

T. 320.252.7568 F. 320.252.6557

AGENDA

APO POLICY BOARD MEETING

THURSDAY, MARCH 9, 2023 - 4:30 P.M. GREAT RIVER REGIONAL LIBRARY, BREMER ROOM 1300 W ST GERMAIN ST, ST CLOUD, MN 56301

- 1. Pledge of Allegiance
- 2. Introductions
- 3. Approval of Agenda
- 4. Public Comment Period
- 5. Approve Consent Agenda Items (*Attachments A D*)
 - a. Approve Minutes of February 9, 2023 Policy Board Meeting (Attachment A)
 - b. Approve Bills Lists (Attachments B1 B2)
 - c. Approve Resolution Accepting Safe Routes to School Planning Grant from MnDOT (*Attachment C*)
 - d. Receive Staff Report on February 23 Meeting of the Technical Advisory Committee (*Attachments D*)
- 6. Presentation on the Minnesota State Highway Investment Plan (Attachment E) Bradley Utechet, MnDOT Investment Planning Director

a. Suggested Action: None, informational only

7. Consider 2023-2027 Regional Infrastructure Investment Plan (RIIP) (*Attachment F*) Vicki Johnson, Senior Planner

a. Suggested Action: Approve

8. Consider Sartell's Carbon Reduction Program (CRP) Application (*Attachments G1* & G2) Brian Gibson, Executive Director

a. Suggested Action: Approve

- 9. Other Business & Announcements
- 10.Adjournment

English

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Somali

Ururka Qorsheynta Deegaanka ee Cloud Cloud (APO) wuxuu si buuxda u waafaqsanahay Cinwaanka VI ee Xuquuqda Xuquuqda Rayidka ee 1964, Cinwaanka II ee Sharciga Naafada Mareykanka ee 1990, Amarka Fulinta 12898, Amarka Fulinta 13116 iyo qawaaniinta iyo qawaaniinta la xiriira. APO waa u furan tahay dhammaan dadka awooda oo dhan. Qofka u baahan dib-u-habeyn ama dejin, caawimaad gargaar ah, adeegyo turjumaad, adeegyo turjubaan, iwm, si uu uga qeyb galo kulan dadweyne, oo ay ku jiraan helitaanka ajendahaan iyo / ama ku lifaaqan qaab kale, ama luqadda fadlan la xiriir APO. 320-252-7568 ama at admin@stcloudapo.org ugu yaraan toddobo (7) maalmood kahor kulanka.

Spanish

La Organización de Planificación del Área de Saint Cloud (APO en inglés) cumple plenamente con el Título VI de la Ley de Derechos Civiles de 1964, con el Título II de la Ley sobre los Estadounidenses con Discapacidad de 1990), de la Orden Ejecutiva 12898, de la Orden Ejecutiva 13116 y los estatutos y reglamentos relacionados. La APO es accesible para todas las personas de todas las capacidades. Una persona que requiere una modificación o acomodación, ayudas auxiliares, servicios de traducción, servicios de interpretación, etc., para poder participar en una reunión pública, incluyendo recibir esta agenda y/o archivos adjuntos en un formato o idioma alternativo, por favor, contacta a la APO al número de teléfono 320-252-7568 o al <u>admin@stcloudapo.org</u> al menos siete (7) días antes de la reunión.

SAINT CLOUD AREA PLANNING ORGANIZATION POLICY BOARD Thursday, February 9, 2023 – 4:30 PM

A regular meeting of the Saint Cloud Area Planning Organization Policy Board was held on Thursday, February 9 at 4:30 PM APO Chair Raeanne Danielowski presided with the following members:

Joe Perske Jake Anderson Michael Kedrowski Mark Loidolt	Stearns County City of Saint Cloud Metro Bus Benton County
Jeff Westerlund	LeSauk Township
Ryan Fitzthum Dottie Seamans	City of Sartell
Dottle Seamans	City of Sauk Rapids
Also in attendance were:	
April Ryan	City of Sartell
Kari Theisen	City of Sartell
Dave Blommel	City of Waite Park
Scott Hedlund	City of Sauk Rapids
Dave Broxmeyer	City of Saint Cloud
Brian Gibson	Saint Cloud APO
Vicki Johnson	Saint Cloud APO
Alex McKenzie	Saint Cloud APO
Amber Blattner	Saint Cloud APO

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA:

Mr. Anderson motioned to approve the agenda, and Ms. Seamans seconded the motion. Motion carried.

PUBLIC COMMENT PERIOD: No members of the public were in attendance.

CONSIDERATION OF CONSENT AGENDA ITEMS:

- a. Approve Minutes of January 12, 2023 Policy Board Meeting
- b. Approve Bills Lists
- c. Approve NOT Waiving Tort Liability Limits
- d. Receive Report Area Transportation Partnership meeting
- e. Receive Staff report on meeting of the Active Transportation Advisory Committee

Mr. Fitzthum motioned to approve the consent agenda items and Ms. Seamans seconded the motion. Motion carried.

Consider Funding Projects for the Surface Transportation Block Grant Program (STBGP)

Ms. Johnson reviewed the FY 2027 STBGP Prioritizations. Ms. Johnson noted due to the Infrastructure Investment and Jobs Act (IIJA) additional funding has been made available to each of the four planning regions that must be allocated in FY 2026. The APO has \$4,143,774 to allocate, \$1,639,114 must be allocated in 2026. Ms. Johnson summarized the six project applications that the APO has received for: City of Saint Cloud 22nd Street S reconstruction, City of Sauk Rapids Second Ave S reconstruction, City of Sartell's 15th Street N extension right-of-way (ROW), City of Sartell's 15th Street N extension construction, Stearns County CSAH 1 reconstruction, Benton County's CSAH 3 full depth reclamation. Ms. Johnson summarized the APO Staff ranking and TAC recommendations. Ms. Johnson summarized the Technical Advisory Committee's (TACs) rankings as the City of Saint Cloud taking \$1.8 million, City of Sauk Rapids \$1.4 million and the remaining \$943,744 would be left for the City of Sartell right-of-way project. Mr. Fitzthum noted that the Sartell project has been a finalist for the last several years. Mr. Westerlund asked why Sartell is receiving less funding than other projects. Ms. Johnson explained how the projects were ranked with Saint Cloud and Sauk Rapids scoring higher than Sartell. Ms. Johnson explained the reduced funding approach was made to maximize funding.

Ms. Seaman motioned to approve STBGP funding recommendation by the TAC. Mr. Fitzthum seconded the motion. Motion carried.

Mr. Fitzthum motioned to approve the rankings for the remaining projects. Mr. Anderson seconded the motion. Motion carried.

Consider Prioritization of Projects for the Transportation Alternatives (TA) Program

Fourteen applications were received district wide to compete for the \$2.5 million available in 2027. Two applications were received from the APO: City of Sartell trail and sidewalk gap project and the City of Waite Park 15th Avenue N Trail.

Mr. Perske motioned to approve awarding 10 priority points to the Waite Park project and 5 priority points to the Sartell project for TA Funding. Mr. Loidolt seconded the motion. Motion carried.

Consider Amendment to the 2023-2026 Transportation Improvement Program (TIP)

Ms. Johnson summarized the requests for changes from the following entities: City of Sauk Rapids, Minnesota Department of Transportation (MnDOT), City of Sartell, Saint Cloud Metro Bus, Stearns County, WACOSA, and Sherburne County. A public comment period was held from Dec. 22, 2022 through Jan. 27, 2023. Three online surveys were completed during that time.

Mr. Anderson motioned to approve amendments to the TIP. Ms. Seamans seconded the motion. Motion carried.

Consider Funding for the Carbon Reduction Program (CRP)

The purpose of the Carbon Reduction Program (CRP) is to reduce carbon dioxide emissions from on-road highway sources. The APO annual base allocation is approximately \$270,000. APO has received two project proposals. The first project is for the installation of EV charging stations at five locations throughout the city of Saint Cloud. The second project is for the installation of dynamic lighting control in city of Saint Cloud-owned parking ramps. FHWA has ruled that parking structures are not eligible for CRP funds. Mr. Gibson confirmed there are additional dollars available if others want to submit for CRP.

Mr. Fitzthum motioned to approve the EV charging stations project for CRP funding. Mr. Anderson seconded the motion. Motion carried.

Receive Opportunity Drive Study

The goals of the Opportunity Drive study were to identify existing and future transportation needs, to develop and evaluate potential infrastructure improvements to address issues and to recommend short- and long-term improvements. Mr. Gibson summarized the findings from the study and the cost estimate coming in at about 21 million.

Mr. Fitzthum motioned to receiving the report on the study. Ms. Seamans seconded the motion. Motion carried.

OTHER BUSINESS & ANNOUNCEMENTS:

No other announcements were made.

ADJOURNMENT: The meeting was adjourned at 5:56 PM.

ST. CLOUD AREA PLANNING ORGANIZATION Transaction List by Vendor - Actual Disbursements

February 1-27, 2023

Date	Transaction Type	Vendor	Account	Amount
		Adobe Creative Cloud		
02/15/2023	Bill Payment (Credit Card)		IT Support & Services	52.99
2/9/2023	Bill Payment (Credit Card)		IT Support & Services	54.99
02/21/2023	Bill Payment (Credit Card)		IT Support & Services	16.13
2/27/2023	Bill Payment (Credit Card)		IT Support & Services	16.13
02/17/2023	Check	AFLAC	Employee Health Dental & Other	832.04
02/20/2023	Bill Payment (Check)	BCBS of MN	Employee Health Dental & Other	3,641.77
02/02/2023	Bill Payment (Check)	Brian Gibson Exp Reimb	Expense Reimbursement	151.67
02/03/2023	Bill Payment (Check)	CAIRO	CAIRO-twenty surveys Hard-to-Reach Liaisons	2,000.00
02/09/2023	Bill Payment (Check)	Cloudnet	IT Support & Services	10.00
02/05/2023	Bill Payment (Check)	Delta Dental	Employee Health Dental & Other	236.65
02/09/2023	Bill Payment (Check)	ESRI, Inc.	ArcGIS Desktop Basic Single User	1,106.10
02/03/2023	Bill Payment (Check)	Independent Lifestyles Inc	Hard-to-Reach Liaisons	3,150.00
02/10/2023	Bill Payment (Check)	Loffler Companies	copier extra copies & maintenance	112.07
02/07/2023	Bill Payment (Credit Card)	Mailchimp.com	Printing & Publishing	20.00
02/20/2023	Bill Payment (Check)	Metro Sales Inc	IT Support & Software	1,078.15
02/15/2023	Bill Payment (Check)	Premium Waters, Inc.	Office Supplies	14.00
02/09/2023	Bill Payment (Check)	Principal Mutual Life Insurance	Employee Health Dental & Other	271.56

ST. CLOUD AREA PLANNING ORGANIZATION Transaction List by Vendor - Actual Disbursements

February 1-27, 2023

Date	Transaction Type	Vendor	Account	Amount
02/21/2023	Bill Payment (Check)	Quill.com	Office Supplies	159.66
02/17/2023	Bill Payment (Credit Card)	SC Times	Printing & Publishing	349.00
02/09/2023	Bill Payment (Check)	Schroden's Inc.	snow removal - maintenance	968.00
02/09/2023	Bill Payment (Check)	Spectrum Business (Charter)	Communications - telephone/internet	419.94
02/09/2023	Bill Payment (Credit Card)	St. Cloud Area Chamber of Comm	erce Chamber Seminars	35.00
02/27/2023	Bill Payment (Check)	Stearns Electric Association	Utilities - Electric	156.82
02/17/2023	Bill Payment (Credit Card)	The MN Transportation Alliance In	c Dues & Subscriptions	90.00
		Transportation Collaborative & Co	onsultants LLC	
02/02/2023	Bill Payment (Check)		Opportunity Frive Operations Study	5,624.00
02/02/2023	Bill Payment (Check)	Vicki B Johnson2	Mileage Reimbursement	68.50
02/09/2023	Bill Payment (Check)	West Central Sanitation, Inc	Utilities - garbage	50.48
02/06/2023	Bill Payment (Check)	Xcel Energy	Utilities - Gas	484.11
02/01/2023	Bill Payment (Check)	Your CFO Inc QB5CUUI5	Accounting Services	1,580.00
		LIBERTY BANK DEPOSITS		
		Deposit Date	Amount	<u>.</u>
	lting - overpayment refund	2/8/2023		
Interest ea	arned - estimate	2/28/2023		
			103.00	•

PROPOSED March 2023 and April 2023 DISBURSEMENTS prepared 02/27/2023

Method Of Payment	To Whom Paid	What Check is for	Account		Amount
Direct Dep.	Net Payroll (including insurance reimbursement)	3/3/2023 Payroll Paid	Payroll	\$	10,076.14
Electronic	Expense Reimbursemt - Employee mileage	3/3/2023 Payroll Paid	Payroll	\$	-
Electronic	Social Security, Medicare & Federal Tax PAID	3/3/2023 Payroll Paid	Payroll	\$	2,982.41
Electronic	MN Department of Revenue-Withholding PAID	3/3/2023 Payroll Paid	Payroll	\$	771.00
Electronic	PERA	3/3/2023 Payroll Paid	Payroll	\$	2,147.75
Electronic	Great West Annuity	3/3/2023 Payroll Paid	Payroll	\$	10.00
Electronic	Minnesota State Retirement System	3/3/2023 Payroll Paid	Payroll	\$	147.42
Electronic	Select Account (H.S.A.)	3/3/2023 Payroll Paid	Payroll	\$	423.34
Direct Dep.	Net Payroll (including insurance reimbursement)	3/20/2023 Payroll Paid	Payroll	\$	10,076.14
Electronic	Expense Reimbursemt - Employee mileage	3/20/2023 Payroll Paid	Payroll	\$	-
Electronic	Social Security, Medicare & Federal Tax PAID	3/20/2023 Payroll Paid	Payroll	\$	2,982.41
Electronic	MN Department of Revenue-Withholding PAID	3/20/2023 Payroll Paid	Payroll	\$	771.00
Electronic	PERA	3/20/2023 Payroll Paid	Payroll	Ψ \$	2,147.75
Electronic	Great West Annuity	3/20/2023 Payroll Paid	Payroll	Ψ \$	10.00
Electronic	Minnesota State Retirement System	3/20/2023 Payroll Paid	Payroll	Ψ \$	147.42
Electronic	Select Account (H.S.A.)	-	Payroll	Ψ \$	423.34
	Net Payroll (including insurance reimbursement)	3/20/2023 Payroll Paid		э \$	10,076.14
Direct Dep.	Expense Reimbursemt - Employee mileage	4/5/2023 Payroll Paid	Payroll		10,070.14
Electronic		4/5/2023 Payroll Paid	Payroll	\$	2 092 44
Electronic	Social Security, Medicare & Federal Tax PAID	4/5/2023 Payroll Paid	Payroll	\$	2,982.41
Electronic	MN Department of Revenue-Withholding PAID	4/5/2023 Payroll Paid	Payroll	\$	771.00
Electronic	PERA	4/5/2023 Payroll Paid	Payroll	\$	2,147.75
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Electronic	Select Account (H.S.A.)	4/5/2023 Payroll Paid	Payroll	\$	423.34
Direct Dep.	Net Payroll (including insurance reimbursement)	4/20/2023 Payroll Paid	Payroll	\$	10,076.14
Electronic	Expense Reimbursemt - TRB conference	4/20/2023 Payroll Paid	Payroll	\$	-
Electronic	Social Security, Medicare & Federal Tax PAID	4/20/2023 Payroll Paid	Payroll	\$	2,982.41
Electronic	MN Department of Revenue-Withholding PAID	4/20/2023 Payroll Paid	Payroll	\$	771.00
Electronic	PERA	4/20/2023 Payroll Paid	Payroll	\$	2,147.75
Electronic	Great West Annuity	4/20/2023 Payroll Paid	Payroll	\$	10.00
Electronic	Minnesota State Retirement System	4/20/2023 Payroll Paid	Payroll	\$	147.42
Electronic	Select Account (H.S.A.)	4/20/2023 Payroll Paid	Payroll	\$	423.34
Credit Card	Adobe Creative Cloud - March 2023	Subscription service to PDF software	IT Support & Software	\$	146.32
Credit Card	Adobe Creative Cloud - April 2023	Subscription service to PDF software	IT Support & Software	\$	146.32
Check	AFLAC - March 2023	Enployee Addtl Insurance	Payroll	\$	735.38
Check	AFLAC - April 2023	Enployee Addtl Insurance	Payroll	\$	735.38
Check	Alex Mckenzie mileage reimbmt - March estimate	Mileage Reimbursement	Travel	\$	200.00
Check	Alex Mckenzie mileage reimbmt - April estimate	Mileage Reimbursement	Travel	\$	200.00
Electronic	BCBS of MN - March 2023	Employee Health Insurance	Payroll	\$	3,641.77
Electronic	BCBS of MN - April 2023	Employee Health Insurance	Payroll	\$	3,641.77
Check	CAIRO	CAIRO-twenty surveys	Hard-to-Reach Liaisons Project	\$	2,000.00
Check	City of St Cloud - Water/Sewer - March 2023	Utilities - water / sewer	Utilities	\$	50.00
Check	City of St Cloud - Water/Sewer - April 2023	Utilities - water / sewer	Utilities	\$	50.00
Check	Cloudnet - March 2023	Internet Service	Utilities	\$	10.00
Check	Cloudnet - April 2023	Internet Service	Utilities	\$	10.00
Check	David Turch & Associates- March 2023	Lobbyist Services	Lobbying	\$	4,000.00
Check	David Turch & Associates- April 2023	Lobbyist Services	Lobbying	ŝ	4,000.00
Check	Delta Dental - March 2023	Employee dental insurance	Payroll	ŝ	236.65
Check	Delta Dental - April 2023	Employee dental insurance	Payroll	φ \$	236.65
Check	ESRI Inc	IT Support - ArcGIS Desktop Basic Single User	IT Support & Software	φ \$	1,106.10
Credit Card	Google Inc - estimate - March 2023	G Suite Basic - Commitment	Utilities	Դ Տ	48.00
Credit Card	Google Inc - estimate - April 2023	G Suite Basic - Commitment	Utilities	φ Φ	48.00
	nt Cloud APO Policy Board Meeting		Oundes	Maro	ch 9, 2023

PROPOSED March 2023 and April 2023 DISBURSEMENTS prepared 02/27/2023

Method Of				•
Payment	To Whom Paid	What Check is for 6622.29 CPG Passthrough Expense:Hard-to-Re	Account	Amount
Check	Independent Lifestyles Inc			\$ 3,150.00
Check	Loffler Companies - estimate - March 2023	Copier Supplies	Copy Machine	\$ 150.00
Check	Loffler Companies - estimate - April 2023	Copier Supplies	Copy Machine	\$ 150.00
Credit Card	Mailchimp.com - estimate - March 2023	Monthly IT Support	IT Support & Software	\$ 20.00
Credit Card	Mailchimp.com - estimate - April 2023	Monthly IT Support	IT Support & Software	\$ 20.00
Credit Card	Neopost USA, Inc.	Postage Meter	Meter Lease	\$ 59.25
Credit Card	Neopost USA, Inc.	Postage Meter	Postage	\$ 200.00
Check	Metro Sales Inc - March 2023	Monthly IT Support	IT Support & Software	\$ 1.079.00
Check	Metro Sales Inc - April 2023	Monthly IT Support	IT Support & Software	\$ 1,079.00
Check	Premium Water Inc - estimate - March 2023	office drinking water	Utilities	\$ 65.00
Check	Premium Water Inc - estimate - April 2023	office drinking water	Utilities	\$ 65.00
Check	Principal Financial - March 2023	Emloyee disability insurance	Payroll	\$ 272.00
Check	Principal Financial - April 2023	Emloyee disability insurance	Payroll	\$ 272.00
Credit Card	Quill.com - estimate - March 2023	Office Supplies	office Supplies	\$ 160.00
Credit Card	Quill.com - estimate - April 2023	Office Supplies	office Supplies	\$ 50.00
Check	Schroden's Inc - Estimate - March 2023	Snow Removal	Maintenance	\$ 1,000.00
Check	Schroden's Inc - Estimate - April 2023	Snow Removal	Maintenance	\$ 600.00
Check	Spectrum Business (Charter) - March 2023	Internet Service	Utilities	\$ 420.00
Check	Spectrum Business (Charter) - April 2023	Internet Service	Utilities	\$ 420.00
Electronic	Stearns Electric Association - March 2023	Utilities - electric	Utilities	\$ 150.00
Electronic	Stearns Electric Association - April 2023	Utilities - electric	Utilities	\$ 150.00
Credit Card	SC Times - estimate - estimate - March 2023	Public Postings	Printing/Publishing	\$ 349.00
Credit Card	SC Times - estimate - estimate - April 2023	Public Postings	Printing/Publishing	\$ 200.00
Credit Card	St Cloud Chamber	Educational Meeting	Professional Development	\$ 35.00
Check	The MN Transportation Alliance Inc	Membership Dues	Dues & Subscriptions	\$ 90.00
Check	Vicki Johnson	Mileage Reimbursement	Travel	\$ 68.50
Check	Weisman Cleaning Inc - estimate - March 2023	Office Cleaning Services	Maintenance	\$ 150.00
Check	Weisman Cleaning Inc - estimate - April 2023	Office Cleaning Services	Maintenance	\$ 150.00
Check	West Central Sanitation Inc - estimate - March 2023	Utility - garbage	Utilities	\$ 55.00
Check	West Central Sanitation Inc - estimate - April 2023	Utility - garbage	Utilities	\$ 55.00
Electronic	Xcel Energy - estimate - March 2023	Utilities - gas	Utilities	\$ 485.00
Electronic	Xcel Energy - estimate - April 2023	Utilities - gas	Utilities	\$ 485.00
Check	Your CFO Inc	Accounting services - March 2023	Accounting Services	\$ 1,580.00
Check	Your CFO Inc	Accounting services - April 2023	Accounting Services	\$ 1,580.00

TOTAL

\$ 102,288.33



T. 320.252.7568 F. 320.252.6557

RESOLUTION 2023-04

OF THE SAINT CLOUD AREA PLANNING ORGANIZATION

CERTIFICATION

Safe Routes to School (SRTS) Planning Grant

WHEREAS, the Minnesota Department of Transportation (MnDOT) Safe Routes to School Program assists schools and communities by making it safer for children to walk and bike to school; and

WHEREAS, MnDOT Safe Routes to School Program solicits applications to enable schools and communities to implement Safe Route to School non-infrastructure activities; and

WHEREAS, if the Saint Cloud Area Planning Organization (APO) is awarded a SRTS Planning Grant, these funds would be used to provide non-infrastructure planning activities to local communities to develop Safe Routes to School initiatives that increase safety and encourage more children to walk and bicycle to school; and

WHEREAS, no local match funding is required; and

WHEREAS, SRTS Planning grant activities will commence after the grant agreement is fully executed.

THEREFORE, BE IT RESOLVED:

- 1. That the Saint Cloud Area Planning Organization (APO) authorizes the APO's Policy Board Chair or Executive Director to enter into a grant agreement with the Minnesota Department of Transportation for financial assistance to fund a Safe Routes to School Boost Grant and eligible expenses.
- 2. That the APO's Policy Board Chair or Executive Director is authorized to execute such Agreement and any amendment(s).

I hereby certify that the foregoing resolution is a true and correct copy of the resolution presented to and adopted by the Saint Cloud Area Planning Organization at a duly authorized meeting thereof, held on the 9 day of March, 2023 as shown by the minutes of said meeting in my possession.

Date

ATTEST:

Raeanne Danielowski Saint Cloud APO Chair Brian Gibson, PTP Saint Cloud APO Executive Director

Date

E. admin@stcloudapo.org

W. stcloudapo.org



T. 320.252.7568 F. 320.252.6557

TO:Saint Cloud Area Planning Organization Policy BoardFROM:Vicki Johnson, Senior Transportation PlannerRE:Staff Report on the Feb. 23, 2023, Technical Advisory Committee meetingDATE:Feb. 24, 2023

The Saint Cloud Area Planning Organization's (APO's) Technical Advisory Committee (TAC) held a regular meeting on Thursday, Feb. 23, 2023. At that meeting, the following topics were discussed:

- 1. Hear presentation on the Minnesota Electric Vehicle (EV) Infrastructure Plan
 - a. Beth Kallestad, Principal Sustainability Planner with MnDOT's Office of Sustainability and Public Health presented on the state's electric vehicle infrastructure plan. Ms. Kallestad provided background information regarding the new National Electric Vehicle Infrastructure (NEVI) Formula Program developed as a result of the Infrastructure Investment and Jobs Act (IIJA) transportation authorization bill. Ms. Kallestad stated Minnesota was appropriated \$68 million to install DC fast chargers along designated corridors between 2022 and 2026. She said MnDOT's first year of funding will focus on building out NEVI compliant charges along existing Alternative Fuel Corridors within the state - mainly I-94 and I-35. MnDOT will not own, operate, or maintain these facilities, rather this will be deferred to third parties. According to Kallestad, charging stations will be spaced approximately every 50 miles along the I-94 corridor with two locations in the Twin Cities and five in Greater Minnesota - including Saint Cloud. Possible locations within Saint Cloud include at the following interchanges: MN 23, MN 15, Roosevelt Road/CSAH 75, and Opportunity Drive. Ms. Kallestad said the state is in the process of amending the State Transportation Improvement Program (STIP) in order to develop a Request for Proposal for site selection and to hire a consultant to assist with the environmental process. It is the hope that installation of EV chargers will occur between April and October 2024.
- 2. Consideration of the 2023-2027 Regional Infrastructure Investment Plan (RIIP)
 - a. Senior Transportation Planner Vicki Johnson presented on the 2023-2027 Regional Infrastructure Investment Plan (RIIP). The RIIP, a companion to the Transportation Improvement Program (TIP), documents all transportation projects (regardless of funding source) that will be occurring within the APO's planning area between 2023 and 2027. The document also includes a look back at the 2022 construction season. APO TAC representatives recommended Policy Board approval to publish.
- 3. Consideration of the City of Sartell's Carbon Reduction Program (CRP) application
 - a. APO Executive Director Brian Gibson presented on the City of Sartell's Carbon Reduction Program (CRP) project. The City is requesting \$179,800 in CRP funding for planning and designing a shared use path facility that would connect the bicycle/pedestrian Mississippi River bridge crossing at the old paper mill site with the rest of the active transportation network on the east

side of the river. TAC representatives recommended Policy Board approval.

- 4. Recommendations on typical cross sections to be used in MTP modeling scenarios and cost estimate development
 - a. Mr. Gibson stated APO staff is in the process of starting to work with area jurisdictions to identify and prioritize projects for inclusion in the APO's long-range transportation plan (Metropolitan Transportation Plan MTP). Projects incorporated into the MTP must be fiscally constrained. As such, APO staff are working with a consultant to assist in developing planning-level cost estimates. In order to accurately determine cost estimates, the APO's consultant has recommended establishing typical roadway cross sections in which to base cost estimates on. It is in no way determining the final design of every corridor but rather to assist in developing reasonable project cost-estimates. TAC representatives reviewed some of the proposed cross sections and proposed having the consultant utilize information gathered by the MnDOT State Aid Office as part of their Municipal State Aid Streets Needs Study. Discussion was tabled until next meeting.
- 5. Discussion on Carbon Reduction Program (CRP) project prioritization/scoring methodology
 - a. Mr. Gibson presented wanted to start a discussion with TAC representatives regarding the development of an evaluation methodology for the Carbon Reduction Program (CRP). He stated CRP has a wide range of eligible projects including (but not limited to): a public transportation project; a project to establish or operate a traffic monitoring, management, and control facility or program; transportation alternatives; and projects to replace street lighting and traffic control devices with energy-efficient alternatives. Mr. Gibson asked TAC representatives to consider ways in which the region would be able to prioritize the use of CRP funds. He provided a few options for TAC representatives to consider. TAC representatives asked for some time to review the material. Discussion was tabled until next meeting.

Suggested Action: None, informational only.



T. 320.252.7568 F. 320.252.6557

то:	Saint Cloud Area Planning Organization Policy Board
FROM:	Brian Gibson, Executive Director
RE:	Minnesota State Highway Investment Plan (MnSHIP)
DATE:	February 27, 2023

The Minnesota State Highway Investment Plan (MnSHIP) is MnDOT's vehicle for deciding and communicating capital investment priorities for the 12,000-mile state highway system. The plan covers a 20-year planning horizon, but it is updated every five years or so.

Within the APO's planning area, corridors impacted by MnSHIP are I-94, US-10, MN-15, and MN-23 – all of them are among the most vital, heavily-traveled corridors in the region.

Last summer, MnDOT personnel presented some draft materials for your review and comment to help shape the plan. Now, the plan is done, and MnDOT staff will present the final plan for your information.

Suggested Action: None. MnDOT is providing this information for your edification and discussion.



T. 320.252.7568 F. 320.252.6557

TO:Saint Cloud Area Planning Organization Policy BoardFROM:Vicki Johnson, Senior Transportation PlannerRE:2023-2027 Regional Infrastructure Investment Plan (RIIP)DATE:Feb. 28, 2023

One of the responsibilities of the Saint Cloud Area Planning Organization (APO), as outlined by the Federal Government, is to develop and maintain a Transportation Improvement Program (TIP). The TIP is the document that programs federal funds for transportation improvements in the APO's Metropolitan Planning Area (MPA). Decisions about transportation investments require collaboration and cooperation between different levels of government and neighboring agencies and jurisdictions. As a document, the TIP reports how the various agencies and jurisdictions within the MPA have prioritized their use of limited Federal highway and transit funding.

The APO TIP document includes projects from MnDOT District 3 and members jurisdictions that fall within the APO's planning area along with projects found within Saint Cloud Metro Bus's CIP. The projects programmed in the TIP are either partially or fully funded using Federal or state dollars. Projects programmed into the TIP must comply with regulations issued by the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA).

In addition, Federal regulations dictate the APO must include in their annual TIP "all regionally significant projects requiring an action by the FHWA or FTA whether or not the projects are to be funded under title 23 U.S.C. Chapters 1 and 2 or title 49 U.S.C. Chapter 53 (e.g., addition of an interchange to the Interstate System with State, local, and/or private funds and congressionally designated projects not funded under 23 U.S.C. or 49 U.S.C. Chapter 53)."¹

Federal regulations go on to state:

"For public information and conformity purposes, the TIP shall include all regionally significant projects proposed to be funded with Federal funds other than those administered by the FHWA or the FTA, as well as all regionally significant projects to be funded with non-Federal funds."

Federal regulations have left the determination of "regionally significant" transportation projects up to individual metropolitan planning organizations (MPOs) like the APO.

In order to 1) meet the transparency intent of Federal regulations surrounding regionally significant transportation projects and 2) to facilitate better interjurisdictional coordination of project development and construction, APO staff have developed the Regional Infrastructure Investment Plan (RIIP).

By programming transportation projects into the TIP, they are subject to the regulations issued by FHWA and FTA including the amendment processes outlined in the APO's Stakeholder Engagement Plan (SEP) and APO Policy Board approval. Subjecting projects that are 100% locally funded and supported by their respective governing body to these regulations appears to be unduly arduous and time consuming given the fluidity of many of

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¹ Metropolitan Transportation Planning and Programming, 23 C.F.R. §450.326 (2016).

the jurisdictional CIPs.

The RIIP, in contrast to the TIP, identifies proposed non-transit transportation improvement projects throughout the Saint Cloud Metropolitan Planning Area (MPA) **regardless of funding** source and includes projects that have been programmed in the TIP. This document, not subject to FHWA/FTA regulations, is designed to provide jurisdictions and residents with a more complete picture of transportation improvement projects occurring in the planning area over a five-year time frame.

The RIIP contains projects programmed into CIPs that have been approved by their respective jurisdictions. Any changes to these documents after the initial approval by the governing body have not been included in the RIIP.

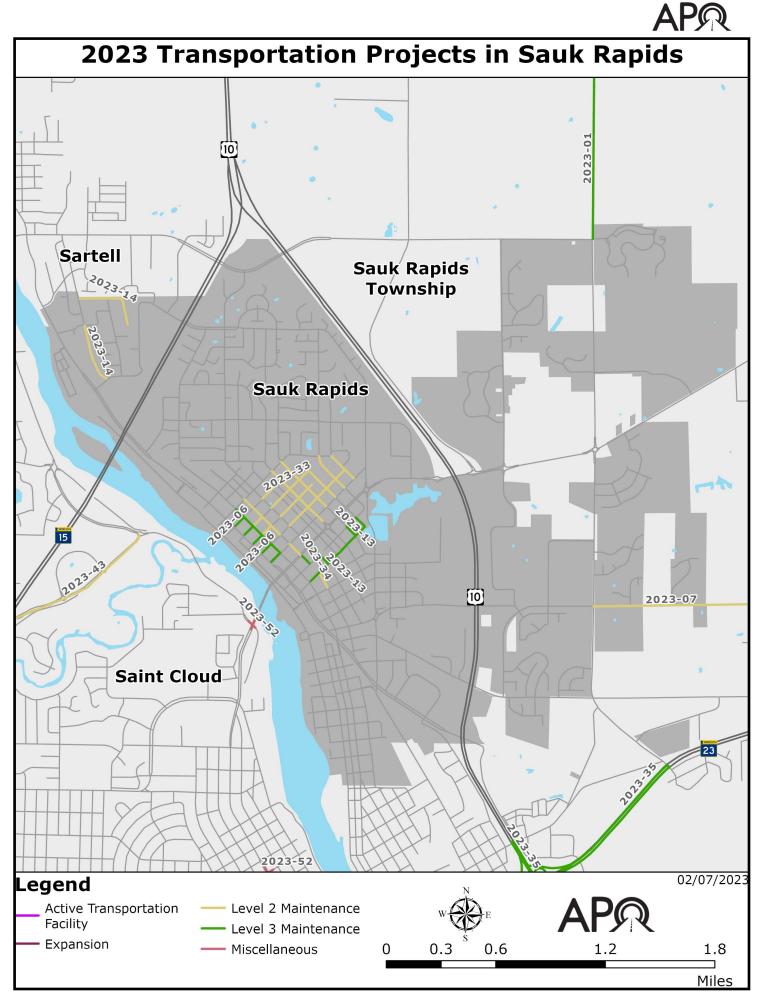
The RIIP is broken down into the following sections:

- Introduction: This section provides an overview of the APO (who we are and what we do) as well as provides background information regarding the Federally required Transportation Improvement Program (TIP) and the holistic approach APO staff are attempting to accomplish by developing a supplementary document that is far more inclusive than the TIP.
- 2023-2027 RIIP Projects: This section is truly the heart of the document. It is broken down in the following way:
 - Each year starts off with an overall project map documenting EVERY project slated to be completed during that calendar year. All of these projects are taken from each jurisdiction's APPROVED CIP.
 - The following pages are then broken down by jurisdiction. These pages detail the projects and estimated project costs by jurisdiction. In addition, the maps for each jurisdiction contain not only the projects sponsored by the respective entity, but any projects occurring within the jurisdictional boundaries regardless of sponsorship. For example, the City of Sauk Rapids project page includes not only the projects sponsored by the city but also projects within city limits that are slated to be completed by Benton County.
- FY 2022 Construction Projects: This section provides a one-year look back at the projects that were scheduled to be completed last year. It details project status i.e., if a project had to be delayed and also provides a budget to actual project cost estimate.
- Proposed FY 2027 Federally Funded Projects: This last section of the RIIP details proposed Surface Transportation Block Grant Program (STBGP) and Transportation Alternatives (TA) projects that were discussed by and approved (or assigned regional priority points) by the APO's Policy Board at the Feb. 9 meeting.

Attached are some sample pages of the full document outlining these examples.

Members of the APO's Technical Advisory Committee (TAC) met on Feb. 23 to review the draft RIIP. TAC representatives recommended approval to publish this document.

Suggested Action: Approve publication of the RIIP.



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Sauk Rapids 2023 Projects

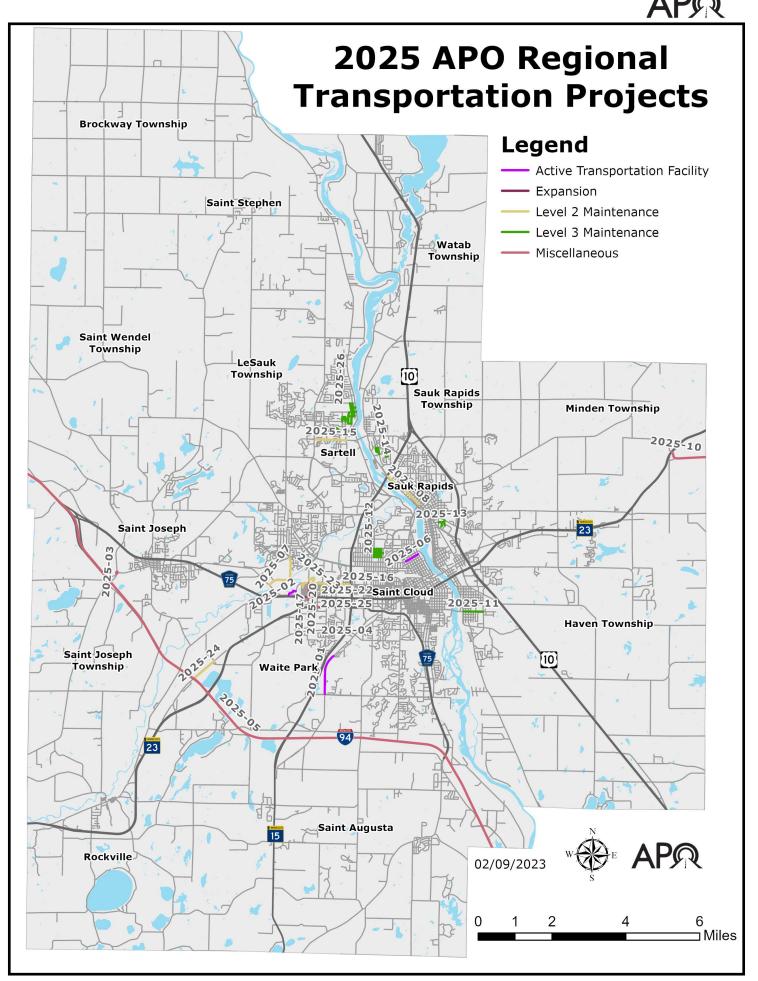
Total	Numb	er of	Proie	ects
- Cui	i i a i i b	u u		

Budgeted Estimated Project Cost

5

\$13,384,222

Project ID	Route	Description	Miles	Estimated Project Cost
2023-06	Second Avenue N Third Street N Fourth Street N Fifth Street N Sixth Street N Seventh Street N	Storm water, sewer, water, street lighting, and street reconstruction (no streetscaping) of Second Avenue N (from Third Street N to Eighth Street N); Third Street N, Fourth Street N, Fifth Street N, Sixth Street N, and Seventh Street N (from Second Avenue N to Benton Drive)	N/A	\$4,828,000
2023-13	Division Street Fourth Avenue N Seventh Avenue Eighth Avenue Third Avenue N Fourth Avenue N	Storm water, sewer, water, and street reconstruction of Division Street (from Second Avenue to Eighth Avenue); Fourth Avenue N (from Division Street to Second Street N); Seventh Avenue (from Division Street to First Street N); Eighth Avenue (from Division Street to First Street N); Third Avenue N (from Division Street to First Street N); and Fourth Avenue S (from Division Street to First Street N)	N/A	\$4,617,300
2023-14	West Highview Drive Oak Drive	Overlay of West Highview Drive (from Benton Oaks Drive to 18th Street N) and Oak Drive (from North Highview Drive to end)	N/A	\$792,922

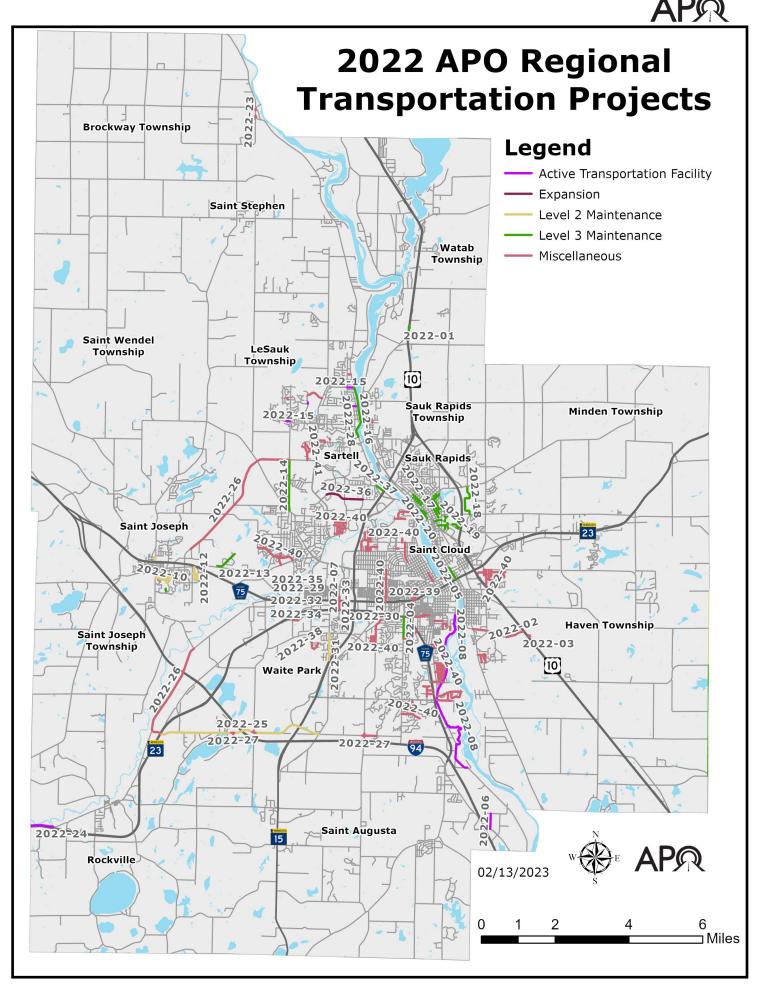


2023-2027 REGIONAL INFRASTRUCTURE INVESTMENT PLAN -- MARCH 2023

2025 APO Regional Transportation Projects

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Project ID	Sponsor	Route	Work Type
2025-01	Saint Cloud	CSAH 74	Active Transportation Facility
2025-02	Waite Park	Lions Park Trail	Active Transportation Facility
2025-03	Stearns County	CSAH 2	Miscellaneous
2025-04	Waite Park	Second Avenue S at Seventh Street S	Miscellaneous
2025-05	MnDOT	I-94	Miscellaneous
2025-06	Saint Cloud	Lake Wobegon Trail	Active Transportation Facility
2025-27	Saint Cloud	Saukview Drive	Level 2 Maintenance
2025-08	Benton County	CSAH 33	Level 2 Maintenance
2025-09	MnDOT	MN 15	Level 2 Maintenance
2025-10	Benton County	County Road 50	Miscellaneous
2025-11	Saint Cloud	University Drive	Level 3 Maintenance
2025-12	Saint Cloud	Block group between 25th and 29th Avenue N	Level 3 Maintenance
2025-13	Sauk Rapids	Seventh Street S Eighth Avenue S Ninth Avenue S	Level 3 Maintenance
2025-14	Sauk Rapids	West Highview Drive High Drive High Court	Level 3 Maintenance
2025-15	Stearns County	CSAH 133	Level 2 Maintenance
2025-16	Stearns County	CSAH 81	Level 2 Maintenance
2025-17	Waite Park	10th Avenue at First Street S	Miscellaneous
2025-18	Waite Park	Sixth Avenue S at Second Street S	Miscellaneous



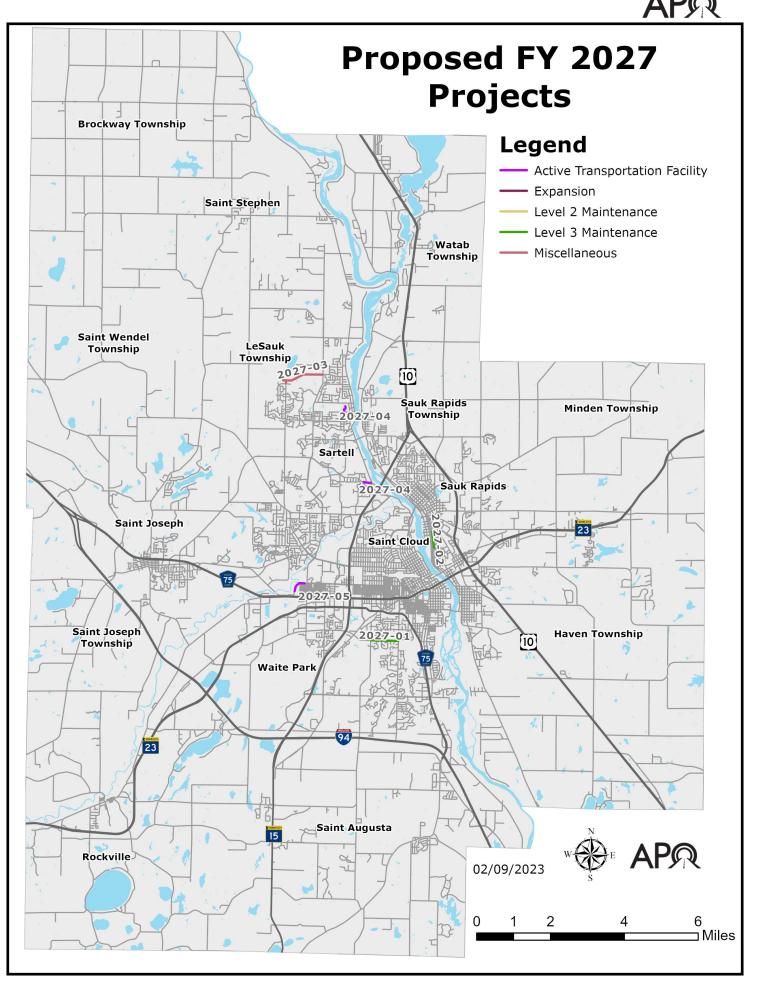
²⁰²³⁻²⁰²⁷ REGIONAL INFRASTRUCTURE INVESTMENT PLAN -- MARCH 2023



2022 APO Regional Transportation Projects

Project ID	Sponsor	Project Description	Budgeted Estimated Project Cost	Final Estimated Project Cost
2022-01	MnDOT	Replace bridge #3666 over stream with box culvert 0.5 miles northwest of Benton CSAH 33. Place high tension median cable guardrail from 66th Street to CSAH 33	\$1,587,019	\$1,647,019
2022-02	MnDOT	Reclaim and rehabilitate retaining walls which are national register contributing features on a historic district listed on the NRHP using Secretary of Interior standards for treatment of historic properties. Improve drainage, maintainability and safety adjacent to wall		Project delayed to 2023.
2022-03	MnDOT	Saint Cloud historical marker site — reinstall interpretive panels with new concrete footings and pad, minor stone repairs to historical marker to stabilize loose stones and repoint mortar cracks		\$34,992
2022-04	Saint Cloud	Reconstruct and widen Cooper Avenue S from Traverse Road to CSAH 75 including bicycle lanes, sidewalks and drainage improvements		\$6,658,015 (Project delayed to 2023)
2022-05	Saint Cloud	Reconstruct streets, curb and gutter, sidewalks, sanitary sewer, water main and storm drain utilities on Wilson Avenue from MN 23 to First \$4,200,000 Street NE		\$4,693,340 (Project delayed to 2023)
2022-06	Saint Cloud	Beaver Island Trail extension Phase VIII — 60th Street S to city limits	\$980,000	\$1,083,703
2022-07	Saint Cloud	Full depth mill and bituminous replacement on Waite Avenue from First Street N to Second Street S (this is a joint project with Waite Park)	\$1,000,000	\$811,365
2022-08	Saint Cloud	Provide removal and bituminous overlay, crack sealing, and seal coating of the older portions of the Beaver Island Trail originally constructed in the late 1980s and early 1990s	\$750,000	\$1,243,849 (Project to start in 2023)
2022-09*	Saint Joseph	Mill and overlay of First Avenue NW from Date Street to end		
2022-10*	Saint Joseph	Mill and overlay of Callaway Street E from College Avenue S to Fourth Avenue SE; Fourth Avenue SE from E Baker Street to just south of Faith Lane; Graceview Drive E (all); Graceview Loop E (all); Faith Lane		Work is incomplete
2022-11*	Saint Joseph	Reclamation and repave of Ellie Court cul-de-sac portion only N/A V		Work is incomplete

*For reporting purposes, the City of Saint Joseph has combined projects 2022-09 through 2022-13. The final project costs for all of these combined is \$668,110.



2023-2027 REGIONAL INFRASTRUCTURE INVESTMENT PLAN -- MARCH 2023

APn Proposed FY 2027 Federally Funded Projects

Project ID	Sponsor	Route	Project Description	Miles	Estimated Project Cost
2027-01	Saint Cloud	22nd Street S	From Saint Cloud County Road 136/ Oak Grove Road to Saint Cloud Cooper Avenue South: Reconstruct 24'-28' rural road to 36' wide urban multimodal street, including 12' traffic/6' bike lanes in each direction, new sidewalk, new storm sewer system, new potable water transmission	N/A	\$3,042,000
2027-02	Sauk Rapids	Second Avenue S	Reconstruction of Second Avenue S from 10th Street S to southern city limits, including roadway, sidewalk, lighting, storm water, sanitary sewer, and water main improvements	N/A	\$4,350,000
2027-03	Sartell	15th Street N	15th Street N corridor extension project from Pinecone Road N to 19th Avenue N right-of-way acquisition	N/A	\$943,774
2027-04	Sartell	Heritage Drive Seventh Street N Fifth Street N	Construction of shared use path on Heritage Drive from Amber Avenue to CSAH 1. Sidewalk extension from Seventh Street N to Riverview Intermediate. Sidewalk extension from Fifth Street N up to and around south side of Riverview Intermediate.	N/A	\$486,450
2027-05	Waite Park	15th Avenue N	Construction of a multiuse trail/ sidewalk to serve as Phase I of the City's plan to create a connection between the Lake Wobegon Trail and the Glacial Lakes Trails systems	N/A	\$603,177



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то:	Saint Cloud Area Planning Organization Policy Board
FROM:	Brian Gibson, Executive Director
RE:	Sartell's Carbon Reduction Program Project for 2024
DATE:	February 27, 2023

One of the new programs created in the Infrastructure Investment and Jobs Act (IIJA) was the Carbon Reduction Program (CRP). The purpose of the program is to reduce carbon dioxide emissions from on-road highway sources.

Our annual formula allocation is approximately \$270,000. However, since we did not spend CRP funds in 2022 or 2023, our allocations from those years have rolled forward.

Our estimated funds for 2024 – 2026 are:

- 2024: \$430,000
- 2025: \$440,000
- 2026: \$440,000

Last month you awarded \$200,000 to the City of Saint Cloud to install electric vehicle charging stations at five locations around the city.

The City of Sartell has now requested \$179,800 in CRP funding to plan and design a shared-use path at the site of the old paper mill (see attached request for more details).

If you approve, the total estimated awards for 2024 projects will be:

Proposer	Project	CRP Request	Local Match	Total Cost
Sartell	Plan & Design SUP	\$179,800	\$45,000	\$224,800
Saint Cloud	EV Charging Stations	\$200,000	\$50,000	\$250,000
Total 2024 CRP Awards		\$379,800	\$95,000	\$474,800

Suggested Action: Approve \$179,800 in CRP funds to plan and design a shared-use path in Sartell.





City of Sartell Transportation Alternative Project Carbon Reduction Program (CRP) Grant Application

DESCRIPTION OF THE PROPOSED PROJECT:

The City of Sartell will be acquiring the Paper Mill property at the end of February 2023. The Paper Mill property is located along the Mississippi River west of Benton Drive. See attached Map. The City would like to utilize a portion of the property for a regional trail connecting the east and west sides of Sartell (Paper Mill Trail). The Paper Mill Trail would connect to the regional trail system along County Road 1 on the west side of the Mississippi River and trail/sidewalk system along Benton Drive and County Road 29 on the east side of the Mississippi River. The Paper Mill Trail would connect to the pedestrian trail and bridge crossing currently being constructed with the County Road 1 project, which will dead end on the pedestrian bridge with no access to the east side of the Mississippi River until the Paper Mill Trail can be constructed.

The planning and design of this off-road trail facility will provide a critical transportation alternative and connection for pedestrians to utilize nonmotorized methods to across the Mississippi River. The trail will provide a safe route for the public, non-drivers, children, older adults, and individuals with disabilities to access existing businesses on both sides of the river as well as to future development within the Paper Mill property.

The City intends to market and develop the Paper Mill property as commercial land use. The Paper Mill property currently only has one access point for vehicles and pedestrians from Benton Drive which includes a railroad crossing. This trail connection will provide an alternate non-motorized access point to the properties. The trail will extend along the Mississippi River to provide non-vehicle connections to the future business at the Paper Mill site and will extend across the Paper Mill Site to for access to the existing residential neighborhoods and commercial businesses along CR 1 and Benton Drive. The trail will also connect to the Sartell city wide trail system, the County Road 1 trail system, the Benton Drive sidewalk system, the County Road 29 sidewalk system and the Sauk Rapids trail systems.



APPROXIMATE CARBON REDUCTION:

The CMAQ Emissions Calculator was use to estimate carbon reduction with the construction of the proposed trail connecting the east and west sides of the Mississippi River. According to the MnDOT Traffic Mapping Application, the average daily trips across the Sartell 2nd Street S. bridge is 12,500 trips (2017). Estimating a 1.0% reduction in vehicle trips across the bridge with the construction of an off-road trail facility for pedestrians, bicyclists and other nonmotorized forms of transportation results in an estimated 125 vehicle trip reduction per day. Using this value along with the national average one-way trip distance, the project will result in the following emission reductions.

Emission Reductions (units in kg/day unless otherwise noted)				
Pollutant	Total			
Carbon Monoxide (CO)	0.805			
Particulate Matter <2.5 μm (PM _{2.5})	0.002			
Particulate Matter <10 μm (PM10)	0.011			
Nitrogen Oxide (NOx)	0.040			
Volatile Organic Compounds (VOC)	0.030			

Carbon Dioxide (CO ₂)	91.123
Carbon Dioxide Equivalent (CO ₂ e)	91.594
Total Energy Consumption (MMBTU/day)	1.231

PROJECT COST AND REQUEST:

The proposed project includes the planning and design of the off-road trail facility, which is an eligible transportation alternative project under 23 U.S.C. 101(a)(29). Project efforts will include coordination with the Paper Mill site redevelopment planning, stakeholder input, site survey, site geotechnical, agency & stakeholder meetings, feasibility study, construction cost estimates, design, and preliminary construction plans. Total project cost to complete this planning and design work is \$224,800.

Sartell is requesting CRP funds in the amount of \$179,800. The local portion of the project, \$45,000 will be financed through the city's street fund and regional sales tax proceeds.



The City completed a Phase I Environmental Site Assessment for the area in 2022 and received a DEED Grant to complete a Phase II Environmental Site Assessment in the spring of 2023.

PROJECT TIMELINE AND LEAD AGENCY:

The City of Sartell will be the lead agency for the project. The project will start immediately after receiving authorization of the funds. The planning and design project is estimated to take approximately 12 months to complete, with a plan to initiate construction of the off-road trail within the next 2-5 years.

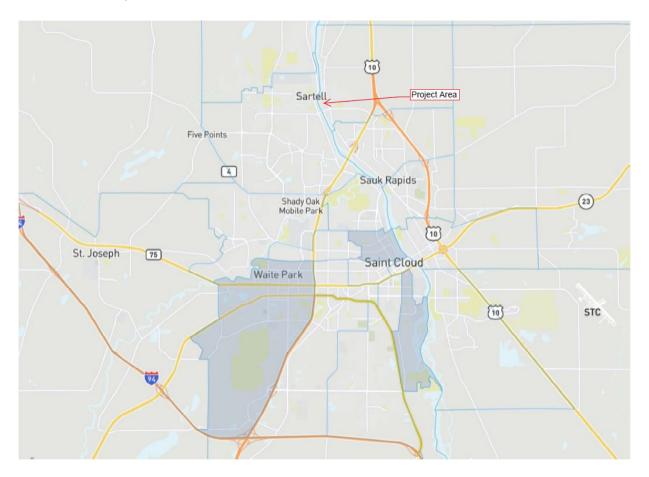
The primary agency contact will be:

Anna Gruber City Administrator T: 320-258-7306 Anna.Gruber@sartellmn.com 125 Pinecone Road N. Sartell, MN, 56377



IMPACTS ON DISADVANTAGED COMMUNITIES:

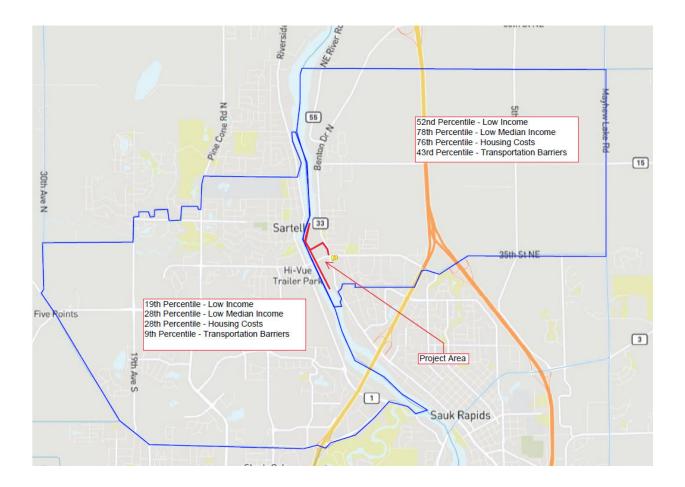
The primary benefit for the disadvantaged communities in the region is the connectivity of non-motorized regional transportation routes that will be enhanced with this project. The map below shows three areas within the region which are identified as disadvantaged within the Climate and Economic Justice Screening Tool. The project will help create trail an sidewalk connections to and from these areas, allowing for more opportunities for non-motorized transportation.





IMPACTS ON DISADVANTAGED COMMUNITIES (CONT.):

In addition to the benefit the project will have for the regions disadvantaged areas shown above, the project will provide a critical non-vehicle connection between the west and east sides of the Mississippi River. As shown on the map below, the Climate and Economic Justice Screening Tool indicates a higher level of disadvantage for the area located on the east side of Mississippi River. This trail connection will provide additional benefit for the east side and help to lower the discrepancy between the two side of the Mississippi River.





HOW THE PROJECT HELPS TO MEET THE REGIONAL GOALS AND/OR OBJECTIVES:

The off-road trail project will help to meet the following goals and objectives of the Metropolitan Transportation Plan and Regional Active Transportation Plan as described below.

Metropolitan Transportation Plan

Goal 1: Maintain and Enhance Transportation Safety - Objective: Reduce the regional rates of bicycle and pedestrian fatalities and serious injuries.

The project will help meet this objective by providing an off-road option for bicycle and pedestrians which will reduce the risk of fatalities and serious injuries.

Goal 2: Increase System Accessibility, Mobility, and Connectivity

The project will help meet this goal by increasing the accessibility and mobility of people. It will create a viable non-motorized transportation option and enhance connectivity across and between modes of transportation.

Regional Active Transportation Plan

Goal 1: improve bicycle and pedestrian safety and comfort - Objective 1.1: Reduce the number and severity of crashes involving pedestrians and people who cycle.

The project will help meet this objective by providing an off-road option for bicycle and pedestrians which will reduce the risk of fatalities and serious injuries.

Goal 2: improve active transportation connections to Desired destinations.

The project will improve connectivity to high-demand destinations for bicyclists and Pedestrians, such as parks, restaurants, commercial businesses and residential neighborhoods.



Goal 5: Promote an interconnected regional active transportation network

The project will improve connectivity across the APO's planning area by providing connections between across the Mississippi River and different communities. The project will also improve connectivity with communities outside of the MPA's boundaries by providing connections to the Scenic Mississippi River Trail and Riverside Avenue North.

How the project helps to meet Minnesota's carbon reduction priorities:

The project will help to meet Minnesota's carbon reduction priorities by providing a non-vehicle transportation alternative which will reduce vehicle miles traveled, decrease greenhouse emissions, create more clean transportation options by providing opportunities for Minnesotans to walk or bike, promote transportation equity and support healthy communities and workplaces. The project will reduce greenhouse gas emissions by providing more biking, and walking infrastructure and create a more bikeable and walkable community.

