

AGENDA

APO POLICY BOARD MEETING

THURSDAY, SEPT. 8, 2022 - 4:30 P.M.

**GREAT RIVER REGIONAL LIBRARY, BREMER ROOM
1300 W ST GERMAIN ST, ST CLOUD, MN 56301**

1. Pledge of Allegiance
 2. Introductions
 3. Approval of Agenda
 4. Public Comment Period
 5. Consideration of Consent Agenda Items (*Attachments A – C*)
 - a. Approve Minutes of Aug. 11, 2022 Policy Board Meeting (*Attachment A*)
 - b. Approve Bills Lists for September & October (*Attachment B*)
 - c. Receive Staff Report of Aug 25th Meeting of the Technical Advisory Committee (*Attachment C*)
 6. Consider 2023-2026 Transportation Improvement Program (TIP) (*Attachments D1 – D4*) Vicki Johnson, Senior Planner
 - a. **Suggested Action: Approve**
 7. Consider 2022 Regional Active Transportation Plan (ATP) (*Attachments E1 & E2*) Alex McKenzie, Associate Planner
 - a. **Suggested Action: Approve**
 8. Consider 2023 Greater Minnesota Highway Safety Improvement Program (HSIP) Special Project Solicitation (*Attachments F1 – F4*), Vicki Johnson, Senior Planner
 - a. **Suggested Action: Approve**
 9. Other Business & Announcements
- Executive Session:**
10. Consider Executive Director Annual Performance Review
 11. Adjournment

English

The Saint Cloud Area Planning Organization (APO) fully complies with the Title VI of the Civil Rights Act of 1964, Title II of the Americans with Disabilities Act of 1990, Executive Order 12898, Executive Order 13116 and related statutes and regulations. The APO is accessible to all persons of all abilities. A person who requires a modification or accommodation, auxiliary aids, translation services, interpreter services, etc., in order to participate in a public meeting, including receiving this agenda and/or attachments in an alternative format, or language please contact the APO at 320-252-7568 or at admin@stcloudapo.org at least seven (7) days in advance of the meeting.

Somali

Ururka Qorsheynta Deegaanka ee Cloud Cloud (APO) wuxuu si buuxda u waafaqsanahay Cinwaanka VI ee Xuquuqda Xuquuqda Rayidka ee 1964, Cinwaanka II ee Sharciga Naafada Mareykanka ee 1990, Amarka Fulinta 12898, Amarka Fulinta 13116 iyo qawaaniinta iyo qawaaniinta la xiriira. APO waa u furan tahay dhammaan dadka awooda oo dhan. Qofka u baahan dib-u-habeyn ama dejin, caawimaad gargaar ah, adeegyo turjumaad, adeegyo turjubaan, iwm, si uu uga qeyb galo kulan dadweyne, oo ay ku jiraan helitaanka ajendahaan iyo / ama ku lifaaqan qaab kale, ama luqadda fadlan la xiriir APO. 320-252- 7568 ama at admin@stcloudapo.org ugu yaraan toddobo (7) maalmood kahor kulanka.

Spanish

La Organización de Planificación del Área de Saint Cloud (APO en inglés) cumple plenamente con el Título VI de la Ley de Derechos Civiles de 1964, con el Título II de la Ley sobre los Estadounidenses con Discapacidad de 1990), de la Orden Ejecutiva 12898, de la Orden Ejecutiva 13116 y los estatutos y reglamentos relacionados. La APO es accesible para todas las personas de todas las capacidades. Una persona que requiere una modificación o acomodación, ayudas auxiliares, servicios de traducción, servicios de interpretación, etc., para poder participar en una reunión pública, incluyendo recibir esta agenda y/o archivos adjuntos en un formato o idioma alternativo, por favor, contacta a la APO al número de teléfono 320-252-7568 o al admin@stcloudapo.org al menos siete (7) días antes de la reunión.

SAINT CLOUD AREA PLANNING ORGANIZATION POLICY BOARD
Thursday, Aug 11, 2022 – 4:30 p.m.

A regular meeting of the Saint Cloud Area Planning Organization Policy Board was held on Thursday, August 11 at 4:30 p.m. APO Chair Joe Perske presided with the following members:

Raeanne Danielowski	Sherburne County
Michael Kedrowski	Metro Bus
Carol Lewis	City of Saint Cloud
Jared Gapinski	Benton County
Paul Brandmire	City of Saint Cloud
Tim Elness	Sartell
Jeff Goerger	City of Saint Cloud
Rick Schultz	Saint Joseph
Rick Miller	Waite Park

Also in attendance were:

Brian Gibson	Saint Cloud APO
Vicki Johnson	Saint Cloud APO
Alex McKenzie	Saint Cloud APO
Amber Blattner	Saint Cloud APO
Philip Schaffner	MnDOT
Chris Berrens	MnDOT

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA:

Ms. Schultz motioned to approve the agenda, and Mr. Miller seconded the motion. Motion carried.

PUBLIC COMMENT PERIOD: No members of the public were in attendance.

CONSIDERATION OF CONSENT AGENDA ITEMS:

- a. Approve Minutes of June 9, 2022 Policy Board Meeting (Attachment A)
- b. Approve Bills Lists for June, July, August, and September (Attachments B1 – B3)
- c. Receive Staff Report of July 28th Meeting of the Technical Advisory Committee (Attachment C)
- d. Receive staff report of the Area Transportation Partnership Meeting (Attachment D)

Mr. Goerger motioned to approve the consent agenda items and Mr. Gapinski seconded the motion. Motion carried.

Minnesota State Highway Investment Plan (MnSHIP)

Mr. Schaffner summarized the 20-year State Highway Investment Plan. The plan is updated every five years. The 20-year State Highway Investment Plan directs capital funding on the 11,703 miles of state highways, budgets for estimated funding for over 20 years, and identifies investments by categories but is not project specific. Mr. Schaffner summarized the history of highways and how they have changed over the last 100 years. MnSHIP revenues include gas tax, registration and bond fees, motor vehicle sales tax, and general funds transfers. It is estimated from 2023 – 2042 \$30-33 billion dollars will be collected but it is forecasted that \$52-57 billion will be needed. MnDOT is projecting a funding gap of \$19-27 billion. A minimum of \$23.5 billion is needed to manage the highest risks and meet obligations and requirements in each category. Mr. Schaffner encouraged everyone to visit the MnDOT website to take the survey asking how MnDOT should distribute the remaining funds. The public engagement runs through the end of September, winter 2023 will be the second engagement period. Late summer of 2023 MnDOT plans to adopt a final plan.

Ms. Danielowski asked if there is anywhere that has taken in to account reductions in gas-tax revenue as a result of the electrification of the vehicle fleet. Mr. Schaffner said they have looked at different trends and have mapped out different scenarios of how things will play out. Ms. Danielowski asked if MnDOT is taking into consideration where bridges come into play. Mr. Schaffner said they have looked at the bridge need and it is part of their calculations. Ms. Danielowski noted that new bridges being built needs to be looked at because of growing communities.

Mr. Gapinski suggested a billion dollars of the extra revenue should be set aside for new projects.

Mr. Georger commented that people should go online and comment about the bridges and asked how accurate the anticipated revenue is. Mr. Schaffner said in the past they have been reasonably accurate, within 10-20%.

Mr. Elness asked how they projected electric vehicle usage in the past and Mr. Schaffner said the plan ten years ago did look at it and it is being built into the plan. Mr. Schaffner noted there is an amount of uncertainty about technology in the future.

Mr. Perske noted the need for bridges on 33rd South in St. Cloud and Hwy 10. Mr. Schaffner noted a grant that Rochester recently received for bridge funding. Mr. Goerger asked if the grant was for the walkable communities project. Mr. Schaffner confirmed it was that project.

Promoting Transportation Options and Measuring with a VMT Target

Mr. Berrens summarized his position in the risk and investment analysis unit and how they measure transportation performance. They are looking at better ways to develop mobility options for people. Mr. Berrens summarized VMT trends.

Ms. Danielowski commented that many people are moving from the metro to other communities that don't have the transit system in the cities.

Ms. Lewis commented that urban sprawl causes people to take longer to get where they need to be.

Mr. Goerger noted that Covid has changed how the world operates as far as working from home. Mr. Berrens noted there is a lot of uncertainty.

Mr. Schultz asked if the delivery business is being monitored. Mr. Berrens said they do have a category for freight in the VMT measurements and noted it is difficult to differentiate because many people deliver in regular cars. Mr. Berrens summarized reactions to the proposed VMT goal and reviewed the 30-year VMT draft reduction target. VMT travel behavior is different depending on whether you live in urban, suburban, and rural areas. Mr. Berrens noted that places like Amazon in the future should enable better access to grocery stores in the future.

Ms. Danielowski asked that the PowerPoint be emailed to the board.

2023-2024 Unified Planning Work Program (UPWP)

Mr. Gibson summarized the UPWP, which is both a budget for the APO and a document that identifies regional transportation planning activities for the budget year. Mr. Gibson reviewed the expecting planning efforts in 2023. Mr. Gibson showed the internal budgets and external contracts. Mr. Gibson summarized the preliminary 2024 contractor projects including pavement condition measurement and evaluations of high crash intersections. Mr. Gibson summarized his findings from researching salary ranges based upon his market assessment and requested the APO employee wages be adjusted to match the market.

Mr. Gapinski thought it is easier to increase wages than retrain new people.

Mr. Miller asked if this is a long-term fix for employee wages. Mr. Gibson said his recommendations bring the salary ranges current with the market but may need to be reevaluated on a yearly basis.

Mr. Miller motioned to approve the 2023-2024 UPWP and Mr. Gapinski seconded the motion. Motion carried.

Consider Regional Transportation Priorities for 2023

Mr. Gibson summarized the regional priorities for 2023. The Technical Advisory Committee unanimously recommended approval of the following projects:

- Mississippi River Bridge at 33rd Street South in Saint Cloud,
- MN-15 between 2nd Street South and 12th Avenue North, and
- Benton CSAH 29 extension from Mayhew Lake Road to intersection of Golden Spike Road and CR 80.

Mr. Gibson asked if anyone felt there is anything else that should be on the list.

Mr. Perske asked if they should add three lanes on I-94 between Saint Michael and Monticello. Mr. Brandmire said that is outside of the APO. Mr. Perske said it does impact the three-lane coming from Clearwater to Saint Cloud and they should ask for support on the project. Mr. Brandmire noted the list should be kept short, so they know what the priorities are.

Mr. Miller motioned to approve the three regional priorities for 2023. Mr. Kedrowski seconded the motion. Motion carried.

OTHER BUSINESS & ANNOUNCEMENTS:

Mr. Gapinski noted the fly in and funding potential for Benton county's part of the beltline. Mr. Perske said he could represent the APO. Mr. Elness noted some concern on the beltline route through Sartell. Mr. Gapinski will put together a letter for everyone to review and sign.

ADJOURNMENT: The meeting was adjourned at 6:05 p.m.

PROPOSED September 2022 and October 2022 DISBURSEMENTS
prepared 8/30/2022

Attachment B
Agenda Item 5b

Method Of Payment	To Whom Paid	What Check is for	Account	Amount
Direct Dep.	Net Payroll (including insurance reimbursement)	9/2/2022 Payroll Paid	Payroll	\$ 8,843.30
Electronic	Expense Reimbursemt - Employee mileage	9/2/2022 Payroll Paid	Payroll	\$ -
Electronic	Social Security, Medicare & Federal Tax PAID	9/2/2022 Payroll Paid	Payroll	\$ 2,540.64
Electronic	MN Department of Revenue-Withholding PAID	9/2/2022 Payroll Paid	Payroll	\$ 655.00
Electronic	PERA	9/2/2022 Payroll Paid	Payroll	\$ 1,903.56
Electronic	Great West Annuity	9/2/2022 Payroll Paid	Payroll	\$ 10.00
Electronic	Minnesota State Retirement System	9/2/2022 Payroll Paid	Payroll	\$ 128.12
Electronic	Select Account (H.S.A.)	9/2/2022 Payroll Paid	Payroll	\$ 418.22
Direct Dep.	Net Payroll (including insurance reimbursement)	9/20/2022 Payroll Paid	Payroll	\$ 8,843.30
Electronic	Expense Reimbursemt - Employee mileage	9/20/2022 Payroll Paid	Payroll	\$ -
Electronic	Social Security, Medicare & Federal Tax PAID	9/20/2022 Payroll Paid	Payroll	\$ 2,540.64
Electronic	MN Department of Revenue-Withholding PAID	9/20/2022 Payroll Paid	Payroll	\$ 655.00
Electronic	PERA	9/20/2022 Payroll Paid	Payroll	\$ 1,903.56
Electronic	Great West Annuity	9/20/2022 Payroll Paid	Payroll	\$ 10.00
Electronic	Minnesota State Retirement System	9/20/2022 Payroll Paid	Payroll	\$ 128.12
Electronic	Select Account (H.S.A.)	9/20/2022 Payroll Paid	Payroll	\$ 418.22
Direct Dep.	Net Payroll (including insurance reimbursement)	10/5/2022 Payroll Paid	Payroll	\$ 8,843.30
Electronic	Expense Reimbursemt - Employee mileage	10/5/2022 Payroll Paid	Payroll	\$ -
Electronic	Social Security, Medicare & Federal Tax PAID	10/5/2022 Payroll Paid	Payroll	\$ 2,540.64
Electronic	MN Department of Revenue-Withholding PAID	10/5/2022 Payroll Paid	Payroll	\$ 655.00
Electronic	PERA	10/5/2022 Payroll Paid	Payroll	\$ 1,903.56
Electronic	Great West Annuity	10/5/2022 Payroll Paid	Payroll	\$ 10.00
Electronic	Minnesota State Retirement System	10/5/2022 Payroll Paid	Payroll	\$ 128.12
Electronic	Select Account (H.S.A.)	10/5/2022 Payroll Paid	Payroll	\$ 418.22
Direct Dep.	Net Payroll (including insurance reimbursement)	10/20/2022 Payroll Paid	Payroll	\$ 8,843.30
Electronic	Expense Reimbursemt - TRB conference	10/20/2022 Payroll Paid	Payroll	\$ -
Electronic	Social Security, Medicare & Federal Tax PAID	10/20/2022 Payroll Paid	Payroll	\$ 2,540.64
Electronic	MN Department of Revenue-Withholding PAID	10/20/2022 Payroll Paid	Payroll	\$ 655.00
Electronic	PERA	10/20/2022 Payroll Paid	Payroll	\$ 1,903.56
Electronic	Great West Annuity	10/20/2022 Payroll Paid	Payroll	\$ 10.00
Electronic	Minnesota State Retirement System	10/20/2022 Payroll Paid	Payroll	\$ 128.12
Electronic	Select Account (H.S.A.)	10/20/2022 Payroll Paid	Payroll	\$ 418.22
Credit Card	Adobe Creative Cloud - September 2022	Subscription service to PDF software	IT Support & Software	\$ 146.32
Credit Card	Adobe Creative Cloud - October 2022	Subscription service to PDF software	IT Support & Software	\$ 146.32
Check	AFLAC - September 2022	Employee Addtl Insurance	Payroll	\$ 735.38
Check	AFLAC - October 2022	Employee Addtl Insurance	Payroll	\$ 735.38
Credit Card	Assoc of Metropolitan Planning	AMPO Annual Conference Registration	Professional Development	\$ 625.00
Electronic	BCBS of MN - September 2022	Employee Health Insurance	Payroll	\$ 3,613.78
Electronic	BCBS of MN - October 2022	Employee Health Insurance	Payroll	\$ 3,613.78
Check	City of St Cloud - Water/Sewer - September 2022	Utilities - water / sewer	Utilities	\$ 50.00
Check	City of St Cloud - Water/Sewer - October 2022	Utilities - water / sewer	Utilities	\$ 50.00
Check	Cloudnet - September 2022	Internet Service	Utilities	\$ 10.00
Check	Cloudnet - October 2022	Internet Service	Utilities	\$ 10.00
Check	David Turch & Associates- September 2022	Lobbyist Services	Lobbying	\$ 4,000.00
Check	David Turch & Associates- October 2022	Lobbyist Services	Lobbying	\$ 4,000.00
Check	Delta Dental - September 2022	Employee dental insurance	Payroll	\$ 236.65
Check	Delta Dental - October 2022	Employee dental insurance	Payroll	\$ 236.65
Credit Card	Google Inc - estimate - September 2022	G Suite Basic - Commitment	Utilities	\$ 48.00
Credit Card	Google Inc - estimate - October 2022	G Suite Basic - Commitment	Utilities	\$ 48.00
Credit Card	Holiday Inn - Washing DC	Ineligible Travel Costs	902.1 - Ineligible Travel	\$ 1,764.70
Check	Loffler Companies - estimate - September 2022	Copier Supplies	Copy Machine	\$ 150.00
Check	Loffler Companies - estimate - October 2022	Copier Supplies	Copy Machine	\$ 150.00
Credit Card	Mailchimp.com - estimate - September 2022	Monthly IT Support	IT Support & Software	\$ 17.00

PROPOSED September 2022 and October 2022 DISBURSEMENTS
prepared 8/30/2022

Attachment B
Agenda Item 5b

Method Of Payment	To Whom Paid	What Check is for	Account	Amount
Credit Card	Mailchimp.com - estimate - October 2022	Monthly IT Support	IT Support & Software	\$ 17.00
Credit Card	Neopost USA, Inc.	Postage Meter	Meter Lease	\$ 59.25
Credit Card	Neopost USA, Inc.	Postage Meter	Postage	\$ 200.00
Check	Metro Sales Inc - September 2022	Monthly IT Support	IT Support & Software	\$ 1,079.00
Check	Metro Sales Inc - October 2022	Monthly IT Support	IT Support & Software	\$ 1,079.00
Check	Premium Water Inc - estimate - September 2022	office drinking water	Utilities	\$ 65.00
Check	Premium Water Inc - estimate - October 2022	office drinking water	Utilities	\$ 65.00
Check	Principal Financial - September 2022	Employee disability insurance	Payroll	\$ 261.00
Check	Principal Financial - October 2022	Employee disability insurance	Payroll	\$ 261.00
Credit Card	Quill.com - estimate - September 2022	Office Supplies	office Supplies	\$ 100.00
Credit Card	Quill.com - estimate - October 2022	Office Supplies	office Supplies	\$ 100.00
Check	Spectrum Business (Charter) - September 2022	Internet Service	Utilities	\$ 414.94
Check	Spectrum Business (Charter) - October 2022	Internet Service	Utilities	\$ 414.94
Electronic	Stearns Electric Association - September 2022	Utilities - electric	Utilities	\$ 200.00
Electronic	Stearns Electric Association - October 2022	Utilities - electric	Utilities	\$ 200.00
Check	SC Times - estimate - estimate - September 2022	Public Postings	Printing/Publishing	\$ 200.00
Check	SC Times - estimate - estimate - October 2022	Public Postings	Printing/Publishing	\$ 200.00
Check	SRF Consulting Group	Travel Demand Model	Travel Demand Model	\$ 11,243.24
Credit Card	St Cloud Chamber of Commerce	Membership	Membership	\$ 520.00
Check	Transportation Collaborative & Consultants	Opportunity Drive Operations Study	Opportunity Drive Operations Study	\$ 5,507.50
Credit Card	United Airlines	Ineligible Travel Costs	902.1 - Ineligible Travel	\$ 571.20
Credit Card	United Airlines	Ineligible Travel Costs	902.1 - Ineligible Travel	\$ 827.20
Check	Vicki Johnson	Travel Demand Model	Mileage Reimbursement	\$ 135.49
Check	Weisman Cleaning Inc - estimate - September 2022	Office Cleaning Services	Maintenance	\$ 150.00
Check	Weisman Cleaning Inc - estimate - October 2022	Office Cleaning Services	Maintenance	\$ 150.00
Check	West Central Sanitation Inc - estimate - September 2022	Utility - garbage	Utilities	\$ 55.00
Check	West Central Sanitation Inc - estimate - October 2022	Utility - garbage	Utilities	\$ 55.00
Check	WSB & Associates	Mayhew Lake Road Corridor	Mayhew Lake Road Corridor	\$ 11,067.67
Electronic	Xcel Energy - estimate - September 2022	Utilities - gas	Utilities	\$ 100.00
Electronic	Xcel Energy - estimate - October 2022	Utilities - gas	Utilities	\$ 100.00
Check	Your CFO Inc	2022 accounting services - September 2022	Accounting Services	\$ 1,580.00
Check	Your CFO Inc	2022 accounting services - October 2022	Accounting Services	\$ 1,580.00
TOTAL				<u>\$ 116,940.75</u>



1040 County Road 4, Saint Cloud, MN 56303-0643

T. 320.252.7568 F. 320.252.6557

TO: Saint Cloud Area Planning Organization Policy Board
FROM: Vicki Johnson, Senior Transportation Planner
RE: Staff Report on Aug. 25, 2022, Technical Advisory Committee meeting
DATE: Aug. 26, 2022

The Saint Cloud Area Planning Organization's (APO's) Technical Advisory Committee (TAC) held a regular meeting on Thursday, Aug. 25, 2022. At that meeting, the following topics were discussed:

1. Consideration of the 2023-2026 Transportation Improvement Program (TIP)
 - a. APO Senior Transportation Planner Vicki Johnson briefed TAC representatives on the public engagement process staff conducted for the draft 2023-2026 TIP. APO staff had one person provide an email comment, one person attend the in-person open house, and 14 people participate in one of several online surveys. TAC representatives voted to recommend Policy Board approval of the final draft 2023-2026 TIP.
2. Consideration of the 2022 Regional Active Transportation Plan (ATP)
 - a. APO Associate Transportation Planner Alex McKenzie briefed TAC representatives on the public engagement process staff conducted for the draft 2022 Regional Active Transportation Plan. He stated one person sent an email, one person called and discussed issues with staff, and nine people participated in the ArcGIS Survey123. Mr. McKenzie said members of the ATAC were allowed to review the draft document prior to having it presented to the TAC. TAC representatives voted to recommend Policy Board approval of the final draft of the 2022 Regional Active Transportation Plan.
3. Consideration of the 2023 Greater Minnesota Highway Safety Improvement Program (HSIP) Projects
 - a. Ms. Johnson provided an overview to TAC representatives of the special HSIP solicitation launched in July. She said MnDOT District 3 – which includes the APO's planning area – is targeted to receive \$1.6 million in additional HSIP funding as a result of the Infrastructure Investment and Jobs Act (IIJA) thus resulting in this special solicitation this summer. Ms. Johnson said two jurisdictions within the APO's planning area have requested to apply for this program. Sherburne County is proposing to do edge line striping on several county roads including two in the APO's planning area. Stearns County is proposing to upgrade 18 signals with pedestrian safety features throughout the planning area. Because both projects are proactive, a ranking is not required. TAC representatives voted to recommend Policy Board approve both projects as priorities for the region as well as allow them to be considered for HSIP funding.

Suggested Action: None, informational only.



1040 County Road 4, Saint Cloud, MN 56303-0643

T. 320.252.7568 F. 320.252.6557

TO: Saint Cloud Area Planning Organization Technical Advisory Committee
FROM: Vicki Johnson, Senior Transportation Planner
RE: Final Draft FY 2023-2026 Transportation Improvement Program
DATE: Aug. 26, 2022

One of the responsibilities of the Saint Cloud Area Planning Organization (APO), as outlined by the Federal Government, is to develop and maintain a Transportation Improvement Program (TIP). The TIP is the document that programs federal funds for transportation improvements in the APO's Metropolitan Planning Area (MPA). Decisions about transportation investments require collaboration and cooperation between different levels of government and neighboring agencies and jurisdictions. As a document, the TIP reports how the various agencies and jurisdictions within the MPA have prioritized their use of limited Federal highway and transit funding.

The projects included in each year's TIP ultimately are derived from the APO's Metropolitan Transportation Plan (MTP) and are aimed at meeting the long-range needs of the area's transportation system. In addition, all projects programmed into the TIP must comply with regulations issued by Federal Highway Administration (FHWA) and Federal Transit Administration (FTA).

The TIP spans a period of four fiscal years and is updated on an annual basis.

A list of all projects programmed in the 2023-2026 TIP can be found at the end of this memo.

For the past several months APO staff have been cooperatively working with local jurisdictions, Saint Cloud Metropolitan Transit Commission (more commonly known as Saint Cloud Metro Bus), and Minnesota Department of Transportation (MnDOT) District 3 staff to produce the yearly update to the APO's TIP.

This update will span the four fiscal year period of 2023 through 2026.

At the June 9, 2022, APO Policy Board meeting, Policy Board members – upon the recommendation of the APO's Technical Advisory Committee (TAC) – voted to release the draft FY 2022-2025 TIP out for a 30-day public comment period.

APO staff released the document on July 13, 2022. Public comment concluded on Aug. 12, 2022.

As part of the public period, APO staff have done the following in accordance with the APO's Stakeholder Engagement Plan (SEP):

- Published a legal notice in the St. Cloud Times.
- Contacted those individuals who have expressed interest in APO planning activities via email.
- Contacted those organizations that work closely with traditionally underrepresented populations.
- Developed nine online surveys pertaining to the projects listed in the TIP that have yet to be constructed. These surveys did not contain advance construction projects listed in the TIP that are only awaiting Federal reimbursement.

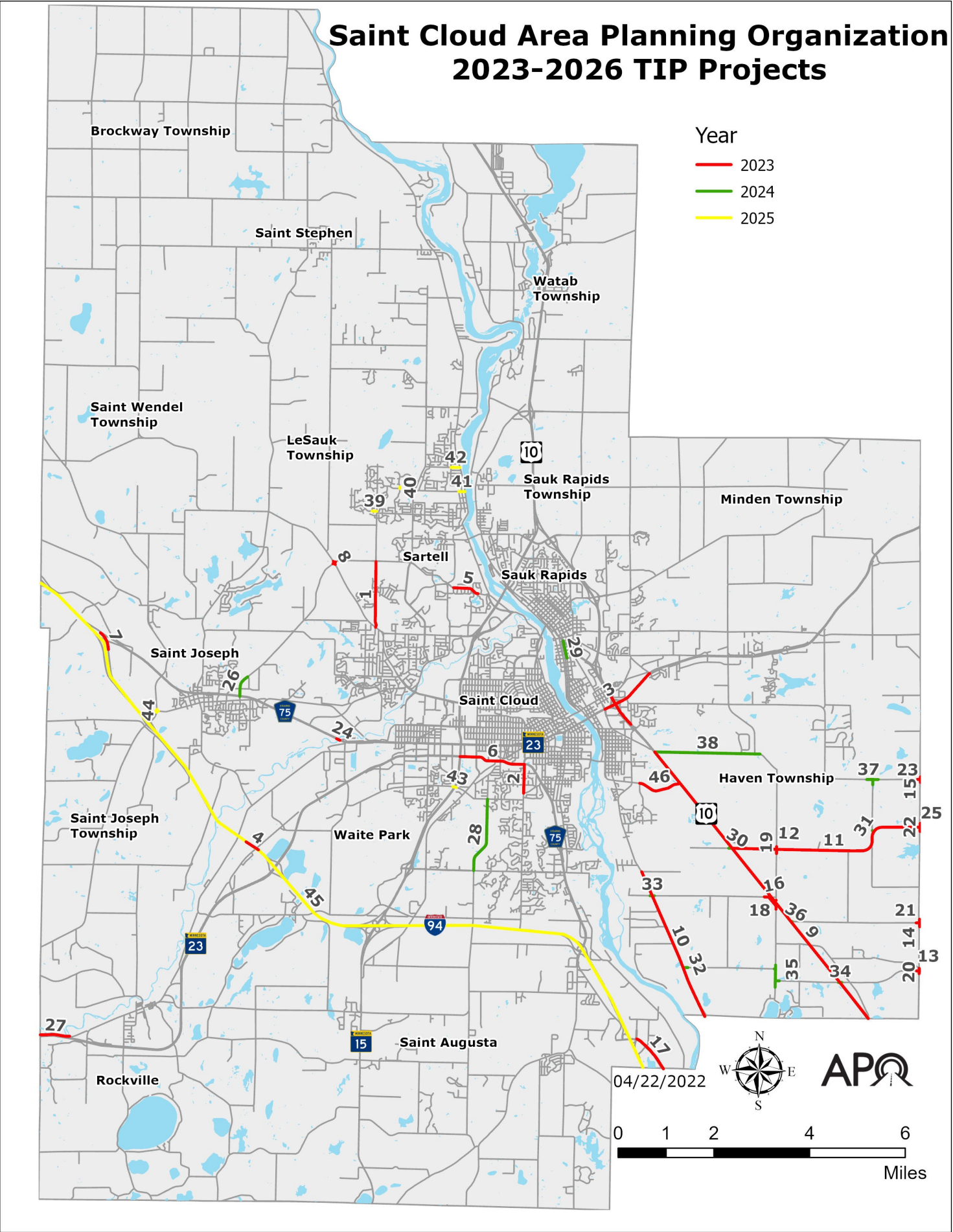
E. admin@stcloudapo.org W. stcloudapo.org

- Posted information about how to provide public comment on the draft 2023-2026 TIP on the APO website, the APO's Facebook page, and the APO's Instagram account.
- Hosted an in-person open house at the Saint Cloud branch of the Great River Regional Library on Wednesday, July 27, and a virtual open house via Facebook Live on Tuesday, Aug. 2.
- Shared social media information with social media accounts connected to local agencies and jurisdictions.

APO staff received four email comments and one comment from the in-person engagement event. These can be found in Chapter 5 of the draft TIP. APO staff received 14 responses to the nine online surveys. A complete list of those comments can be found in Appendix C of the draft TIP.

If approved, APO staff will submit the final version to MnDOT to be incorporated into the State Transportation Improvement Program (STIP). From there, the STIP will need to be approved by Federal Highway and Federal Transit Administrations.

Suggested Action: Approval of the final draft of the APO's 2023-2026 TIP.



Project ID	Fiscal Year	Sponsor	Route	Work Type
1	2023	City of Sartell	19th Avenue	Reconstruction
2	2023	City of Saint Cloud	Cooper Avenue	Reconstruction
3	2023	MnDOT	MN 23	Bridge Replacement
4	2023	MnDOT	I-94	Bridge Overlay
5	2023	City of Sartell	Heritage Drive	New Trail
6	2023	Stearns County	CSAH 75	Mill and Overlay
7	2023	MnDOT	I-94	Bridge Overlay
8	2023	Stearns County	CSAH 4	Roundabout
9	2023	MnDOT	US 10	Guard Rail
10, 11, 12, 13, 14, 25, 15	2023	Sherburne County	CSAH 8 CSAH 3 CSAH 3 and CSAH 7 CSAH 20 and CSAH 16 CSAH 20 and CR 61 CSAH 20 and CSAH 3 CSAH 20 and CR 62	Mumble Strips and Sign Enhancements
16	2023	Sherburne County	CR 65	Intersection Realignment
17	2023	Stearns County	Beaver Island Trail	New Trail
18	2023	MnDOT	CR 65	Intersection Realignment
19, 20, 21, 22, 23	2023	Sherburne County	CSAH 3 and CSAH 7 CSAH 20 and CSAH 16 CSAH 20 and CR 61 CSAH 20 and CSAH 3 CSAH 20 and CR 62	Intersection Street Lighting
24	2023	Stearns County	CSAH 75	Bridge Replacement
26	2024	Stearns County	CSAH 133	Expansion
27	2023	Stearns County	ROCORI Trail	New Trail
28	2024	City of Saint Cloud	CR 136	New Trail
29	2024	City of Sauk Rapids	Second Avenue S	Reconstruction
30, 31, 32, 33, 34, 35, 36, 37	2024	Sherburne County	CSAH 3 and US 10 CSAH 3 and CR 78 CSAH 8 and CSAH 16 CSAH 8 and CR 65 CSAH 16 and US 10 CSAH 16 and 45th Avenue (both intersections) CR 61 and US 10 CR 62 and CR 78	Intersection Street Lighting
38	2024	Sherburne County	CSAH 7	Mumble Strips
39, 40, 41, 42	2025	City of Sartell	Third Street N 13th Avenue N Seventh Street N 12th Street N	New Trail and Sidewalk
43	2025	MnDOT	MN 15	Bridge Overlay
44	2025	Stearns County	CSAH 2	Roundabout
45	2025	MnDOT	I-94	DMS and Fiber Optic
46	2023	MnDOT	MN 301	Historic Preservation

Figure 1.1: Map of the APO’s FY 2023-2026 TIP project locations.



1040 County Road 4, Saint Cloud, MN 56303-0643

T. 320.252.7568 F. 320.252.6557

FY 2023-2026 Transportation Improvement Program (TIP)
Transit Projects

2023:

Project Number	Agency	Simplified Description	Project Total
TRF-0048-23H	Metro Bus	Operating assistance	\$9,600,000
TRF-0048-23A	Metro Bus	Paratransit operating	\$4,700,000
TRF-0048-23B	Metro Bus	Northstar commuter operating	\$1,400,000
TRF-0048-23D	Metro Bus	Office equipment, IT, and communications projects	\$115,000
TRF-0048-23G	Metro Bus	Maintenance tools and equipment	\$15,000
TRF-0048-23I	Metro Bus	Facility improvements	\$30,000
TRF-0048-23J	Metro Bus	Western transit center	\$4,000,000
TRF-9503-23	WACOSA	Class 400 bus replacement	\$98,000
TRF-9504-23	ConnectAbility of MN, Inc.	Mobility management	\$49,104

2024:

Project Number	Agency	Simplified Description	Project Total
TRF-0048-24H	Metro Bus	Operating assistance	\$9,600,000
TRF-0048-24I	Metro Bus	Paratransit operating	\$4,750,000
TRF-0048-24J	Metro Bus	Northstar commuter operating	\$1,450,000

TRS-0048-24A	Metro Bus	Replacing four Class 700 buses	\$2,632,000
TRF-0048-24D	Metro Bus	Long range transportation plan	\$350,000
TRF-0048-24E	Metro Bus	Office equipment, IT, and communications projects	\$114,000
TRF-0048-24F	Metro Bus	Replacing two Class 400 buses	\$518,000
TRF-0048-24G	Metro Bus	Maintenance tools and equipment	\$65,000
TRF-0048-24K	Metro Bus	Facility improvements	\$1,975,000
TRF-9503-24	WACOSA	Class 400 bus replacement	\$101,000
TRF-9504-24	ConnectAbility of MN, Inc.	Mobility management	\$50,589

2025:

Project Number	Agency	Simplified Description	Project Total
TRF-0048-25A	Metro Bus	Operating assistance	\$9,700,000
TRF-0048-25B	Metro Bus	Paratransit operating	\$4,800,000
TRF-0048-25C	Metro Bus	Northstar commuter operating	\$1,450,000
TRF-0048-25D	Metro Bus	Maintenance tools and equipment	\$15,000
TRF-0048-25E	Metro Bus	Replacing three operations vehicles	\$120,000
TRF-0048-25F	Metro Bus	Office equipment, IT, and communications projects	\$535,000
TRF-0048-25G	Metro Bus	Facility improvements	\$1,500,000

TRS-0048-25A	Metro Bus	Replacing four Class 400 buses	\$1,068,000
TRF-9503-25	WACOSA	Class 400 bus replacement	\$104,000
TRF-9504-25	ConnectAbility of MN, Inc.	Mobility management	\$52,107

2026:

Project Number	Agency	Simplified Description	Project Total
TRF-0048-26A	Metro Bus	Operating assistance	\$10,000,000
TRF-0048-26B	Metro Bus	Paratransit operating	\$4,950,000
TRF-0048-26C	Metro Bus	Northstar commuter operating	\$1,495,000
TRS-0048-26A	Metro Bus	Replacing 12 Class 400 buses	\$3,300,000
TRF-0048-26D	Metro Bus	Maintenance tools and equipment	\$15,000
TRF-0048-26E	Metro Bus	Replacing three operations vehicles	\$120,000
TRF-0048-26F	Metro Bus	Office equipment, IT, and communications projects	\$250,000
TRF-0048-26G	Metro Bus	Bus shelters	\$25,000
TRF-0048-26H	Metro Bus	Facility improvements	\$65,000

RESOLUTION #2022-09

Approving the 2023-2026 Saint Cloud Area Planning Organization Transportation Improvement Program

WHEREAS, the Saint Cloud Area Planning Organization is the body responsible for making transportation policy decisions and for directing the transportation planning and funding programming within the Saint Cloud urbanized area; and

WHEREAS, the Saint Cloud Area Planning Organization has established a comprehensive, cooperative, and continuing (3-C) transportation planning process to develop the Unified Planning Work Program (UPWP), a Metropolitan Transportation Plan (MTP), and Transportation Improvement Program (TIP) to facilitate Federal funding for communities, counties, and transit operators, and to provide technical assistance and expertise to transportation interests; and

WHEREAS, the U.S. Department of Transportation regulations require the development and annual approval of a Transportation Improvement Program (TIP) for each urbanized area by highway and transit officials; special interest and service organizations, including users of transportation; Federal Highway and Transit Administrations; and

WHEREAS, projects utilizing funding under 23 U.S.C. and 49 U.S.C. Chapter 53 must be included in the Transportation Improvement Program (TIP); and

WHEREAS, the FY 2023-2026 Transportation Improvement Program (TIP) is an implementation of the Saint Cloud Area Planning Organization's fiscally constrained Metropolitan Transportation Plan, Metropolitan Area Planning and Programming: An Innovative Network Guide for 2045 (MAPPING 2045); and

WHEREAS, the U.S. Department of Transportation regulations provide for self-certification that the urban transportation planning process is being carried out in conformance with all applicable requirements of:

1. 23 U.S.C. 134, 49 U.S.C. 5303, and this subpart;
2. In nonattainment and maintenance areas, sections 174 and 176(c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506(c) and (d)) and 40 CFR part 93;
3. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21;
4. 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in

employment or business opportunity;

5. Section 1101(b) of the FAST Act (Pub. L. 114-357) and 49 CFR par 26 regarding the involvement of disadvantaged business enterprises in DOT funded projects;
6. 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
7. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 *et seq.*) and 49 CFR parts 27, 37, and 38;
8. The Older Americans Act, as amended (42 U.S.C. 6101) prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
9. Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender; and
10. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities; and

WHEREAS, the Saint Cloud Area Planning Organization has solicited a 30-day public comment period on the draft FY 2023-2026 Transportation Improvement Program and any public comments received are documented in the TIP document.

NOW, THEREFORE, BE IT RESOLVED, in accordance with 23 CFR 450.334, the Saint Cloud Area Planning Organization hereby certifies that the metropolitan planning process is addressing major issues facing the metropolitan planning area and is being conducted in accordance with all applicable requirements as described above.

ATTEST:

Commissioner Joseph Perske
Saint Cloud APO Chair

Brian Gibson, PTP
Saint Cloud APO Executive Director



1040 County Road 4, Saint Cloud, MN 56303-0643

T. 320.252.7568 F. 320.252.6557

TO: Saint Cloud Area Planning Organization Policy Board
FROM: Alex McKenzie, Associate Transportation Planner
RE: Final Regional Active Transportation Plan
DATE: Sept. 8, 2022

The Regional Active Transportation Plan (ATP) aims to provide a long-range planning framework to support non-motorized forms of transportation in the Saint Cloud Metropolitan Planning Area (MPA). This plan identifies needs, resources, and strategies to enhance the safe and convenient use of non-motorized modes of transportation and the facilities necessary to accommodate them.

It is the hope that this plan will serve two primary functions. The first is to inform the development of the APO's next MTP – Looking Ahead 2050. The second is to assist member jurisdictions in prioritizing active transportation projects both within their municipal boundaries and on an interjurisdictional level. To view the entire document, follow this link: (<https://bit.ly/3ReXR1u>).

Outcomes of this plan include a set of encouraged policies and procedures jurisdictions should consider adopting when trying to become more multimodal friendly found in Chapter Five of the plan. Also included are resources and best practice approaches for city planners, engineers, and elected officials to reference when developing their own active transportation policies. Example policies include the Complete Streets policy, Safe Routes to School, facility preservation and maintenance, snow removal policies, wayfinding, bicycle parking and storage, traffic signal control and timing, Bicycle Friendly Communities, and driver education.

The ATP considers the individual needs of the five cities (Sauk Rapids, Sartell, Saint Joseph, Waite Park, and Saint Cloud) with recommended infrastructure projects found in appendixes A-E. Projects were considered based on a range of needs and issues such as safety and comfort factors (high number of fatalities or injuries, facilities under designed for current conditions, no adjacent facilities or area has been cited as a safety concern.) Other needs include access to destinations and transit, the condition of the facilities, and equity components.

A range of recommended projects was determined by identifying the needs and issues in each jurisdiction. Some of these projects include constructing sidewalks, shared use paths, bicycle facilities, along with other safety features such as crosswalks, leading pedestrian intervals (LPIs), rectangular regular flashing beacons (RRFBs), and pedestrian hybrid beacons (PHBs).

Staff launched public input for the Draft Regional Active Transportation Projects on June 15 via an online tool called ArcGIS Survey123. Staff performed two Facebook Live Videos and held an in-person meeting at the St. Cloud branch of the Great River Regional Library. In total, the APO received nine responses from the survey.

Appendix F of the plan was added since the last time the TAC reviewed this plan. Appendix F explains the methodology of the public input process used throughout the different stages of this plan. Also in the appendix are the survey results and the disposition of the comments received.

On Aug. 25, the APO Technical Advisory Committee (TAC) met and reviewed the ATP and recommended Policy Board approval of the document.

Suggested Action: Recommend approval of the Regional Active Transportation Plan to the Policy Board.

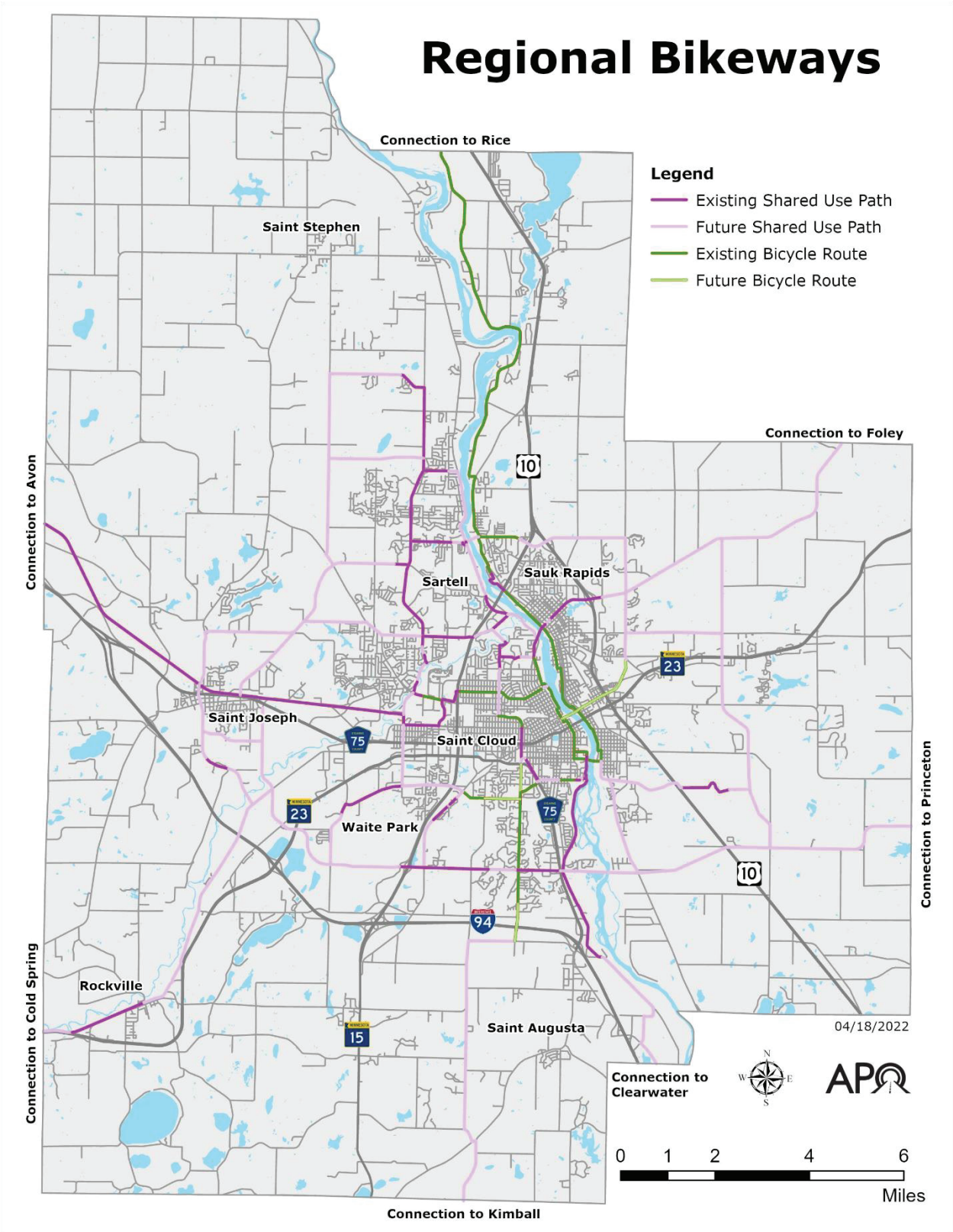


FIGURE 4.12 REGIONAL ACTIVE TRANSPORTATION FACILITY NETWORK

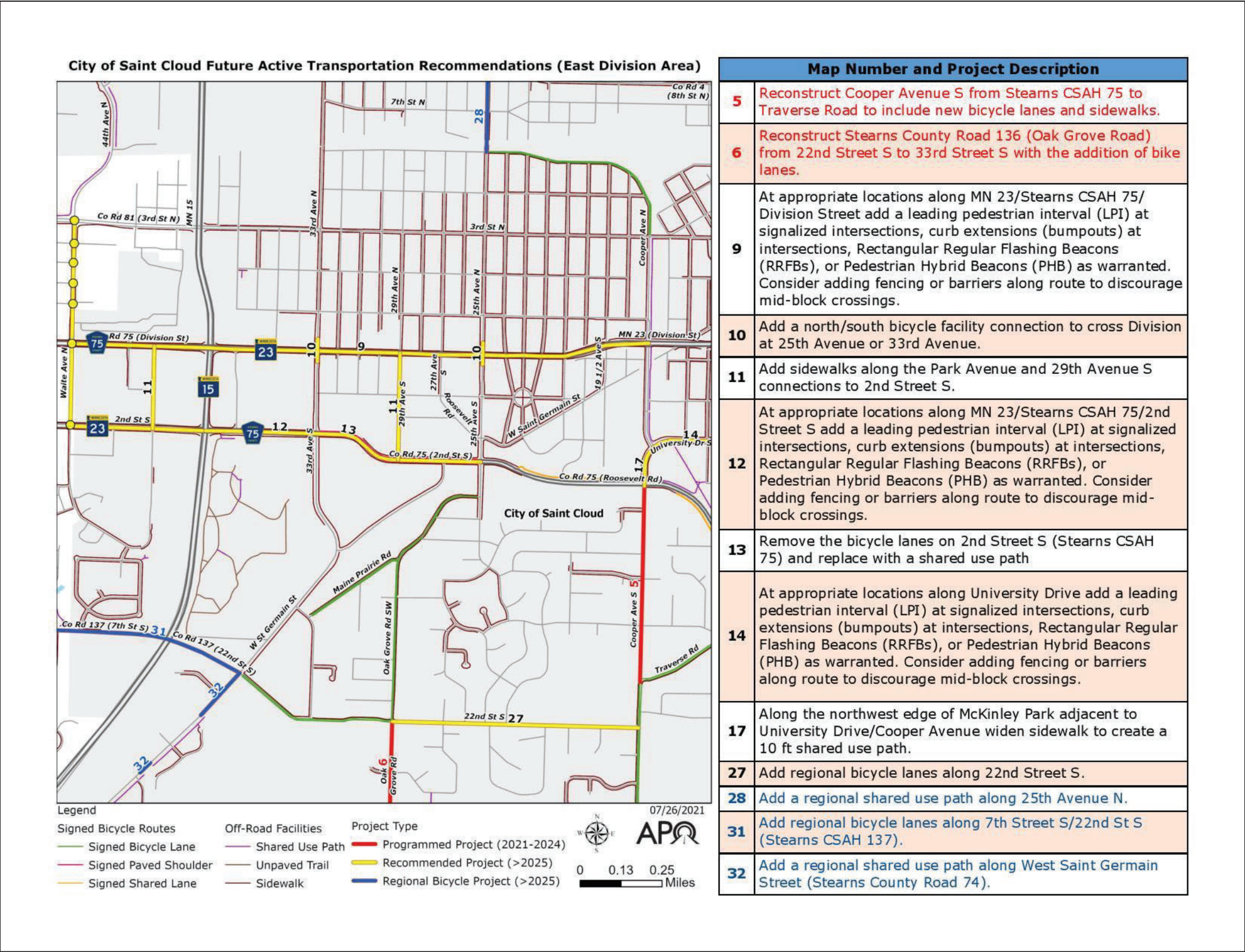


FIGURE E.56 – PROGRAMMED AND RECOMMENDED PROJECTS FOR THE EAST DIVISION STREET AREA WITHIN THE CITY OF SAINT CLOUD.

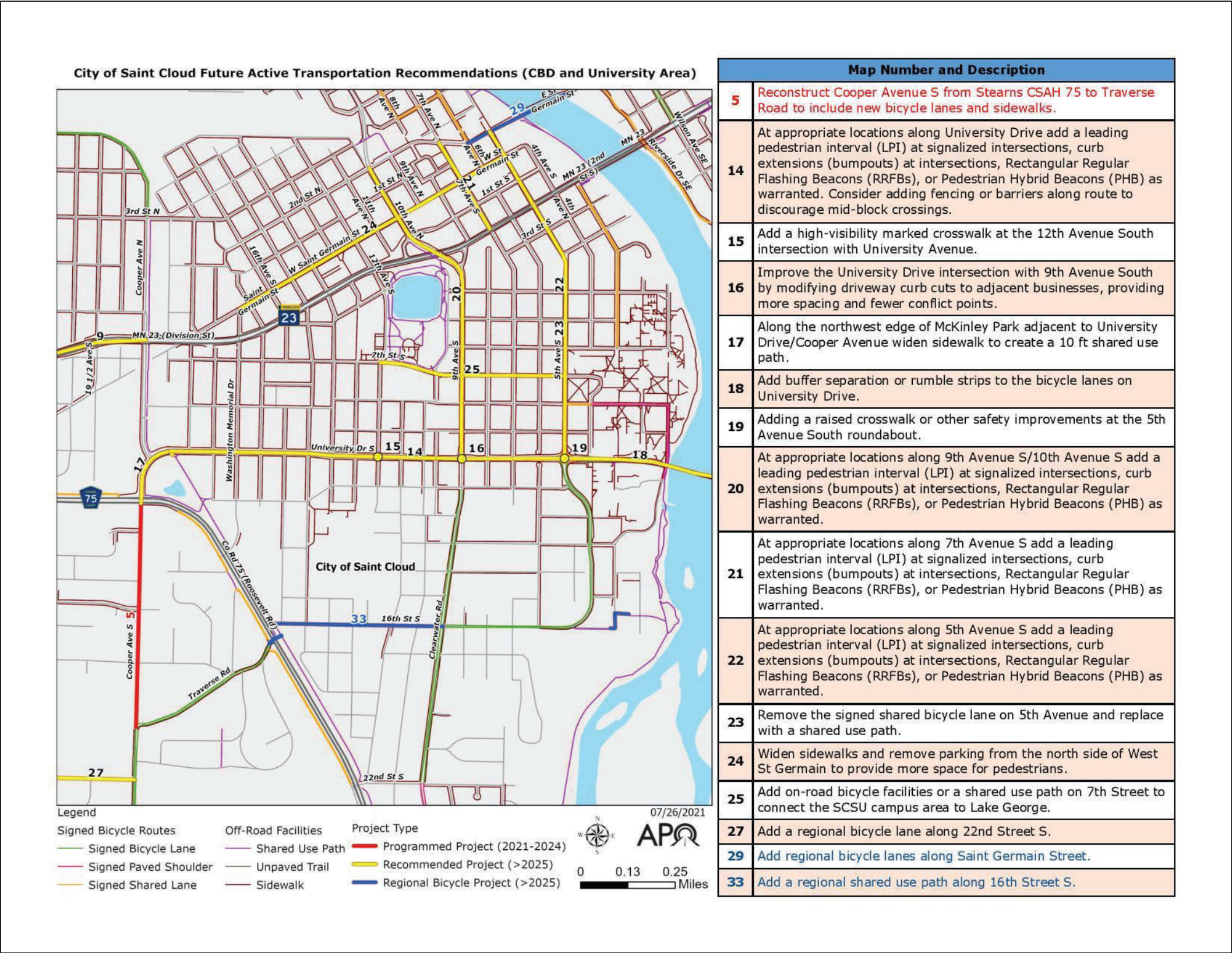


FIGURE E.57 – PROGRAMMED AND RECOMMENDED PROJECTS FOR THE CBD AND SCSU AREA OF THE CITY OF SAINT CLOUD.

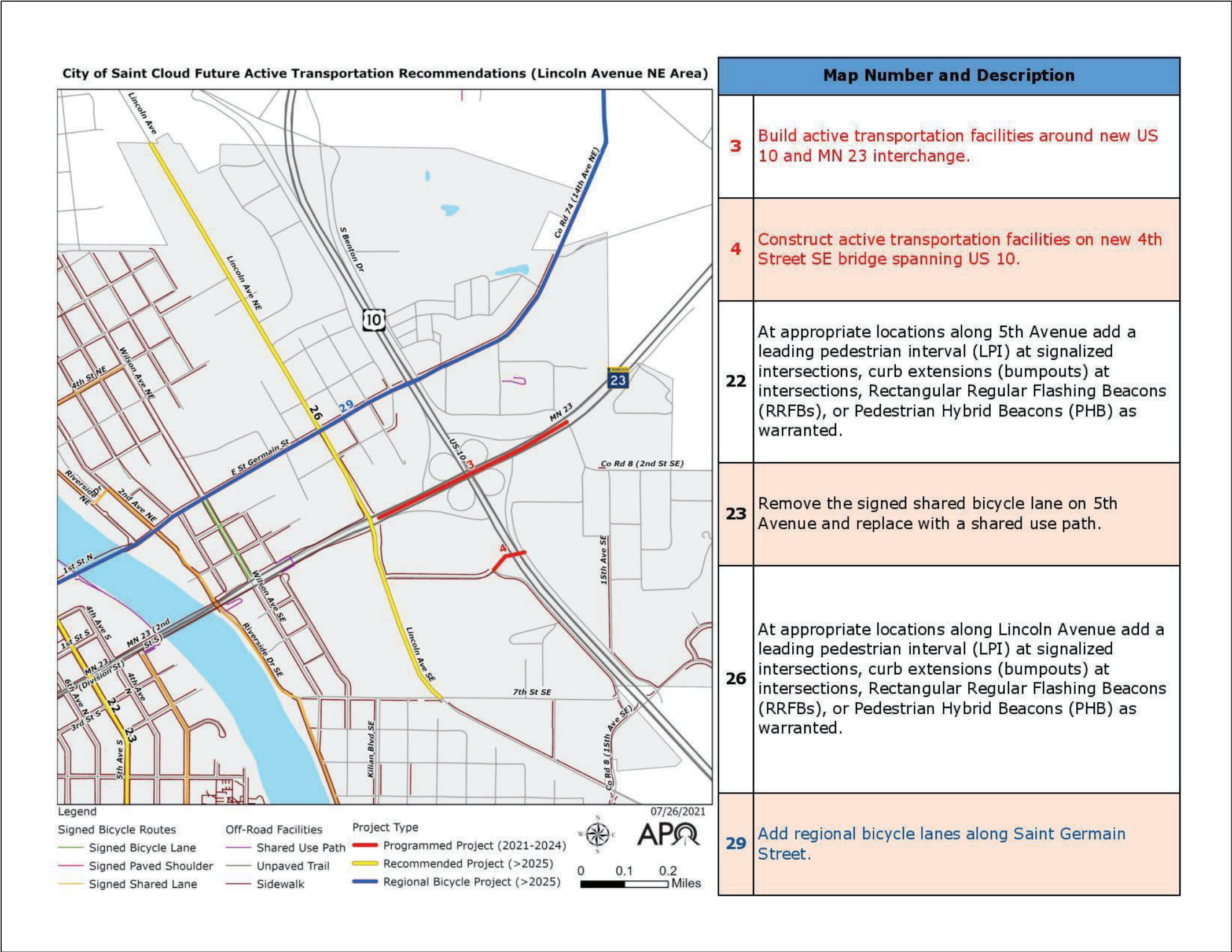
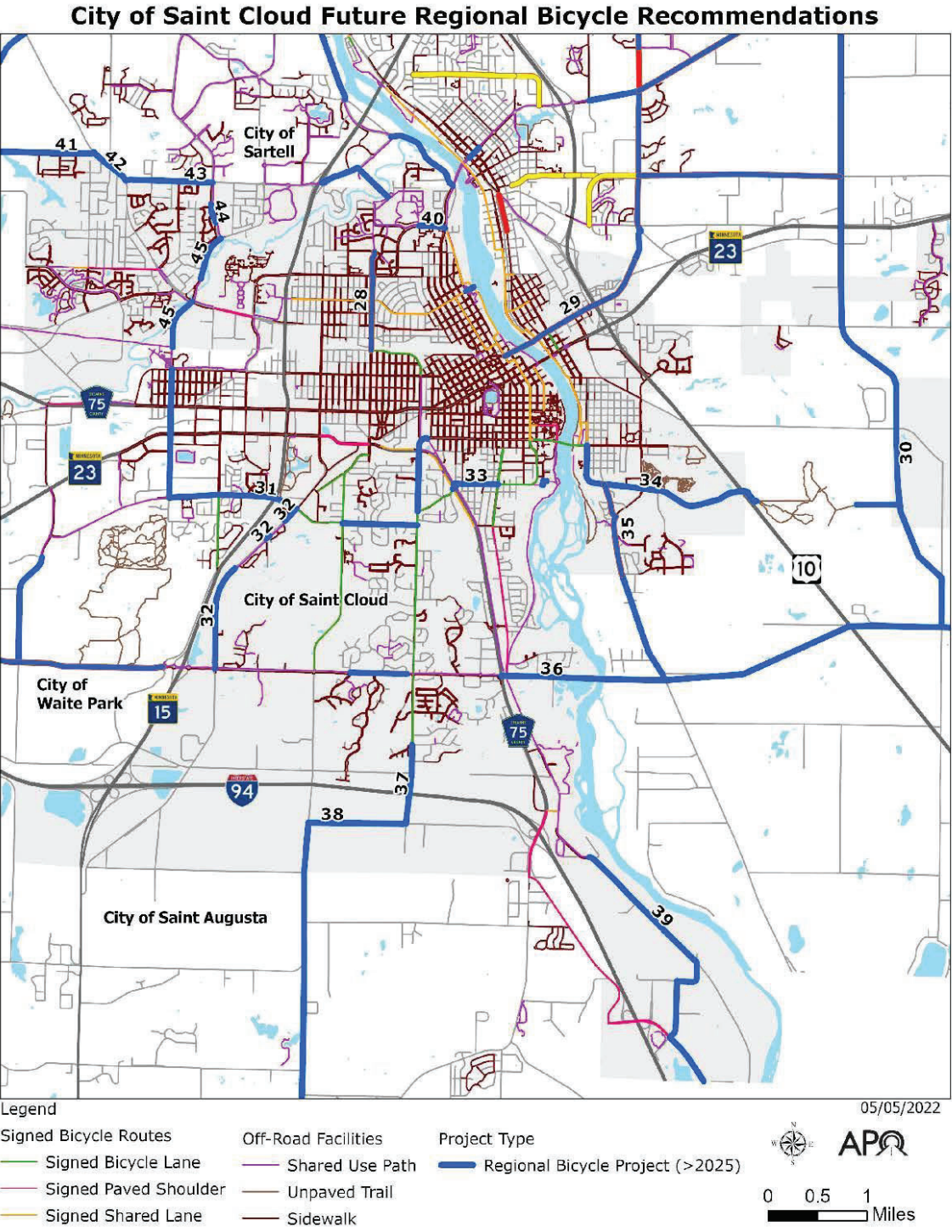


FIGURE E.58 – PROGRAMMED AND RECOMMENDED PROJECTS FOR THE US 10/LINCOLN AVENUE AREA OF THE CITY OF SAINT CLOUD.



Map Number and Description	
28	Add a regional shared use path along 25th Avenue North.
29	Add regional bicycle lanes along Saint Germain Street.
30	Add a regional shared use path along future north/south beltline.
31	Add regional bicycle lanes along 7th Street S (Stearns CSAH 137).
32	Add a regional shared use path along West Saint Germain Street (Stearns County Road 74).
33	Add a regional shared use path along 16th Street South.
34	Add a regional shared use path along Killian Boulevard/Minnesota Boulevard/MN 301.
35	Add a regional shared use path along Sherburne CSAH 8.
36	Add a regional shared use path along future west/east beltline.
37	Add regional bicycle lanes along Cooper Avenue South.
38	Add a regional shared use path along 255th Street and Stearns CSAH 136.
39	Add a regional shared use path along future Heatherwood Road.
40	Add a regional shared use path along Northway Drive.
41	Add a regional shared use path along 322nd Street.
42	Add a regional shared use path along Stearns CSAH 4.
43	Add a regional shared use path along Stearns CSAH 120.
44	Add a regional shared use path along Pinecone Road S.
45	Add a regional shared use path along Stearns CSAH 134.

FIGURE E.59 – CITY OF SAINT CLOUD’S RECOMMENDED ACTIVE TRANSPORTATION PROJECTS TO ASSIST IN THE DEVELOPMENT OF A REGIONAL NETWORK.

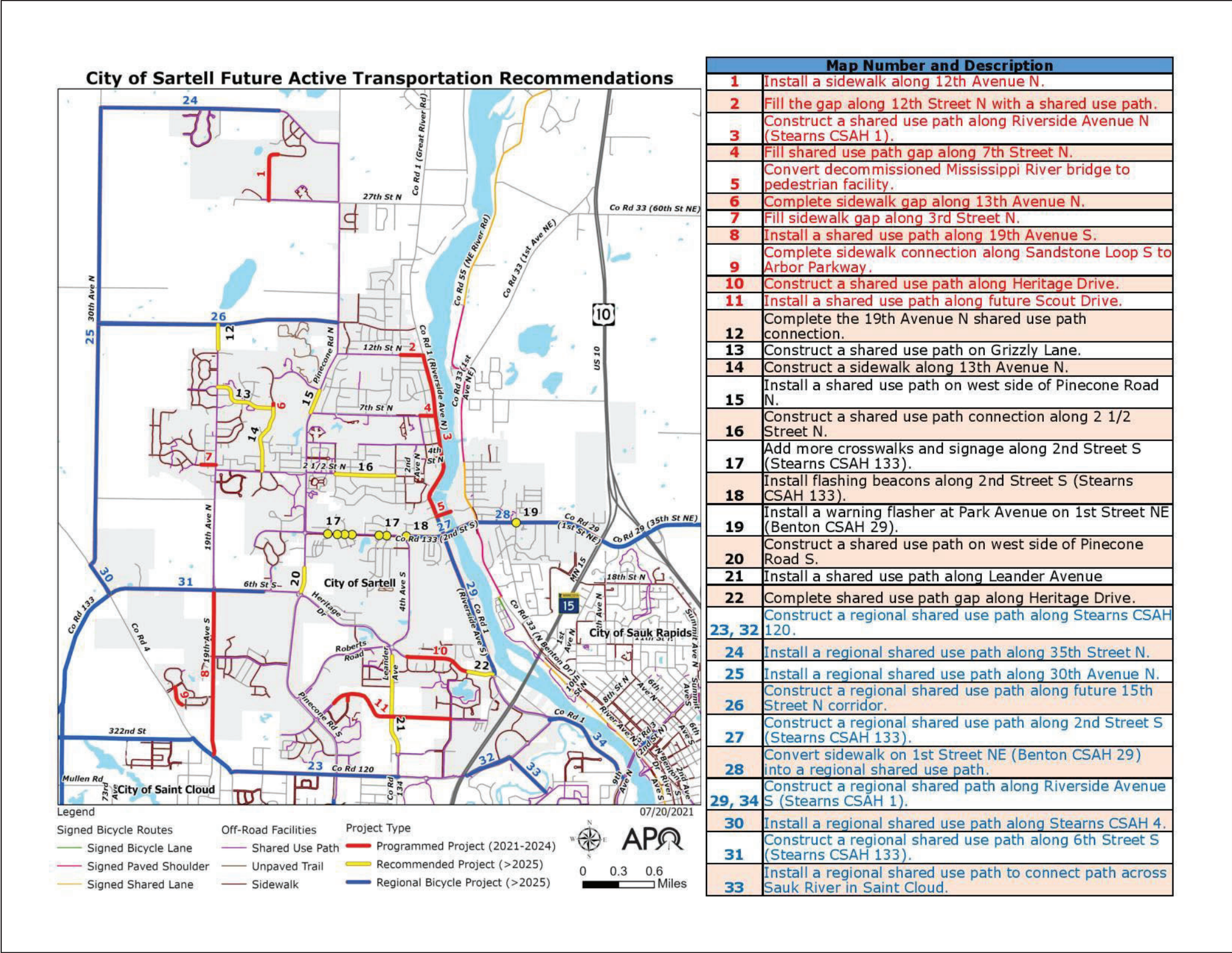


FIGURE B.28 – PROGRAMMED AND RECOMMENDED PROJECTS FOR THE CITY OF SARTELL.

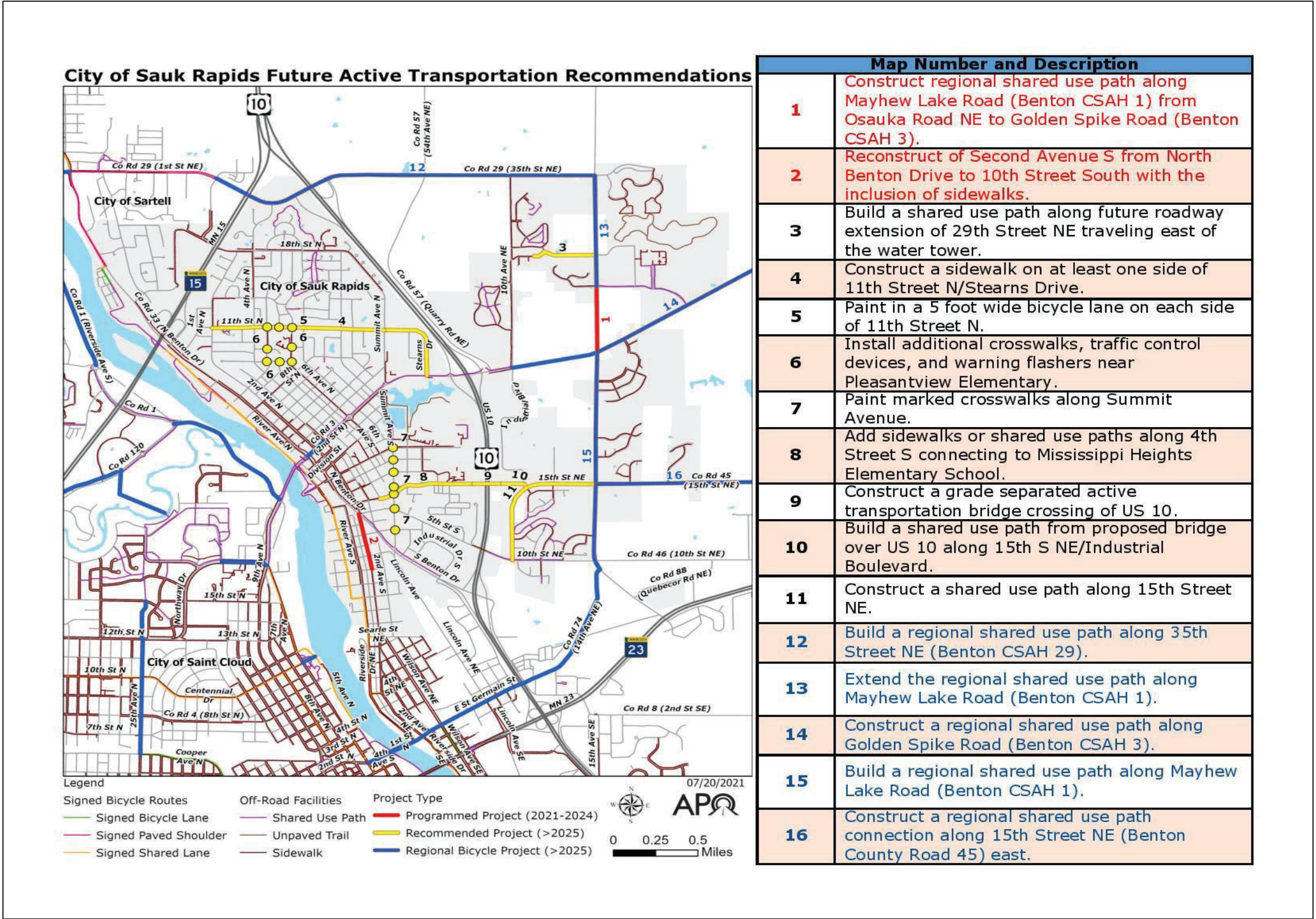


FIGURE A.26 – PROGRAMMED AND RECOMMENDED PROJECTS FOR THE CITY OF SAUK RAPIDS.





1040 County Road 4, Saint Cloud, MN 56303-0643

T. 320.252.7568 F. 320.252.6557

TO: Saint Cloud Area Planning Organization Policy Board
FROM: Vicki Johnson, Senior Transportation Planner
RE: 2023 Greater MN Highway Safety Improvement Program projects
DATE: Aug. 29, 2022

As a comprehensive, intergovernmental transportation planning agency for the Saint Cloud Metropolitan Planning Area (MPA), the Saint Cloud Area Planning Organization (APO) works with member agencies and jurisdictions to facilitate local, state, and Federal funds for programs and surface transportation improvement programs. In order to accomplish this, the APO is tasked with prioritizing projects that align with its long-range transportation vision for the region.

The Metropolitan Transportation Plan (MTP) is a long-range, multimodal, surface transportation plan that identifies a regional vision for transportation and the steps necessary to achieve that vision. Part of those steps includes the identification of various transportation improvement projects within the Metropolitan Planning Area (MPA).

In order to carry out the vision of the MTP, the APO develops and maintains a Transportation Improvement Program (TIP). The TIP is a short-range (four year) programming document that reports on how the various agencies and jurisdictions within the Saint Cloud MPA have prioritized their use of limited Federal highway and transit funding. This document is updated on an annual basis.

Projects contained within the TIP must either be identified within the MTP or align closely with the goals and objectives of the MTP. In addition, these projects are funded in part by the Federal Government or are projects sponsored specifically by the Minnesota Department of Transportation (MnDOT).

One of the sources of transportation funding the Federal Government uses is the Highway Safety Improvement Program (HSIP). The goal of HSIP is to achieve a significant reduction in traffic fatalities and serious injuries on all public roads and roads on tribal lands. This funding source requires a 10% local match with a maximum cap for a project being \$500,000 per location.

In July, the Minnesota Department of Transportation's Office of Traffic Engineering (OTE) announced a special solicitation for the Greater Minnesota HSIP program. This solicitation, strictly for 2023, has approximately \$1.6 million available for MnDOT District 3. Applications for this special solicitation must be received by Friday, Sept. 9.

As approved by the APO's Policy Board at the June 9, 2022, meeting, HSIP projects occurring within the APO's planning area must be reviewed by the APO's TAC and Policy Board prior to being submitted for funding consideration. All proactive/data-driven projects will receive an "equal prioritization" – meaning the APO's Policy Board will not rank/prioritize these projects. All reactive projects will be subject to a discussion based preliminary ranking by the TAC with final rankings/prioritization being handled at the Policy Board level.

Sherburne County and Stearns County have indicated their intent to apply for this special funding solicitation for the following project:

- **PROACTIVE/DATA-DRIVEN:** Edge line striping on various Sherburne County

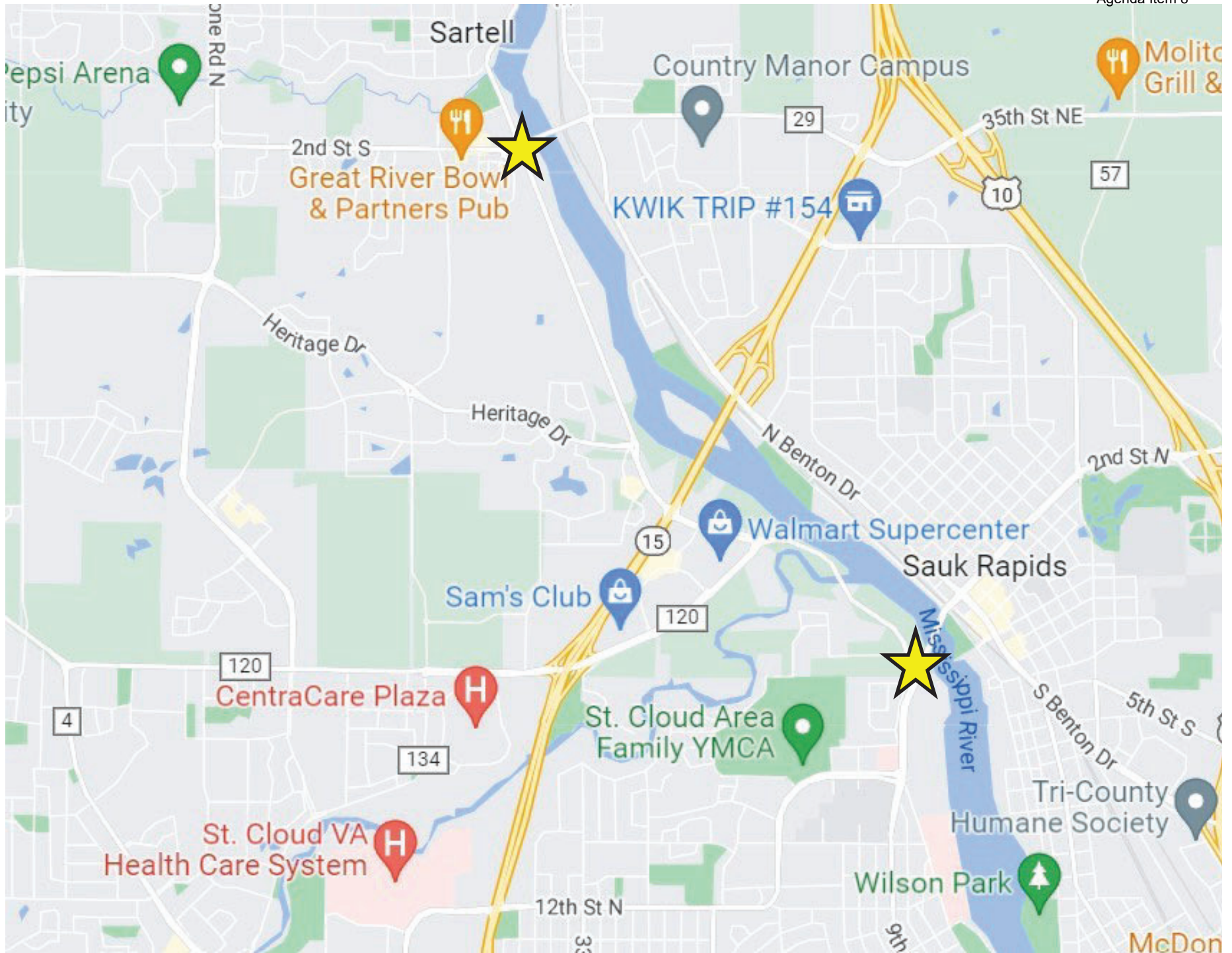
E. admin@stcloudapo.org W. stcloudapo.org

roads. The county is estimating this project will be around \$440,000 and will include CSAH 8 and CSAH 3 within the APO's planning area.

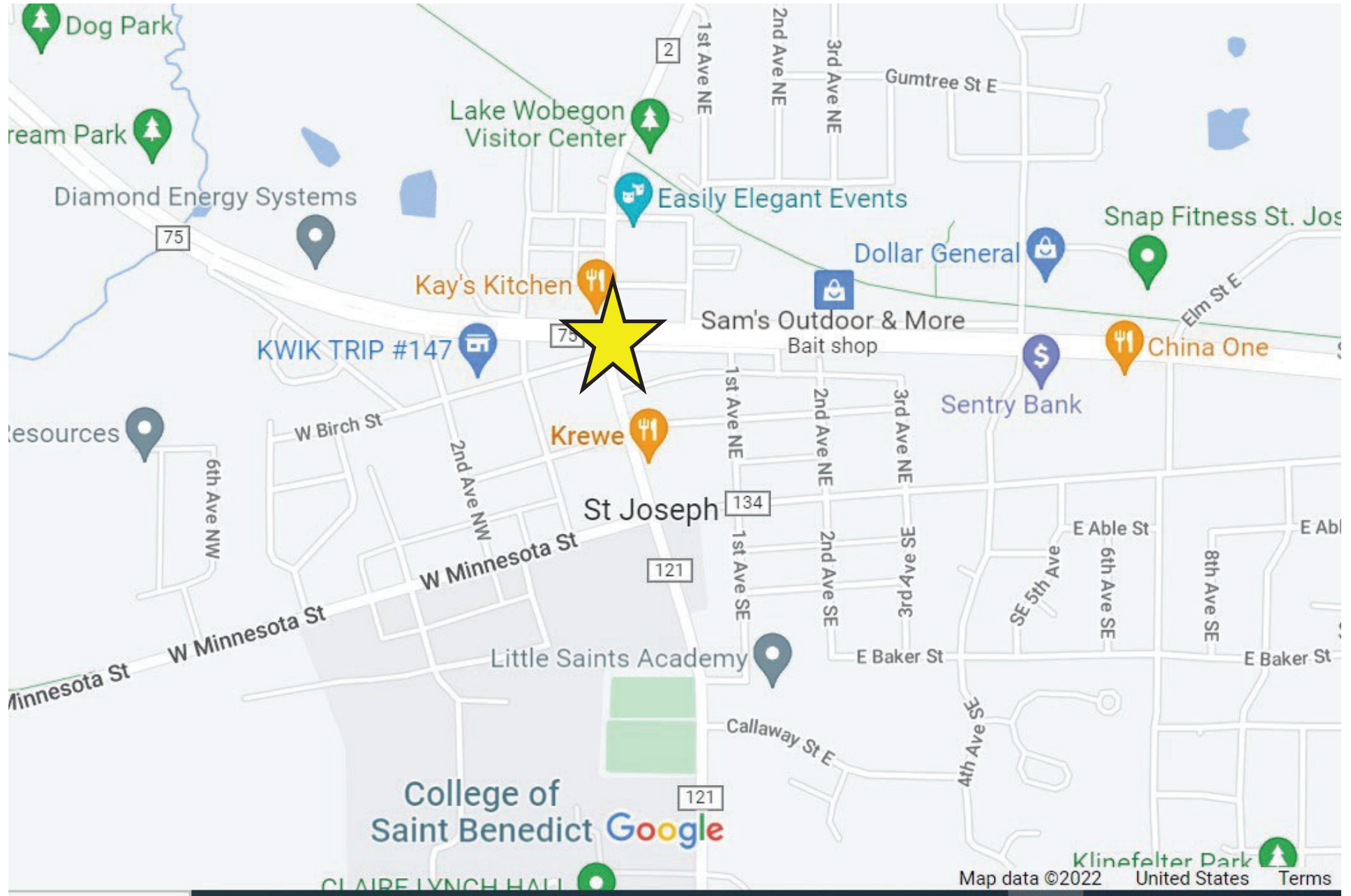
- **PROACTIVE/DATA-DRIVEN:** Upgrades to signal hardware including pedestrian countdown timers on 20 signals, including 19 throughout the Saint Cloud area (Saint Cloud, Sartell, and Saint Joseph).

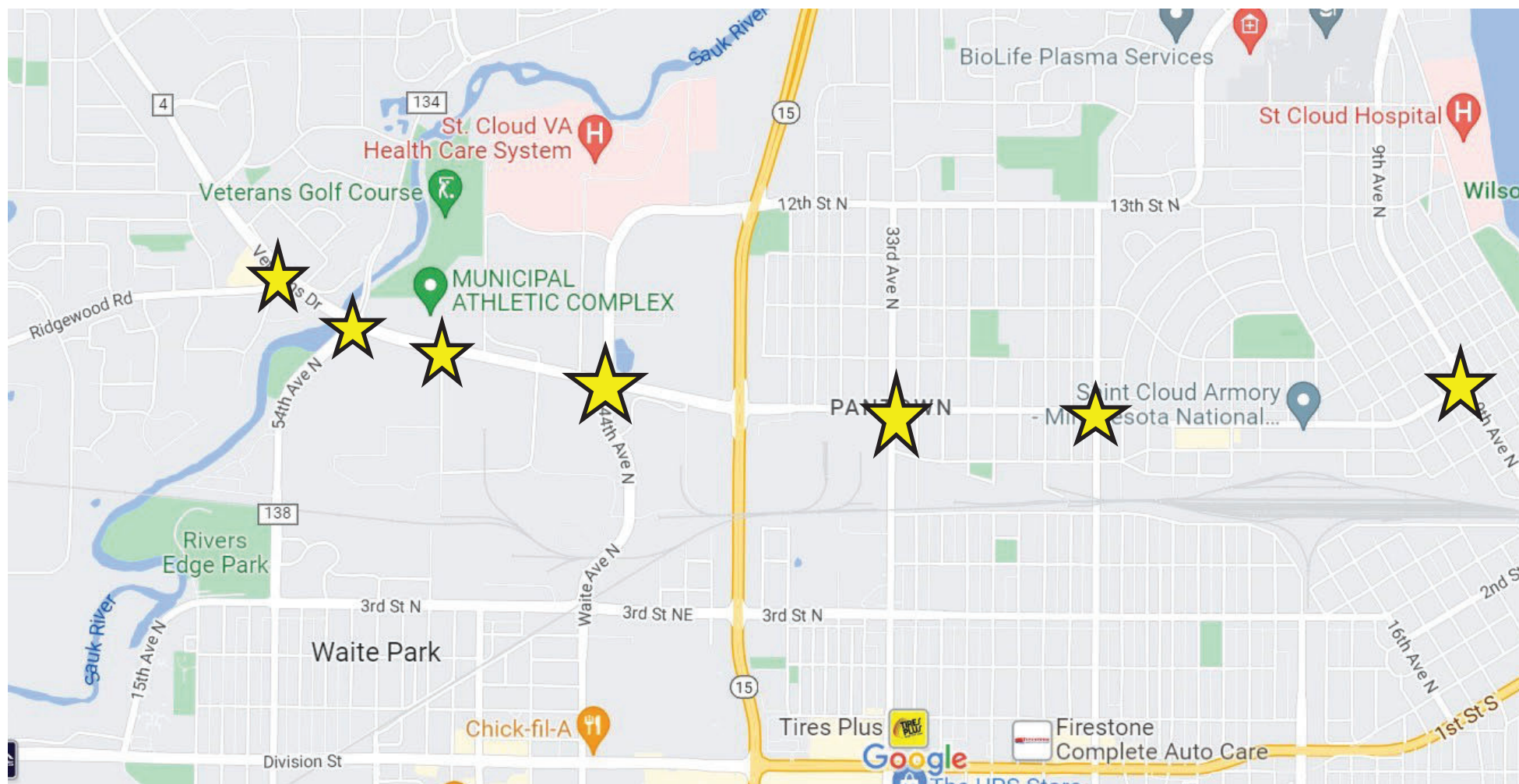
Suggested Action: Approval for both applicants to submit projects for HSIP funding consideration.

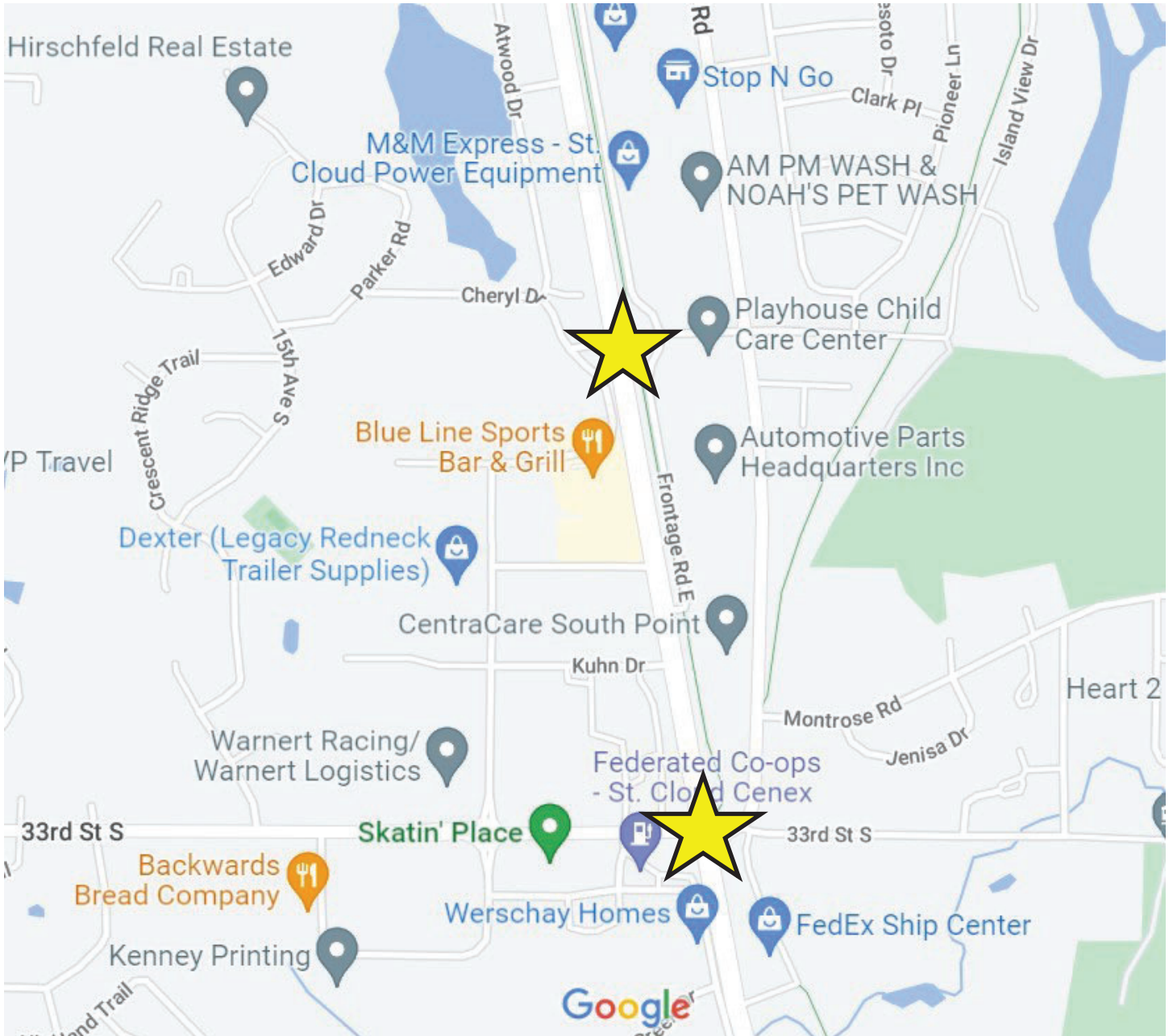


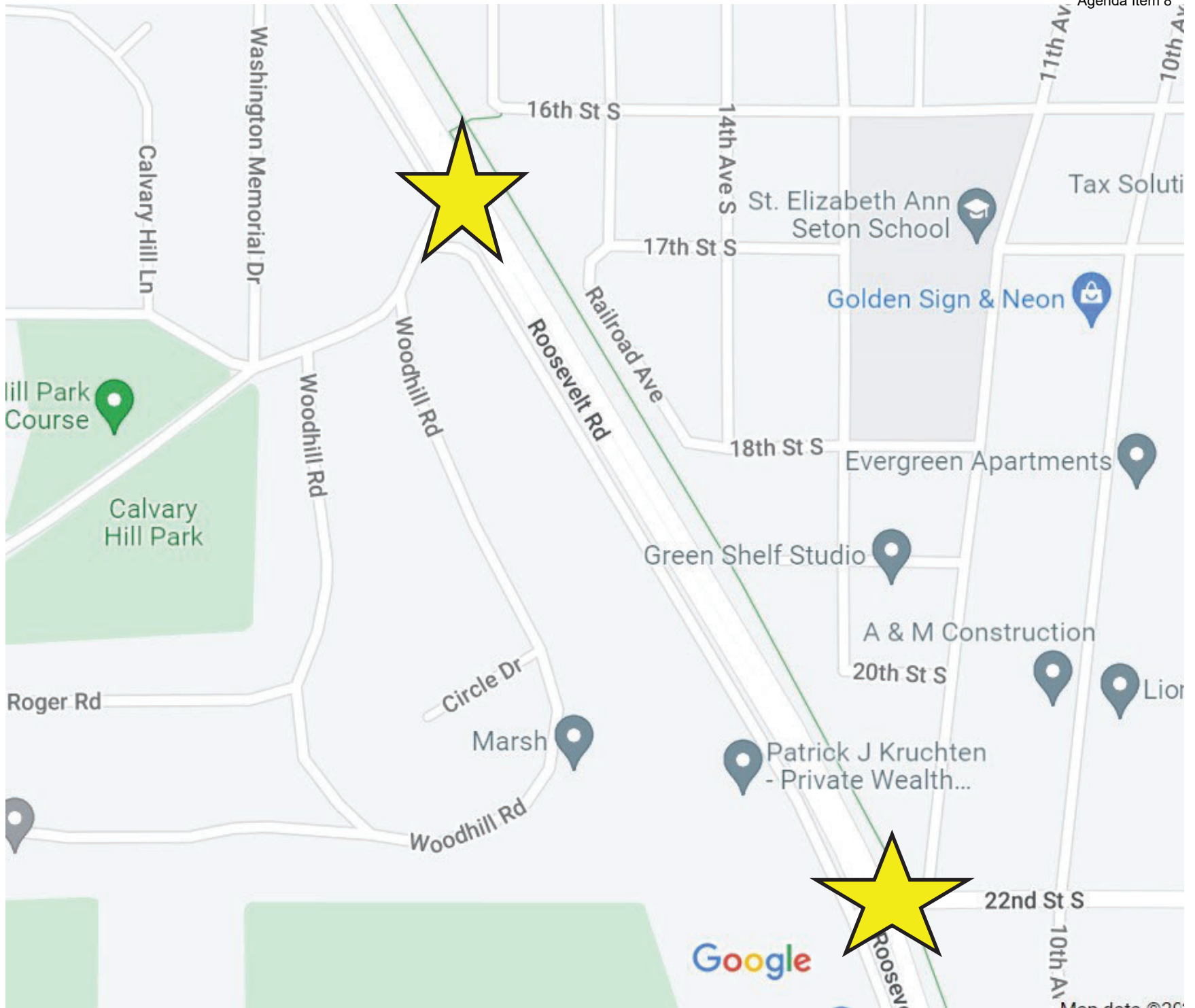


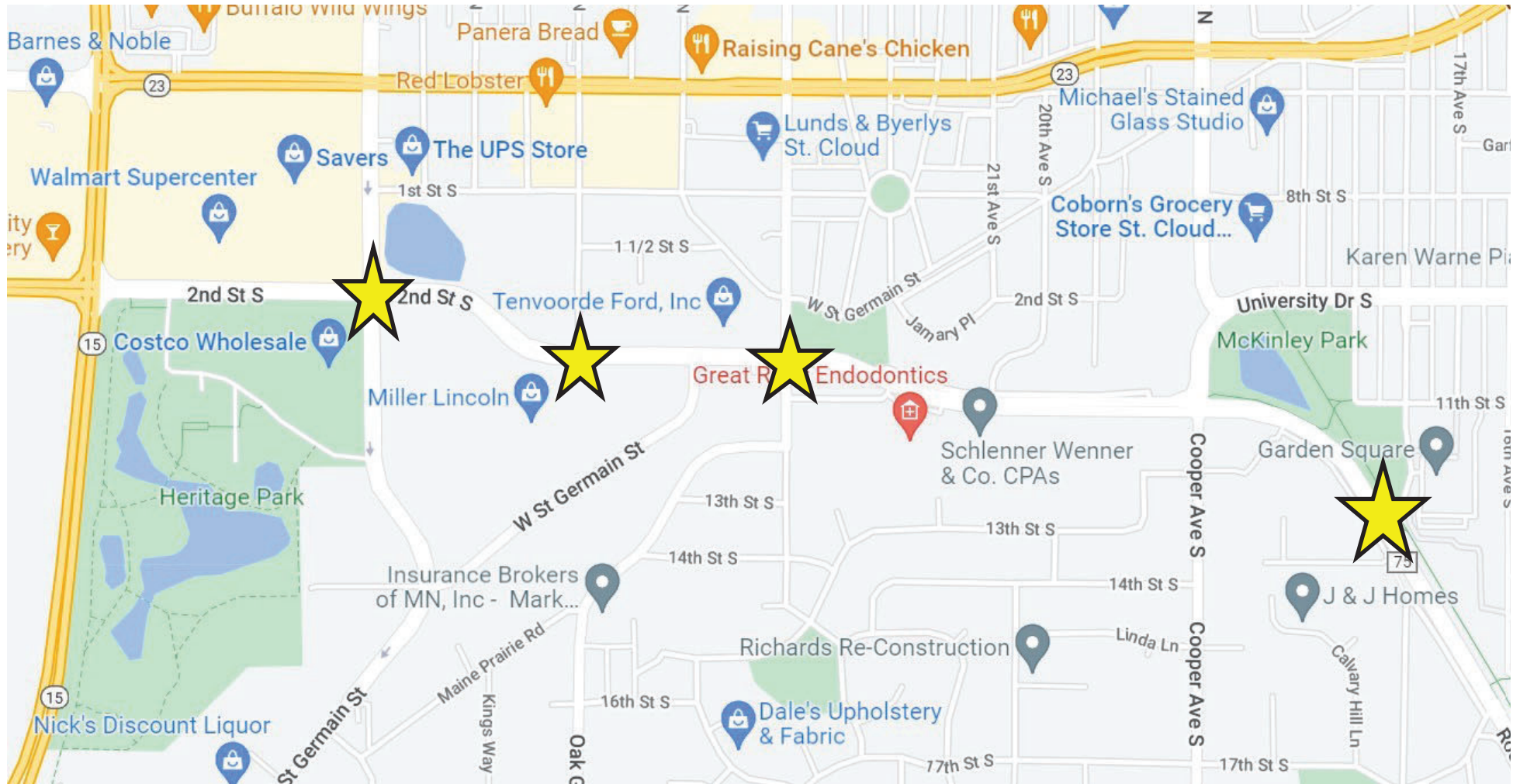


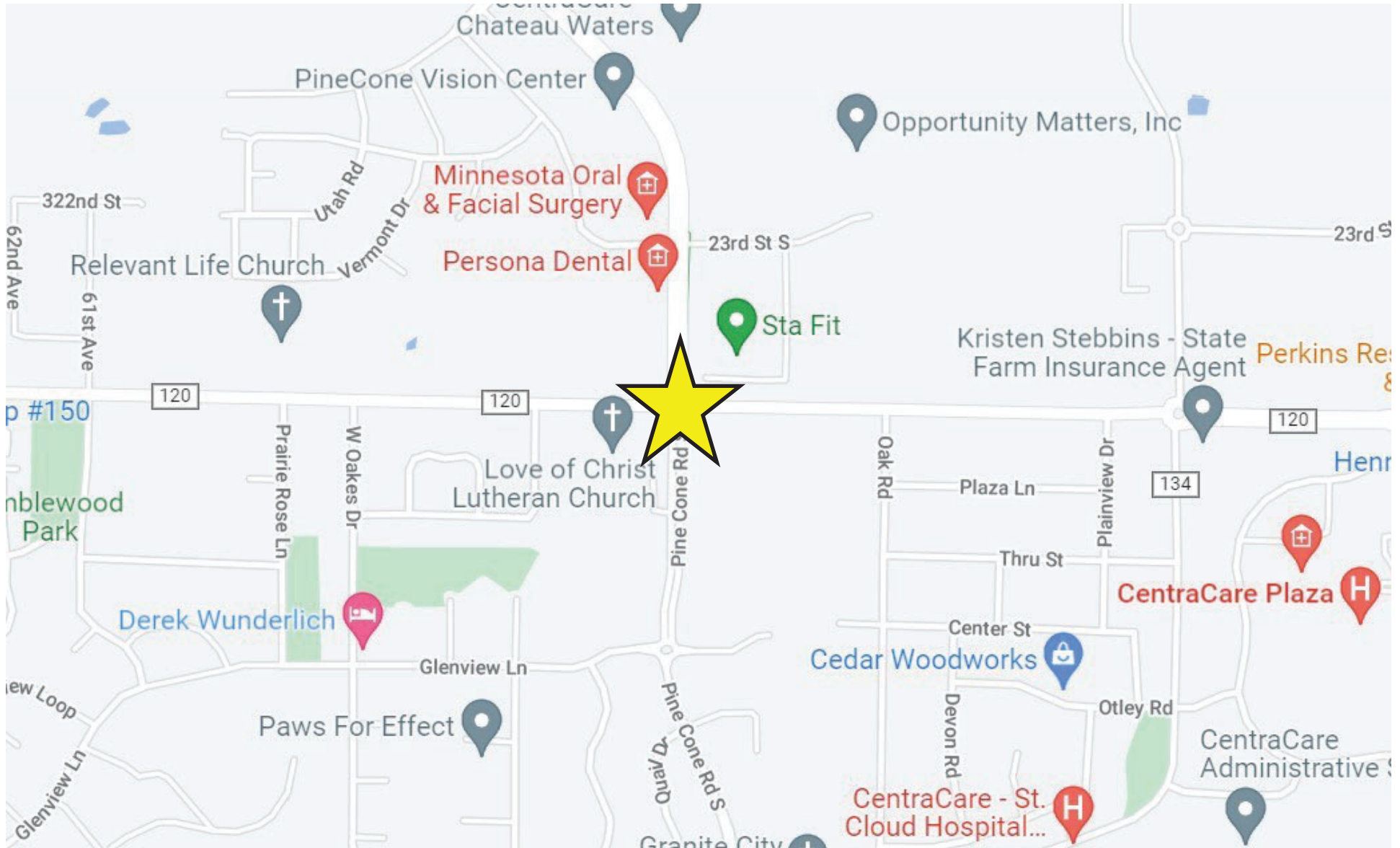














1040 County Road 4, Saint Cloud, MN 56303-0643

T. 320.252.7568 F. 320.252.6557

TO: Girma Feyissa, MnDOT Traffic Safety Engineer; Derek Leuer, MnDOT Traffic Safety Engineer; Eric DeVoe, Senior Research Analysis Specialist
FROM: Saint Cloud Area Planning Organization Policy Board
RE: 2023 Highway Safety Improvement Program Project Rankings/Prioritization
DATE: Sept. 8, 2022

The Saint Cloud Area Planning Organization (APO) Policy Board took action at its Sept. 8, 2022, meeting to review two proposed Highway Safety Improvement Program (HSIP) projects occurring within the APO's planning area.

The APO's Policy Board has opted to state that the following projects are of equal importance and priority for the APO region:

- Sherburne County edge line striping project.
- Stearns County bicycle and pedestrian safety intersection improvements.

The projects are consistent with the APO's 2045 Metropolitan Transportation Plan and supportive of the APO's commitment to develop and maintain a transportation system that is safe for all users (Goal 1).

Commissioner Joseph Perske Date
Chair, APO Policy Board

Brian Gibson, PTP Date
APO Executive Director