

## AGENDA

### APO POLICY BOARD MEETING

THURSDAY, SEPTEMBER 12, 2024 - 4:30 P.M.  
**GREAT RIVER REGIONAL LIBRARY, BREMER ROOM**  
**1300 W ST GERMAIN ST, ST CLOUD, MN 56301**

1. Pledge of Allegiance
2. Introductions
3. Approval of Agenda
4. Public Comment Period
5. Approve Consent Agenda Items (*Attachments A – C*)
  - a. Approve Minutes of August 8, 2024, Policy Board Meeting (*Attachment A*)
  - b. Approve Bills List for August (*Attachments B*)
  - c. Receive Staff Report on Technical Advisory Committee Meeting (*Attachment C*)
6. Consider Final 2025-2028 Transportation Improvement Program (*Attachments D1 & D2*), *Vicki Johnson, Senior Transportation Planner*
  - a. **Suggest Action: Approve**
7. Consider Alternatives for Sharing Funding in the Area Transportation Partnership (*Attachment E*), *Vicki Johnson, Senior Transportation Planner*
  - a. **Suggested Action: Approve**
8. Consider Cost Sharing Agreement for Future Beltline Projects, (*Attachment F*) *Brian Gibson, Executive Director*
  - a. **Suggested Action: Approve**
9. Other Business & Announcements
10. Adjournment

## English

The Saint Cloud Area Planning Organization (APO) fully complies with the Title VI of the Civil Rights Act of 1964, Title II of the Americans with Disabilities Act of 1990, Executive Order 12898, Executive Order 13116 and related statutes and regulations. The APO is accessible to all persons of all abilities. A person who requires a modification or accommodation, auxiliary aids, translation services, interpreter services, etc., in order to participate in a public meeting, including receiving this agenda and/or attachments in an alternative format, or language please contact the APO at 320-252-7568 or at [admin@stcloudapo.org](mailto:admin@stcloudapo.org) at least seven (7) days in advance of the meeting.

## Somali

Ururka Qorsheynta Deegaanka ee Cloud Cloud (APO) wuxuu si buuxda u waafaqsanahay Cinwaanka VI ee Xuquuqda Xuquuqda Rayidka ee 1964, Cinwaanka II ee Sharciga Naafada Mareykanka ee 1990, Amarka Fulinta 12898, Amarka Fulinta 13116 iyo qawaaniinta iyo qawaaniinta la xiriira. APO waa u furan tahay dhammaan dadka awooda oo dhan. Qofka u baahan dib-u-habeyn ama dejin, caawimaad gargaar ah, adeegyo turjumaad, adeegyo turjubaan, iwm, si uu uga qeyb galo kulan dadweyne, oo ay ku jiraan helitaanka ajendahaan iyo / ama ku lifaaqan qaab kale, ama luqadda fadlan la xiriir APO. 320-252-7568 ama at [admin@stcloudapo.org](mailto:admin@stcloudapo.org) ugu yaraan toddobo (7) maalmood kahor kulanka.

## Spanish

La Organización de Planificación del Área de Saint Cloud (APO en inglés) cumple plenamente con el Título VI de la Ley de Derechos Civiles de 1964, con el Título II de la Ley sobre los Estadounidenses con Discapacidad de 1990), de la Orden Ejecutiva 12898, de la Orden Ejecutiva 13116 y los estatutos y reglamentos relacionados. La APO es accesible para todas las personas de todas las capacidades. Una persona que requiere una modificación o acomodación, ayudas auxiliares, servicios de traducción, servicios de interpretación, etc., para poder participar en una reunión pública, incluyendo recibir esta agenda y/o archivos adjuntos en un formato o idioma alternativo, por favor, contacta a la APO al número de teléfono 320-252-7568 o al [admin@stcloudapo.org](mailto:admin@stcloudapo.org) al menos siete (7) días antes de la reunión.

**SAINT CLOUD AREA PLANNING ORGANIZATION POLICY BOARD**  
**Thursday, August 8, 2024 – 4:30 PM**

A regular meeting of the Saint Cloud Area Planning Organization Policy Board was held on Thursday, August 8, 2024, at 4:30 p.m. APO Chair Raeanne Danielowski presided with the following members:

Jake Anderson	City of Saint Cloud
Jeff Goerger	City of Saint Cloud
Kevin Kluesner	City of Saint Joseph (Alternate for Rick Schultz)
Tim Elness	City of Sartell
Dottie Seamans	City of Sauk Rapids
Jeff Westerlund	Le Sauk Township
Joe Perske	Stearns County
Michael Kedrowski	Metro Bus (Alternate for Ryan Daniel)

Also in attendance were:

Brian Gibson	Saint Cloud APO
Vicki Johnson	Saint Cloud APO
Alex McKenzie	Saint Cloud APO
James Stapfer	Saint Cloud APO
Trina Ness	Saint Cloud APO

Absent:

Mayor Dave Kleis	City of St. Cloud
Mayor Rick Miller	City of Waite Park
Jared Gapinski	Benton County

- 1. PLEDGE OF ALLEGIANCE**
- 2. INTRODUCTIONS**
- 3. APPROVAL OF AGENDA:**

*Mr. Goerger motioned to approve the agenda. Ms. Seamans seconded the motion. Motion carried.*

- 4. PUBLIC COMMENT PERIOD:** There were no members of the public present.
- 5. CONSIDERATION OF CONSENT AGENDA ITEMS:**
  - Approve Minutes of July 11, 2024, Policy Board Meeting
  - Approve Bills Lists for July
  - Approve Transportation Improvement Program (TIP) Amendments and Administrative Modification
  - Receive Staff Report on Technical Advisory Committee Meeting

*Mr. Goerger motioned to approve the consent agenda items. Mr. Anderson seconded the motion. Motion carried. Ms. Seamans abstained from the July 11, 2024, Policy Board Meeting Minutes.*

## 6. CONSIDER CHANGES TO APO PLANNING AREA

Mr. Stapfer presented an overview of the current APO Planning Area Boundary, Urban Area, and the Proposed New Planning Area. Earlier this year the APO adjusted our urban area. Our planning area needs to, at a minimum, include our urban area, therefore, our planning area should now encompass part of Lynden Township.

*Mr. Kluesner motioned for Policy Board approval of the proposed changes to the APO's Planning Area. Mr. Goerger seconded the motion. Motion carried.*

## 7. CONSIDER DISPOSITION OF LOCAL MATCH FUNDS FOR SAFE STREETS & ROADS FOR ALL (SS4A)

Mr. Gibson presented the SS4A Local Match which was assessed to the local jurisdictions. However, he applied for a local match grant from the State of Minnesota and received it as of July 27, 2024. Therefore, we have two options regarding the \$30,000 match the jurisdictions have already been assessed for. We can give it back, or credit the jurisdictions for 2025. Below you can see the amount each jurisdiction was assessed, what the SS4A credit would be and the 2025 net assessment.

Jurisdiction	2025 Initial Assessment	SS4A Credit	2025 Net Assessment
St. Cloud	\$92,293	\$14,316	\$77,977
Sauk Rapids	\$17,674	\$2,859	\$14,815
Sartell	\$25,739	\$4,066	\$21,672
Waite Park	\$11,281	\$1,743	\$9,538
St. Joseph	\$9,077	\$1,489	\$7,588
Stearns Co.	\$29,516	\$2,825	\$26,692
Benton Co.	\$8,858	\$1,130	\$7,729
Sherburne Co	\$3,868	\$548	\$3,320
LeSauk Twn	\$1,581	\$313	\$1,268
Metro Bus	\$3,500	\$711	\$2,789
<b>Total</b>	<b>\$203,388</b>	<b>\$30,000</b>	<b>\$173,388</b>

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*Mr. Anderson motioned for Policy Board approval of the disposition of local match funds for Safe Streets & Roads For All (SS4A) by crediting each jurisdiction toward their 2025 assessment fees. Mr. Westerlund seconded the motion. Motion carried.*

## 8. CONSIDER 2025-2026 UNIFIED PLANNING WORK PROGRAM (UPWP)

Mr. Gibson presented our budget & our work plan regarding the 2025-2026 Unified Planning Work Program (UPWP).

### 2025-2026 UPWP

- Both our budget & our work plan
  - CPG (Federal) grant = \$677,620
  
- Congressionally Directed = \$800,000
  - Removed on advice from FHWA
    - They feel the TIP is the more appropriate place for environmental review work

2025 - 2026 LINE-ITEM REVENUE REPORT	
Revenue Sources	2025 Revenue
<b>Local</b>	
Local Match for CPG, State Grant, and Non-reimbursable Tasks	\$155,388
Lobbyist Fees	\$48,000
<b>Total Local</b>	<b>\$203,388</b>
<b>Federal</b>	
Annual Federal CPG	\$677,620
Carry Forward CPG from Prior Years	\$0
<b>Total Federal</b>	<b>\$677,620</b>
<b>Other</b>	
State of Minnesota Planning Grant	\$59,910
Miscellaneous & Interest Income	\$5,000
<b>Total Other</b>	<b>\$64,910</b>
<b>Total Revenue</b>	<b>\$945,918</b>

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Mr. Gibson reviewed the 2025 work activity by revenue source, and the 2025 Local Match Assessments. He proceeded to discuss the Jurisdictional Assessments history 2020-2025 and the APO Budget History 2020-2025.

He stated the Technical Advisory Committee (TAC) recommended approval of the 2025-2026 UPWP at their May meeting on a 7-3 vote. At the time, some members are still concerned about cost sharing of environmental work, which is no longer an issue.

***Ms. Seamans motioned for Policy Board approval of the proposed 2025-2026 Unified Planning Work Program (UPWP). Mr. Goerger seconded the motion. Motion carried.***

## 9. CONSIDER REGIONAL TRANSPORTATION PRIORITIES FOR 2025

Mr. Gibson presented the 2024 Regional Transportation Priorities which were US-10 Improvements, Benton County CSAH 29 Extension (funded), and the MN-15/MN-23 Improvements. Benton County's CSAH 29 extension was fully funded, and the Technical Advisory Committee (TAC) recommended removal of this project from the list of 2025 Regional Transportation Priorities. Mr. Gibson reviewed the qualifying factors for a project to be added to the list stating ideally the projects would be major regional-level projects. Projects for which there

is broad regional consensus. Projects which cannot be funded through “normal” means, and finally choosing 2-4 projects with the very highest priorities.

The TAC recommended that the Regional Transportation priorities for 2025 should be the US-10 Improvements and the MN-15/MN-23 Improvements.

Board members stated that they believe the St. Cloud Regional Airport and their priorities, as well as at least adding a footnote regarding the Mississippi Bridge should be added. Brian stated he will contact the airport and find out what their priorities are and add them to the list.

Mr. Perske stated since the D.C. trip isn't until November, the list doesn't need to be finalized until October. Mr. Gibson agreed.

***Mr. Elness motioned for Policy Board approval of the proposed Regional Transportation Priorities. Mr. Perske seconded the motion. Motion carried.***

## **10. OTHER BUSINESS & ANNOUNCEMENTS**

Mr. Gibson noted that APO staff sends out every meeting agenda packet via e-mail. He asked that if members have not been receiving these e-mails, please talk to Trina to provide an alternative email.

Ms. Johnson announced that the MTP Long-Range Plan is out for public comment.

Mr. Elness announced that the city of Sartell is a finalist for Project Maxwell. Project Maxwell is an international company that creates magnetics organically. He expressed gratitude to the cities that wrote letters of support and referrals regarding Project Maxwell.

Mr. Westerlund stated that Le Sauk Township has been without a town hall and they're looking to purchase a building to house the township office and hold meetings.

## **9. ADJOURNMENT:**

***Mr. Goerger motioned to adjourn the meeting. Ms. Seamans seconded the motion. Motion carried.***

The meeting was adjourned at 5:10 p.m.

**ST. CLOUD AREA PLANNING ORGANIZATION**  
**Transaction List by Vendor**  
**August 1-31, 2024**

Vendor		Date	Amount	Account full name
Abdo Financial Solutions	Abdo Financial Solutions	08/01/2024	\$ 5,106.34	6602 Accounting Services:6602.2 Accounting Services
<b>Total for Abdo Financial Solutions</b>			<b>\$ 5,106.34</b>	
Adobe Creative Cloud	Adobe Creative Cloud	08/08/2024	\$ 59.99	6609 IT Support & Software
	Adobe Creative Cloud	08/11/2024	\$ 59.99	6609 IT Support & Software
	Adobe Creative Cloud	08/17/2024	\$ 21.51	6609 IT Support & Software
	Adobe Creative Cloud	08/21/2024	\$ 21.51	6609 IT Support & Software
<b>Total for Adobe Creative Cloud</b>			<b>\$ 163.00</b>	
AFLAC	AFLAC	08/05/2024	\$ 1,098.42	2150 Payroll Benefits Payable:2150.5 Aflac Payable
<b>Total for AFLAC</b>			<b>\$ 1,098.42</b>	
BCBS of MN	BCBS of MN	08/02/2024	\$ 4,195.43	6560A Wages and Benefits:6600 Employee Benefits:6600.5 Health/Dental/Life Insurance
<b>Total for BCBS of MN</b>			<b>\$ 4,195.43</b>	
berganKDV	berganKDV	08/19/2024	\$ 16.00	903 Audit Fees
<b>Total for berganKDV</b>			<b>\$ 16.00</b>	
Best Buy	Best Buy	08/20/2024	\$ 21.51	6609.1 Equipment & Hardware
<b>Total for Best Buy</b>			<b>\$ 21.51</b>	
Bolton & Menk, Inc.	Bolton & Menk, Inc	8/16/2024	\$ 8,269.89	6622.32 CPG Passthrough Expense:Regional Arterial and Collector Roadway Planning
<b>Total for Bolton &amp; Menk, Inc</b>			<b>\$ 8,269.89</b>	
Coborns	Coborns	08/29/2024	\$ 61.47	902 Ineligible Fed Reimbursemt
<b>Total for Coborns</b>			<b>\$ 61.47</b>	
Delta Dental	Delta Dental	08/13/2024	\$ 299.62	6560A Wages and Benefits:6600 Employee Benefits:6600.5 Health/Dental/Life Insurance
<b>Total for Delta Dental</b>			<b>\$ 299.62</b>	
Emerald Companies Inc	Emerald Companies Inc	08/24/2024	\$ 808.98	6606 Utilities and Maintenance:6606.2 Maintenance
<b>Total for Emerald Companies Inc</b>			<b>\$ 808.98</b>	
Loffler Companies	Loffler Companies	08/19/2024	\$ 287.47	6608 Multifunction Copier
<b>Total for Loffler Companies</b>			<b>\$ 287.47</b>	
Mailchimp.com	Mailchimp.com	08/02/2024	\$ 20.00	6609 IT Support & Software
<b>Total for Mailchimp.com</b>			<b>\$ 20.00</b>	
Metro Sales Inc	Metro Sales Inc	08/07/2024	\$ 1,078.15	6609 IT Support & Software
<b>Total for Metro Sales Inc</b>			<b>\$ 1,078.15</b>	
Principal Mutual Life Insurance	Principal Mutual Life Insurance	08/01/2024	\$ 299.51	6560A Wages and Benefits:6600 Employee Benefits:6600.5 Health/Dental/Life Insurance
<b>Total for Principal Mutual Life Insurance</b>			<b>\$ 299.51</b>	
Shutterstock.com	Shutterstock.com	08/09/2024	\$ 29.00	6605 Printing & Publishing
<b>Total for Shutterstock.com</b>			<b>\$ 29.00</b>	
Spectrum Business (Charter)	Spectrum Business (Charter)	08/17/2024	\$ 419.94	
<b>Total for Spectrum Business (Charter)</b>			<b>\$ 419.94</b>	
SRF Consulting Group, Inc	SRF Consulting Group, Inc	08/09/2024	\$ 18,666.62	6622.22 Travel Demand Model Updates
<b>Total for SRF Consulting Group, Inc</b>			<b>\$ 18,666.62</b>	
St. Cloud Area Chamber of Commerce				

	St. Cloud Area Chamber of Commerce	08/09/2024	\$ 611.60	6610 Dues & Subscriptions
<b>Total for St. Cloud Area Chamber of Commerce</b>			<b>\$ 611.60</b>	
Stearns Electric Association				
	Stearns Electric Association	08/05/2024	\$ 230.65	6606 Utilities and Maintenance:6606.1 Utilities
<b>Total for Stearns Electric Association</b>			<b>\$ 230.65</b>	
The MN Transportation Alliance Inc				
	The MN Transportation Alliance Inc	08/26/2024	\$ 465.00	6610 Dues & Subscriptions
<b>Total for The MN Transportation Alliance Inc</b>			<b>\$ 465.00</b>	
Walmart				
	Walmart	08/28/2024	\$ 41.64	902 Ineligible Fed Reimbursemt
<b>Total for Walmart</b>			<b>\$ 41.64</b>	
West Central Sanitation, Inc				
	West Central Sanitation, Inc	08/01/2024	\$ 53.94	6606 Utilities and Maintenance:6606.1 Utilities
<b>Total for West Central Sanitation, Inc</b>			<b>\$ 53.94</b>	
Xcel Energy				
	Xcel Energy	08/07/2024	\$ 53.60	6606 Utilities and Maintenance:6606.1 Utilities
<b>Total for Xcel Energy</b>			<b>\$ 53.60</b>	
			<b>\$ 42,297.78</b>	

Accrual Basis Tuesday, September 03, 2024 12:19 PM GMTZ





1040 County Road 4, Saint Cloud, MN 56303-0643

T. 320.252.7568 F. 320.252.6557

**TO:** Saint Cloud Area Planning Organization Policy Board  
**FROM:** Vicki Johnson, Senior Transportation Planner  
**RE:** Staff report of the Aug. 29, 2024, Technical Advisory Committee Meeting  
**DATE:** Aug. 30, 2024

The Saint Cloud Area Planning Organization's (APO's) Technical Advisory Committee (TAC) held a regular meeting on Thursday, Aug. 29, 2024. At that meeting, the following topics were discussed:

**1. Future Regional Arterials and Collectors Project Management Team coordination discussion.**

- a. Consulting firm Bolton & Menk's Angie Stenson (Senior Transportation Planner) and Andrew Babb (Project Manager) updated TAC representatives on the status of their ongoing work related to the future regional arterials and collectors study. Mr. Babb provided recommendations to the TAC on proposed changes to the functional classification of various corridors ahead of a test travel demand model run. Mr. Babb requested a review of the proposed functional classification changes and feedback on any final additions to be made no later than Sept. 6.

**2. Safe Streets and Roads for All (SS4A) Project Management Team coordination discussion.**

- a. Consulting firm Bolton & Menk's Robin Cauffman (Senior Planner) and Dylan Edwards (Planner) provided an update on the public engagement responses received to date on the SS4A study. Ms. Cauffman encouraged TAC representatives to share/distribute the social media and/or newsletter story on the SS4A study within the next few days to ensure they can get as many responses as possible.
- b. Subcontractor Matt Pacyna (Principal) with consulting firm TC<sup>2</sup> shared updates around future policy and equity components of the plan. Subcontractor Kevin Kroll (Senior Planner) with consulting firm Toole Design shared an overview of a safety analysis of crash data within the APO's planning area.

**3. Urban beltline FUTURE project development process and cost sharing question and answer session with Federal Highway Administration.**

- a. APO Executive Director Brian Gibson facilitated a discussion between TAC representatives and individuals from the Federal Highway Administration (FHWA) Minnesota Division – Phil Forst and Bill Lohr. At the June TAC meeting, TAC reps had asked several questions regarding the use of federal funding on environmental work for the beltline. Mr. Forst was available to answer questions and clarify various points surrounding FHWA and environmental documentation/review. After the conclusion of the discussion,

Stearns County Engineer Jodi Teich provided the following motion for unfunded portions of the beltline be recommended to the Policy Board:

- i. In the event federal funding and/or other outside revenue funding has been secured:
  1. Planning activities will be cost shared by APO member jurisdictions using the APO's membership dues formula distribution.
  2. Environmental documentation local match funding will be split the following ways:
    - a. 50% of the local match will be covered by the anticipated road authority.
    - b. The remaining 50% of the local match will be cost shared by all APO member jurisdictions using the APO's membership dues formula distribution. This would include the roadway authority that is responsible for the 50% local match.
  3. Environmental documentation work at the APO level can be completed through the Tier I Environmental Impact Statements. All subsequent work will be the responsibility of the local road authority to complete.

A roll call vote was taken.

Those in favor of the motion:

- Michael Kedrowski, Saint Cloud Metro Bus.
- Kari Haakonson, City of Sartell.
- Nate Keller, City of Saint Joseph.
- Jon Noerenberg, City of Waite Park.
- Chris Byrd, Benton County.
- Jodi Teich, Stearns County.
- Todd Schultz, City of Sauk Rapids.

Those who voted down the motion:

- Zac Borgerding, City of Saint Cloud.
- Matt Glaseman, City of Saint Cloud.

Steve Voss, MnDOT District 3 Planning Director, abstained from voting.

Based on the vote, the TAC ultimately recommended Policy Board approval of the motion (7-2-1).

#### **4. Consideration of the final 2025-2028 Transportation Improvement Program.**

- a. APO Senior Transportation Planner Vicki Johnson provided an overview of the public engagement period for the draft 2025-2028 TIP. She detailed the outreach that was conducted including the use of social media, drafting of several agency/jurisdictional surveys, in-person and virtual open houses, as well as emails to both interested stakeholders and those individuals

interested in APO planning activities. APO staff received 52 responses to the online surveys. TAC representatives recommended Policy Board approval of the 2025-2028 TIP.

**5. Carbon Reduction Program (CRP) regional priorities discussion.**

- a. APO Associate Transportation Planner Alex McKenzie facilitated a discussion with TAC representatives regarding proposed changes to the APO's Carbon Reduction Program solicitation/evaluation. Per the July TAC conversations, APO staff had reached out to Anna Pierce with Minnesota Department of Transportation's (MnDOT's) Office of Sustainability and Public Health for questions regarding the cost effectiveness tool and the co-benefits portion of the application. Ms. Pierce was available online to participate in the discussion. Ms. Pierce said she was working on updates to the scoring evaluation tool which will be presented within the next few weeks. It was recommended APO staff come back to the TAC in September with a slate of options for TAC representatives to consider.

**6. Central Minnesota Area Transportation Partnership (ATP-3) Managed Program Formula Distribution.**

- a. APO Transportation Planning Technician James Stapfer presented the findings of his analysis of updating the Central Minnesota Area Transportation Partnership (ATP-3) Managed Program funding distribution formula. Rather than updating the existing distribution formula that was developed in 1999 (the data inputted into that formula is no longer considered factors in how the state distributes funding targets to the ATPs), Mr. Stapfer sought to replicate the ATP-3 distribution formula to mirror the process on how the state distributes the funding targets to the ATP. The state distributes the funding targets to the ATPs through a formula based upon system needs (county-state aid highway and municipal state aid streets) and population. By doing this, Mr. Stapfer determined the existing distribution formula ATP-3 uses leaves Region 7W/Saint Cloud APO underfunded. Mr. Stapfer recommended the following:

Region	Current Sub Targets	Proposed Sub Targets	Changes
Region 5	32.65%	28.20%	-4.45%
Region 7E	13.82%	12.87%	-0.95%
Region 7W/Saint Cloud APO	53.53%	58.93%	+5.40%
<b>Total</b>	100%	100%	0%

TAC representatives recommended Policy Board approve the above proposed sub targets and recommend consideration at the ATP level.

**7. Consideration of the FY 2025-2028 Transportation Improvement Program amendment schedule.**

- a. Ms. Johnson presented the proposed amendment schedule for the 2025-2028

*E. admin@stcloudapo.org W. stcloudapo.org*

Transportation Improvement Program (TIP). While the APO has previously amended the TIP four times a year, given the late changes to the APO's 2024-2027 TIP, she proposed adding an additional amendment period. The schedule developed aligns with the anticipated TAC and Policy Board meetings to ensure timely approval. TAC representatives approved the amendment schedule.

**8. Consideration of the FY 2026-2029 Transportation Improvement Program development schedule.**

- a. Ms. Johnson presented the draft development schedule/timeline for the FY 2026-2029 Transportation Improvement Program (TIP). This schedule is developed based upon the approved FY 2026-2029 Area Transportation Improvement Program (ATIP) development schedule which was approved by the Central Minnesota Area Transportation Partnership (ATP-3) in April. She highlighted various dates/deadlines for TAC representatives to be aware of. TAC representatives approved the development schedule.

**Suggested Action:** None, informational.



SAINT CLOUD | AREA PLANNING ORGANIZATION

1040 County Road 4, Saint Cloud, MN 56303-0643

*T. 320.252.7568 F. 320.252.6557*

**TO:** Saint Cloud Area Planning Organization Policy Board  
**FROM:** Vicki Johnson, Senior Transportation Planner  
**RE:** Final Draft FY 2025-2028 Transportation Improvement Program  
**DATE:** Aug. 30, 2024

One of the responsibilities of the Saint Cloud Area Planning Organization (APO), as outlined by the Federal Government, is to develop and maintain a Transportation Improvement Program (TIP). The TIP is the document that programs federal funds for transportation improvements in the APO's Metropolitan Planning Area (MPA). Decisions about transportation investments require collaboration and cooperation between different levels of government and neighboring agencies and jurisdictions. As a document, the TIP reports how the various agencies and jurisdictions within the MPA have prioritized their use of limited Federal highway and transit funding.

The projects included in each year's TIP ultimately are derived from the APO's Metropolitan Transportation Plan (MTP) and are aimed at meeting the long-range needs of the area's transportation system. In addition, all projects programmed into the TIP must comply with regulations issued by Federal Highway Administration (FHWA) and Federal Transit Administration (FTA).

The TIP spans a period of four fiscal years and is updated on an annual basis.

For the past several months APO staff have been cooperatively working with local jurisdictions, Saint Cloud Metropolitan Transit Commission (more commonly known as Saint Cloud Metro Bus), and Minnesota Department of Transportation (MnDOT) District 3 staff to produce the yearly update to the APO's TIP.

This update will span the four fiscal year period of 2025 through 2028.

At the June 13, 2024, APO Policy Board meeting, Policy Board members – upon the recommendation of the APO's Technical Advisory Committee (TAC) – voted to release the draft FY 2025-2028 TIP out for a 30-day public comment period.

APO staff released the document on July 17, 2024. Public comment concluded on Aug. 16, 2024.

As part of the public period, APO staff have done the following in accordance with the APO's Stakeholder Engagement Plan (SEP):

- Published a legal notice in the St. Cloud Times.
- Contacted those individuals who have expressed interest in APO planning activities via email.
- Contacted those organizations that work closely with traditionally underrepresented populations.
- Developed 12 online surveys pertaining to the projects listed in the TIP that have yet to be constructed. These surveys did not contain advance construction projects listed in the TIP that are only awaiting Federal reimbursement.

- Posted information about how to provide public comment on the draft 2025-2028 TIP on the APO website, the APO's Facebook page, and the APO's Instagram account.
- Hosted an in-person open house at the Saint Cloud branch of the Great River Regional Library on Tuesday, July 30, and a virtual open house via Facebook Live on Thursday, Aug. 1.
- Shared social media information with social media accounts connected to local agencies and jurisdictions.

APO staff received several comments from the in-person engagement event. These, and the one emailed comment, can be found in Chapter 5 of the 2025-2028 TIP. APO staff received 52 responses to the 12 online surveys. A complete list of those comments can be found in Appendix C of the draft.

Comments specific to each jurisdiction/agency have also been compiled and distributed to each jurisdiction for their individual review.

To view the final draft of the 2025-2028 TIP, please follow this link: <https://tinyurl.com/ytjzx4uv>. A copy of all the projects to be included in the APO's 2025-2028 TIP is also attached for your reference.

At the Aug. 29 Technical Advisory Committee meeting, TAC representatives voted to recommend Policy Board approval of the 2025-2028 Transportation Improvement Program.

**Suggested Action:** Approval.

Saint Cloud Area Planning Organization FY 2025-2028 Project Table																								
Route System	Project Number	Year	Agency	Project Description	Mile Program	Work Type	Proposed Funds	Running STIP Total	FHWA Earmark	Running FHWA				Running Advanced Construction Payback Total			Running Total AC	Running FTA	Running TH Total			Running Other (Local)	Running Project Total	
								STIP Total	FHWA Earmark	Target FHWA	Other FHWA	Dist C FHWA	Total FHWA	Target AC Payback	Dist C AC Payback	Total AC Payback	Total AC	FTA	State TH	Dist C TH	Total TH	Other (Local)	Project Total	
								\$194,002,859	\$9,200,000	\$53,053,746					\$9,742,367		\$5,269,821	\$9,491,310		\$6,220,554			\$115,494,882	\$189,530,313
TRANSIT	TRF-0048-25A	2025	SAINT CLOUD	SECT5307: ST CLOUD MTC; OPERATING ASSISTANCE	0	B9	TRANSIT OPERATIONS	12,127,500										1,500,000				10,627,500	12,127,500	
TRANSIT	TRF-0048-25B	2025	SAINT CLOUD	ST CLOUD MTC; PARATRANSIT OPERATING	0	TR	TRANSIT OPERATIONS	6,063,750														6,063,750	6,063,750	
TRANSIT	TRF-0048-25C	2025	SAINT CLOUD	ST CLOUD MTC; NORTHSTAR COMMUTER OPERATING	0	TR	TRANSIT OPERATIONS	1,486,250														1,486,250	1,486,250	
TRANSIT	TRF-0048-25D	2025	SAINT CLOUD	SECT5307: ST CLOUD MTC; MAINTENANCE TOOLS & EQUIPMENT	0	B9	TRANSIT GRANT CAPITAL IMPROVEMENT (NON-VEHICLE)	15,000														3,000	15,000	
TRANSIT	TRF-0048-25E	2025	SAINT CLOUD	SECT5307: ST CLOUD MTC; THREE (3) REPLACEMENT OPERATIONS VEHICLES	0	B9	TRANSIT GRANT CAPITAL IMPROVEMENT (NON-VEHICLE)	120,000														24,000	120,000	
TRANSIT	TRF-0048-25F	2025	SAINT CLOUD	SECT5307: ST CLOUD MTC; OFFICE EQUIP, IT & COMMUNICATION PROJECTS	0	B9	TRANSIT GRANT CAPITAL IMPROVEMENT (NON-VEHICLE)	535,000														107,000	535,000	
TRANSIT	TRF-0048-25G	2025	SAINT CLOUD	SECT5307: ST CLOUD MTC; FACILITY IMPROVEMENTS	0	B9	TRANSIT GRANT CAPITAL IMPROVEMENT (NON-VEHICLE)	650,000															650,000	
TRANSIT	TRS-0048-25B	2025	SAINT CLOUD	ST. CLOUD MTC; PURCHASE ONE (1) CLASS 700 REPLACEMENT CNG BUS	0	TR	TRANSIT VEHICLE PURCHASE	729,000				583,200	583,200									145,800	729,000	
TRANSIT	TRF-0048-25H	2025	SAINT CLOUD	SECTION 5339; ST CLOUD MTC; PURCHASE ONE (1) CLASS 400LF CNG REPLACEMENT BUS	0	TR	TRANSIT VEHICLE PURCHASE	367,000														55,050	367,000	
TRANSIT	TRS-0048-25C	2025	SAINT CLOUD	ST CLOUD MTC; PURCHASE FIVE (5) CLASS 400LF CNG REPLACEMENT BUSES.	0	TR	TRANSIT VEHICLE PURCHASE	1,835,000				1,468,000	1,468,000									367,000	1,835,000	
TRANSIT	TRF-9503-25	2025	MNDOT	SECTION 5310: WACOSA, INC.; PURCHASE ONE (1) REPLACEMENT <30' (CLASS 400) BUS	0	NB	TRANSIT VEHICLE PURCHASE	197,200														39,440	197,200	
HIGHWAY CSAH 1	005-070-014	2025	BENTON COUNTY	BENTON COUNTY CSAH1/CSAH 29 INTERSECTION, CONSTRUCT ROUND-A-BOUT	0	SH	ROUNDABOUT	2,450,000					750,000									1,700,000	2,450,000	
HIGHWAY CSAH 1	005-070-014CRP	2025	BENTON COUNTY	**CRP**BENTON COUNTY CSAH1/CSAH 29 INTERSECTION, CONSTRUCT ROUND-A-BOUT	0	SH	ROUNDABOUT	550,000					440,000									110,000	550,000	
LOCAL STREETS	071-596-008	2025	SHERBURNE COUNTY	SHERBURNE CR 65 & 45TH AVE, REALIGNMENT AND ACCESS CONSOLIDATION WITH US 10 & BNSF RR	0.1	LP	NEW PAVEMENT -BIT	1,300,000					1,000,000									300,000	1,300,000	
LOCAL STREETS	071-596-008	2025	SHERBURNE COUNTY	SHERBURNE CR 65 & 45TH AVE, REALIGNMENT AND ACCESS CONSOLIDATION WITH US 10 & BNSF RR	0.1	LP	NEW PAVEMENT -BIT	1,200,000					960,000									240,000	1,200,000	





Saint Cloud Area Planning Organization FY 2025-2028 Project Table																						
Route System	Project Number	Year	Agency	Project Description	Mile Program	Work Type	Proposed Funds	Running STIP Total	FHWA Earmark	Running FHWA			Running Advanced Construction Payback Total	Running Total AC	Running FTA	Running TH Total			Running Other (Local)	Running Project Total		
										FHWA Earmark	Target FHWA	Dist C FHWA	Total FHWA	Target AC Payback	Dist C AC Payback	Total AC Payback	State TH	Dist C TH	Total TH	Other (Local)	Project Total	
				CR 1; RECONSTRUCT US 10 FROM .2 MI W OF ST. GERMAIN TO .1 MI N OF 15TH AVE SE.; REPLACE BRIDGES OVER US 10, BR# 9021 WITH BR#05019 AND BR#9022 WITH BR# 05018; INCLUDES MULTIMODAL IMPROVEMENTS (GREATER MN RELIABILITY). CONSTRUCT 4TH ST BRIDGE OVER US 10. (PAYBACK 2 OF 2)				\$194,002,859	\$9,200,000		\$53,053,746				\$9,742,367		\$5,269,821		\$6,220,554		\$115,494,882	\$189,530,313
TRANSIT	TRF-0048-26A	2026	SAINT CLOUD	SECT5307: ST CLOUD MTC; OPERATING ASSISTANCE	0	B9	FTA	12,430,600												10,930,600	12,430,600	
TRANSIT	TRF-0048-26B	2026	SAINT CLOUD	ST CLOUD MTC; PARATRANSIT OPERATING	0	TR	LF	6,215,000												6,215,000	6,215,000	
TRANSIT	TRF-0048-26C	2026	SAINT CLOUD	ST CLOUD MTC; NORTHSTAR COMMUTER OPERATING	0	TR	LF	1,516,000												1,516,000	1,516,000	
TRANSIT	TRF-0048-26D	2026	SAINT CLOUD	SECT5307: ST CLOUD MTC; MAINTENANCE TOOLS & EQUIPMENT	0	B9	FTA	15,000												3,000	15,000	
TRANSIT	TRF-0048-26E	2026	SAINT CLOUD	SECT5307: ST CLOUD MTC; THREE (3) REPLACEMENT OPERATIONS VEHICLES	0	B9	FTA	120,000												24,000	120,000	
TRANSIT	TRF-0048-26F	2026	SAINT CLOUD	SECT5307: ST CLOUD MTC; OFFICE EQUIP, IT, & COMMUNICATION PROJECTS	0	B9	FTA	250,000												50,000	250,000	
TRANSIT	TRF-0048-26G	2026	SAINT CLOUD	SECT5307: ST CLOUD MTC; SHELTERS	0	B9	FTA	25,000												5,000	25,000	
TRANSIT	TRF-0048-26I	2026	SAINT CLOUD	ST. CLOUD MTC; PURCHASE TWENTY-THREE (23) CLASS 700 REPLACEMENT CNG BUSES	0	TR	LF	15,295,000												15,295,000	15,295,000	
HIGHWAY CSAH 29	005-596-006	2026	BENTON COUNTY	**MN309**BENTON CSAH 29 CORRIDOR EXTENSION FROM CSAH 1 TO CSAH 3 IN THE CITY OF SAUK RAPIDS	0	MC	DEMO	6,250,000	5,000,000											1,250,000	6,250,000	
HIGHWAY CSAH 3	005-603-035	2026	BENTON COUNTY	**AC**BENTON CSAH 3, FROM CSAH 1 TO CR 44(55TH ST NE), FULL DEPTH RECLAIM (PAYBACK IN 2027 & 2028)(ASSOCIATED WITH SAP 005-603-036)	7.3	RD	STBGP<5K	1,768,425												1,768,425	4,721,760	
LOCAL STREETS	071-070-050	2026	SHERBURNE COUNTY	VARIOUS SHERBURNE COUNTY ROADS/INTERSECTIONS, INSTALL RUMBLE STRIPS AND 6" GROUND IN WET REFLECTIVE PAVEMENT MARKINGS	66	SH	HSIP	675,000			607,500									67,500	675,000	

Saint Cloud Area Planning Organization FY 2025-2028 Project Table																									
Route System	Project Number	Year	Agency	Project Description	Mile	Program	Work Type	Proposed Funds	Running STIP Total	FHWA Earmark	Running FHWA				Running Advanced Construction Payback Total	Running Total AC	Running FTA	Running TH Total	Running Other (Local)	Running Project Total					
									STIP Total	FHWA Earmark	Target FHWA	Other FHWA	Dist C FHWA	Total FHWA	Target AC Payback	Dist C AC Payback	Total AC Payback	Total AC	FTA	State TH	Dist C TH	Total TH	Other (Local)	Project Total	
HIGHWAY CSAH 75	073-675-043	2026	STEARNS COUNTY	STEARNS CSAH 75, FROM CSAH 2 TO WASHINGTON MEMORIAL DRIVE IN THE CITIES OF ST CLOUD AND ST JOSEPH, REPLACE SIGNAL SYSTEMS	0	EN	TRAFFIC SIGNAL REVISION	NHPP	\$194,002,859	\$9,200,000	\$53,053,746			\$9,742,367	\$5,269,821	\$9,491,310	\$6,220,554	\$115,494,882					\$189,530,313		
LOCAL STREETS	162-153-003	2026	SAINT CLOUD	**AC**2ND ST S FROM OAK GROVE RD/CR 136 TO COOPER AVE S, RECONSTRUCT RURAL ROUTE INTO 36' MULTIMODAL URBAN SECTION IN THE CITY OF ST CLOUD(PAYBACK IN 2027)	0.8	RC	NEW PAVEMENT - STBGP 5K-BIT	200K	3,000,000		2,377,668			2,377,668									622,332	3,000,000	
LOCAL STREETS	162-120-008	2026	SAINT CLOUD	**CRP**LINCOLN AVE SE; CONSTRUCT SIDEWALK FROM 4TH ST SE TO 7TH ST SE IN THE CITY OF ST CLOUD	0	MA	SIDEWALKS	CRP	125,000		95,333			95,333				1,560,886					3,800,000	5,600,000	
LOCAL STREETS	220-070-001	2026	SARTELL	PINECONE ROAD/7TH ST NORTH INTERSECTION, INSTALL SIGNAL SYSTEM	0.1	SH	TRAFFIC SIGNAL INSTALL	HSIP	550,000		400,000			400,000									150,000	550,000	
LOCAL STREETS	220-090-005	2026	SARTELL	DRIVE TRAIL BETWEEN AMBER AVE AND CSAH 1 AND SIDEWALKS NEAR RIVERVIEW INTERMEDIATE SCHOOL IN THE CITY OF SARTELL	0.5	BT	NEW TRAIL	STBGTAP 5K-200K	637,900		389,160			389,160									248,740	637,900	
N/A	220-080-007AC	2026	SARTELL	**AC**CRP**ELECTRIC VEHICLES; PURCHASE 4 SQUAD CARS FOR THE CITY OF SARTELL (PAYBACK 1 OF 1)	0	MA	N/A	CRP	165,333						165,333		165,333								
LOCAL STREETS	191-104-008	2026	SAUK RAPIDS	2ND AVE S(MSAS 104) FROM 10TH ST. S TO SOUTH CITY LIMITS, RECONSTRUCT INCLUDING SIDEWALK, ADA, LIGHTING, DRAINAGE, SANITARY SEWER AND WATERMAIN IMPROVEMENTS IN THE CITY OF SAUK RAPIDS (ASSOCIATED SAP 191-118-001)	0.4	RC	NEW PAVEMENT - BIT	STBGP 5K-200K	4,350,000		1,400,000			1,400,000										2,950,000	4,350,000
LOCAL STREETS	191-090-003	2026	SAUK RAPIDS	**AC**2ND AVE S, FROM BENTON DRIVE TO 6TH ST S, CONSTRUCT SIDEWALK IN THE CITY OF SAUK RAPIDS (PAYBACK IN 2028)	0	RT	NEW TRAIL	STBGTAP 5K-200K	147,567									590,267					147,567	737,834	
N/A	191-080-007	2026	SAUK RAPIDS	**CRP**INSTALL ELECTRIC VEHICLE CHARGING STATION IN PARKING LOT AT 2ND AVE N & 1ST ST N IN THE CITY OF SAUK RAPIDS	0	MA	N/A	CRP	230,000		179,334			179,334									50,666	230,000	
HIGHWAY MN 15	0509-37	2026	MNDOT	**BFP**MN 15 BR 05003 EB OVER US 10 N OF SAUK RAPIDS, REPLACE	0.3	BI	BRIDGE REPLACEMENT R-R X-ING	BFP	7,702,000	6,000,000														7,702,000	
LOCAL STREETS	05-00128	2026	MNDOT	BNSF RR, REPLACE EXISTING SIGNAL SYSTEM	0	SR	IMPROVEMENTS	RRS	400,000				200,000	200,000									200,000	400,000	



Saint Cloud Area Planning Organization FY 2025-2028 Project Table																							
Route System	Project Number	Year	Agency	Project Description	Mile Program	Work Type	Proposed Funds	Running STIP Total			FHWA Earmark	Running FHWA			Running Advanced Construction Payback Total			Running Total AC	Running FTA	Running TH Total		Running Other (Local)	Running Project Total
								STIP Total	FHWA Earmark	Other FHWA		Target FHWA	Dist C FHWA	Total FHWA	Target AC Payback	Dist C AC Payback	Total AC Payback			State TH	Dist C TH		
								\$194,002,859	\$9,200,000			\$53,053,746	\$9,742,367		\$5,269,821	\$9,491,310	\$6,220,554				\$115,494,882	\$189,530,313	
TRANSIT	TRF-0048-28A	2028	SAINT CLOUD	SECT5307: ST CLOUD MTC; OPERATING ASSISTANCE	0 B9	TRANSIT OPERATIONS	FTA	13,343,952								1,600,000					11,743,952	13,343,952	
TRANSIT	TRF-0048-28B	2028	SAINT CLOUD	ST CLOUD MTC; PARATRANSIT OPERATING	0 TR	TRANSIT OPERATIONS	LF	6,719,658													6,719,658	6,719,658	
TRANSIT	TRF-0048-28C	2028	SAINT CLOUD	ST CLOUD MTC; NORTHSTAR COMMUTER OPERATING	0 TR	TRANSIT OPERATIONS	LF	1,608,152													1,608,152	1,608,152	
TRANSIT	TRF-0048-28D	2028	SAINT CLOUD	SECT5307: ST CLOUD MTC; MAINTENANCE TOOLS & EQUIPMENT	0 B9	TRANSIT GRANT CAPITAL IMPROVEMENT (NON-VEHICLE)	FTA	59,000								47,200					11,800	59,000	
TRANSIT	TRF-0048-28E	2028	SAINT CLOUD	SECT5307: ST CLOUD MTC; THREE (3) REPLACEMENT OPERATIONS VEHICLES	0 B9	TRANSIT GRANT CAPITAL IMPROVEMENT (NON-VEHICLE)	FTA	135,000								108,000					27,000	135,000	
TRANSIT	TRF-0048-28F	2028	SAINT CLOUD	SECT5307: ST CLOUD MTC; OFFICE EQUIP, IT, & COMMUNICATION PROJECTS	0 B9	TRANSIT GRANT CAPITAL IMPROVEMENT (NON-VEHICLE)	FTA	372,000								297,600					74,400	372,000	
TRANSIT	TRF-0048-28G	2028	SAINT CLOUD	SECT5307: ST CLOUD MTC; SHELTERS	0 B9	TRANSIT GRANT CAPITAL IMPROVEMENT (NON-VEHICLE)	FTA	25,000								20,000					5,000	25,000	
TRANSIT	TRF-0048-28H	2028	SAINT CLOUD	SECT5307: ST CLOUD MTC; FACILITY IMPROVEMENTS	0 B9	TRANSIT GRANT CAPITAL IMPROVEMENT (NON-VEHICLE)	FTA	600,000								480,000					120,000	600,000	
TRANSIT	TRF-0048-28I	2028	SAINT CLOUD	ST CLOUD MTC; PURCHASE NINE(9) CLASS 400LF CNG REPLACEMENT BUSES.	0 TR	TRANSIT VEHICLE PURCHASE	LF	2,565,000													2,565,000	2,565,000	
HIGHWAY CSAH 3	005-603-035AC2	2028	BENTON COUNTY	**AC**BENTON CSAH 3, FROM CSAH 1 TO CR 44(55TH ST NE), FULL DEPTH RECLAIM (PAYBACK 2 OF 2) (ASSOCIATED WITH SAP 005-603-036)	7.3 RD	BITUMINOUS RECLAMATION	STBGP<5K	953,335				953,335	953,335										
HIGHWAY CSAH 1	073-601-055	2028	STEARNS COUNTY	CSAH 1, FROM CSAH 17 TO N STEARNS COUNTY LINE, RECONSTRUCT	0 RC	MAJOR CONSTRUCTION - BIT	STBGP<5K	2,500,000				1,448,675	1,448,675								1,051,325	2,500,000	
LOCAL STREETS	162-090-009	2028	SAINT CLOUD	13TH ST, CONSTRUCT SIDEWALK FROM 9TH AVE TO 11TH AVE AND INSTALL PEDESTRIAN ACTIVATED CROSSING AT 9TH AVE IN THE CITY OF ST CLOUD	0 RT	NEW TRAIL	STBGTAP 5K-200K	225,000				180,000	180,000								45,000	225,000	
LOCAL STREETS	191-090-003AC	2028	SAUK RAPIDS	**AC**2ND AVE S, FROM BENTON DRIVE TO 6TH ST S., CONSTRUCT SIDEWALK IN THE CITY OF SAUK RAPIDS (PAYBACK 1 OF 1)	0 RT	NEW TRAIL	STBGTAP 5K-200K	590,267				590,267	590,267										
HIGHWAY MN 23	8803-CRPL-28	2028	ST. CLOUD APO	ST CLOUD APO SETASIDE -- CRP PROGRAM -- 2028	0 MA	MISCELLANEOUS AGREEMENT	CRP	337,500				270,000	270,000								67,500	337,500	
HIGHWAY MN 23	7305-131	2028	MNDOT	MIN 23, FROM 0.455 MI E OF 93RD AVE TO MN 15 IN WAITE PARK, MILL AND OVERLAY	5.5 RS	MILL AND BIT OVERLAY	NHPP	16,970,000				11,480,220	11,480,220								2,619,780	16,970,000	

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											FHWA Earmark	Target FHWA	Other FHWA	Dist C FHWA	Total FHWA	Target AC Payback	Dist C AC Payback	Total AC Payback	Total AC	FTA	State TH	Dist C TH	Total TH	Other (Local)	Project Total
HIGHWAY I 94	7380-275	2028	MNDOT	I-94, FROM STEARNS CSAH 75/ROOSEVELT ROAD TO STEARNS CSAH 2, FIBER OPTIC CABLE, CAMERAS AND NID'S	13	TM	OTHER	NHPP	\$194,002,859	\$9,200,000	\$53,053,746				\$9,742,367		\$5,269,821	\$9,491,310	\$6,220,554					\$115,494,882	\$189,530,313
HIGHWAY I 94	7380-282	2028	MNDOT	**CRP**I 94/MN 15 INTERCHANGE REPLACE LIGHTING WITH LED LIGHTS	0	TM	LIGHTING	CRP	750,000		675,000										75,000	75,000			750,000
HIGHWAY I 94	7380-282	2028	MNDOT	I 94/MN 15 INTERCHANGE REPLACE LIGHTING WITH LED LIGHTS	0	TM	LIGHTING	NHPP	1,720,000		1,376,000				1,376,000						344,000	344,000			1,720,000
					0	TM	LIGHTING		780,000		624,000				624,000						156,000	156,000			780,000



SAINT CLOUD | AREA PLANNING ORGANIZATION

1040 County Road 4, Saint Cloud, MN 56303-0643

T. 320.252.7568 F. 320.252.6557

**TO:** Saint Cloud Area Planning Organization Policy Board  
**FROM:** Vicki Johnson, Senior Transportation Planner  
**RE:** Central Minnesota Area Transportation Partnership (ATP-3) Formula Distribution  
**DATE:** Aug. 30, 2024

At the March 28 Technical Advisory Committee (TAC) meeting, several TAC representatives expressed concerns regarding the Central Minnesota Area Transportation Partnership's (ATP-3's) funding distribution formula used for the ATP Managed Surface Transportation Block Grant Program (STBGP) funds.

Based upon the discussions at the March TAC meeting, APO staff formally asked TAC representatives for guidance on if (and how) they would like APO staff to proceed with this information in April. Per those discussions, TAC representatives recommended updating the existing formula used to calculate funding target distribution to each of the regions in ATP-3. This sentiment was echoed at the Policy Board level in May.

In coordination with several MnDOT staffers (Office of Traffic System Management, State Aid, District 3 State Aid, District 3 Planning), APO staff have spent the past several months determining the best approach to update the ATP-3 target distribution formula. It was determined the best approach to "update" the ATP-3 target distribution formula would be to mirror the way MnDOT Central Office distributes funding targets to each of the ATPs (excluding Metro District/Met Council)– a formula based upon population (50%) and system needs (50%). Most of the data utilized to develop the original formula is no longer applicable to how the ATPs are targeted funding.

The following contains a summary of the current distribution and the proposed updated ATP-Managed Target Distribution.

## Background

ATP-3 is comprised of four planning regions:

1. Region 5 Development Commission.
2. East Central Regional Development Commission (Region 7E).
3. Region 7W.
4. Saint Cloud Area Planning Organization.

When it comes to the distribution of the ATP-3's STBGP funds, funds are currently allocated as follows:

Region	Raw Formula Calculation	Region 7W/Saint Cloud APO Split	Percentage of STBGP Funds Allocated
<b>Region 5</b>	32.65%	-	32.65%
<b>Region 7E</b>	13.82%	-	13.82%
<b>Region 7W</b>	53.53%	61.65%	33.0%
<b>Saint Cloud APO</b>	-	38.35%	20.53%

The determination of this funding allocation distribution was developed in 1999 (taking effect in 2003) when the ATP-3 approved a methodology for sub-targeting the local share of STBGP funds to each of the four regions. Prior to the sub-targeting, the ATP conducted an ATP-wide solicitation for STBGP funds and relied on participation and input from the regions and a somewhat rigid technical application and scoring procedure. This process, according to MnDOT District 3 staff, was highly technical and did not reflect the local and regional transportation priorities nor did it provide adequate assurance to the partnership of stable and equitable funding.

As a result, a revision to the previous (ATP-wide) distribution of federal funding was made to loosely mirror the state's methodology of distributing STBGP funding to each of the eight ATPs. The MnDOT statewide formula had distributed STBGP funds to each of the ATPs based on system size (40%) and system use (60%).

System size factors included: the ATP's share of bridge area, federal aid lane miles, and number of buses.

System use factors included: Vehicle Miles Traveled (VMT), Heavy Commercial Vehicle Miles Traveled (HCVMT) and future 2025 population projections.

During the original meetings back in 1999, the ATP approved a slight variation of this methodology which resulted in a 50/50 split. However, since several of the factors in the formulas were only available at the county level, Region 7W and the Saint Cloud APO met to negotiate and agree upon an acceptable split.

## Present discussions (May-August 2024)

Following conversations with MnDOT staff, APO staff opted to follow the State's methodology in determining the targeting of ATP funds. The following table was created using the 2023 CSAH and 2023 MSA Cities funding needs according to the 2023 Data Apportionment reports,

(CSAH: <https://mdl.mndot.gov/items/m5257>, MSA: <https://mdl.mndot.gov/items/m16003>)

as well as the 2020 Census population data (2020: DEC Redistricting Data (PL 94-171)).

Greater MN State Aid Needs for FY2018 to FY 2027					Population Distribution (2010 Census)							
ATP	Jan 23 CSAH Needs	Jan 23 MSA Needs	combined	Gtr Mn Share	ATP	Rural (<5k)	5k to 200k	>200k	Total	Share	% Pop 50% Needs	
1	16.61%	19.52%	16.95%	7.67%	1	208,867	147,108	-	355,975	6.7%	7.2%	
2	12.07%	4.74%	11.22%	5.08%	2	123,910	39,791	-	163,701	3.1%	4.1%	
3	17.02%	23.59%	17.79%	8.05%	3	436,847	208,600	-	645,447	12.2%	10.1%	
4	13.12%	8.78%	12.62%	5.71%	4	157,466	84,687	-	242,153	4.6%	5.1%	
6	15.08%	25.77%	16.32%	7.39%	6	204,946	289,738	-	494,684	9.3%	8.4%	
7	14.25%	10.80%	13.85%	6.27%	7	162,154	122,166	-	284,320	5.4%	5.8%	
8	11.85%	6.81%	11.26%	5.10%	8	148,933	65,258	-	214,191	4.0%	4.0%	
M	0.00%	0.00%	0.00%	54.74%	M	165,416	87,424	2,650,614	2,903,454	54.7%	54.7%	
Total	100.0%	100.0%	100.0%	100.0%	State TOTAL	1,608,539	-	1,044,772	2,650,614	5,303,925	100.0%	100.0%

Data provided by SALT

  

Updated for FY2028 from State Aid (w/o Chisago, Chisago included in Metro ATP)					Population (2020 Census Data) from OTSM							Updated for FY28			
Jan 23 CSAH Needs	Jan 23 MSA Needs	combined	ATP	Jan 23 CSAH Needs	Jan 23 MSA Needs	combined	Gtr Mn Share	ATP	Rural (<5k)	5k to 50k	50k to 200k	>200k	Total	Share	% Pop 50% Needs
2,438,589,526	674,670,894	3,113,260,420	1	14.62%	18.07%	15.25%	6.64%	1	202,891	59,481	92,220	-	354,592	6.2%	6.4%
1,831,860,920	171,865,058	2,003,725,978	2	10.98%	4.60%	9.81%	4.28%	2	123,579	31,359	9,059	-	163,997	2.9%	3.6%
2,512,605,044	927,313,120	3,439,918,164	3	15.06%	24.83%	16.85%	7.34%	3	381,017	192,688	117,638	-	691,343	12.1%	9.7%
2,161,273,152	400,385,761	2,561,658,913	4	12.95%	10.22%	12.55%	5.47%	4	153,376	55,075	-	48,471	256,922	4.5%	5.0%
2,549,561,468	937,438,198	3,486,999,666	6	15.28%	25.10%	17.08%	7.44%	6	205,528	185,276	127,048	-	517,852	9.1%	8.3%
3,055,734,518	365,691,903	3,421,426,421	7	18.31%	9.79%	16.76%	7.30%	7	165,258	65,191	60,206	-	290,655	5.1%	6.2%
2,135,380,769	257,065,451	2,392,446,220	8	12.80%	6.88%	11.72%	5.11%	8	135,980	75,428	-	-	211,408	3.7%	4.4%
0	0	0	M	0.00%	0.00%	0.00%	56.42%	M	277,500	27,359	-	2,914,866	3,219,725	56.4%	56.4%
16,685,005,797	3,734,430,385	20,419,436,182	Total	100.0%	100.0%	100.0%	100.0%	State TOTAL	1,645,129	691,857	406,171	2,963,337	5,706,494	100.0%	100.0%

from SALT using January 2023 Needs Source File: 2021ATP Populations.xlsx

Once APO staff were able to track down what data sets were used, staffers began breaking down the ATP-3 data (population, County-State Aid Highway needs, and Municipal State Aid needs) on a county level. It should be noted that population and CSAH needs numbers broken down at the county level were an exact match to the data the state provided. However, there was a discrepancy with the MSA numbers. Upon further review, this discrepancy was noted throughout all ATPs. APO staff did reach out to both State Aid (MnDOT Central Office) and MnDOT District 3 staff for guidance. However, all three agencies reached the same totals for ATP-3 MSA numbers – which differed from the MSA numbers reported in the screenshot above. That said, APO staff is confident with the following analysis.

The first table below indicates the current ATP-3 funding target by region, followed by the **proposed** update based upon a 50/50 split between population and system needs. Note, because the data is broken down at a county level, Region 7W and the APO have been combined. **At this time, we are not recommending changing the 7W/APO funding ratio split (61.65% of Region 7W/APO combined target goes to Region 7W, the remaining 38.35% goes to Saint Cloud APO).**

Region	Current Sub Targets	Proposed Federal Funding Sub Targets	Change in Federal Funding Sub Target Percentages
Region 5	32.65%	28.20%	-4.45%
Region 7E	13.82%	12.87%	-0.95%
Region 7W/ Saint Cloud APO	53.53%	58.93%	+5.40%
Total	100%	100%	0%

The second table shows the FY 2028 funding target for ATP-3 split out based on the current



formula distribution and the ***proposed*** formula distribution.

Region	Current Formula Target (in millions)	Proposed Federal Funding Sub Targets	Change in Federal Funding Sub Target (in millions)
Region 5	\$3.82	\$3.30	-\$0.52
Region 7E	\$1.62	\$1.51	-\$0.11
Region 7W/ Saint Cloud APO	\$6.26	\$6.89	+\$0.63
<b>Total</b>	<b>\$11.70</b>	<b>\$11.70</b>	<b>\$0</b>

The final table shows the FY 2028 funding target for ATP-3 ***WITH*** the 7W/APO split based on the current formula distribution and the proposed formula distribution.

Region	Current Formula Target (in millions)	Proposed Federal Funding Sub Targets	Change in Federal Funding Sub Target (in millions)
Region 5	\$3.82	\$3.30	-\$0.52
Region 7E	\$1.62	\$1.51	-\$0.11
Region 7W	\$3.86	\$4.25	+\$0.39
Saint Cloud APO	<b>\$2.40</b>	<b>\$2.64</b>	<b>+\$0.24</b>
<b>Total</b>	<b>\$11.70</b>	<b>\$11.70</b>	<b>\$0</b>

At the Aug. 29, TAC meeting, TAC representatives recommend the Policy Board support the proposed ATP-3 funding target distribution formula update.

Some additional considerations in the event the Policy Board does approve this request:

- Coordination between the APO and the Region 7W Transportation Policy Board will need to occur. MnDOT District 3 Planning Director Steve Voss stated he is willing to have this presented at a future Region 7W TPB meeting. *Because Region 7W does stand to benefit from this proposal, it would seem likely that the body would support the request from the APO so a possible coordination meeting may not necessarily need to happen.*
- Lack of votes at the ATP to alter the formula. If MnDOT's two voting reps abstain, the vote count would be 7-8 split (7 voting members possible support from 7W/APO and 8 voting members possible opposition from Region 5 and Region 7E). This would need to be addressed.

**Suggested Action:** Approval to proceed with an inquiry to the Central Minnesota Area

Transportation Partnership (ATP-3) regarding proposed updates to the ATP-Managed Program target distribution formula.



1040 County Road 4, Saint Cloud, MN 56303-0643

T. 320.252.7568 F. 320.252.6557

**TO:** Saint Cloud APO Policy Board  
**FROM:** Brian Gibson, Executive Director  
**RE:** Cost Sharing for Future Beltline Projects  
**DATE:** Sept. 3, 2024

Earlier this year, the APO Board set a goal to establish a regionwide cost-sharing agreement for future beltline roadway projects. The key questions were:

1. Which part(s) of the project development process would be cost-shared regionally, and
2. How would the cost sharing be distributed among the APO members?

The Board asked APO staff to solicit a recommendation from the Technical Advisory Committee.

At its August 28<sup>th</sup> meeting, the TAC approved the following recommendations:

1. The cost of the planning phase of any beltline project should be cost-shared among the jurisdictions according to the normal APO cost distribution formula, as usual.
2. When Federal or State funds are being used for a Tier 1 Environmental Impact Statement (EIS), the local-match costs should be shared among the jurisdictions, with the implementing jurisdiction paying 50% of the local match, and the other 50% being distributed among the jurisdictions according to the normal APO cost distribution formula.
3. Tier 2 EISs and all other aspects of project development should be the sole responsibility of the implementing jurisdiction.

***Suggested Action: Approve a cost-sharing agreement for future beltline projects.***