

**SAINT CLOUD AREA PLANNING ORGANIZATION TECHNICAL ADVISORY
COMMITTEE (TAC) MEETING
Thursday, June 27 @ 10 a.m.**

A meeting of the Saint Cloud Area Planning Organization's (APO's) Technical Advisory Committee (TAC) was held at 10:00 a.m. Thursday, June 27, 2024. Senior Transportation Planner Vicki Johnson presided with the following people in attendance:

Voting Members:

Matt Glaesman	City of Saint Cloud
Zac Borgerding	City of Saint Cloud
Michael Kedrowski	Saint Cloud Metro Bus
Chris Byrd	Benton County
Jodi Teich	Stearns County
David Roedel	Sherburne County
Kari Haakonson	City of Sartell
Steve Voss	MnDOT District 3

Non-Member Attendees:

Brian Gibson	APO, Executive Director
Vicki Johnson	APO, Senior Planner
Trina Ness	APO, Administrative Specialist
Robin Kaufman	Bolton & Menk

Online Attendees:

Jeff Lenz	MnDOT District 3
Ian Jacobson	Bolton & Menk
James Stapfer	APO, Planning Technician
Aaron Bartling	Bolton & Menk
Matt Pacyna	TC^2
Josh Pearson	FHWA
Kristi Sebastian	FHWA
Colin Korst	FTA

Introductions were made.

PUBLIC COMMENT PERIOD

No members of the public were present.

CONSIDERATION OF CONSENT AGENDA

- a. Approve minutes of the May 30, 2024, TAC meeting.
- b. Receive staff report of June 13, 2024, Policy Board meeting.

Mr. Byrd made a motion to approve the Consent Agenda Items. Mr. Glaesman seconded the motion. Motion carried.

FUTURE REGIONAL ARTERIALS AND COLLECTORS PROJECT MANAGEMENT TEAM COORDINATION DISCUSSION.

Ms. Caufman presented a project update regarding the Future Regional Arterials and Collectors Project.

Event or Deliverable	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Task 1: Project Management: Check-ins									
Monthly Checkin with PMT									
Task 2: Community Engagement									
Subtask 2.1: TAC meetings (6), focus groups (2), agency project updates (3 virtual)	Kickoff								
Subtask 2.2: Website, social media (3), articles (3)	Go Live				Update		Update		
Subtask 2.3: Community engagement, survey, public meetings							Open House		
Subtask 2.4: Visualizations									
Task 3: Functional Classification Inventory and Analysis									
Subtask 3.1: Existing Functional Classification Analysis		Drafted							
Subtask 3.2: Adopted Future Functional Classification Inventory		Drafted							
Task 4: Develop Policy Guidance									
Subtask 4.1: Access Spacing Guidance		Drafted							
Subtask 4.2: Right of Way Preservation Guidance		Drafted							
Task 5: Roadway Segment Existing Conditions Analysis									
Subtask 5.1: Develop Roadway Segment Existing Condition Data Profiles			Drafted						
Subtask 5.2: Identify Future Condition Change Rating									
Subtask 5.3: Determine Corridors for Further Analysis									
Task 6: Future Functional Classification Corridor Analysis									
Subtask 6.1: Future Functional Classification TDM Scenario									
Subtask 6.2: Analyze and Evaluate Corridors									
Subtask 6.3 Intersection Improvement Need Identification									
Task 7: Develop and Recommend Future Functional Classification Map									
Subtask 7.1: Future Functional Classification Recommendations									
Task 8: Final Documentation and Study Findings									
Subtask 8.1: Final Report									
Present to APO TAC and Policy Board for Adoption									

Ms. Caufman asked for assistance from the TAC with hopes of responses being received no later than July 3, 2024. Please:

- Review draft segmentation of existing federal aid system network <https://bmi.maps.arcgis.com/apps/instant/sidebar/index.html?appid=3084604d40fe4895b2c533f7a393c71a>
- Take a screenshot of the area with changes, mark it up where new segments should be added or broken up differently, and email screenshot back to Angie and Robin.
- Review draft segmentation of existing federal aid system network
- Identify designation of new alignment collector/arterial segments
- Email list of existing local roads that agency sees as a future collector or arterial
- Send line work of requested new alignment additions from transportation or comprehensive plans
- Include new alignments and/or local road alignments that would be upgraded to collector/arterial

Ms. Caufman also reviewed the upcoming tasks regarding the project:

TAC # 4 July 25:

- Answer any questions regarding guidance memos
- Determine corridors for further study
- Assign a test future functional class for the model run

TAC #5 August 29:

- Review analysis and evaluation of corridors based on TDM outputs and evaluation matrix, discuss future functional classification adjustments

TAC #6 September 26:

- Discuss intersection improvement needs, recommend future functional classification for public review

TAC #7 October 31:

- Review final TDM run outputs, present what we heard from the public and adjustment study findings and final report

Possible TAC #8 November

SAFE STREETS AND ROADS FOR ALL (SS4A) PROJECT MANAGEMENT TEAM COORDINATION DISCUSSION

Ms. Caufman reviewed the topics for discussion as well as the team working to meet the goals. After introductions, Ms. Caufman discussed the purpose of this project, which is to conduct a top-level comprehensive safety action planning process that will lead to sustained change and progress towards transportation safety goals and fulfill USDOT SS4A Plan requirements. She then went on to discuss the guiding principles, which are:

1. Conduct a thorough and innovative safety analysis to feed and develop a comprehensive safety action plan with holistic and well-defined strategies to prevent roadway fatalities and serious injuries.
2. Work will result in a community-centered, implementation-focused plan. Agency and community engagement are central to our approach.
3. Implementation focused approach to turn plans into real projects and preparation for agencies to apply to the 2025 round of SS4A implementation grant funding.

Ms. Caufman presented the proposed schedule, engagement plan overview, communications, engagement strategies, and ended with the project's next steps which are:

1. Finalize the public engagement plan and begin engagement
2. Begin policy review and development
3. Begin data collection and review
4. Equity analysis

Ms. Caufman stated the next update will be provided at the August TAC meeting.

CONSIDERATION OF THE DRAFT METROPOLITAN TRANSPORTATION PLAN (MTP) LOOKING AHEAD 2050

Ms. Johnson presented an overview of the Draft Metropolitan Transportation Plan (MTP) Looking Ahead 2050. The deadline to approve the MTP is October 30, 2024. Currently we have completed the Existing Conditions, Environmental Conditions, 2050 Regional Vision, Travel Demand Modeling, Transportation Funding, Transportation Infrastructure Investments, Urban Beltline Corridor, and Plan Appendices A-Q sections of the MTP. The APO has completed an internal review of the Transportation and Technology section, the Introduction, the Resolution and Glossary/Acronyms Section, and we've started work on the Implementation Section. We will begin working on the Plain Language Summary (Executive Summary) within the next week.

Ms. Johnson reviewed what each section consists of and went on to explain what is left and what the next steps are. Ultimately, the TAC needs to conduct the final review and public comments document must be completed in September for Policy Board approval by October 10, 2024, at the latest.

Ms. Teich motioned to recommend Policy Board approval to release the draft Looking Ahead 2050 Metropolitan Transportation Plan for 30 days of public comment no later than August 7, 2024. Mr. Glaesman seconded the motion. Motion carried.

CONSIDERATION OF URBAN BELTLINE FUTURE PROJECT DEVELOPMENT PROCESS AND COST SHARING

Mr. Gibson presented the topic of developing an Urban Beltline Future Development Process. The Policy Board asked for recommendations from the TAC regarding future beltline Planning and Funding. He explained that the Policy Board wants an agreement that will live on even if board members change. By developing this process, it will create stability, predictability, and the certainty that beltline development will continue. Mr. Gibson emphasized that this discussion does **NOT** affect the 33rd Street S corridor process and is intended specifically for future Beltline Projects **ONLY**.

The Policy Board asked for recommendations from the TAC as to which steps in the process should be regional versus individual.

- Planning
- Environmental
- Final Design
- Right-of-Way
- Construction

The Policy Board then asked how costs should be split regarding the regionalized steps.

APO staff is asking the TAC to provide recommendations to the Policy Board regarding how future beltline projects will be handled.

The following are the clarification questions that the TAC is seeking from FHWA regarding the Beltline:

- Clarity on what FHWA rules are and what other requirements may or may not be tied to the \$800,000.
- Does FHWA still have the policy that if you're pursuing monies, you must have funding for the next step before you seek the finances.
- If the line is drawn at environmental, does there need to be money set aside for the next step.
- What are the FHWA requirements on payback?
- What are the circumstances/limits for CDS Funding? Clarity on if CDS funding is the same as FHWA regarding requirements.
- If you federalize the environmental study, do you have so many years to complete the project/or the monies need to be paid back.
- The definition of "Environmental."

They are also looking for a cost-sharing breakdown of what the formula was, and what formula is being proposed now.

The topic has been tabled until a future meeting.

OTHER BUSINESS AND ANNOUNCEMENTS

- November 2024 TAC meeting Doodle Poll. There will be a November TAC meeting. It will be on Wednesday, November 20, 2024, 10am-11:30am.
- Please notify Ms. Johnson of any calendar conflicts, such as conferences or meetings set for 2025 as she will be putting that schedule together.

ADJOURNMENT

The meeting adjourned at 11:55 a.m.