBLIC COMMENT PERIOD:** There were no members of the public present.
- 5. CONSIDERATION OF CONSENT AGENDA ITEMS:**
 - Approve Minutes of July 11, 2024, Policy Board Meeting
 - Approve Bills Lists for July
 - Approve Transportation Improvement Program (TIP) Amendments and Administrative Modification
 - Receive Staff Report on Technical Advisory Committee Meeting

Mr. Goerger motioned to approve the consent agenda items. Mr. Anderson seconded the motion. Motion carried. Ms. Seamans abstained from the July 11, 2024, Policy Board Meeting Minutes.

6. CONSIDER CHANGES TO APO PLANNING AREA

Mr. Stapfer presented an overview of the current APO Planning Area Boundary, Urban Area, and the Proposed New Planning Area. Earlier this year the APO adjusted our urban area. Our planning area needs to, at a minimum, include our urban area, therefore, our planning area should now encompass part of Lynden Township.

Mr. Kluesner motioned for Policy Board approval of the proposed changes to the APO’s Planning Area. Mr. Goerger seconded the motion. Motion carried.

7. CONSIDER DISPOSITION OF LOCAL MATCH FUNDS FOR SAFE STREETS & ROADS FOR ALL (SS4A)

Mr. Gibson presented the SS4A Local Match which was assessed to the local jurisdictions. However, he applied for a local match grant from the State of Minnesota and received it as of July 27, 2024. Therefore, we have two options regarding the \$30,000 match the jurisdictions have already been assessed for. We can give it back, or credit the jurisdictions for 2025. Below you can see the amount each jurisdiction was assessed, what the SS4A credit would be and the 2025 net assessment.

Jurisdiction	2025 Initial Assessment	SS4A Credit	2025 Net Assessment
St. Cloud	\$92,293	\$14,316	\$77,977
Sauk Rapids	\$17,674	\$2,859	\$14,815
Sartell	\$25,739	\$4,066	\$21,672
Waite Park	\$11,281	\$1,743	\$9,538
St. Joseph	\$9,077	\$1,489	\$7,588
Stearns Co.	\$29,516	\$2,825	\$26,692
Benton Co.	\$8,858	\$1,130	\$7,729
Sherburne Co	\$3,868	\$548	\$3,320
LeSauk Twn	\$1,581	\$313	\$1,268
Metro Bus	\$3,500	\$711	\$2,789
Total	\$203,388	\$30,000	\$173,388



Mr. Anderson motioned for Policy Board approval of the disposition of local match funds for Safe Streets & Roads For All (SS4A) by crediting each jurisdiction toward their 2025 assessment fees. Mr. Westerlund seconded the motion. Motion carried.

8. CONSIDER 2025-2026 UNIFIED PLANNING WORK PROGRAM (UPWP)

Mr. Gibson presented our budget & our work plan regarding the 2025-2026 Unified Planning Work Program (UPWP).

2025-2026 UPWP

- Both our budget & our work plan
 - CPG (Federal) grant = \$677,620

- Congressionally Directed = \$800,000
 - Removed on advice from FHWA
 - They feel the TIP is the more appropriate place for environmental review work

2025 - 2026 LINE-ITEM REVENUE REPORT	
Revenue Sources	2025 Revenue
Local	
Local Match for CPG, State Grant, and Non-reimbursable Tasks	\$155,388
Lobbyist Fees	\$48,000
Total Local	\$203,388
Federal	
Annual Federal CPG	\$677,620
Carry Forward CPG from Prior Years	\$0
Total Federal	\$677,620
Other	
State of Minnesota Planning Grant	\$59,910
Miscellaneous & Interest Income	\$5,000
Total Other	\$64,910
Total Revenue	\$945,918

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Mr. Gibson reviewed the 2025 work activity by revenue source, and the 2025 Local Match Assessments. He proceeded to discuss the Jurisdictional Assessments history 2020-2025 and the APO Budget History 2020-2025.

He stated the Technical Advisory Committee (TAC) recommended approval of the 2025-2026 UPWP at their May meeting on a 7-3 vote. At the time, some members are still concerned about cost sharing of environmental work, which is no longer an issue.

Ms. Seamans motioned for Policy Board approval of the proposed 2025-2026 Unified Planning Work Program (UPWP). Mr. Goerger seconded the motion. Motion carried.

9. CONSIDER REGIONAL TRANSPORTATION PRIORITIES FOR 2025

Mr. Gibson presented the 2024 Regional Transportation Priorities which were US-10 Improvements, Benton County CSAH 29 Extension (funded), and the MN-15/MN-23 Improvements. Benton County’s CSAH 29 extension was fully funded, and the Technical Advisory Committee (TAC) recommended removal of this project from the list of 2025 Regional Transportation Priorities. Mr. Gibson reviewed the qualifying factors for a project to be added to the list stating ideally the projects would be major regional-level projects. Projects for which there

is broad regional consensus. Projects which cannot be funded through “normal” means, and finally choosing 2-4 projects with the very highest priorities.

The TAC recommended that the Regional Transportation priorities for 2025 should be the US-10 Improvements and the MN-15/MN-23 Improvements.

Board members stated that they believe the St. Cloud Regional Airport and their priorities, as well as at least adding a footnote regarding the Mississippi Bridge should be added. Brian stated he will contact the airport and find out what their priorities are and add them to the list.

Mr. Perske stated since the D.C. trip isn't until November, the list doesn't need to be finalized until October. Mr. Gibson agreed.

Mr. Elness motioned for Policy Board approval of the proposed Regional Transportation Priorities. Mr. Perske seconded the motion. Motion carried.

10. OTHER BUSINESS & ANNOUNCEMENTS

Mr. Gibson noted that APO staff sends out every meeting agenda packet via e-mail. He asked that if members have not been receiving these e-mails, please talk to Trina to provide an alternative email.

Ms. Johnson announced that the MTP Long-Range Plan is out for public comment.

Mr. Elness announced that the city of Sartell is a finalist for Project Maxwell. Project Maxwell is an international company that creates magnetics organically. He expressed gratitude to the cities that wrote letters of support and referrals regarding Project Maxwell.

Mr. Westerlund stated that Le Sauk Township has been without a town hall and they're looking to purchase a building to house the township office and hold meetings.

9. ADJOURNMENT:

Mr. Goerger motioned to adjourn the meeting. Ms. Seamans seconded the motion. Motion carried.

The meeting was adjourned at 5:10 p.m.