

AGENDA

APO POLICY BOARD MEETING

THURSDAY, APRIL 13, 2023 - 4:30 P.M.

**GREAT RIVER REGIONAL LIBRARY, BREMER ROOM
1300 W ST GERMAIN ST, ST CLOUD, MN 56301**

1. Pledge of Allegiance
2. Introductions
3. Approval of Agenda
4. Public Comment Period
5. Approve Consent Agenda Items (*Attachments A – E*)
 - a. Approve Minutes of March 9, 2023 Policy Board Meeting (*Attachment A*)
 - b. Approve Bills Lists (*Attachments B1 – B2*)
 - c. Approve Transportation Improvement Program Amendments and Modifications (*Attachment C*)
 - d. Approve Stakeholder Engagement Plan Annual Review and Recommendations (*Attachment D*)
 - e. Receive Staff Report on March 30th Meeting of the Technical Advisory Committee (*Attachment E*)
6. Presentation on Electric Vehicle Charging Infrastructure (*Attachment F*),
Elizabeth Croteau-Kallestad, MnDOT
 - a. **Suggested Action: None, discussion only**
7. Presentation on the Minnesota State Highway Investment Plan (MnSHIP)
(*Attachment G*), *Bradley Utecht, MnDOT*
 - a. **Suggested Action: None, discussion only**
8. Introduction to Metropolitan Planning Organizations & 2022 Year-End Budget Review (*Attachments H1 & H2*), *Brian Gibson, Executive Director*
 - a. **Suggested Action: None, discussion only**
9. Other Business & Announcements
10. Adjournment

English

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Somali

Ururka Qorsheynta Deegaanka ee Cloud Cloud (APO) wuxuu si buuxda u waafaqsanahay Cinwaanka VI ee Xuquuqda Xuquuqda Rayidka ee 1964, Cinwaanka II ee Sharciga Naafada Mareykanka ee 1990, Amarka Fulinta 12898, Amarka Fulinta 13116 iyo qawaaniinta iyo qawaaniinta la xiriira. APO waa u furan tahay dhammaan dadka awooda oo dhan. Qofka u baahan dib-u-habeyn ama dejin, caawimaad gargaar ah, adeegyo turjumaad, adeegyo turjubaan, iwm, si uu uga qeyb galo kulan dadweyne, oo ay ku jiraan helitaanka ajendahaan iyo / ama ku lifaaqan qaab kale, ama luqadda fadlan la xiriir APO. 320-252-7568 ama at admin@stcloudapo.org ugu yaraan toddobo (7) maalmood kahor kulanka.

Spanish

La Organización de Planificación del Área de Saint Cloud (APO en inglés) cumple plenamente con el Título VI de la Ley de Derechos Civiles de 1964, con el Título II de la Ley sobre los Estadounidenses con Discapacidad de 1990), de la Orden Ejecutiva 12898, de la Orden Ejecutiva 13116 y los estatutos y reglamentos relacionados. La APO es accesible para todas las personas de todas las capacidades. Una persona que requiere una modificación o acomodación, ayudas auxiliares, servicios de traducción, servicios de interpretación, etc., para poder participar en una reunión pública, incluyendo recibir esta agenda y/o archivos adjuntos en un formato o idioma alternativo, por favor, contacta a la APO al número de teléfono 320-252-7568 o al admin@stcloudapo.org al menos siete (7) días antes de la reunión.

SAINT CLOUD AREA PLANNING ORGANIZATION POLICY BOARD
Thursday, March 9, 2023 – 4:30 p.m.

A regular meeting of the Saint Cloud Area Planning Organization Policy Board was held on Thursday, March 9 at 4:30 p.m. APO Chair Raeanne Danielowski presided with the following members:

Joe Perske	Stearns County
Ryan Daniel	Metro Bus
Dave Kleis	City of Saint Cloud
Jared Gapinski	Benton County
Rick Miller	City of Waite Park
Jeff Westerlund	LeSauk Township
Tim Elness	City of Sartell
Kevin Kluesner	City of Saint Joseph
Jake Anderson	City of Saint Cloud

Also in attendance were:

Brian Gibson	Saint Cloud APO
Vicki Johnson	Saint Cloud APO
Alex McKenzie	Saint Cloud APO
Amber Blattner	Saint Cloud APO

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA:

Mr. Kleis motioned to approve the agenda, but deleting item 6 – a presentation by MnDOT staff on the Minnesota State Highway Investment Plan - and Mr. Gapinski seconded the motion. Motion carried.

PUBLIC COMMENT PERIOD: No members of the public were in attendance.

CONSIDERATION OF CONSENT AGENDA ITEMS:

- a. Approve Minutes of February 9, 2023 Policy Board Meeting
- b. Approve Bills Lists
- c. Approve Resolution Accepting Safe Routes to School Planning Grant from MnDOT
- d. Receive Staff Report on February 23 Meeting of the Technical Advisory Committee

Mr. Gapinski motioned to approve the consent agenda items and Mr. Kluesner seconded the motion. Motion carried.

Consider 2023-2027 Regional Infrastructure Investment Plan (RIIP)

The RIIP was developed to address the “regionally significant” projects within the APO’s Transportation Improvement Program (TIP). The RIIP identifies proposed non-transit transportation improvement projects regardless of funding source and includes projects that have been programmed in the TIP. This document, not subject to FHWA/FTA regulations, is designed to provide jurisdictions and residents with a more complete picture of transportation improvement projects occurring in

the planning area over a five-year time frame. The RIIP will also serve as a means to track construction projects that have been completed within the past 12 months. TAC representatives reviewed the RIIP at the Feb. 23 meeting and recommended Policy Board approval.

Mr. Kleis motioned to approve the 2023-2027 RIIP be published. Mr. Gapinski seconded the motion. Motion carried.

Consider Sartell's Carbon Reduction Program (CRP) Application

The Carbon Reduction Program (CRP) is a new formula program within the Infrastructure Investment and Jobs Act (IIJA). The APO receives \$270,000 per year in CRP funds. In February, the Policy Board approved a CRP project for the City of Saint Cloud to install Electric-Vehicle charging stations at five locations throughout the city. That project will expend \$200,000 of our available \$430,000, leaving \$230,000 still available in FY 2024. The city of Sartell applied requesting \$179,800 in CRP funds to plan and design a shared-use path facility that would connect the bicycle/pedestrian Mississippi River bridge crossing at the old paper mill site with the rest of the active transportation network on the east side of the river. Mr. Kluesner asked for clarification on what a shared use path is. Mr. Gibson said it is for pedestrians, bicycles (none motorized). Ms. Johnson will look for clarification if buses would apply for CRP and notes the region will need to decide what to prioritize. Mr. Perske asked how the next round of projects will be solicited. Mr. Gibson this will become a regular solicitation. Mr. Kleis would like the TAC to provide more guidance to the Policy Board as to how best to distribute funds.

Mr. Kluesner motioned to accept Sartell's CRP application for a new trail for \$179,000. Mr. Anderson seconded the motion. Motion carries.

OTHER BUSINESS & ANNOUNCEMENTS:

Mr. Gapinski asked for more clarification on where the Saint Cloud APO utilized David Turch and Associates to lobby for area projects. Mr. Gibson confirmed that the lobbyist agreed to support the Benton County project to extend CSAH 29 to Golden Spike Road. Mr. Gapinski would like to see more representatives from the APO be able to go to lobby to get more projects. Mr. Kleis noted that the City of Saint Cloud does go separately to D.C. to lobby for the city and independently hires David Turch and Associates. Mr. Gibson noted that they have asked for the top three regional priorities to be presented in D.C. Ms. Danielowski suggested Mr. Gibson present on the role of the APO.

Mr. Perske noted he would like to see the Northstar train go to the Twins games. Ms. Danielowski had a meeting last week regarding a study that is being done on the Northstar. Mr. Daniel said later this year the study will be completed where they can reach a decision on future services. There are two bills in the legislature that would allow EV charging stations to have a surcharge.

ADJOURNMENT: The meeting was adjourned at 5:26 p.m.

ST. CLOUD AREA PLANNING ORGANIZATION
Transaction List by Vendor - Actual Disbursements
March - April 17, 2023

Date	Transaction Type	Vendor	Account	Amount
Adobe Creative Cloud				
03/08/2023	Bill Payment (Credit Card)		IT Support & Services	54.99
03/13/2023	Bill Payment (Credit Card)		IT Support & Services	54.99
AFLAC				
03/15/2023	Bill Payment (Check)		Employee Health Dental & Other	832.04
04/17/2023	Bill Payment (Check)		Employee Health Dental & Other	832.04
Alex Mckenzie				
03/06/2023	Bill Payment (Check)		Expense Reimbursement	108.53
BCBS of MN				
03/20/2023	Bill Payment (Check)		Employee Health Dental & Other	3,641.77
City of St. Cloud - Water/Sewer				
03/16/2023	Bill Payment (Check)		Water and Sewer Services	46.39
Cloudnet				
03/14/2023	Bill Payment (Check)		IT Support & Services	10.00
Delta Dental				
03/06/2023	Bill Payment (Check)		Employee Health Dental & Other	236.65
04/05/2023	Bill Payment (Check)		Employee Health Dental & Other	236.65
Express Services Inc				
03/21/2023	Bill Payment (Check)		Office Support Services	119.20
KLJ Engineering LLC				
04/05/2023	Bill Payment (Check)		2050 MTP Support	7,860.85
Loffler Companies				
03/10/2023	Bill Payment (Check)		copier extra copies & maintenance	158.34
04/04/2023	Bill Payment (Check)		copier extra copies & maintenance	59.13
Mailchimp.com				
03/02/2023	Bill Payment (Credit Card)		Printing & Publishing	20.00
03/21/2023	Bill Payment (Credit Card)		Printing & Publishing	20.00
Metro Sales Inc				
03/27/2023	Bill Payment (Check)		IT Support & Software	1,078.15

ST. CLOUD AREA PLANNING ORGANIZATION
Transaction List by Vendor - Actual Disbursements
March - April 17, 2023

Date	Transaction Type	Vendor	Account	Amount
		Microsoft		
03/13/2023	Bill Payment (Credit Card)		Annual Subscription - Office 365	745.84
		Premium Waters, Inc.		
03/27/2023	Bill Payment (Check)		Office Supplies	43.97
		Principal Mutual Life Insurance		
03/13/2023	Bill Payment (Check)		Employee Health Dental & Other	271.56
		Quill.com		
03/16/2023	Bill Payment (Check)		Office Supplies	38.99
		SC Times		
03/14/2023	Bill		Printing & Publishing	175.30
		Schroden's Inc.		
03/06/2023	Bill Payment (Check)		snow removal - maintenance	808.00
		Spectrum Business (Charter)		
03/15/2023	Bill Payment (Check)		Communications - telephone/internet	419.94
		Stearns Electric Association		
03/27/2023	Bill Payment (Check)		Utilities - Electric	142.00
		Transportation Collaborative & Consultants LLC		
04/02/2023	Bill Payment (Check)		Opportunity Frive Operations Study	4,080.30
		Vicki B Johnson2		
03/06/2023	Bill Payment (Check)		Mileage Reimbursement	23.26
		Weisman Cleaning Inc		
03/04/2023	Bill Payment (Check)		Office Cleaning	140.00
04/04/2023	Bill Payment (Check)		Office Cleaning	140.00
		West Central Sanitation, Inc		
03/27/2023	Bill Payment (Check)		Utilities - garbage	50.05
		WSB & Associates		
04/03/2023	Bill Payment (Check)		Mayhew Lake Road Corridor Study	18,000.00
04/04/2023	Bill Payment (Check)		Mayhew Lake Road Corridor Study	13,243.13

ST. CLOUD AREA PLANNING ORGANIZATION
Transaction List by Vendor - Actual Disbursements
March - April 17, 2023

Date	Transaction Type	Vendor	Account	Amount
Xcel Energy				
03/07/2023	Bill Payment (Check)		Utilities - Gas	379.44
04/04/2023	Bill Payment (Check)		Utilities - Gas	269.43
Your CFO Inc				
03/01/2023	Bill Payment (Check)	9BAC5PW9	Accounting Services	1,580.00
4/3/2023	Bill Payment (Check)	Apr-23	Accounting Services	1,580.00
				55,618.34
<u>LIBERTY BANK DEPOSITS</u>				
		<u>Deposit Date</u>	<u>Amount</u>	
RBC Capital - CD Closed		3/15/2023	40,000.00	
MN DOT 4th Qtr 2022 Grant		3/31/2023	15,703.75	
4th Qtr 2022 CPG		3/31/2023	181,064.20	
Interest earned - estimate		3/31/2023	1.19	
			236,769.14	

PROPOSED April 2023 and May 2023 DISBURSEMENTS
prepared 04/02/2023

Method Of Payment	To Whom Paid	What Check is for	Account	Amount
Direct Dep.	Net Payroll (including insurance reimbursement)	4/5/2023 Payroll Paid	Payroll	\$ 9,884.06
Electronic	Expense Reimbursemt - Employee mileage	4/5/2023 Payroll Paid	Payroll	\$ -
Electronic	Social Security, Medicare & Federal Tax PAID	4/5/2023 Payroll Paid	Payroll	\$ 3,024.14
Electronic	MN Department of Revenue-Withholding PAID	4/5/2023 Payroll Paid	Payroll	\$ 784.00
Electronic	PERA	4/5/2023 Payroll Paid	Payroll	\$ 2,127.18
Electronic	Great West Annuity	4/5/2023 Payroll Paid	Payroll	\$ 10.00
Electronic	Minnesota State Retirement System	4/5/2023 Payroll Paid	Payroll	\$ 147.42
Electronic	Select Account (H.S.A.)	4/5/2023 Payroll Paid	Payroll	\$ 423.34
Direct Dep.	Net Payroll (including insurance reimbursement)	4/20/2023 Payroll Paid	Payroll	\$ 9,884.06
Electronic	Expense Reimbursemt - Employee mileage	4/20/2023 Payroll Paid	Payroll	\$ -
Electronic	Social Security, Medicare & Federal Tax PAID	4/20/2023 Payroll Paid	Payroll	\$ 3,024.14
Electronic	MN Department of Revenue-Withholding PAID	4/20/2023 Payroll Paid	Payroll	\$ 784.00
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Direct Dep.	Net Payroll (including insurance reimbursement)	5/5/2023 Payroll Paid	Payroll	\$ 9,884.06
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Electronic	Social Security, Medicare & Federal Tax PAID	5/5/2023 Payroll Paid	Payroll	\$ 3,024.14
Electronic	MN Department of Revenue-Withholding PAID	5/5/2023 Payroll Paid	Payroll	\$ 784.00
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Electronic	Great West Annuity	5/5/2023 Payroll Paid	Payroll	\$ 10.00
Electronic	Minnesota State Retirement System	5/5/2023 Payroll Paid	Payroll	\$ 147.42
Electronic	Select Account (H.S.A.)	5/5/2023 Payroll Paid	Payroll	\$ 423.34
Direct Dep.	Net Payroll (including insurance reimbursement)	5/19/2023 Payroll Paid	Payroll	\$ 9,884.06
Electronic	Expense Reimbursemt - TRB conference	5/19/2023 Payroll Paid	Payroll	\$ -
Electronic	Social Security, Medicare & Federal Tax PAID	5/19/2023 Payroll Paid	Payroll	\$ 3,024.14
Electronic	MN Department of Revenue-Withholding PAID	5/19/2023 Payroll Paid	Payroll	\$ 784.00
Electronic	PERA	5/19/2023 Payroll Paid	Payroll	\$ 2,127.18
Electronic	Great West Annuity	5/19/2023 Payroll Paid	Payroll	\$ 10.00
Electronic	Minnesota State Retirement System	5/19/2023 Payroll Paid	Payroll	\$ 147.42
Electronic	Select Account (H.S.A.)	5/19/2023 Payroll Paid	Payroll	\$ 423.34
Credit Card	Adobe Creative Cloud - April 2023	Subscription service to PDF software	IT Support & Software	\$ 146.32
Credit Card	Adobe Creative Cloud - May 2023	Subscription service to PDF software	IT Support & Software	\$ 146.32
Check	AFLAC - April 2023	Employee Addtl Insurance	Payroll	\$ 832.04
Check	AFLAC - May 2023	Employee Addtl Insurance	Payroll	\$ 832.04
Check	Alex Mckenzie mileage reimbmt - April estimate	Mileage Reimbursement	Travel	\$ 200.00
Check	Alex Mckenzie mileage reimbmt - May estimate	Mileage Reimbursement	Travel	\$ 200.00
Electronic	BCBS of MN - April 2023	Employee Health Insurance	Payroll	\$ 3,641.77
Electronic	BCBS of MN - May 2023	Employee Health Insurance	Payroll	\$ 3,641.77
Check	City of St Cloud - Water/Sewer - April 2023	Utilities - water / sewer	Utilities	\$ 46.39
Check	City of St Cloud - Water/Sewer - May 2023	Utilities - water / sewer	Utilities	\$ 50.00
Check	Cloudnet - April 2023	Internet Service	Utilities	\$ 10.00
Check	Cloudnet - May 2023	Internet Service	Utilities	\$ 10.00
Check	David Turch & Associates- April 2023	Lobbyist Services	Lobbying	\$ 4,000.00
Check	David Turch & Associates- May 2023	Lobbyist Services	Lobbying	\$ 4,000.00
Check	Delta Dental - April 2023	Employee dental insurance	Payroll	\$ 236.65
Check	Delta Dental - May 2023	Employee dental insurance	Payroll	\$ 236.65
Check	Express Services Inc	Office Clerk Service	Office Support	\$ 119.20
Credit Card	Google Inc - estimate - April 2023	G Suite Basic - Commitment	Utilities	\$ 48.00
Credit Card	Google Inc - estimate - May 2023	G Suite Basic - Commitment	Utilities	\$ 48.00
Check	Loffler Companies - estimate - April 2023	Copier Supplies	Copy Machine	\$ 150.00
Check	Loffler Companies - estimate - May 2023	Copier Supplies	Copy Machine	\$ 150.00

PROPOSED April 2023 and May 2023 DISBURSEMENTS
prepared 04/02/2023

Method Of Payment	To Whom Paid	What Check is for	Account	Amount
Credit Card	Mailchimp.com - estimate - April 2023	Monthly IT Support	IT Support & Software	\$ 20.00
Credit Card	Mailchimp.com - estimate - May 2023	Monthly IT Support	IT Support & Software	\$ 20.00
Credit Card	Neopost USA, Inc.	Postage Meter	Meter Lease	\$ 59.25
Credit Card	Neopost USA, Inc.	Postage Meter	Postage	\$ 200.00
Check	Metro Sales Inc - April 2023	Monthly IT Support	IT Support & Software	\$ 1,079.00
Check	Metro Sales Inc - May 2023	Monthly IT Support	IT Support & Software	\$ 1,079.00
Credit Card	Microsoft	Office 365 Subscription	IT Support & Software	\$ 748.84
Check	Premium Water Inc - estimate - April 2023	office drinking water	Utilities	\$ 65.00
Check	Premium Water Inc - estimate - May 2023	office drinking water	Utilities	\$ 65.00
Check	Principal Financial - April 2023	Employee disability insurance	Payroll	\$ 272.00
Check	Principal Financial - May 2023	Employee disability insurance	Payroll	\$ 272.00
Credit Card	Quill.com - estimate - April 2023	Office Supplies	office Supplies	\$ 38.99
Credit Card	Quill.com - estimate - May 2023	Office Supplies	office Supplies	\$ 50.00
Check	Schroden's Inc - Estimate - April 2023	Snow Removal	Maintenance	\$ 600.00
Check	Schroden's Inc - Estimate - May 2023	Snow Removal	Maintenance	\$ 300.00
Check	Spectrum Business (Charter) - April 2023	Internet Service	Utilities	\$ 420.00
Check	Spectrum Business (Charter) - May 2023	Internet Service	Utilities	\$ 420.00
Electronic	Stearns Electric Association - April 2023	Utilities - electric	Utilities	\$ 150.00
Electronic	Stearns Electric Association - May 2023	Utilities - electric	Utilities	\$ 150.00
Credit Card	SC Times - estimate - estimate - April 2023	Public Postings	Printing/Publishing	\$ 200.00
Credit Card	SC Times - estimate - estimate - May 2023	Public Postings	Printing/Publishing	\$ 200.00
Check	Vicki Johnson	Mileage Reimbursement	Travel	\$ 75.00
Check	Weisman Cleaning Inc - estimate - April 2023	Office Cleaning Services	Maintenance	\$ 150.00
Check	Weisman Cleaning Inc - estimate - May 2023	Office Cleaning Services	Maintenance	\$ 150.00
Check	West Central Sanitation Inc - estimate - April 2023	Utility - garbage	Utilities	\$ 55.00
Check	West Central Sanitation Inc - estimate - May 2023	Utility - garbage	Utilities	\$ 55.00
Electronic	Xcel Energy - estimate - April 2023	Utilities - gas	Utilities	\$ 485.00
Electronic	Xcel Energy - estimate - May 2023	Utilities - gas	Utilities	\$ 485.00
Check	Your CFO Inc	Accounting services - April 2023	Accounting Services	\$ 1,580.00
Check	Your CFO Inc	Accounting services - May 2023	Accounting Services	\$ 1,580.00
	TOTAL			\$ 95,369.79

TO: Saint Cloud Area Planning Organization Policy Board
FROM: Alex McKenzie, Associate Transportation Planner
RE: FY 2023-2026 Transportation Improvement Program Amendments and Administrative Modifications
DATE: April 3, 2023

One of the responsibilities of the Saint Cloud Area Planning Organization (APO), as outlined by the Federal Government, is to develop and maintain a Transportation Improvement Program (TIP). The TIP is the document that programs federal funds for transportation improvements in the APO's Metropolitan Planning Area (MPA). Decisions about transportation investments require collaboration and cooperation between different levels of government and neighboring agencies and jurisdictions. As a document, the TIP reports how the various agencies and jurisdictions within the MPA have prioritized their use of limited Federal highway and transit funding.

Several changes have been proposed to the APO's FY 2023-2026 TIP from the following entities: City of Sartell, Saint Cloud Metro Bus, Stearns County, and City of Saint Cloud.

City of Sartell

- 2023:
 - **220-090-003. **AC**:** CONSTRUCT NEW TRAILS AND SIDEWALK IN GAP AREAS IN THE CITY OF SARTELL (PAYBACK IN 2025). Due to an increase in funding as a result of the Infrastructure Investment and Jobs Act (IIJA) additional Transportation Alternatives (TA) funding – the program that provided Federal funding assistance for this project – was made available. Rather than having the city wait for reimbursement in 2025, the Central Minnesota Area Transportation Partnership (ATP-3) has recommended moving the Federal funding to fiscal year 2023. Thus, this project will be fully funded in 2023. New description: CONSTRUCT NEW TRAILS AND SIDEWALK IN GAP AREAS IN THE CITY OF SARTELL. New funding breakdown is as follows: STIP TOTAL: \$458,740; FHWA: \$367,040; Other/Local: \$91,700; Project Total: \$458,740.
- 2025:
 - **220-090-003AC. **AC**:** CONSTRUCT NEW TRAILS AND SIDEWALK IN GAP AREAS IN THE CITY OF SARTELL (PAYBACK 1 OF 1). Due to an increase in funding as a result of the Infrastructure Investment and Jobs Act (IIJA) additional Transportation Alternatives (TA) funding – the program that provided Federal funding assistance for this project – was made available. Rather than having the city wait for reimbursement in 2025, the Central Minnesota Area Transportation Partnership (ATP-3) has recommended moving the Federal funding to fiscal year 2023. Thus, this project will be fully funded in 2023. Thus, this project line item can be removed from the TIP.

Saint Cloud Metro Bus

- 2023:
 - **TRF-0048-23J.** ST. CLOUD MTC; WESTERN TRANSIT CENTER. Currently this \$4 million project is being funded with \$2 million in state bonding funds, \$1.2 million in state funding, and \$800,000 in funds from Metro Bus. Per discussions with MnDOT's Office of Transit and

Active Transportation (OTAT), the state is requesting to use Federal funding instead of state funding for this project resulting in the \$1.2 million coming from Federal rather than state funding. The estimated project cost is not anticipated to change at this time. Changes are as follows: SECT 5339: ST. CLOUD MTC; WESTERN TRANSIT CENTER. Proposed Funds: FTA. New funding breakdown is as follows: STIP Total: \$4,000,000; FTA: \$1,200,000; Other/Local: \$2,800,000; Project Total: \$4,000,000.

Stearns County

- 2023:
 - **073-090-012.** BEAVER ISLAND TRAIL EXTENSION FROM ST CLOUD CITY LIMITS TO STEARNS CR 143 W OF CLEARWATER. Due to the influx in Transportation Alternatives (TA) funding – the program that provided federal funding for this project – Stearns County is receiving an additional \$135,090 in Federal funding to complete this project. This action was taken by the Central Minnesota Area Transportation Partnership (ATP-3) in order to: 1. Spend the remaining FY 2023 funds available to the ATP-3, and 2. To get Stearns County closer to the ideal 80/20 split (80% Federal funding/20% local funding). New funding breakdown is as follows: STIP Total: \$1,225,000; FHWA: \$562,196; Other/Local: \$662,804; Project Total: \$1,225,000.
 - **073-675-042.** ****AC**MN270**:** CSAH 75, REPLACE BRIDGE 6819 OVER SAUK RIVER (PAYBACK IN 2026). Due to the Infrastructure Investment and Jobs Act (IIJA) additional Federal funding has been made available in fiscal years 2023-2026. In order to spend down those additional fundings within this time frame, the Central Minnesota Area Transportation Partnership (ATP-3) has approved moving up the advance construction payback for this project from FY 2026 to both FY 2024 and FY 2025. Essentially, Stearns County will be receiving their Federal reimbursement earlier than FY 2026. No changes in overall project cost are anticipated with this project. Project description change: ****AC**MN270**:** CSAH 75, REPLACE BRIDGE 6819 OVER SAUK RIVER (PAYBACK IN 2024 & 2025). New funding breakdown is as follows: STIP Total: \$2,864,880; FHWA Earmark: \$1,000,000; Total AC: \$2,135,120; Other/Local: \$1,864,880; Project Total: \$5,000,000.
 - **073-090-011AC.** ****AC**:** CONSTRUCT PHASE 3 OF THE ROCORI TRAIL ALONG RR CORRIDOR FROM COLD SPRING TO ROCKVILLE (PAYBACK 1 OF 2). Due to the increase in funding as a result of the Infrastructure Investment and Jobs Act (IIJA), the payback for this project is being adjusted. Instead of having Federal funding paid back in both 2023 (\$520,000) and 2024 (\$292,270), the Central Minnesota Area Transportation Partnership (ATP-3) has recommended the Federal funding all be paid back in FY 2023 (\$812,270). New project description will read: ****AC**:** CONSTRUCT PHASE 3 OF THE ROCORI TRAIL ALONG RR CORRIDOR FROM COLD SPRING TO ROCKVILLE (PAYBACK 1 OF 1). Funding breakdown is as follows: STIP Total: \$812,270; Target AC Payback: \$812,270; Total AC Payback: \$812,270.
- 2024
 - **073-675-042AC.** ****AC**MN270**:** CSAH 75, REPLACE BRIDGE 6819 OVER SAUK RIVER (PAYBACK 1 OF 2). Due to the Infrastructure Investment and Jobs Act (IIJA) additional Federal funding has been made available in fiscal years 2023-2026. In order to spend down those additional fundings within this time frame, the Central Minnesota Area Transportation Partnership (ATP-3) has approved moving up the advance construction payback for this project from FY 2026 to both FY 2024 and FY 2025. Essentially, Stearns County will be receiving their Federal reimbursement earlier than FY 2026. No changes in overall project cost are anticipated with this project. Project description change: ****AC**MN270**:** CSAH 75, REPLACE BRIDGE 6819 OVER SAUK RIVER (PAYBACK 1 OF 2) New funding breakdown is as follows: STIP Total: \$1,393,992; Target AC Payback: \$1,393,992; Total AC Payback: \$1,393,992; Total AC: \$741,128.
 - **073-090-011AC1.** ****AC**:** CONSTRUCT PHASE 3 OF THE ROCORI TRAIL ALONG RR CORRIDOR FROM COLD SPRING TO ROCKVILLE (PAYBACK 2 OF 2). Due to the increase in

funding as a result of the Infrastructure Investment and Jobs Act (IIJA), the payback for this project is being adjusted. Instead of having Federal funding paid back in both 2023 (\$520,000) and 2024 (\$292,270), the Central Minnesota Area Transportation Partnership (ATP-3) has recommended the Federal funding all be paid back in FY 2023 (\$812,270). With this change, there is no need to list this project in FY 2024 and it will be removed from the TIP.

- **073-596-010.** CR 120, RECONSTRUCT ROUNDABOUT AT STEARNS CR 120 & CSAH 1 & FROM 450 FT EAST OF NB MN 15 ENTRANCE RAMP TO CSAH 1, MILL AND OVERLAY. Stearns County was the recipient of \$1,250,000 in Congressionally Directed Spending to complete this project. As such, this project will need to be added to the APO's FY 2023-2026 TIP. Funding breakdown is as follows: STIP Total: \$2,000,000; FHWA Earmark: \$1,250,000; Other/Local: \$750,000; Project Total: \$2,000,000.
- 2025
 - **073-675-042AC1.** ****AC**MN270**:** CSAH 75, REPLACE BRIDGE 6819 OVER SAUK RIVER (PAYBACK 2 OF 2). Due to the Infrastructure Investment and Jobs Act (IIJA) additional Federal funding has been made available in fiscal years 2023-2026. In order to spend down those additional fundings within this time frame, the Central Minnesota Area Transportation Partnership (ATP-3) has approved moving up the advance construction payback for this project from FY 2026 to both FY 2024 and FY 2025. Essentially, Stearns County will be receiving their Federal reimbursement earlier than FY 2026. No changes in overall project cost are anticipated with this project. Project description change: ****AC**MN270**:** CSAH 75, REPLACE BRIDGE 6819 OVER SAUK RIVER (PAYBACK 2 of 2) New funding breakdown is as follows: STIP Total: \$741,128; Target AC Payback: \$741,128; Total AC Payback: \$741,128.
- 2026
 - **073-675-042AC.** ****AC**MN270**:** CSAH 75, REPLACE BRIDGE 6819 OVER SAUK RIVER (PAYBACK 1 OF 1). Due to the Infrastructure Investment and Jobs Act (IIJA) additional Federal funding has been made available in fiscal years 2023-2026. In order to spend down those additional fundings within this time frame, the Central Minnesota Area Transportation Partnership (ATP-3) has approved moving up the advance construction payback for this project from FY 2026 to both FY 2024 and FY 2025. Essentially, Stearns County will be receiving their Federal reimbursement earlier than FY 2026. Since the AC Payback has been distributed between FY 2024 and FY 2025, the FY 2026 line item can be deleted from the TIP.

City of Saint Cloud

- 2024
 - **162-080-009.** ****CRP**INSTALL ELECTRIC VEHICLE CHARGING STATIONS, 5 LOCATIONS THRU-OUT THE CITY OF ST CLOUD.** This project is being added to the TIP per action taken by the APO's Policy Board on Feb. 9. This project will be funded using the newly created Carbon Reduction Program (CRP) developed as a result of the Infrastructure Investment and Jobs Act (IIJA). Funding source will be CRP. Funding breakdown is as follows: STIP Total: \$250,000; Dist C FHWA: \$200,000; Total FHWA: \$200,000; Other/Local: \$50,000; Project Total: \$250,000.

With all the proposed changes, fiscal constraint has been maintained for each agency and jurisdiction.

The 30-day public comment period on these changes concluded on March 17, 2023.

APO staff have received four completed online surveys. Those comments can be found in Attachment D2.

In addition, during this time frame, APO staff were notified by MnDOT of a proposed administrative modification involving project 7380-264.

MnDOT

- 2023
 - **7380-264.** I-94, OVERLAY BRIDGE NO 73868 AT THE CSAH 75 FLYOVER NW OF ST JOSEPH. This project is now being moved from FY 2024 back to FY 2023. Deletion of ****ELLE**** in the project description. No changes to funding are anticipated.

Due to this being an administrative modification, no public comment period is warranted for this proposed change.

The TAC recommended Policy Board approval at the March 30th meeting.

Suggested Action: Approval.

FY 2023-2026 Transportation Improvement Program Amendments

Public Comments February – April 2023

Several substantial requests for changes to the Saint Cloud Area Planning Organization’s (APO’s) fiscal year 2023-2026 Transportation Improvement Program (TIP) have warranted a 30-day public comment period. During this period (Feb. 15 – March 17, 2023) the APO has received the following comments.

Online Survey:

Agency/Jurisdiction	Proposed Project Number	Comments	Date
City of Sartell	220-090-003 (Trail and sidewalk gaps)	Strongly approve (3) Neither approve nor disapprove (1)	03/06/2023
Saint Cloud Metro Bus	TRF-0048-23J (Western transit center)	Strongly approve (1) Approve (1) Neither approve nor disapprove (2)	03/06/2023
Stearns County	037-090-012 (Beaver Island Trail)	Strongly approve (3) Neither approve nor disapprove (1)	03/06/2023
Stearns County	073-675-042 (CSAH 75 bridge)	Strongly approve (3) Approve (1)	03/06/2023
Stearns County	073-090-011AC (ROCORI Trail)	Strongly approve (3) Neither approve nor disapprove (1)	03/06/2023
Stearns County	073-596-010 (CR 120)	Strongly approve (1) Approve (2) Neither approve nor disapprove (1)	03/06/2023
City of Saint Cloud	161-080-009 (EV charging stations)	Strongly approve (2)	03/06/2023

Agency/Jurisdiction	Proposed Project Number	Comments	Date
		Neither approve nor disapprove (1) Strongly disapprove (1)	



1040 County Road 4, Saint Cloud, MN 56303-0643

T. 320.252.7568 F. 320.252.6557

TO: Saint Cloud Area Planning Organization Policy Board
FROM: Alex McKenzie, Associate Transportation Planner
RE: 2022 Stakeholder Engagement Plan Mid-Year Report
DATE: April 3, 2023

The 2022 Stakeholder Engagement Plan Mid-Year Report (SEP) looks at the various public outreach strategies APO staff utilized between July 2022 and December 2022.

Since the first SEP annual report in 2019, the traditional one-year time frame has been from July 1 to June 30, coinciding with the state fiscal year. However, due to most work items – particularly consultant lead studies – being contained within a traditional calendar year (Jan. 1 through Dec. 31), APO staff felt it best to align future SEP annual reports with this schedule. To do this, APO staff will close out the remaining six months of calendar year 2022 (July through December) with this mid-year report. All subsequent reports will then align to the new reporting period.

The bulk of the report focuses on how APO staff interacted with the community over the last six months of 2022. This includes information collected on the number of meetings and events hosted by the APO and discusses the use of online surveys to get people involved. The report also looks at the way APO staff let people know about different events through social media, press releases, email lists, etc. Staff also look at whom they are reaching with some of these efforts by reviewing demographic data collected during online surveying efforts.

Staff also want to ensure that those participating in APO-sponsored events or activities feel listened to and want to continue engaging with the APO and the transportation planning process. As part of this report, APO staff ask for feedback from those who have participated in an outreach activity on their experience and suggestions on where APO staff can improve.

The 2022 Mid-Year SEP Annual Report moves to a discussion on recommendations APO staff can make to improve public engagement. This section is two-fold. First, staff looks at past recommendations and how effective their implementation was. Second, staff identifies new ways to enhance public involvement based on the feedback from community members engaged with the APO.

APO staff hope that through this effort to reflect on past efforts, reassess existing strategies, and develop and explore new ideas, public engagement in the regional transportation planning process will only improve.

A link to review the full document is here:

https://drive.google.com/file/d/1NTg1PVIBJ5oPnvS49yW1IF6-lcxKH8FM/view?usp=share_link

Highlights from this 2022 Stakeholder Engagement Plan Mid-Year Report include:

- Nine in-person outreach events.
- Four hybrid meetings.

E. admin@stcloudapo.org W. stcloudapo.org

- Two online virtual engagement events.
- Note: public meetings include those related to review and project development for TIP, MTP, and meetings such as the TAC, ATAC, and Policy Board.
- 30 Facebook posts during this period.
- The APO has 459 Facebook followers, a 7% increase from July of 2022.
- The APO's Instagram account has 188 followers and posted eight times during this reporting period.
- Other efforts related to public engagement include; speaking at meeting of other organizations, press releases, interested person email list, website, and our newsletter.
- At the end of every online survey, an optional demographic questionnaire is provided.
- Out of approximately 14 individuals who participated in at least one of the nine TIP-related surveys between July 2022 and August 2022, 10 demographic responses were collected.
- The average participant in these APO surveys:
 - Is male (60% of total respondents).
 - Lives in Saint Cloud (60% of total respondents).
 - Is white (100% of total respondents).
 - Lives in a two-person household (78% of total respondents).
 - Has a household income of over \$150,000 (30% of total respondents).
 - Is between the ages of 30 and 44 (70% of total respondents).
 - Does not have a physical disability (80% of total respondents).
 - Was born in the United States (100% of total respondents).
- At the end of the report we make recommendations on how to improve our public engagement process. Below are the APO's recommendations for 2023.
 - **Explore Targeted and More Frequent Outreach and Engagement:** Explore opportunities to reach and engage with potentially underrepresented stakeholders more frequently and in alternative forums.
 - **Join a Community Organization:** As staff time allows, we should join other organizations to help with more frequent outreach and engagement.
 - **Be More Consistent Use of All Social Media Accounts/Explore More Effective Usage of Available Social Media:** LinkedIn and YouTube have consistently remained underutilized. As such, APO staff should delete both of these social media accounts.
 - **Consistency in Posting Public Meetings on Facebook:** APO staff will continue to advertise all meetings on Facebook and will make a concerted effort to consistently advertise all public meetings on social media.
 - **Send Qualitative Survey to Consultant Participants:** Send a qualitative survey after every public engagement event hosted by a consultant.
 - **Review TIP Public Engagement Process:** Review TIP Public Engagement Process and improve engagement in 2023.

The TAC recommended approval of the document at their March 30th meeting.

Suggested Action: Approval.

TO: Saint Cloud Area Planning Organization Policy Board
FROM: Brian Gibson, Executive Director
RE: Staff Report on the March 30, 2023, Technical Advisory Committee meeting
DATE: March 30, 2023

The Saint Cloud Area Planning Organization's (APO's) Technical Advisory Committee (TAC) held a special meeting on Thursday, March 30, 2023. At that meeting, the following actions were taken:

1. The TAC recommended Policy Board approval of the APO's Stakeholder Engagement Plan Annual Review.
2. The TAC recommended Policy Board approval of a series of administrative modifications and amendments to the 2023-2026 Transportation Improvement Program (TIP).
3. The TAC considered and discussed a number of options for regionally prioritizing the use of Carbon Reduction Program (CRP) funds. Their advice to the APO staff was:
 - a. All Federally-eligible projects should still be considered – nothing should be “ruled out”
 - b. Traffic Management projects should be weighted most heavily – that is, projects that implement traffic management technologies, corridor management, transportation data collection, real-time traffic monitoring, travel information systems, and other eligible projects that seek to improve the operations/reduce delay on existing corridors.
 - c. Next in priority should be Emerging Technology projects – that is, EV charging stations, vehicle-to-vehicle and vehicle-to-infrastructure communications, and other eligible projects that seek to prepare the region for the future of transportation.
 - d. Lowest priority should be transportation alternatives – that is, planning, designing, and constructing shared-use paths, bicycle lanes, etc.
 - e. Environmental Justice - that is, giving greater weight to projects in areas of lower incomes and/or more diversity should apply to projects of all priorities
4. Based on the guidance provided by the TAC, APO staff will develop a rubric for evaluating/scoring CRP projects and take it back to the TAC for their review and potential recommendation to the Policy Board.

Suggested Action: None, informational only.

TO: Saint Cloud APO Policy Board
FROM: Brian Gibson, Executive Director
RE: Statewide Electric Vehicle Charging Infrastructure
DATE: April 3, 2023

The Minnesota Department of Transportation recently completed a plan to build electric vehicle (EV) charging infrastructure at least every 50 miles along I-94 and I-35 throughout the state. In our region, the plan identified four potential I-94 interchanges for the installation of EV chargers:

- MN-23
- MN-15
- Roosevelt Road (CSAH 75)
- Opportunity Drive

Only one of these locations will be funded in the first year of the National Electric Vehicle Infrastructure (NEVI) Formula Program.

However, there are now many programs which help fund EV chargers.

MnDOT staff will be at your April 13th meeting to talk about the next steps of the NEVI program, how we can help select or support the selection of a final location, and more broadly, the current state and practice of planning for and constructing electric vehicle charging infrastructure.

Suggested Action: None, for discussion only

TO: Saint Cloud APO Policy Board
FROM: Brian Gibson, Executive Director
RE: Minnesota State Highway Investment Plan (MnSHIP)
DATE: April 3, 2023

The Minnesota Department of Transportation is in the process of updating its State Highway Investment Plan (MnSHIP).

MnSHIP does not identify specific projects, but rather identifies investment priorities. It helps establish the level of investment and resources that should go into the various aspects of maintaining the state highway system, such as:

- Pavement and bridge condition
- Roadside infrastructure and rest areas
- Climate resilience
- Safety
- Advancing technology
- Freight
- Mobility
- Pedestrians and bicycles

Among other considerations.

Last year, the Board participated in a mock budgeting process to help MnDOT understand local priorities. Now, MnDOT is prepared to share what they heard during the initial public engagement and get additional feedback from the Board on the preferred investment direction.

You can read more details here:

<https://minnesotago.org/learn-about-plans/minnesota-state-highway-investment-plan>

MnDOT staff will be at your April 13th meeting to present material to the Board and hear your feedback.

Suggested Action: None, for discussion only



1

Origin of MPOs

- General Eisenhower & the autobahn



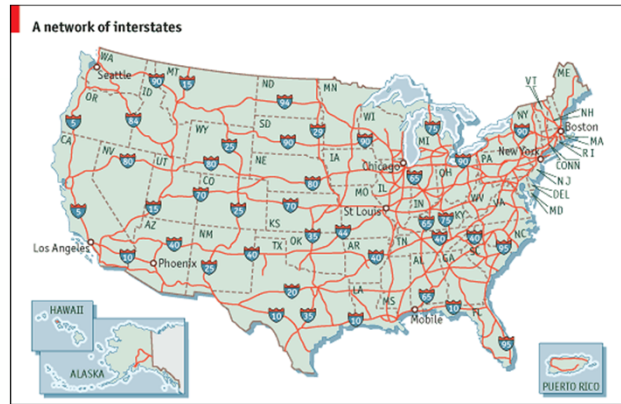
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2

Origin of MPOs

- 1952
 - Eisenhower elected President
- 1956
 - The Eisenhower Interstate network is born



3



3

Origin of MPOs

- Poor planning (or sometimes no planning) leads to bad decisions
 - No local consultation
- Poor neighborhoods more impacted than wealthy ones
- Activists and jurisdictions began suing to stop progress



I-10 construction in Los Angeles, 1961

4



4

Origin of MPOs

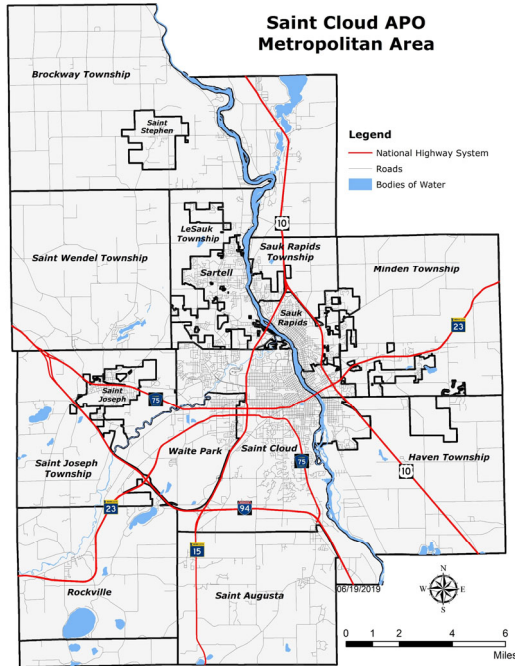
- 1962 Federal Highway Act:
 - Continuing, cooperative, and comprehensive (3-C) planning in urban areas > 50,000



5



5



6



6

What is the APO?

- A Federally-required, regional, cooperative, decision-making body for the wise investment of Federal surface transportation funding.
- Created by joint-powers agreement between the State and local jurisdictions
- The Policy Board is the APO.
- The TAC is an advisory committee
- APO staff is the staff of the Policy Board
 - Not beholden to any single member
- Federal requirement: Needs-based decision-making

7



7

Who is the APO?

- A Board of mostly elected officials
 - Saint Cloud – 3 seats
 - Sauk Rapids – 1 seat
 - Sartell – 1 seat
 - Waite Park – 1 seat
 - Saint Joseph – 1 seat
 - Stearns County – 1 seat
 - Benton County – 1 seat
 - Sherburne County – 1 seat
 - Metro Bus – 1 seat
 - Le Sauk Township – 1 seat



8



8

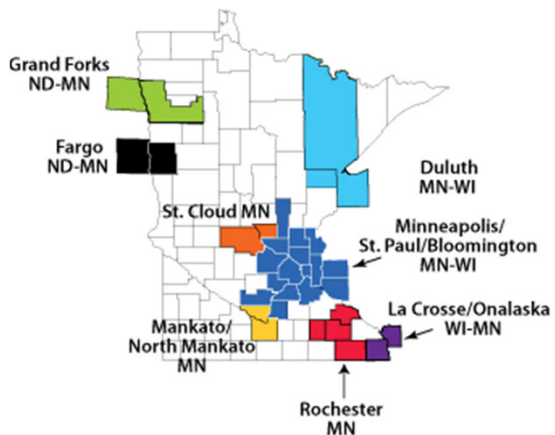
Products of the APO

- Metropolitan Transportation Plan (MTP)
 - Long-range (20 years min) regional transportation plan
 - A list of needs and projects to address those needs
- Transportation Improvement Program (TIP)
 - Programs funds for the MTP projects
- Unified Planning Work Program (UPWP)
 - To program plans that address issues



Regional Perspective

- The metro area functions as one "body"
- If we are addressing our biggest needs, then everyone benefits
- It's not City A vs. City B;
 - It's our region vs. Mankato, Duluth, Fargo-Moorhead, Rochester, etc.



No Ceiling

- Federal rules establish our minimum work efforts
- There is no ceiling
- MPOs in other areas often take on additional regional responsibilities



11



TO: Saint Cloud APO Policy Board
FROM: Brian Gibson, Executive Director
RE: Metropolitan Planning Organizations & 2022 Unified Planning Work Program Year-End Report
DATE: April 3, 2023

Each year, the Policy Board approves a budget for the APO. Following the completion of each fiscal year, I prepare a look-back report to compare the approved budget with actual expenditures.

This report:

- Provides a public record of the APO's performance
- Improves fiscal transparency for the APO
- Assists in preparing future budgets and work plans for the APO

For Staff, Overhead, and Operations (i.e., our "internal" budget), the APO expended \$541,208 in 2022, about 93.2% of our internal budget.

When our external contracts are factored in, our total expenditures were \$903,096, about 94.7% of our total budget of \$953,500. MnDOT's goal is for us to expend 95% of our budgeted federal funds.

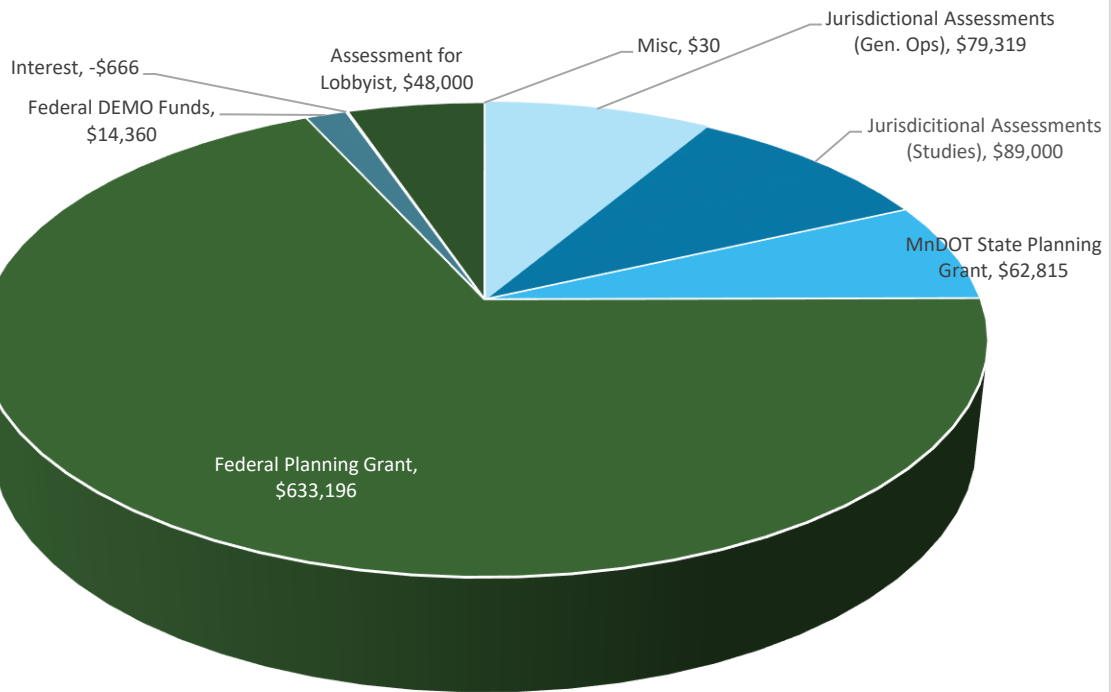
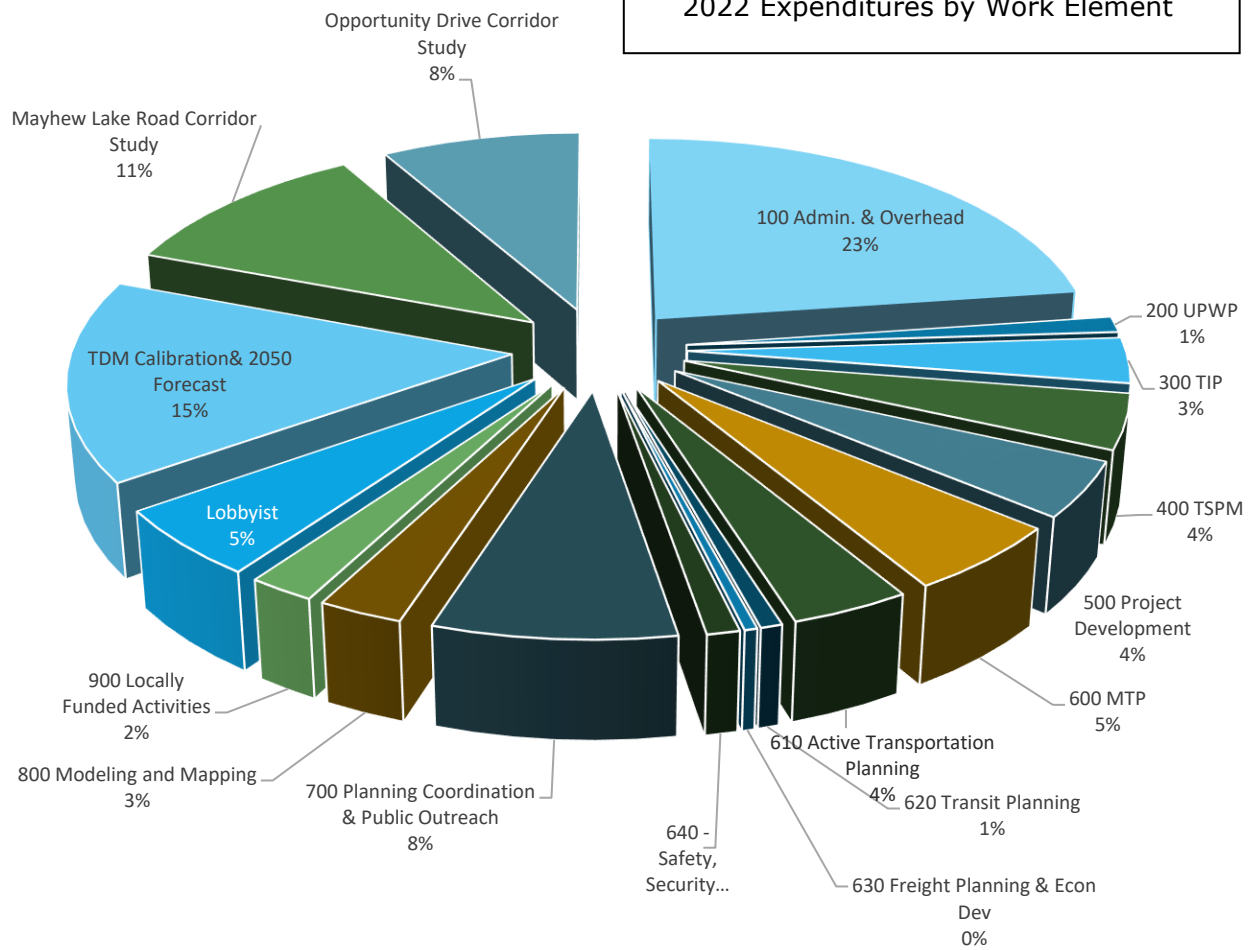
Total revenue in 2022 was \$926,054. Sixty-eight percent of our revenue (\$633,196) came from our Federal Consolidated Planning Grant. Another \$62,815 (9.9%) was our State planning grant. Our jurisdictional members provided \$216,319 (23.4%) of our total revenue.

There were no major budgetary issues during the year.

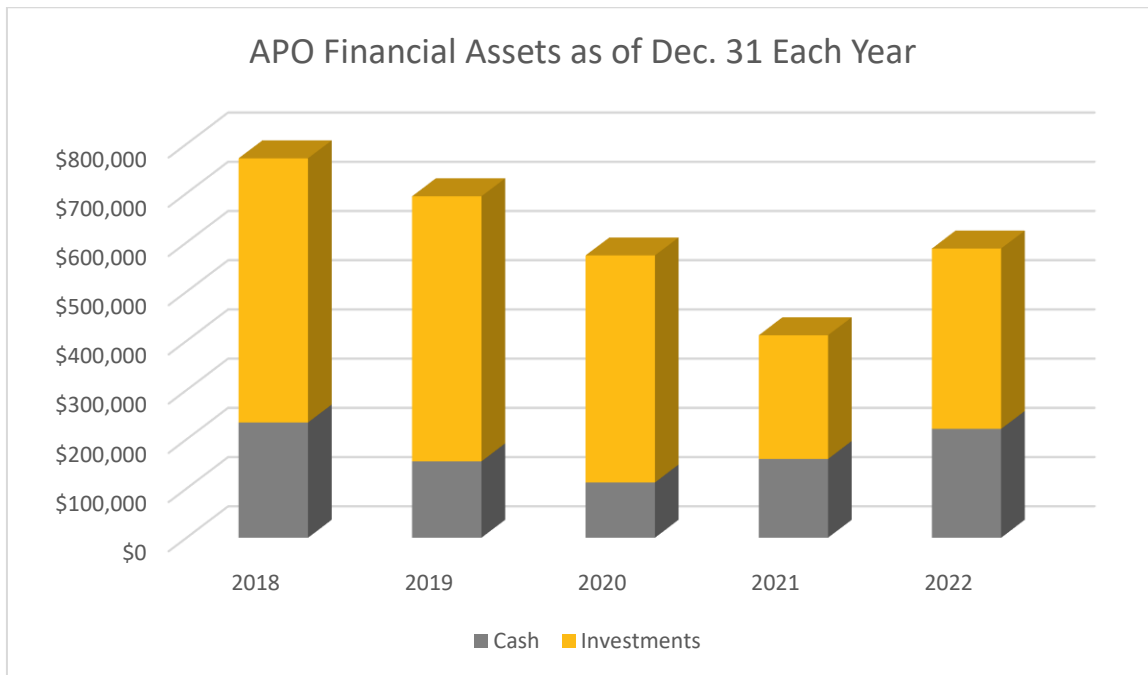
Work Activity Category	Total Budget	Total Expended*	% Expended	% Remaining
100 Administration & Overhead	\$219,500	\$206,013	93.8%	6.2%
200 Budget & UPWP	\$11,500	\$10,689	93.0%	7.0%
300 Transportation Improvement Program (TIP)	\$35,000	\$31,230	89.2%	10.8%
400 Transportation System Performance Monitoring (TSPM)	\$29,500	\$37,830	128.2%	-28.2%
500 Transportation Project Development	\$33,500	\$38,823	115.9%	-15.9%
600 Metropolitan Transportation Plan (MTP)	\$49,000	\$48,093	98.1%	1.9%
610 MTP – Active Transportation Planning	\$39,500	\$34,788	88.1%	11.9%
620 MTP – Transit Planning	\$6,500	\$6,352	97.7%	2.3%
630 MTP – Freight Planning, Economic Vitality & Tourism	\$3,000	\$3,734	124.5%	-24.5%
640 MTP – Safety, Security & Environmental	\$12,000	\$9,567	79.7%	20.3%
700 Transportation Planning Coordination & Public Outreach	\$93,500	\$70,163	75.0%	25.0%
800 Transportation Modeling, Mapping & Technical Support	\$30,000	\$24,592	82.0%	18.0%
900 Locally Funded Activities	\$18,000	\$19,334	107.4%	-7.4%
Sub-Total for APO Staff, Overhead, and Operations	\$580,500	\$541,208	93.2%	6.8%
Consultant Services: David Turch & Associates	\$48,000	\$48,000	100.0%	0.0%
Consultant Services: TDM Calibration & 2050 Forecast	\$140,000	\$139,800	99.9%	0.1%
Consultant Services: Mayhew Lake Road Corridor Study	\$100,000	\$99,067	99.1%	0.9%
Consultant Services: Opportunity Drive Study	\$80,000	\$75,021	93.8%	6.2%
Community Liaisons for Hard-to-Reach Populations	\$5,000	\$0	0.0%	100.0%
Grand Total Budget	\$953,500	\$903,096	94.7%	5.3%

*Expenses are rounded to nearest dollar

2022 Expenditures by Work Element



2022 Revenue by Source



2022 Expenses by Selected Categories

	Budget	Expended	% Expended	% Remaining
MnDOT State Grant	\$62,815	\$62,815	100.0%	0%
Federal Planning Grant (CPG)	\$674,797	\$633,196	93.8%	6.2%
High Priority Project (HPP) *	\$0	\$14,360	-	-
Salaries & Benefits**	\$475,000	\$435,135	91.6%	8.4%
Overhead	\$92,000	\$90,490	98.4%	1.6%
Consultant Studies	\$325,000	\$313,888	96.6%	3.4%

*HPP funds (\$107,000) were budgeted in 2020 – project is on-going

**Benefits include Social Security and Medicare.

You can read the full report here:

<http://stcloudapo.org/wp-content/uploads/2023/03/2022-Performance-Report.pdf>

Suggested Action: Accept the 2022 UPWP Year-End Report