

AGENDA

APO POLICY BOARD MEETING

THURSDAY, JANUARY 13, 2022 - 4:30 P.M.
GREAT RIVER REGIONAL LIBRARY, BREMER ROOM
1300 W ST GERMAIN ST, ST CLOUD, MN 56301

1. Pledge of Allegiance
2. Introductions
3. Approval of Agenda
4. Public Comment Period
5. Consideration of Consent Agenda Items (*Attachments A – H*)
 - a. Approve Minutes of October 14, 2021 Policy Board Meeting (*Attachment A*)
 - b. Approve Bills Lists (*Attachments B1 – B4*)
 - c. Approve Annual Resolution on Investment Procedures (*Attachment C*)
 - d. Approve Annual Resolution on Paying Certain Claims (*Attachment D*)
 - e. Approve Annual Resolution on Official Newspaper of Record (*Attachment E*)
 - f. Receive Staff Report on Area Transportation Partnership Meeting (*Attachment F*)
 - g. Receive Report Technical Advisory Committee Meeting Attendance for 2021 (*Attachment G*)
 - h. Receive Report on Policy Board Meeting Attendance for 2021 (*Attachment H*)
6. Elect Officers for 2022 (*Attachment I*) *Joe Perske, Chair*
 - a. **Suggested Action: Elect Chair and 4 Vice-Chairs**
7. Appoint Representative to Area Transportation Partnership (*Attachments J*) *Vicki Johnson, Senior Planner*
 - a. **Suggested Action: Appoint Representative**
8. Receive Southwest Beltline Corridor Study & Approve Resolution Committing to Using It As A Planning Guide (*Attachment K*) *Brian Gibson, Executive Director*
 - a. **Suggested Action: Approve**
9. Other Business & Announcements
10. Adjournment

English

The Saint Cloud Area Planning Organization (APO) fully complies with the Title VI of the Civil Rights Act of 1964, Title II of the Americans with Disabilities Act of 1990, Executive Order 12898, Executive Order 13116 and related statutes and regulations. The APO is accessible to all persons of all abilities. A person who requires a modification or accommodation, auxiliary aids, translation services, interpreter services, etc., in order to participate in a public meeting, including receiving this agenda and/or attachments in an alternative format, or language please contact the APO at 320-252-7568 or at admin@stcloudapo.org at least seven (7) days in advance of the meeting.

Somali

Ururka Qorsheynta Deegaanka ee Cloud Cloud (APO) wuxuu si buuxda u waafaqsanahay Cinwaanka VI ee Xuquuqda Xuquuqda Rayidka ee 1964, Cinwaanka II ee Sharciga Naafada Mareykanka ee 1990, Amarka Fulinta 12898, Amarka Fulinta 13116 iyo qawaaniinta iyo qawaaniinta la xiriira. APO waa u furan tahay dhammaan dadka awooda oo dhan. Qofka u baahan dib-u-habeyn ama dejin, caawimaad gargaar ah, adeegyo turjumaad, adeegyo turjubaan, iwm, si uu uga qeyb galo kulan dadweyne, oo ay ku jiraan helitaanka ajendahaan iyo / ama ku lifaaqan qaab kale, ama luqadda fadlan la xiriir APO. 320-252-7568 ama at admin@stcloudapo.org ugu yaraan toddobo (7) maalmood kahor kulanka.

Spanish

La Organización de Planificación del Área de Saint Cloud (APO en inglés) cumple plenamente con el Título VI de la Ley de Derechos Civiles de 1964, con el Título II de la Ley sobre los Estadounidenses con Discapacidad de 1990), de la Orden Ejecutiva 12898, de la Orden Ejecutiva 13116 y los estatutos y reglamentos relacionados. La APO es accesible para todas las personas de todas las capacidades. Una persona que requiere una modificación o acomodación, ayudas auxiliares, servicios de traducción, servicios de interpretación, etc., para poder participar en una reunión pública, incluyendo recibir esta agenda y/o archivos adjuntos en un formato o idioma alternativo, por favor, contacta a la APO al número de teléfono 320-252-7568 o al admin@stcloudapo.org al menos siete (7) días antes de la reunión.

SAINT CLOUD AREA PLANNING ORGANIZATION POLICY BOARD
Thursday, October 14, 2021 – 4:30 p.m.

A regular meeting of the Saint Cloud Area Planning Organization Policy Board was held on Thursday, September 12 at 4:30 p.m. Raeanne Danielowski for Joe Perske APO Chair presided with the following members:

Leigh Lenzmeier	Stearns County
Rick Miller	City of Waite Park
Raeanne Danielowski	Sherburne County
Dottie Seamans	City of Sauk Rapids
Jodi Tiech	Stearns County
Kevin Kluesner	City of Saint Joseph
Jeff Westerlund	LeSauk Township
Jeff Goerger	City of Saint Cloud
Steve Heinen	Benton County
Dave Green	Metro Bus
Jeff Kolb	City of Sartell

Also in attendance were:

Brian Gibson	Saint Cloud APO
Vicki Johnson	Saint Cloud APO
Micah Johnson	Saint Cloud APO
Alex McKenzie	Saint Cloud APO

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA:

Mr. Goerger motioned to approve the agenda, and Mr. Heinen seconded the motion. Motion carried.

PUBLIC COMMENT PERIOD: No members of the public were in attendance.

CONSIDERATION OF CONSENT AGENDA ITEMS:

- a. Approve Minutes of September 9, 2021 Policy Board Meeting
- b. Approve Bills Lists
- c. Approve Contract Extension for Mississippi River Bridge Planning Study
- d. Approve Thank You Letter to Senator Putnam
- e. Approve Administrative Modification to the 2021-2024 Transportation Improvement Program
- f. Receive 3rd Quarter Financial Report
- g. Receive Notice of Contract Change for Southwest Beltline Corridor Study
- h. Receive Staff Report of September 30, 2021 Meeting of the Technical Advisory Committee

Ms. Seamans motioned to approve the consent agenda, and Mr. Goerger seconded the motion. Motion carried.

Consider Rankings of Highway Safety Improvement Program (HSIP) Projects

Ms. Johnson summarized HSIP (Highway Safety Improvement Program). The grant program is designed to reduce traffic fatalities and serious injuries. This is the engineering component of the zero deaths initiative. Projects are typically either proactive or reactive. Looking for low-cost high impact solutions. Typically, applications are submitted from County engineers to the APO and APO is supposed to be prioritizing/ ranking them.

First Project: Stearns County and the City of St. Joseph are proposing to construct a roundabout at the intersection of CSAH2 and Minnesota Street/Leaf Road on the west side of the city. The intersection currently has stop signs on the side streets with CSAH 2 being the through route.

Second Project: Rural Intersection Safety Street Lighting in Sherburne County. Intersections identified as "T" intersections rank as a high priority in our adopted "Rural Safety Street Light Policy".

Third Project: Installing Mumble Strips on a Segment of CSAH 7 Sherburne County. The TAC recommended that the APO submit all applications with equal priority/ranking until we know more how rankings will be used.

Ms. Danielowski recommends Policy Board accepts the TAC recommendation of ranking everyone the same.

Mr. Goerger motioned to approve ranking all projects the same. Ms. Seamans seconded the motion. Motion carried.

Consider Amendment to 2022-2023 Unified Planning Work Program.

Mr. Gibson explained that the Saint Joseph Birch Street Redevelopment Study was requested to be deleted by the City. Those funds along with money saved from staffing changes at the APO would be redirected to support an operational review of Opportunity Drive including the I-94 interchange.

Mr. Goerger motioned to approve the amendment. Mr. Kluse seconded the motion. Motion carried.

Consider Stakeholder Engagement Plan Annual Review

Mr. Gibson explained that Federal regulations require Metropolitan Planning Organizations to periodically review the effectiveness of their public input procedures and strategies to ensure a full and open participation process. The APO annually reviews our public engagement activities to gain such insights. Mr. Gibson identified APO online presence; demographics of public reached. Mr. Gibson outlined APO's other efforts including speaking at meetings, press releases, email list, website and newsletter. Mr. Gibson outlined the effectiveness of activities to inform and engage the public and provides recommendations for improving public outreach and engagement. This includes hybrid meetings, posting meetings on

YouTube, targeting BIPOC “ambassador” pilot program, social media, qualitative surveys, continuing newsletter, soliciting emails and will explore innovative tools.

Mr. Goerger motioned to approve the annual review of Stakeholder engagement. Mr. Westerlund seconded the motion. Motion carried.

OTHER BUSINESS & ANNOUNCEMENTS:

Mr. Gibson outlines a possible November, December meeting to amend 2022-2025 TIP for increased cost of project.

ADJOURNMENT:

The meeting was adjourned at 5:14 p.m.

ST. CLOUD AREA PLANNING ORGANIZATION
Transaction List by Vendor - Paid Invoices
October 2021

Date	Transaction Type	Vendor	Accounting Description	Amount
10/25/2021	Bill Payment (Credit Card)		VISA 2733	89.85
10/01/2021	Bill Payment (Credit Card)		VISA 2733	645.62
10/11/2021	Bill Payment (Credit Card)		VISA 2733	57.03
10/12/2021	Bill Payment (Credit Card)		VISA 2733	57.03
10/19/2021	Credit Card Credit	9229	VISA 2733	-4.04
10/19/2021	Credit Card Credit	8808	VISA 2733	-4.04
10/19/2021	Credit Card Credit	9237	VISA 2733	-4.04
10/19/2021	Credit Card Credit	1370	VISA 2733	-4.04
10/19/2021	Credit Card Credit	9245	VISA 2733	-4.04
10/19/2021	Credit Card Credit	6231	VISA 2733	-4.04
10/19/2021	Credit Card Credit	6256	VISA 2733	-4.04
10/19/2021	Credit Card Credit	6249	VISA 2733	-4.04
10/19/2021	Credit Card Credit	2044	VISA 2733	-4.04
10/19/2021	Credit Card Credit	2051	VISA 2733	-4.04
10/19/2021	Credit Card Credit	2077	VISA 2733	-4.04
10/19/2021	Credit Card Credit	2093	VISA 2733	-4.04
10/19/2021	Credit Card Credit	2101	VISA 2733	-45.74
10/19/2021	Bill Payment (Credit Card)		VISA 2733	16.13
10/19/2021	Bill Payment (Credit Card)		VISA 2733	16.13
AFLAC				
10/15/2021	Bill Payment (Check)		1002 Liberty Checking account	993.90
American Tap Room - Dulles Internl Airport				
10/25/2021	Bill Payment (Credit Card)		VISA 2733	35.25
BCBS of MN				
10/20/2021	Bill Payment (Check)		1002 Liberty Checking account	5,920.21
10/20/2021	Bill Payment (Check)		1002 Liberty Checking account	741.17
David Turch & Associates				
10/12/2021	Bill Payment (Check)		1002 Liberty Checking account	4,000.00
Delta Dental				
10/05/2021	Bill Payment (Check)		1002 Liberty Checking account	275.70
Emerald Companies Inc				
10/07/2021	Bill Payment (Check)		1002 Liberty Checking account	346.71

ST. CLOUD AREA PLANNING ORGANIZATION
Transaction List by Vendor - Paid Invoices
October 2021

Date	Transaction Type	Vendor	Accounting Description	Amount
Express Services Inc				
10/06/2021	Bill Payment (Credit Card)		VISA 2733	522.05
10/13/2021	Bill Payment (Credit Card)		VISA 2733	515.97
10/25/2021	Bill Payment (Credit Card)		VISA 2733	515.72
Google Inc.				
10/04/2021	Bill Payment (Credit Card)		VISA 2733	48.00
Holiday Inn - Washington DC				
10/20/2021	Bill Payment (Credit Card)		VISA 2733	46.30
10/25/2021	Bill Payment (Credit Card)		VISA 2733	711.63
Loffler Companies				
10/07/2021	Bill Payment (Check)		1002 Liberty Checking account	266.72
Mailchimp.com				
10/04/2021	Bill Payment (Credit Card)		VISA 2733	14.99
Menards				
10/06/2021	Bill Payment (Credit Card)		VISA 2733	64.56
Microsoft				
10/01/2021	Bill Payment (Credit Card)		VISA 2733	106.56
Net V Pro				
10/06/2021	Bill Payment (Check)		1002 Liberty Checking account	321.00
10/14/2021	Bill Payment (Check)		1002 Liberty Checking account	746.00
Pat Gorman Sealcoating				
10/12/2021	Bill Payment (Credit Card)		VISA 2733	3,930.00
Premium Waters, Inc.				
10/14/2021	Bill Payment (Check)		1002 Liberty Checking account	13.00
Principal Mutual Life Insurance				
10/14/2021	Bill Payment (Check)		1002 Liberty Checking account	361.28
Quill.com				
10/04/2021	Bill Payment (Check)		1002 Liberty Checking account	22.98
10/14/2021	Bill Payment (Check)		1002 Liberty Checking account	50.32
Spectrum Business (Charter)				

ST. CLOUD AREA PLANNING ORGANIZATION
Transaction List by Vendor - Paid Invoices
October 2021

Date	Transaction Type	Vendor	Accounting Description	Amount
10/13/2021	Bill Payment (Check)		1002 Liberty Checking account	414.94
		SRF Consulting Group, Inc.		
10/14/2021	Bill Payment (Check)		1002 Liberty Checking account	10,000.00
10/15/2021	Bill Payment (Check)		1002 Liberty Checking account	10,841.38
		St. Cloud Postmaster		
10/07/2021	Bill Payment (Credit Card)		VISA 2733	24.60
		Stearns Electric Association		
10/25/2021	Bill Payment (Check)		1002 Liberty Checking account	154.41
		Weisman Cleaning Inc		
10/04/2021	Bill Payment (Check)		1002 Liberty Checking account	150.68
		West Central Sanitation, Inc		
10/14/2021	Bill Payment (Check)		1002 Liberty Checking account	41.75
		Xcel Energy		
10/04/2021	Bill Payment (Check)		1002 Liberty Checking account	55.42
		Your CFO Inc		
10/01/2021	Bill Payment (Check)		1002 Liberty Checking account	1,549.00
		ZipRecruiter.com		
10/05/2021	Bill Payment (Credit Card)		VISA 2733	249.00
10/06/2021	Bill Payment (Credit Card)		VISA 2733	50.00
				\$ 44,888.77

LIBERTY BANK DEPOSITS

	Deposit Date	Amount
MN DOT	21-Oct	10,321.23
Bank interest earned	10/31/2021	3.71
		10,324.94

ST. CLOUD AREA PLANNING ORGANIZATION
Transaction List by Vendor - Paid Invoices
November 2021

Date	Transaction Type	Vendor	Accounting Description	Amount
Adobe Creative Cloud				
11/11/2021	Bill Payment (Credit Card)		IT Software & Support	52.99
11/11/2021	Bill Payment (Credit Card)		IT Software & Support	52.99
11/19/2021	Expense		IT Software & Support	16.13
AFLAC				
11/15/2021	Bill Payment (Check)		Employee Benefits	655.30
Alex Mckenzie				
11/10/2021	Bill Payment (Check)		Mileage Reimbursement	49.73
City of St. Cloud - Water/Sewer				
11/15/2021	Bill Payment (Check)		Water & Sewer	104.64
Cloudnet				
11/10/2021	Bill Payment (Check)		IT Software & Support	20.00
David Turch & Associates				
11/16/2021	Bill Payment (Check)		Lobbying Services	8,000.00
Delta Dental				
11/01/2021	Bill Payment (Check)		Employee Benefits	275.70
Emerald Companies Inc				
11/10/2021	Bill Payment (Check)		Maintenance	346.71
Express Services Inc				
11/05/2021	Bill Payment (Credit Card)		Secretarial Support	522.05
11/08/2021	Bill Payment (Credit Card)		Secretarial Support	519.77
11/12/2021	Bill Payment (Credit Card)		Secretarial Support	522.81
11/15/2021	Bill Payment (Credit Card)		Secretarial Support	532.94
Facebook				
11/01/2021	Bill Payment (Credit Card)		Printing & Publications	25.00
11/01/2021	Bill Payment (Credit Card)		Printing & Publications	25.00
11/08/2021	Bill Payment (Credit Card)		Printing & Publications	39.00
11/08/2021	Bill Payment (Credit Card)		Printing & Publications	35.00
11/08/2021	Bill Payment (Credit Card)		Printing & Publications	50.00

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November 2021

Date	Transaction Type	Vendor	Accounting Description	Amount
11/08/2021	Bill Payment (Credit Card)		Printing & Publications	25.00
		Google Inc.		
11/02/2021	Expense		Printing & Publications	48.00
		Hover.com		
11/12/2021	Bill Payment (Credit Card)		Domain registration	16.17
		Indeed.com		
11/12/2021	Bill Payment (Credit Card)		Employee Recruitment	407.00
		Loffler Companies		
11/05/2021	Bill Payment (Check)		Copier useage charges	89.87
		Lynnae Kuklok		
11/10/2021	Bill Payment (Check)		Office Supplies Reimbursement	22.96
		Mailchimp.com		
11/08/2021	Bill Payment (Credit Card)		Printing & Publications	14.99
		Net V Pro		
11/01/2021	Bill Payment (Check)		IT Support	321.00
11/15/2021	Bill Payment (Check)		IT Support	737.50
		Park MSP		
11/12/2021	Bill Payment (Credit Card)		Washing DC Trip Costs	104.00
		Premium Waters, Inc.		
11/15/2021	Bill Payment (Check)		Office Supplies	22.30
		Principal Mutual Life Insurance		
11/10/2021	Bill Payment (Check)		Employee Benefits	224.64
		Rajkowski Hansmeier LTD		
11/01/2021	Bill Payment (Check)		Legal Fees	67.50
		Spectrum Business (Charter)		
11/10/2021	Bill Payment (Check)		Telephone & Internet	414.94

ST. CLOUD AREA PLANNING ORGANIZATION
Transaction List by Vendor - Paid Invoices
November 2021

Date	Transaction Type	Vendor	Accounting Description	Amount
		Stantec Consulting Services Inc		
11/01/2021	Bill Payment (Check)		Mississippi Bridge Project	2,843.20
		Staples.com		
11/12/2021	Bill Payment (Credit Card)		Office Supplies	91.64
		Stearns Electric Association		
11/25/2021	Bill Payment (Check)		Electricity	130.86
		Streetlight Data Inc		
11/18/2021	Bill Payment (Check)		MNDOT Street Light Coop Project	6,000.00
		Weisman Cleaning Inc		
11/10/2021	Bill Payment (Check)		maintenance	140.00
		West Central Sanitation, Inc		
11/15/2021	Bill Payment (Check)		garbage collection	42.29
		Xcel Energy		
11/02/2021	Bill Payment (Check)		Heating - gas	55.42
		Your CFO Inc		
11/01/2021	Bill Payment (Check)		Accounting Services	1,549.00
		ZipRecruiter.com		
11/12/2021	Bill Payment (Credit Card)		Employee Recruitment	299.00
				<u>\$ 25,513.04</u>

LIBERTY BANK DEPOSITS

	Deposit Date	Amount
Vicki Johnson - Health Insurance Reimbursement	11/19/21	2,184.33
MN DOT	11/23/21	5,684.63
Transfer from RBC - Cash Reserves	11/23/21	200,000.00
MN DOT - 3rd Qtr Billing	11/24/21	168,114.44
Stearns County Electric - Capital Distribution	11/30/21	20.42
Bank interest earned	11/30/21	5.41
		<u>376,009.23</u>

ST. CLOUD AREA PLANNING ORGANIZATION
Transaction List by Vendor - Paid Invoices
Deposit Activity - December 2021
December 2021

Date	Transaction Type	Vendor	Accounting Description	Amount
		AASHTO		
12/27/2021	Bill Payment (Credit Card)		VISA 2733	211.00
		Adobe Creative Cloud		
12/08/2021	Bill Payment (Credit Card)		VISA 2733	52.99
		Alex Mckenzie		
12/02/2021	Bill Payment (Check)		1002 Liberty Checking account	122.36
		BCBS of MN		
12/20/2021	Bill Payment (Check)		1002 Liberty Checking account	952.55
		Best Buy		
12/13/2021	Bill Payment (Credit Card)		VISA 2733	97.91
		Cloudnet		
12/14/2021	Bill Payment (Check)		1002 Liberty Checking account	10.00
		Delta Dental		
12/06/2021	Bill Payment (Check)		1002 Liberty Checking account	113.60
		Google Inc.		
12/06/2021	Bill Payment (Credit Card)		VISA 2733	48.00
		grammarly.com		
12/06/2021	Bill Payment (Credit Card)		VISA 2733	144.00
		Highway 23 Coalition		
12/02/2021	Bill Payment (Check)		1002 Liberty Checking account	100.00
		Liberty Savings Bank		
12/29/2021	Bill Payment (Check)		1002 Liberty Checking account	35.00
		Loffler Companies		
12/06/2021	Bill Payment (Check)		1002 Liberty Checking account	23.88
		Mailchimp.com		
12/06/2021	Bill Payment (Credit Card)		VISA 2733	14.99

ST. CLOUD AREA PLANNING ORGANIZATION
Transaction List by Vendor - Paid Invoices
Deposit Activity - December 2021
December 2021

Date	Transaction Type	Vendor	Accounting Description	Amount
		Net V Pro		
12/01/2021	Bill Payment (Check)		1002 Liberty Checking account	321.00
12/14/2021	Bill Payment (Check)		1002 Liberty Checking account	925.00
		Premium Waters, Inc.		
12/14/2021	Bill Payment (Check)		1002 Liberty Checking account	13.00
		Quill.com		
12/02/2021	Bill Payment (Check)		1002 Liberty Checking account	45.57
		RSG		
12/09/2021	Bill Payment (Check)		1002 Liberty Checking account	124,020.80
12/09/2021	Bill Payment (Check)		1002 Liberty Checking account	46,374.20
12/29/2021	Bill Payment (Check)		1002 Liberty Checking account	2,979.51
12/30/2021	Bill Payment (Check)		1002 Liberty Checking account	20,000.00
		Schroden's Inc.		
12/14/2021	Bill Payment (Check)		1002 Liberty Checking account	100.00
		Spectrum Business (Charter)		
12/14/2021	Bill Payment (Check)		1002 Liberty Checking account	414.94
		SRF Consulting Group, Inc.		
12/03/2021	Bill Payment (Check)		1002 Liberty Checking account	13,758.77
12/14/2021	Bill Payment (Check)		1002 Liberty Checking account	10,887.24
		Stantec Consulting Services Inc		
12/03/2021	Bill Payment (Check)		1002 Liberty Checking account	4,301.88
		Stearns Electric Association		
12/27/2021	Bill Payment (Check)		1002 Liberty Checking account	138.78
		Weisman Cleaning Inc		
12/02/2021	Bill Payment (Check)		1002 Liberty Checking account	140.00
12/29/2021	Bill Payment (Check)		1002 Liberty Checking account	140.00

ST. CLOUD AREA PLANNING ORGANIZATION
Transaction List by Vendor - Paid Invoices
Deposit Activity - December 2021
December 2021

Date	Transaction Type	Vendor	Accounting Description	Amount
		West Central Sanitation, Inc		
12/14/2021	Bill Payment (Check)		1002 Liberty Checking account	42.46
		Xcel Energy		
12/07/2021	Bill Payment (Check)		1002 Liberty Checking account	84.77
		Your CFO Inc		
12/01/2021	Bill Payment (Check)	OBWC2YNA	1002 Liberty Checking account	1,549.00
				<u>\$ 228,163.20</u>

LIBERTY BANK DEPOSITS

	Deposit Date	Amount
David Turch - Return of Funds	12/15/21	4,000.00
MN DOT	12/20/21	15,703.75
Sherburne County - 1st Half 2022	12/23/21	1,207.00
MN DOT	12/24/21	435.00
Express Professional Services	12/28/21	14.94
City of Sartell - 1st Half 2022	12/28/21	9,487.00
Bank interest earned	12/31/21	9.78
		<u>30,857.47</u>

PROPOSED January 2022 and February 2022 DISBURSEMENTS
prepared 1/4/2022

Method Of Payment	To Whom Paid	What Check is for	Account	Amount
Direct Dep.	Net Payroll (including insurance reimbursement)	1/5/2022 Payroll Paid	Payroll	\$ 8,729.40
Electronic	Expense Reimbursemt - Employee mileage	1/5/2022 Payroll Paid	Payroll	\$ -
Electronic	Social Security, Medicare & Federal Tax PAID	1/5/2022 Payroll Paid	Payroll	\$ 2,490.38
Electronic	MN Department of Revenue-Withholding PAID	1/5/2022 Payroll Paid	Payroll	\$ 648.00
Electronic	PERA	1/5/2022 Payroll Paid	Payroll	\$ 1,839.98
Electronic	Great West Annuity	1/5/2022 Payroll Paid	Payroll	\$ 10.00
Electronic	Minnesota State Retirement System	1/5/2022 Payroll Paid	Payroll	\$ 124.37
Electronic	Select Account (H.S.A.)	1/5/2022 Payroll Paid	Payroll	\$ 328.46
Direct Dep.	Net Payroll (including insurance reimbursement)	1/20/2022 Payroll Paid	Payroll	\$ 8,729.40
Electronic	Expense Reimbursemt - Employee mileage	1/20/2022 Payroll Paid	Payroll	\$ -
Electronic	Social Security, Medicare & Federal Tax PAID	1/20/2022 Payroll Paid	Payroll	\$ 2,490.38
Electronic	MN Department of Revenue-Withholding PAID	1/20/2022 Payroll Paid	Payroll	\$ 648.00
Electronic	PERA	1/20/2022 Payroll Paid	Payroll	\$ 1,839.98
Electronic	Great West Annuity	1/20/2022 Payroll Paid	Payroll	\$ 10.00
Electronic	Minnesota State Retirement System	1/20/2022 Payroll Paid	Payroll	\$ 124.37
Electronic	Select Account (H.S.A.)	1/20/2022 Payroll Paid	Payroll	\$ 328.46
Direct Dep.	Net Payroll (including insurance reimbursement)	2/5/2022 Payroll Paid	Payroll	\$ 8,729.40
Electronic	Expense Reimbursemt - Employee mileage	2/5/2022 Payroll Paid	Payroll	\$ -
Electronic	Social Security, Medicare & Federal Tax PAID	2/5/2022 Payroll Paid	Payroll	\$ 2,490.38
Electronic	MN Department of Revenue-Withholding PAID	2/5/2022 Payroll Paid	Payroll	\$ 648.00
Electronic	PERA	2/5/2022 Payroll Paid	Payroll	\$ 1,839.98
Electronic	Great West Annuity	2/5/2022 Payroll Paid	Payroll	\$ 10.00
Electronic	Minnesota State Retirement System	2/5/2022 Payroll Paid	Payroll	\$ 124.37
Electronic	Select Account (H.S.A.)	2/5/2022 Payroll Paid	Payroll	\$ 328.46
Direct Dep.	Net Payroll (including insurance reimbursement)	2/20/2022 Payroll Paid	Payroll	\$ 8,729.40
Electronic	Expense Reimbursemt - TRB conference	2/20/2022 Payroll Paid	Payroll	\$ -
Electronic	Social Security, Medicare & Federal Tax PAID	2/20/2022 Payroll Paid	Payroll	\$ 2,490.38
Electronic	MN Department of Revenue-Withholding PAID	2/20/2022 Payroll Paid	Payroll	\$ 648.00
Electronic	PERA	2/20/2022 Payroll Paid	Payroll	\$ 1,839.98
Electronic	Great West Annuity	2/20/2022 Payroll Paid	Payroll	\$ 10.00
Electronic	Minnesota State Retirement System	2/20/2022 Payroll Paid	Payroll	\$ 124.37
Electronic	Select Account (H.S.A.)	2/20/2022 Payroll Paid	Payroll	\$ 328.46
Credit Card	Adobe Creative Cloud - January 2022	Subscription service to PDF software	IT Support & Software	\$ 146.32
Credit Card	Adobe Creative Cloud - February 2022	Subscription service to PDF software	IT Support & Software	\$ 146.32
Check	AFLAC - January 2022	Employee Addtl Insurance	Payroll	\$ 655.30
Check	AFLAC - February 2022	Employee Addtl Insurance	Payroll	\$ 655.30
Check	Alex Mckenzie	Travel Reimbursement - mileage	Travel	\$ 85.51
Credit Card	AASHTO	Book - Guide for Planning	Miscellaneous	\$ 211.00
Electronic	BCBS of MN - January 2022	Employee Health Insurance	Payroll	\$ 3,174.06
Electronic	BCBS of MN - February 2022	Employee Health Insurance	Payroll	\$ 3,174.06
Credit Card	Best Buy	Flash Drive and Laptop Case	office Supplies	\$ 97.91
Check	City of St Cloud - Water/Sewer - January 2022	Utilities - water / sewer	Utilities	\$ 40.00
Check	City of St Cloud - Water/Sewer - February 2022	Utilities - water / sewer	Utilities	\$ 40.00
Check	Cloudnet - January 2022	Internet Service	Utilities	\$ 10.00
Check	Cloudnet - February 2022	Internet Service	Utilities	\$ 10.00
Check	David Turch & Associates- January 2022	Lobbyist Services	Lobbying	\$ 4,000.00
Check	David Turch & Associates- February 2022	Lobbyist Services	Lobbying	\$ 4,000.00
Check	Delta Dental - January 2022	Employee dental insurance	Payroll	\$ 236.65
Check	Delta Dental - February 2022	Employee dental insurance	Payroll	\$ 236.65
Credit Card	Facebook - estimate	Advertising	Printing & Publishing	\$ 100.00
Credit Card	Google Inc - estimate - January 2022	G Suite Basic - Commitment	Utilities	\$ 48.00
Credit Card	Google Inc - estimate - February 2022	G Suite Basic - Commitment	Utilities	\$ 48.00
Check	Loffler Companies - estimate - January 2022	Copier Supplies	Copy Machine	\$ 250.00

PROPOSED January 2022 and February 2022 DISBURSEMENTS
prepared 1/4/2022

Method Of Payment	To Whom Paid	What Check is for	Account	Amount
Check	Loffler Companies - estimate - February 2022	Copier Supplies	Copy Machine	\$ 250.00
Credit Card	Mailchimp.com	Monthly IT Support	IT Support & Software	\$ 14.99
Credit Card	Neopost USA, Inc.	Postage Meter	Meter Lease	\$ 59.25
Credit Card	Neopost USA, Inc.	Postage Meter	Postage	\$ 200.00
Check	Net V Pro - January 2022	Monthly IT Support	IT Support & Software	\$ 925.00
Check	Net V Pro - February 2022	Monthly IT Support	IT Support & Software	\$ 321.00
Check	Premium Water Inc - estimate - January 2022	office drinking water	Utilities	\$ 30.00
Check	Premium Water Inc - estimate - February 2022	office drinking water	Utilities	\$ 30.00
Check	Principal Financial - January 2022	Employee disability insurance	Payroll	\$ 225.00
Check	Principal Financial - February 2022	Employee disability insurance	Payroll	\$ 225.00
Credit Card	Quill.com	Office Supplies	office Supplies	\$ 100.00
Check	Schroden's Inc	Snow Removal	Maintenance	\$ 300.00
Check	Spectrum Business (Charter) - January 2022	Internet Service	Utilities	\$ 414.94
Check	Spectrum Business (Charter) - February 2022	Internet Service	Utilities	\$ 414.94
Check	SRF Consulting Group	SW Beltline Corridor Study	SW Beltline Corridor Study	\$ 13,758.77
Electronic	Stearns Electric Association - January 2022	Utilities - electric	Utilities	\$ 250.00
Electronic	Stearns Electric Association - February 2022	Utilities - electric	Utilities	\$ 250.00
Check	SC Times - estimate - estimate - January 2022	Public Postings	Printing/Publishing	\$ 200.00
Check	SC Times - estimate - estimate - February 2022	Public Postings	Printing/Publishing	\$ 200.00
Check	Weisman Cleaning Inc - estimate - January 2022	Office Cleaning Services	Maintenance	\$ 150.00
Check	Weisman Cleaning Inc - estimate - February 2022	Office Cleaning Services	Maintenance	\$ 150.00
Check	West Central Sanitation Inc - estimate - January 2022	Utility - garbage	Utilities	\$ 42.29
Check	West Central Sanitation Inc - estimate - February 2022	Utility - garbage	Utilities	\$ 42.29
Electronic	Xcel Energy - estimate - January 2022	Utilities - gas	Utilities	\$ 250.00
Electronic	Xcel Energy - estimate - February 2022	Utilities - gas	Utilities	\$ 250.00
Check	Your CFO Inc	2021 accounting services - January 2022	Accounting Services	\$ 1,549.00
Check	Your CFO Inc	2021 accounting services - February 2022	Accounting Services	\$ 1,549.00
TOTAL				\$ 96,198.91

**Establishment of CY 2022 Investment Procedures
Resolution #2022-01**

WHEREAS; the St. Cloud Area Planning Organization (APO) maintains a cash and investment pool; and

WHEREAS; in accordance with Minnesota Statutes the APO maintains deposits at financial institutions for the purpose of; funding long-term liabilities, interruptions in cash flow and increasing earning through investment; and

WHEREAS; Minnesota Statutes SS 118A.04 and 118.05 authorize various types of investments for local units of government; and

WHEREAS; of these authorized types, APO investments shall be further limited to those with at least a AA rating by Standard and Poor's to protect principal; and

WHEREAS; the APO shall diversify securities and minimize concentration of investments, with no more than 75% of the investment pool in one security or within one financial/brokerage firm; and

WHEREAS; to minimize interest rate losses the APO shall invest operation funds primarily in short-term securities; and

WHEREAS; the Executive Board shall authorize investment transactions greater than \$100,000, in any one transaction, prior to the Executive Director's execution of the transaction; and

WHEREAS; the Executive Board shall authorize preferred financial institutions and preferred brokerage firms that can be used for investing purposes by the Executive Director; and

WHEREAS; qualifications for a broker/dealer shall include an association or affiliation with a regional or nationally known brokerage firm and hold a valid National Association of Security Dealers (NASD) security license.

NOW, THEREFORE, BE IT RESOLVED, that the St. Cloud Area Planning Organization, hereby, identifies the following four financial institutions and three brokerage firms as the preferred investment businesses for APO transactions.

Financial Institutions

- Wells Fargo
- U. S. Bank
- Liberty Savings Bank Investments
- Bremer Bank

Brokerage Firms

- US Bancorp Investments
- Edward Jones
- RBC Dain Rausch

Adopted by the St. Cloud Area Planning Organization Executive Board January 13, 2022.

Resolution #2022-01

ATTEST:

Joe Perske
St. Cloud APO Chair

January 13, 2022

Date

Brian Gibson, PTP
St. Cloud APO Executive Director

January 13, 2022

Date

**Delegation of Authority for Paying Certain Claims
Resolution #2022-02**

WHEREAS, Minnesota Statute 412.271; Subd. 8 states that "a city council [Elected Board], at its discretion, may delegate its authority to pay certain claims made against the city [Organization] to an administrative official"; and

WHEREAS, Elected Boards opting to delegate their authority to review claims before payment pursuant to this subdivision shall have internal accounting and administrative control procedures to ensure the proper disbursement of public funds; and

WHEREAS, The procedures shall include regular and frequent review of the administrative officials' actions by the Elected Board; and

WHEREAS, A list of all claims paid under the procedures established by the elected Board shall be presented to the Elected Board for informational purposes only at the next regularly scheduled meeting after payment of the claim; and

WHEREAS, An Elected Board that delegates its authority to pay certain claims made against the organization must adopt a resolution authorizing a specified administrative official to pay the claims that meet the standards and procedures established by the Elected Board; and

WHEREAS, the APO currently utilizes auto-pay prior to Elected Board approval for BlueCross Blue Shield, Delta Dental, Stearns Electric, Xcel Energy, Google, Inc., Loffler (copier maintenance agreement) payments and Neopost;

THEREFORE, BE IT RESOLVED, that the APO authorizes the Executive Director to auto-pay the claims as identified above that meet the standards and procedures established by this resolution and established by the APO Procurement Policy.

ATTEST:

Joe Perske
St. Cloud APO Chair

Brian Gibson, PTP
St. Cloud APO Executive Director

January 13, 2022
Date

January 13, 2022
Date

**Designation of Official Newspaper
Resolution #2022-03**

WHEREAS, Minnesota Statute 412.831 requires the annual designation of a legal newspaper of general circulation in the political subdivision as an official newspaper; and

WHEREAS, Matters as are required by law and other matters as deemed advisable and in the public interest are to be so published; and

WHEREAS, the St. Cloud Times is a qualified, legal newspaper with general circulation in the locality;

THEREFORE, BE IT RESOLVED, that the St. Cloud Area Planning Organization designates the St. Cloud Times as its official newspaper.

ATTEST:

Joe Perske
St. Cloud APO Chair

January 13, 2022

Date

Brian Gibson, PTP
St. Cloud APO Executive Director

January 13, 2022

Date

TO: Saint Cloud Area Planning Organization Policy Board
FROM: Vicki Johnson, Senior Transportation Planner
RE: Staff Report on Oct. 7, 2021, Central Minnesota Area Transportation Partnership meeting
DATE: Nov. 15, 2021

The Central Minnesota Area Transportation Partnership (ATP-3) met via Teams on Thursday, Oct. 7, 2021. At that meeting, the following occurred:

1. Local Program Update
 - a. FY 2022 Local Project Update
 - i. MnDOT District 3 State Aid Engineer Kelvin Howieson provided information on districtwide projects slated to be constructed in fiscal year 2022. Three local projects (City of Saint Cloud's Beaver Island Trail Phase 8 and Cooper Avenue reconstruction along with City of Sartell's 19th Avenue) are on track to be completed next year. One project (City of Sartell's trail and sidewalk gap project) is anticipated to be advanced to FY 2022 as well – funding was awarded for FY 2025.
 - ii. Mr. Howieson also discussed Highway Safety Improvement Program (HSIP) projects slated for FY 2022. Two local projects for Stearns County (chevron curve signing and rural intersection lighting) are on track to be completed next year.
 - b. Local Highway Safety Improvement Program Solicitation
 - i. Mr. Howieson discussed the FY 2023-2026 HSIP solicitation process. He discussed changes to how applicants within a Metropolitan Planning Organization (MPO) – including the Saint Cloud APO – must go through a ranking/prioritization process prior to submitting their applications to MnDOT Central Office.
 - c. Safe Routes to School Solicitation
 - i. Mr. Howieson discussed the MnDOT Safe Routes to School infrastructure solicitation. He stated letters of intent are due by Oct. 29 for this program. MnDOT would cover 100% of eligible project costs for successful applicants provided they met certain criteria including being constructed in either 2022 or 2023.
 - d. Local Partnership Program
 - i. Mr. Howieson stated Local Partnership Program solicitation information will be distributed to cities and counties within the ATP by the end of October.
2. FY 2022-2025 STIP Update
 - a. MnDOT District 3 Planning Director Steve Voss provided an update on the FY 2022-2025 STIP. He said the STIP is currently being reviewed by the Federal

Highway Administration (FHWA) and Federal Transit Administration (FTA). He anticipates approval on the document to occur in November.

3. ATP-3 FY 2023-2026 STIP Development Schedule
 - a. Mr. Voss provided an update to the FY 2023-2026 STIP which was approved by the ATP in April. He indicated that the deadline for the TA applications was changed to Friday, Jan. 14, 2022. Aside from that, no real changes were made.
4. FY 2026 ATP-3 ATP Managed Program Federal Funding Project Solicitation
 - a. MnDOT District 3 Engineering Specialist and Program Coordinator Jeff Lenz provided an overview of the FY 2026 Surface Transportation Block Grant Program (STBGP) applications. Mr. Lenz reviewed the application guidance and how to complete the application. Applications are due by Jan. 3, 2022, to the respective planning agencies (Region 5, Region 7E, APO, and Region 7W).
5. State and Federal Transportation Update
 - a. Legislative Affairs Manager with MnDOT's Office of Government Affairs John Dukich provided an update on the Minnesota legislative session. Mr. Dukich said the state transportation bill was signed in June 2021 allocating about \$51.2 billion. The bill included funding for specific projects (\$31 million for the general fund and \$113 million for the trunk highways). Additional funding for Corridors of Commerce for FY 2024 and FY 2025 (\$100 million per year) is being made available. Policy was also discussed including various MnDOT planning documents.
 - b. Federal Affairs Manager with MnDOT's Office of Government Affairs Serge Phillips provided updates on Federal transportation issues. This included an update on the Senate Infrastructure Investment and Jobs Act (IIJA) which would provide 10 years of transportation funding with a provision for reauthorization in five years. This bill would include an increase in rail funding, mass transit, a new FHWA program for bridges, and funding for EV charging infrastructure.
6. FY 2026 ATP-3 Transportation Alternative Program Project Solicitation
 - a. Mr. Lenz provided an overview of the FY 2026 Transportation Alternatives (TA) program. Mr. Lenz discussed the timeline for the Letter of Intent and application process. He also reviewed the solicitation guidebook and application. Applications are due to Jeff Lenz – 17 hard copies and one electronic copy – by Jan. 14, 2022.
7. District 3 10-Year Capital Highway Investment Plan 2022-2031
 - a. Mr. Voss provided an overview of the draft District 3 10-Year Capital Highway Investment Plan. The first few years of the document (2022-2025) are currently found within the soon to be adopted STIP. The rest of the proposed projects are starting to begin initial planning and outreach stages.
8. Special Joint ATP/Legislator Meeting to Consider Corridors of Commerce Program and MnDOT Response of Legislative Changes
 - a. Mr. Voss discussed the idea of having a joint meeting with state legislators, MnDOT Central Office personnel and ATP members to discuss transportation issues being addressed at the legislative level. A Doodle Poll will be sent out to ATP-3 members for a possible meeting in December.

Suggested Action: None, informational only.



TO: Saint Cloud Area Planning Organization Policy Board
FROM: Vicki Johnson, Senior Transportation Planner
RE: 2021 TAC Representative Attendance
DATE: Nov. 15, 2021

As stated in Section 3.5 of the Bylaws of the Saint Cloud Area Planning Organization’s (APO’s) Technical Advisory Committee (TAC):

“There is no attendance requirement for individual representatives. However, attendance records of each Primary Voting Representative and Alternate Voting Representative will be kept and annually reported to member units to help ensure that each member unit is being represented to the extent that they so desire.”

During calendar year 2021, there were nine TAC meetings. Of those, eight meetings were regular TAC meetings, and one was a special meeting called in June. The attendance was:

Member Unit	2021 Attendance
Saint Cloud Metro Bus	9/9 (Primary attended all meetings)
Minnesota Department of Transportation	9/9 (Primary attended 5 meetings)
City of Saint Cloud (two representatives)	8/9 (Primary attended 8 meetings) 8/9 (Primary attended 7 meetings)
City of Saint Joseph	9/9 (Primary attended 6 meetings)
City of Sartell	9/9 (Primary attended 5 meetings)
City of Sauk Rapids	5/9 (Primary attended 4 meetings)
City of Waite Park	6/9 (Primary attended 6 meetings)
Benton County	8/9 (Primary attended 8 meetings)
Sherburne County	6/9 (Primary attended 5 meetings)
Stearns County	8/9 (Primary attended 8 meetings)*
LeSauk Township	1/9 (Primary did not attend any meetings)

*The primary representative was quarantined due to COVID and participated via Zoom but was unable to vote and their attendance was not counted toward quorum.

Suggested Action: None, informational.

TO: Saint Cloud Area Planning Organization Executive Board
FROM: Brian Gibson, Executive Director
RE: Board Attendance
DATE: December 1, 2021

Section 7 of the current APO bylaws states:

"There are no attendance requirements for individual representatives. However, attendance records of each Primary Voting Representative and Alternate Voting Representative will be kept and annually reported to member units to help ensure that each member unit is being represented to the extent that they so desire."

In calendar year 2021, there were nine APO Board meetings held. The attendance was:

Member	2021 Attendance
Jared Gapinski (or alternate)	7 of 9
Paul Brandmire (or alternate)	7 of 9
Ryan Daniel (or alternate)	8 of 9
Raeanne Danielowski (or alternate)	9 of 9
Ryan Fitzthum (or alternate)	7 of 9
Jeff Goerger (or alternate)	7 of 9
Dave Kleis (or alternate)	5 of 9
Rick Miller (or alternate)	9 of 9
Joe Perske (or alternate)	9 of 9
Dottie Seamans (or alternate)	8 of 9
Rick Schultz (or alternate)	8 of 9
Jeff Westerlund (or alternate)	5 of 9

Requested Action: None, informational only

TO: Saint Cloud Area Planning Organization Executive Board
FROM: Brian Gibson, Executive Director
RE: Election of Officers
DATE: December 28, 2021

The APO bylaws state, in part:

"The officers of APO shall be a Chair, a 1st Vice-Chair, a 2nd Vice-Chair, and a 3rd Vice Chair. The election of officers shall occur annually at the first Policy Board meeting following January 1st.

"The officers shall serve for a one-year term. No officer shall serve more than two consecutive terms in any one office."

The current APO officers, elected in 2021, are:

Office	Name
Chair	Joe Perske
1st Vice-Chair	Raeanne Danielowski
2nd Vice-Chair	Ryan Fitzthum
3rd Vice-Chair	Paul Brandmire

All officers others have served only one term in their current position and are eligible to serve one more term.

The table on the following page shows a brief history of which jurisdictions have served as officers in the past.

<Cont.>

History of Jurisdictions Serving as APO Officers (2011-2021)

	St. Cloud	Sartell	Sauk Rapids	Waite Park	St. Joe	Stearns Co.	Sherburne Co	Benton Co	LeSauk Twn
Chair	4		1	1	2	1	1		1
Vice-Chair or 1st Vice-Chair	2		2	1	2	1	1		2
Secretary or 2nd Vice-Chair	7	1			1			2	
Treasurer or 3rd Vice-Chair	3	1	2	2		1		1	
Totals	16	2	5	4	5	3	2	3	3

Requested Action: Elect a Chair, 1st Vice-Chair, 2nd Vice-Chair, and 3rd Vice-Chair for calendar year 2022.

TO: Saint Cloud Area Planning Organization Policy Board
FROM: Vicki Johnson, Senior Transportation Planner
RE: Central Minnesota Area Transportation Partnership Voting Representative
DATE: Nov. 16, 2021

The Area Transportation Partnerships (ATPs) were created by MnDOT in the early 1990s to emphasize greater public involvement, enhance regional planning, and increase cooperation development of Minnesota's State Transportation Improvement Program (STIP). There are eight ATPs throughout Minnesota.

In Central Minnesota, the ATP consists of four transportation planning entities from across MnDOT District 3: Region Five Development Commission, East Central Regional Development Commission (7E), Region 7W Transportation Policy Board, and the Saint Cloud Area Planning Organization (APO).

Each year, the Central Minnesota ATP (ATP-3) develops an Area Transportation Improvement Program (ATIP). The ATIP lists the state, regional, and local transportation priorities for most of the area encompassed by MnDOT District 3. The regional priorities listed in the ATIP are then recommended for inclusion in Minnesota's STIP.

Voting membership of the ATP-3 consists of 18 members:

- MnDOT District 3 (2 votes).
- Region 5 RDC (2 votes).
- East Central RDC (2 votes).
- Region 7W (2 votes).
- Saint Cloud APO (2 votes).
- Northern and southern D3 county engineer (1 vote each).
- Northern and southern D3 city engineer (1 vote each).
- Leech Lake Band (1 vote).
- Mille Lacs Band (1 vote).
- Rural transit (1 vote).
- Saint Cloud Metro Bus (1 vote).

Per the ATP-3's Operations and Policy Manual, Region 5, 7E, 7W, and the APO are responsible for appointing two voting members to serve on the ATP. One of those members must be an elected official. In past practice, this has typically defaulted to the APO's Policy Board chair. In 2021, this role was filled by Stearns County Commissioner Joe Perske and then subsequently taken over by City of Saint Cloud Councilmember Paul Brandmire.

The second voting member from the APO has typically defaulted to an APO staff member. This role is currently being filled by APO Senior Transportation Planner Vicki Johnson.

In years past, the APO's elected official ATP-3 representative (as noted above) defaulted to the APO's Policy Board chair. Given last year's issue with dual representation on behalf of

the APO and Region 7W Transportation Policy Board, the Policy Board voted to appoint Mr. Brandmire to fulfill the ATP-3 responsibilities for the remainder of calendar year 2021.

Based upon the current make up of the APO Policy Board officers (prior to the 2022 election) a discussion is needed as to who will be the elected official to represent the APO at the ATP-3.

At the time of this memo being drafted Mr. Perske (the current chair) serves as the Region 7W representative to the ATP-3. First Vice Chair, Ms. Raeanne Danielowski, also serves as the Region 7W representative in addition to her role as the ATP-3 Chair.

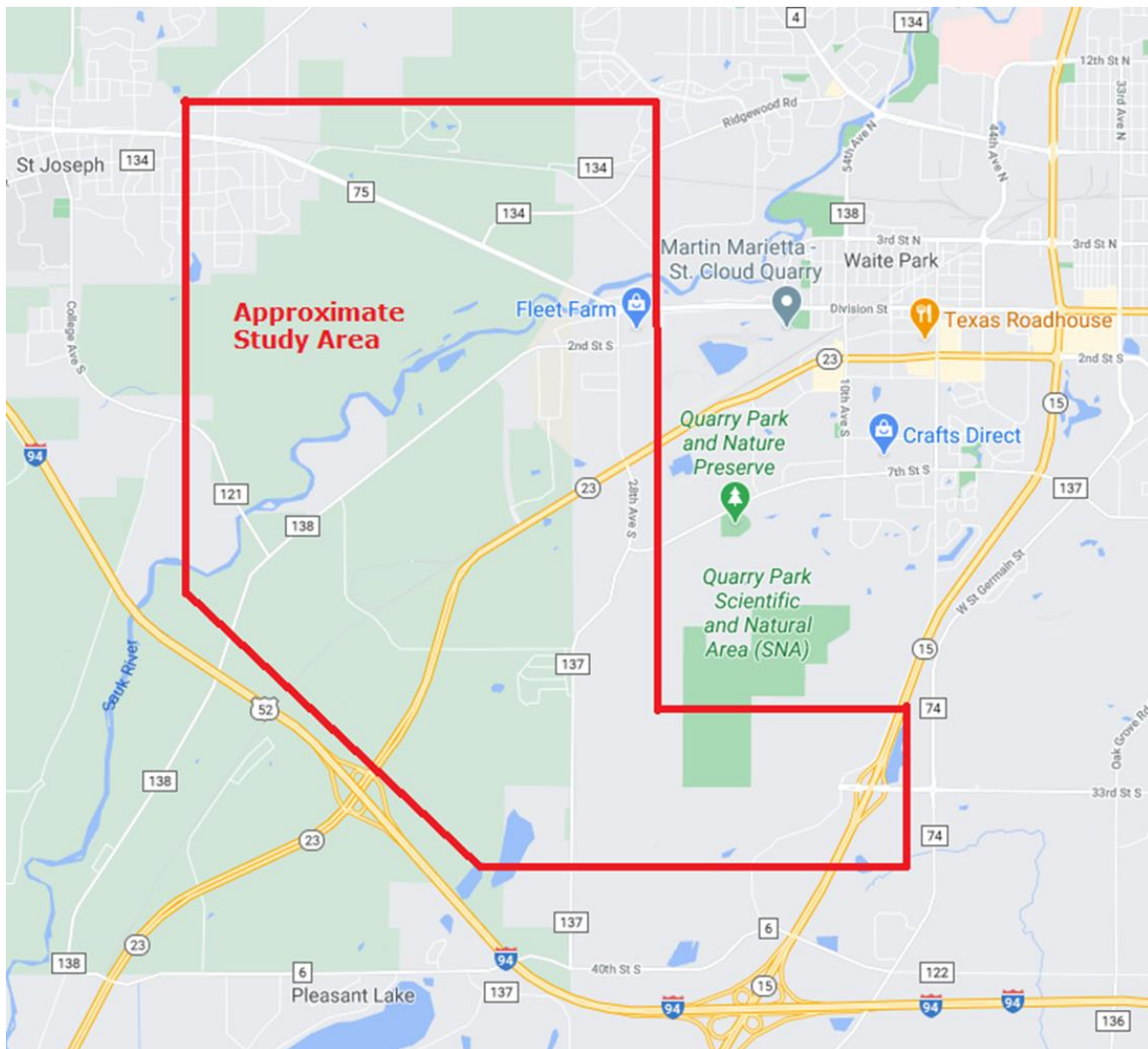
Mr. Ryan Daniel, CEO with Saint Cloud Metro Bus, would be ineligible to serve as the elected official to represent the APO.

Time commitments for this position include attending quarterly meetings in January, April, June, and October. These meetings typically run from about 9:30 a.m. to noon and meeting locations are split between Saint Cloud (January and June) and Baxter (April and October).

Suggested Action: Designate an ATP-3 voting representative for calendar year 2022.

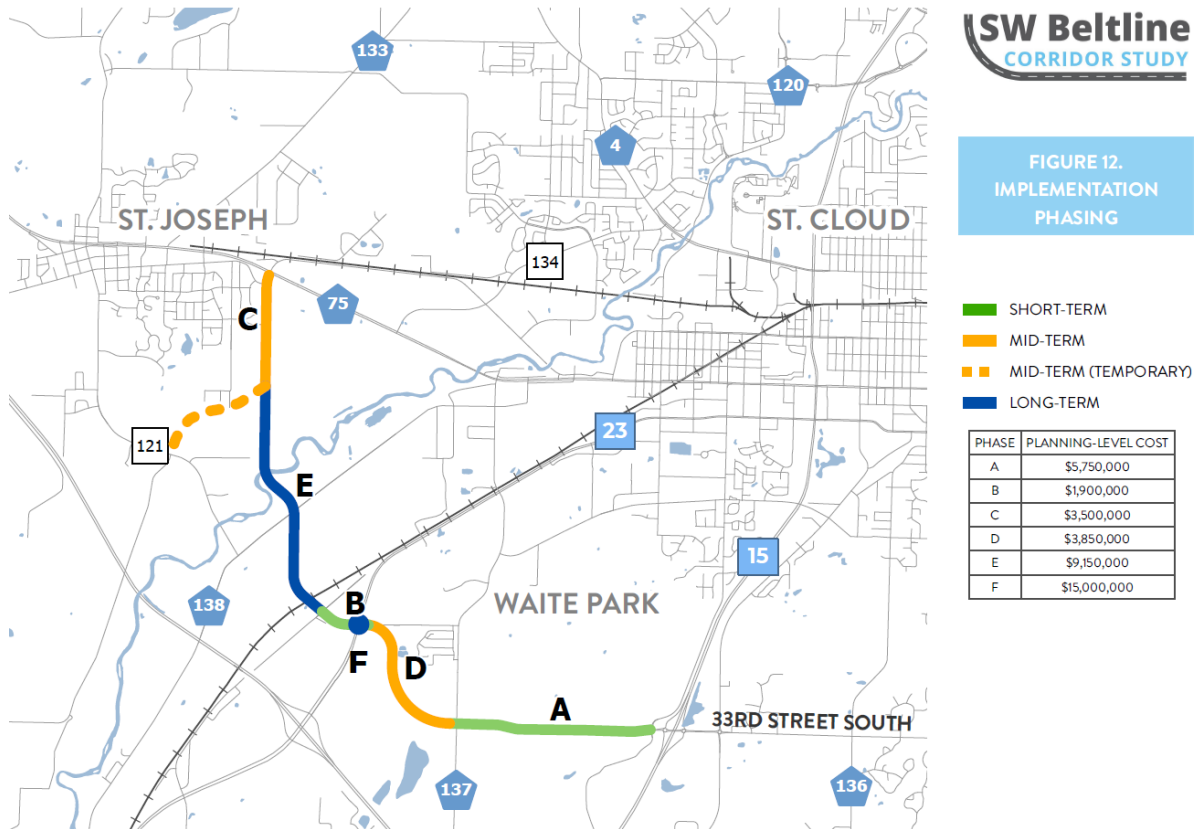
TO: Saint Cloud Area Planning Organization Policy Board
FROM: Brian Gibson, Executive Director
RE: Southwest Beltline Corridor Study
DATE: December 28, 2021

Pursuant to the 2021 Work Program approved by the Policy Board, APO staff hired a consultant and completed a planning study for the Southwest Beltline Corridor Study, exploring opportunities and constraints for a continuous corridor from the interchange of 33rd Street South and MN-15 to CSAH 75 somewhere between Saint Joseph and Waite Park.



SRF Consulting Group was hired to complete the planning study. The work of SRF was

guided by a Project Management Team comprised of APO staff and staff from Waite Park, Saint Joseph, Saint Cloud, Stearns County, and MnDOT. After completing a robust public and stakeholder input process and rigorous technical evaluation, a locally-preferred alignment was identified:



I will provide a summary of the study at your meeting on January 13th and ask for your acceptance of the document. You can review the full study document at: https://stcloudapo.org/wp-content/uploads/2022/01/SWBeltline_Report_Final.pdf. Additionally, I will be asking the Board to approve a resolution committing to using the document as a planning guide as the area continues to develop.

Suggested Action: Accept the Southwest Beltline Corridor Study and Approve a Resolution Committing to Using the Study as a Planning Guide During Future Development.